

Board Agenda

Regular Meeting

Wednesday, February 24, 2010

Camrosa Board Room
7385 Santa Rosa Road
5:00 PM

Call to Order

Approve Minutes of the Board Meeting of February 10, 2010.

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Special Presentations and Announcements

None

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. Approval of Vendor Payments

Recommendation: Approve the payments as presented by Staff.

Summary: A summary of accounts payable will be distributed to the Board prior the start of Wednesday night's board meeting.

2. Automated Meter Reading (AMR) Project

Recommendation: Authorize the General Manager to issue a purchase order to Aclara, in the amount of \$63,750 plus tax and freight, for the purchase of AMR units.

Summary: This is the continuation of the AMR expansion project. The project is a multi-year project that is being incrementally funded each year. The board approved a mid-year CIP of \$75,000 to purchase additional meter terminal units (MTU's) and meter registers.

3. Pump Station #3 Motor Control Center (MCC)

Recommendation: Authorize the General Manager to issue a purchase order to CED, in the amount of \$66,404.96 plus freight and taxes, for the purchase of a new Allen Bradley replacement MCC and switchboard for Pump Station #3.

Summary: Pump Station #3 is a critical pump station and the MCC is in need of replacement. It is no longer weather resistant which makes it vulnerable due to its outdoor location.

4. Meter Replacement

Recommendation: Authorize the General Manager to issue a purchase order for replacement meters under the Meter Replacement capital project not to exceed \$40,000.

Summary: As part of an ongoing maintenance program, a portion of the District's meters are replaced each year to ensure metering accuracy.

Primary Agenda

5. Chapter 7 of the Draft Facilities Master Plan

Recommendation: Review and discuss the proposed Wastewater Projects contained in Chapter 7 of the draft Integrated Facilities Master Plan.

Summary: Camrosa is updating its Facilities Master Plan. The wastewater portion of the Integrated Facilities Master Plan was presented to the Board at the regular Board meeting of February 10, 2010 and is returned on this agenda for further discussion as necessary.

6. **Standards for Maintenance and Operation of Recycled Water Facilities

Recommendation: 1.) Review and discuss proposed Ordinance 41-10 – “Standards for Maintenance and Operation of Recycled Water Facilities” and its associated Recycled Water User Manual, and 2.) Set a Public Hearing date of April 7, 2010 to formally consider the Recycled Water Ordinance.

Summary: This Ordinance establishes the requirements for operation and maintenance of privately owned recycled water facilities as a precondition for provision of recycled water service by the District to its customers.

7. Amendment of Ordinance 40-09B “Rules & Regulations Governing the Provision of Water and Sanitary Services”

Recommendation: 1.) Review proposed language amendments to Ordinance 40-09B “Rules & Regulations Governing the Provision of Water and Sanitary Services” to acknowledge the establishment of the new Ordinance 41-10 “Standards for Maintenance and Operation of Recycled Water Facilities” and 2.) set a Public Hearing date of April 7, 2010 to accept public testimony prior to final adoption of the Ordinance.

Summary: Staff will provide a strikethrough copy of the Rules & Regulations for review and adoption at a Public Hearing proposed for April 7, 2010.

8. **Tentative Tract 5688 (Wildwood Stable Estates) Exemption

Recommendation: Consider granting an exception to the existing moratorium on new connections that result in unmitigated growth in the use of imported water for Tract 5688 (aka Wildwood Stable Estates).

Summary: Tract 5688 is a 23-lot Tract of lot sales located south of Santa Rosa Road, between what will be a southerly extension of Yucca Drive and Blanchard. Tentative Tract 5688 was issued a Water Availability Letter on April 28, 2006.

9. Effluent Pipeline and Easement Realignment

Recommendation: Receive briefing on proposal to obtain pipeline easements from CSUCI and the University’s request to relocate the effluent pipeline.

Summary: Staff will present an overview of a proposal that will be mutually beneficial to both CSUCI and the District.

Administrative Matters

None

Information Items:

None

Closed Session:

None

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.