

Board Agenda

Regular Meeting

Wednesday, December 9, 2009

Camrosa Board Room
7385 Santa Rosa Road
5:00 PM

Call to Order

Approve Minutes of the Board Meeting of November 18, 2009.

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Special Presentations and Announcements

None

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. **Approval of Vendor Payments

Recommendation: Approve the payments as presented by Staff.

Summary: A summary of accounts payable in the amount of \$570,856.07 is provided for Board information and approval.

2. Meter Replacement

Recommendation: Authorize the General Manager to issue a purchase order for meters to implement the Meter Replacement capital project.

Summary: Meter replacement is an ongoing maintenance program. A portion of the District's meters is replaced each year.

Primary Agenda

3. **Public Hearing to Consider Adoption of Proposed Modifications to Ordinance 40-09– Rules and regulations Governing the Provision of Water and Sanitary Services

Recommendation: Convene the public hearing for the purpose of accepting public testimony regarding the adoption of proposed changes to Ordinance 40-09 Rules and Regulations Governing the Provision of Water and Sanitary Services and, discuss testimony taken and vote on adoption of the proposed changes.

Summary: The existing Ordinance 40-09 was last revised on June 24, 2009. The proposed changes would incorporate provisions to allow pass-through adjustment of water rates to reflect any change in cost of wholesale water purchased from another agency.

4a. **Public Hearing to Consider Changes to Water and Sewer Rates for Fiscal Year 2009-10

Recommendation: Convene a public hearing for the purpose of accepting public testimony regarding the adoption of proposed changes to existing rates and fees; Close the public hearing to discuss testimony taken; and, vote on adoption of the proposed changes.

Summary: The Ad-Hoc Rates Committee reviewed several alternatives for accommodating the imported water rate increases and various operational costs. A summary of proposed rates was presented to the full Board on October 14, 2009. After discussion, this hearing date was established for final consideration of FY 2009-10 fees and charges.

4b. **Resolution to adopt a Schedule of Rates, Fees and Charges

Recommendation: *Approve a resolution of the Board adopting a "Schedule of Rates, Fees and Charges for Water and Sanitary Service".*

Summary: Revenue projection reviewed in the Rates Hearing immediately preceding this agenda item are based upon an increase in the Sewer Service Charge of \$2.85 per month, effective January 2009, an increase of \$1.00 per month, effective July 2010, an increase of \$1.25 per month, effective July 2011, and various water commodity increases effective in January 2010. This resolution implements the budgeted rate increases, sets fees and charges for miscellaneous services and sets the manner in which future cost increases in wholesale water will be accommodated.

Administrative Matters

None

Information Items:

5. Mid-year Capital Improvement Briefing

Recommendation: Receive briefing from staff on the status of the Capital Improvement Projects (CIP). No action required.

Summary: There are 5 capital improvement projects and 11 capital replacement projects in the current budget. The status of work and associated expenditures will be presented.

Closed Session:

None

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.