

# Board Agenda

## Regular Meeting

**Wednesday, February 9, 2011**

Camrosa Board Room  
7385 Santa Rosa Road  
**5:00 PM**

### Call to Order

**Approve Minutes of the Board Meeting of January 26, 2011.**

### Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

### Special Presentations and Announcements

*None*

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

### Consent Agenda

1. **\*\*Approval of Vendor Payments**

**Recommendation:** Approve the payments as presented by Staff.

**Summary:** A summary of accounts payable in the amount of \$149,214.30 is provided for Board information and approval.

## Primary Agenda

### 2. **\*\*Capital Financing Model Overview**

**Recommendation:** Receive an overview from staff of the capital financing model and cash flow analysis being developed to address the cost and phasing of the projects identified in the Integrated Facilities Master Plan.

**Summary:** District staff previously presented a draft outline of the cost and phasing of the projects identified in the Integrated Facilities Master Plan. The model has been expanded to include a cash flow analysis, reserves analysis and an analysis of key financial ratios.

### 3. **\*\*Proposals for Underwriter and Bond Counsel Services**

**Recommendation:** Authorize the General Manager to release a request for proposals to solicit services of an Underwriter and a Bond Counsel in connection with a negotiated issuance of water and wastewater revenue bonds.

**Summary:** The Integrated Facilities Master Plan serves as the roadmap for implementing major capital improvements needed by the District to serve both potable and non-potable water and sanitary service demands. Release of the RFP's will allow selection of key members of the District's financing team.

### 4. **\*\*Authorization to Solicit Bids for Preparation of a Tier-1, Program Environmental Impact Report for the CWD Integrated Facilities Master Plan**

**Recommendation:** Receive the attached draft Request for Proposals and authorize staff to release the RFP for a Tier-1, Program Environmental Impact Report for the Camrosa Water District, Integrated Facilities Master Plan.

**Summary:** Pursuant to the California Environmental Quality Act, Public Resource Code, Section 21000 et seq. as well as the State CEQA Guidelines, Title 14 Code of Regulations, Section 15000 et seq., state and local agencies should prepare a Tier-1, Program EIR to evaluate the broad-scale impacts of an entire plan, program, or policy.

### 5. **\*\*Consider Authorization of a Request for Proposals for Services to Conduct a Peer Review of the Facilities Master Plan**

**Recommendation:** Discuss whether the Board would like a peer review conducted of the Facilities Master Plan and consider authorization of an RFP for services.

**Summary:** All 7 sections of the Facilities Master Plan have been presented to the board and final work is being done to provide a Final Draft to the Board for final approval. As an option in the approval process a peer review may be conducted prior to final adoption.

6. **\*\*Discussion of Agenda for the Board Workshop to consider the Draft Integrated Facilities Master Plan**

**Recommendation:** Review the proposed agenda for the FMP Workshop and provide feedback to staff regarding expectations for the meeting.

**Summary:** Discussion of the proposed agenda will help finalize plans for a Board Workshop to review the Draft Integrated Facilities Master Plan.

## **Administrative Matters**

**None**

## **Information Items:**

7. **Report on CASA Conference**

**Recommendation:** Receive a report from Director Fox on the proceedings of the California Association of Sanitation Agencies (CASA) held in Desert Springs.

**Summary:** The CASA Conference provides information on pending legislation and a forum to discuss important issues of mutual interest to the sanitation agencies of California.

## **Closed Session:**

**None**

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

## **Comments by General Manager**

## **Comments by Directors**

## **Adjournment**

Note: \*\* indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.