

Board Agenda

Regular Meeting

Wednesday, February 10, 2010

Camrosa Board Room
7385 Santa Rosa Road
5:00 PM

Call to Order

Approve Minutes of the Board Meeting of January 27, 2010.

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Special Presentations and Announcements

None

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. **Approval of Vendor Payments

Recommendation: Approve the payments as presented by Staff.

Summary: A summary of accounts payable in the amount of \$200,738.80 is provided for Board information and approval.

2. Purchase Order for Manhole Rehabilitation

Recommendation: Authorize the General Manager to issue a purchase order to Zebron Contracting Inc. in the amount not to exceed \$60,000.00 for the rehabilitation and coating of District manholes.

Summary: As part of maintaining the sewer collection system infrastructure, manholes need to be systematically rehabilitated.

3. Bio-solids Removal

Recommendation: Authorize the General Manager to enter into an agreement with Liberty Recycling, Inc. to remove bio-solids from the Water Reclamation Facility (WRF) at a rate of \$43.50 per ton.

Summary: The Water Reclamation Facility produces over 1,000 tons of bio-solids each year that needs to be hauled off site for proper disposal.

4. Purchase Order to Conduct Hydrant Flushing

Recommendation: Authorize the General Manager to issue a purchase order not to exceed \$70,000.00 to iWater to conduct a systematic hydrant flushing program for the District.

Summary: Routine maintenance of the water pipeline system includes periodic high velocity hydrant flushing of any sediment that may have settled out in the water distribution system. As part of the flushing program, the hydrants will be inspected for proper operation.

Primary Agenda

5. **Chapter 7 of the Draft Facilities Master Plan

Recommendation: Receive a presentation from staff on the Wastewater Facilities portion of the Facilities Master Plan and enter into discussion of the recommendations made in this first draft of the plan.

Summary: Camrosa is updating its Facilities Master Plan. The plan is being presented to the Board in sections over a series of meetings. This first presentation outlines recommendations for the wastewater portion of the plan.

6. Pond Aeration

Recommendation: Authorize the General Manager to issue a purchase order to Marine Biochemist, in the amount of \$53,894.89, for the installation of aeration equipment at Pond #3.

Summary: Pond aeration is needed as the first step in cleaning up the non-potable water served throughout the District.

Administrative Matters

7. ****Adoption of Restated Deferred Compensation Plan**

Recommendation: 1) Adopt a resolution authorizing changes to the District's 457 deferred compensation plan, 2) Authorize the General Manger to sign the adoption agreement, and 3) authorize the Business Services Manager to sign transaction documentation on behalf of the District in the absence of the General Manager.

Summary: Great-West Retirement Services has restated the Plan Document for Section 457(b) Deferred Compensation as a result of recent changes in federal law.

Information Items:

None

Closed Session:

None

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.