

Board Agenda

Regular Meeting

Wednesday, January 6, 2010

Camrosa Board Room
7385 Santa Rosa Road
5:00 PM

Call to Order

Approve Minutes of the Board Meeting of December 9, 2009.

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Special Presentations and Announcements

None

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. **Approval of Vendor Payments

Recommendation: Approve the payments as presented by Staff.

Summary: A summary of accounts payable in the amount of \$856,474.23 is provided for Board information and approval.

Primary Agenda

2. ****Groundwater Geology and Yield Analysis of the Tierra Rejada Basin Report**

Recommendation: Review the findings and recommendations of the 'Groundwater Geology and Yield Analysis of the Tierra Basin' report prepared by Norman N. Brown, Ph.D., P.G for the Camrosa Water District.

Summary: The study was conducted to evaluate basin yield and water quality trends within the basin and will be presented to the Board for information and discussion.

3. ****Review of Reserve Policy**

Recommendation: Consider proposed changes and consider adoption of a resolution of the Board implementing the District's Reserve Fund Policy.

Summary: The purpose of the Reserve Policy is to assure adequate reserves for ongoing needs while minimizing the need for new debt. The reserve levels established in the policy also help provide rate stabilization and ensure adequate fund levels to meet aging infrastructure replacements, unanticipated emergencies, and future expansion needs of the District. The Reserve Policy was last revised in June 2002.

4. **Fiscal Year 2009-10 1st Half - CIP/Reserve Fund Update**

Recommendation: Receive a presentation from staff regarding Fiscal Year 2009-10 1st Half CIP and Reserve Fund Update. No action necessary; for information only.

Summary: Staff will present an update on Fiscal Year 2009-10 1st Half Capital Improvement Projects and provide an update on the District's Reserve Fund.

5. ****FY 2009-10 CIP Mid-Year Request**

Recommendation: Receive a presentation from staff regarding CIP Mid-Year budget requests. Consider approval of an update to the District's CIP Program.

Summary: Staff will discuss proposed Fiscal Year 2009-10 Mid-Year capital improvement project requests.

Administrative Matters

6. Safety Awards Dinner

Recommendation: Authorize expenditure for the Camrosa Employee Safety Awards Dinner in recognition of fourteen full years without a lost-time accident.

Summary: As of December 31, 2009, the Camrosa Water District employees had completed a fourteenth year without a lost-time accident. Funds are being requested to recognize this achievement with a Safety Awards Dinner for all District employees.

Information Items:

None

Closed Session:

None

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.