

# Board Agenda

## Regular Meeting

**Wednesday, January 25, 2012**

Camrosa Board Room  
7385 Santa Rosa Road  
5:00 PM

### Call to Order

**Approve Minutes of the Board Meeting of January 11, 2012.**

### Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

### Special Presentations and Announcements

*None*

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

### Consent Agenda

1. **\*\*Approval of Vendor Payments**

**Recommendation:** Approve the payments as presented by staff.

**Summary:** A summary of accounts payable in the amount of \$603,022.78 is provided for Board information and approval.

## Primary Agenda

### 2. **\*\*Hearing and Adoption of the Amended 2010 Urban Water Management Plan**

**Recommendation:** 1) Convene a public hearing to receive public comment on the Amended Draft Urban Water Management Plan; and 2) at the conclusion of the public hearing, consider adoption of the Amended 2010 Urban Water Management Plan by Resolution of the Board.

**Summary:** The Camrosa Water District Board of Directors adopted the 2010 Urban Water Management Plan (UWMP) at the June 8, 2011 board meeting. Because of Camrosa's selection to receive Prop-84 funding, the District's 2010 UWMP was put on the 'fast track' for review by DWR. In late September of 2011, Peter Brostrom from DWR contacted Camrosa staff with questions regarding three areas of the UWMP.

A Draft copy of the District's Amended Urban Water Management Plan has been circulated for public review and comment. The Board will receive public comment on the draft plan in open hearing. At the conclusion of the hearing, the Board will consider all testimony presented and consider adoption of Urban Water Management Plan.

### 3. **\*\* Bond/Disclosure Counsel**

**Recommendation:** 1) Authorize the Interim General Manager to enter into an agreement with disclosure counsel not to exceed \$27,500 and an agreement with bond counsel not to exceed \$32,500.

**Summary:** Staff and the financing team have initiated the refunding of the 2001 Water and Wastewater Systems Refunding Revenue Bonds. In connection with the refunding, Goodwin & Procter LLP will serve as Disclosure Counsel, and Orrick, Herrington & Sutcliffe LLP as Bond Counsel. As both counsels were part of the financing team for the recent 2011 revenue bond, utilizing the same financing team will expedite the refunding of the bonds, reduce cost of issuance and take advantage of the current municipal market conditions.

### 4. **Briefing of Nitrate Removal Process**

**Recommendation:** Receive briefing from Staff discussing possible nitrate removal opportunities. No action necessary.

**Summary:** The District has several wells with nitrate levels that exceed the allowable maximum contaminant level (MCL). The well water must be blended with imported water in order to reduce the MCL to an acceptable level. Staff is investigating nitrate removal options in order to reduce the amount of imported water needed for blending.

## **5. Property Surrounding Reservoir 1B**

**Recommendation:** Receive briefing from Staff on availability of property adjacent to Reservoir 1B and open Board discussion on the advantages and disadvantages of accepting the property transfer. No action necessary.

**Summary:** Reservoir 1B is located on District owned property. The property surrounding the reservoir is owned by Mr. Marlborough and he is offering to transfer the property to the District.

## **Administrative Items**

*None*

## **Information Items**

### **6. Report on Outreach Ad Hoc Committee**

**Recommendation:** Receive a report from the Outreach Ad Hoc Committee. No action necessary; for information only.

**Summary:** The Outreach Ad Hoc Committee has met with Staff and outreach consultant in developing an outreach proposal to educate, inform, and gather input from the District's customers regarding the future development of water supply sources.

### **7. Report on Recruitment of General Manager Ad Hoc Committee**

**Recommendation:** Receive a briefing from the Ad Hoc Committee regarding the executive recruitment to fill the position of General Manager. No action necessary; for information only.

**Summary:** The Ad Hoc Committee has met with consultant and Staff in developing the recruitment brochure. A draft brochure has been distributed for comments. It is anticipated the brochure will be distributed to the public the first week of February and resumes to be submitted by March 5, 2012.

## **Closed Session:**

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

## **Comments by General Manager**

## **Comments by Directors**

## **Adjournment**

Note: \*\* indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.

# Camrosa Water District Financing Authority

## Board Agenda

### Regular Meeting

Wednesday, January 25, 2012

Camrosa Board Room  
7385 Santa Rosa Road  
5:00 PM

#### Call to Order

Approve Minutes of the CWDFFA Meeting of December 14, 2011.

#### Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

#### Special Presentations and Announcements

*None*

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#### Consent Agenda

*None*

#### Primary Agenda

*None*

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## **Comments by General Manager**

## **Comments by Directors**

## **Adjournment**

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