

Board Agenda

Regular Meeting

Wednesday, January 5, 2011

Camrosa Board Room
7385 Santa Rosa Road
5:00 PM

Call to Order

Approve Minutes of the Board Meeting of December 8, 2010.

Approve Minutes of the Special Meeting of December 15, 2010.

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Special Presentations and Announcements

None

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. **Approval of Vendor Payments

Recommendation: Approve the payments as presented by Staff.

Summary: A summary of accounts payable in the amount of \$677,125.13 is provided for Board information and approval.

Primary Agenda

2. **Nomination of Board of Directors**

Recommendation: Accept nominations for Board Officers and elect new officers for the upcoming term.

Summary: Bi-annually, the Board elects officers to take office at the first meeting in January.

3. ****Report on the University Well Pumping Test (Raw Water Supply to the Round Mountain Water Treatment Plant)**

Recommendation: Receive an overview of the analysis conducted on the University Well pump test.

Summary: In November 2010, Aquifer pumping tests for the University Well to determine yield capacity and supply to the Round Mountain Water Treatment Plant (RMWTP) and a Draft Evaluation of Test Results Report (Report) has been completed. The report will be summarized for Board Information.

4. ****SCADA Upgrade**

Recommendation: Authorize the General Manager to enter into an agreement with PLCs Plus, for an amount not to exceed \$48,479.98, to upgrade the existing SCADA system.

Summary: The SCADA upgrade project will convert the existing WinView software package that was initially installed in the mid 90's to the new WonderWare software package.

5. ****Review of the Final-Draft Facilities Master Plan – Section 6, Non-Potable Water Facilities**

Recommendation: Receive an overview from staff of the current draft of Section 6 of the Integrated Facilities Master Plan.

Summary: District staff has completed a draft of Section 6 of the Facilities Master Plan. Section 6 outlines the existing non-potable water facilities and identifies the improvements necessary to expand the system to further reduce demand on the District's potable water system and achieve greater self reliance using local water resources. Information is presented for review and discussion – no action required.

Administrative Matters

6. Safety Awards Dinner

Recommendation: Authorize funds for the Camrosa Employee Safety Awards Dinner in recognition of fifteen full years without a lost-time accident.

Summary: As of December 31, 2010, the Camrosa Water District employees had completed a fifteenth year without a lost-time accident. Funds are being requested to recognize this achievement with a Safety Awards Dinner for all District employees.

7. **Budget Preparation Schedule

Recommendation: Review the proposed budget preparation schedule and approve the schedule with any necessary modifications.

Summary: Staff will present a proposed schedule for development and approval of the FY2011-12 Expense Budget.

Information Items:

None

Closed Session:

None

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.