

Board Agenda

Regular Meeting

Wednesday, November 16, 2011

Camrosa Board Room
7385 Santa Rosa Road
5:00 PM

Call to Order

Approve Minutes of the Special Board Meeting of November 1, 2011.

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Special Presentations and Announcements

None

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. **Approval of Vendor Payments

Recommendation: Approve the payments as presented by staff.

Summary: A summary of accounts payable in the amount of \$419,365.65 is provided for Board information and approval.

2. Pump Station #2 Motor Control Center (MCC)

Recommendation: Authorize the General Manager to issue a purchase order to CED, in the amount of \$56,318.58 plus freight and taxes, for the purchase of a new Allen Bradley replacement MCC and switchboard for Pump Station #2.

Summary: Pump Station #2 is a critical pump station and the MCC is old and in need of replacement. The existing MCC is dated and has had several short circuit faults causing facility failure. This MCC replacement is an approved capital project in the current 2011-2012 budget.

Primary Agenda

3. Receive report from Rate Ad-Hoc Committee

Recommendation: 1.) Receive presentation from Staff and 2.) Receive a recommendation from the Ad-Hoc Rates Committee regarding a proposed rate increase scheduled for January 1, 2012.

Summary: The Ad-Hoc Rates Committee will provide a recommendation to the Board with respect to a Camrosa rate increase to accommodate an increase in the cost of wholesale imported water which will become effective on January 1, 2012.

4. Update on the Design of the Round Mountain Water Treatment Plant Project

Recommendation: Receive and file this informational report on the design status for the Round Mountain Water Treatment Plant.

Summary: On December 15, 2010, the Board of Directors awarded a contract to MWH to provide engineering and design services for the Round Mountain Water Treatment Plant (RMWTP). MWH completed a 20-percent "Basis of Design Technical Memorandum" in June 2011, which discussed the proposed treatment process and associated preliminary budget estimate. Fifty-percent drawings are now complete and a revised budget estimate is available.

5. Review of the IFMP Program-EIR CEQA Process and the Public Input Process for the Proposed Plan

Recommendation: Receive a briefing from staff on the Program-EIR process and the process for receiving public comments

Summary: At the request of Director Foreman, staff will provide an overview of the required phases of the Environmental Review Process under CEQA and discuss the option of providing a public scoping meeting.

Administrative Items

6. ****Board of Directors Meeting Calendar for 2012**

Recommendation: Review, revise as necessary, and adopt a calendar of regular Board meetings for calendar year 2012.

Summary: The Board will consider approval of a calendar of regular board meetings for the following calendar year.

7. ****Resolution of Commendation – Ronda Collins**

Recommendation: Adopt a resolution of the Board of Directors commending Ronda Collins upon the occasion of her retirement after 10 years of service to Camrosa Water District.

Summary: Ronda Collins has served with distinction over a period of 10 years and the Board of Directors will formally commend Mrs. Collins for her dedicated service to the District.

8. ****Resignation of the General Manager**

Recommendation: Adopt a resolution of the Board to formally accept the resignation of Frank E. Royer as General Manager effective with the close of business November 18, 2011 and continue his employment with the District until his retirement on November 30, 2011.

Summary: The General Manager has announced his retirement after 14 years of service with Camrosa Water District.

9. ****Resolution of Commendation – Frank Royer**

Recommendation: Adopt a resolution of the Board of Directors commending Frank E. Royer upon the occasion of his retirement after 14 years of service to Camrosa Water District and for 20 years of public service in the water community.

Summary: Frank E. Royer has served with distinction over a period of 14 years and the Board of Directors will formally commend Mr. Royer for his dedicated service to the District.

10. ****Appoint to the Position of Interim General Manager and Secretary, Board of Directors**

Recommendation: Adopt a resolution of the Board to formally appoint Tony L. Stafford to the position of Interim General Manager and Secretary of the Board effective at the close of business November 18, 2011.

Summary: Having considered the options available, the Board of Directors has directed an Ad Hoc committee to open negotiations with the Deputy General Manager – Operations to fill the vacant position of General Manager and Secretary of the Board on an interim basis.

Closed Session:

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

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Camrosa Water District Financing Authority

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