

Board Agenda

Regular Meeting

Wednesday, January 26, 2011

Camrosa Board Room
7385 Santa Rosa Road
5:00 PM

Call to Order

Approve Minutes of the Board Meeting of January 5, 2011.

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Special Presentations and Announcements

None

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. ****Approval of Vendor Payments**

Recommendation: Approve the payments as presented by Staff.

Summary: A summary of accounts payable in the amount of \$901,571.69 is provided for Board information and approval.

2. Fleet Vehicle Lease

Recommendation: Authorize the General Manager to enter into a 60-month fleet lease agreement with Enterprise Fleet to replace a vehicle for which the lease agreement is ready to expire.

Summary: Camrosa currently leases thirteen vehicles from Enterprise Fleet, with one of those vehicles coming up for renewal in March. This lease agreement is to replace an existing vehicle. The new monthly lease amount is \$283.00.

Primary Agenda

3. **Cost and Phasing of the Integrated Facilities Master Plan

Recommendation: Receive an overview from staff of the cost and phasing related to the projects identified in the Integrated Facilities Master Plan.

Summary: District staff has previously presented to the Board of Directors various chapters of the Integrated Facilities Master Plan (FMP), including the proposed facility improvements of the potable, non-potable and wastewater systems. The improvements will allow the District to meet future growth and accommodate expansion of the non-potable system to further achieve greater self reliance using local water resources.

4. **Report on the City of Moorpark's Recent Action to Purchase Property in the Tierra Rejada Valley

Recommendation: Receive an informational report from staff on the City of Moorpark's recent action to purchase a property (APN 519-0-210-055) within the Tierra Rejada Valley.

Summary: On November 23, 2010, Moorpark city staff presented to their City Council a proposal to consider the purchase of property in the Tierra Rejada Valley. A report of the action will be presented to the Board of Directors for informational purposes only.

5. New Pond Pump

Recommendation: Authorize the General Manager to issue a purchase order to Peerless Pump, in the amount of \$112,693.62 plus taxes and freight, for a fourth pump and motor at the Pond Pump Station.

Summary: This is an approved CIP project in the current budget that will add a fourth pump at the District Pond Pumping Station. The additional pump will provide the needed capacity during high demand periods and provide backup capability during normal demand periods.

Administrative Matters

6. ****Mid-Year Budget Review**

Recommendation: Receive an overview from staff of the Mid-Year Budget Status for FY10-11. No action necessary.

Summary: One-half of the budget year has expired. Staff will present an overview of revenues and expenditures to date and a comparison to the budget as of December 31, 2010.

Information Items:

7. ****District's Rebate Compliance**

Recommendation: Receive a report from staff regarding the District's arbitrage rebate compliance related to the District's tax-exempt debt issuances.

Summary: Arbitrage Compliance Specialists is a rebate compliance consultant that prepared the District's arbitrage rebate and yield restriction calculations as required by the tax code. The annual five year calculations resulted in negative arbitrage and there is no tax liability owed to the Internal Revenue Service.

8. **Water Supply Outlook**

Recommendation: Receive a brief presentation from staff on the change in the Water Supply Outlook for Southern California as a result of the wet weather pattern experienced in December.

Summary: Staff will provide several slides that show the change in reservoir storage and snowpack conditions that occurred with the December storms.

9. **Report on CASA Conference**

Recommendation: Receive a report from Director Fox on the proceedings of the California Association of Sanitation Agencies (CASA) held in Desert Springs.

Summary: The CASA conference provides information on pending legislation and to discuss important issues of mutual interest to the sanitation agencies of California.

Closed Session:

None

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.