

# Board Agenda

## Regular Meeting

**Wednesday, April 7, 2010**

Camrosa Board Room  
7385 Santa Rosa Road  
**5:00 PM**

### Call to Order

**Approve Minutes of the Board Meeting of March 10, 2010.**

### Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

### Special Presentations and Announcements

*None*

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

### Consent Agenda

1. **\*\*Approval of Vendor Payments 3-19-10**

**Recommendation:** Approve the payments as presented by Staff.

**Summary:** A summary of accounts payable in the amount of \$687,173.16 is provided for Board information and approval.

2. **\*\*Approval of Vendor Payments 4-2-10**

**Recommendation:** Approve the payments as presented by Staff.

**Summary:** A summary of accounts payable in the amount of \$259,729.00 is provided for Board information and approval.

3. **O&M Uniforms**

**Recommendation:** Authorize the General Manager to enter into a three year agreement with UniFirst to supply uniforms for the District field employees.

**Summary:** Entering into this agreement with UniFirst will reduce the District's uniform expense by 38% and lock-in the price for three years.

## Primary Agenda

4. **\*\*Public Hearing to Consider Adoption of Ordinance 41-10 "Standards for Maintenance and Operation of Recycled Water Facilities"**

**Recommendation:** Convene a public hearing for the purpose of accepting public testimony regarding the adoption of proposed Ordinance 41-10 "Standards for Maintenance and Operation of Recycled Water Facilities", discuss testimony taken and vote on adoption of the proposed changes.

**Summary:** This Ordinance establishes the requirements for operation and maintenance of privately owned recycled water facilities as a precondition for provision of recycled water service by the District to its customers.

5. **\*\*Public Hearing to Consider Adoption of Proposed Modifications to Ordinance 40-09B "Rules and Regulations Governing the Provision of Water and Sanitary Services"**

**Recommendation:** Convene the public hearing for the purpose of accepting public testimony regarding the adoption of proposed changes to Ordinance 40-09B "Rules and Regulations Governing the Provision of Water and Sanitary Services", discuss testimony taken and vote on adoption of the proposed changes.

**Summary:** The existing Ordinance 40-09B was last adopted on December 9, 2009. The proposed changes include modifications to incorporate the terms and conditions of recycled water service as defined under the new Ordinance 41-10 - "Standards for Maintenance and Operation of Recycled Water Facilities".

**6. \*\*End-of-Year Financial Projections**

**Recommendation:** Receive an oral presentation regarding staff's first projection of the End-of-Year (EOY) financial results. No action necessary, for information only.

**Summary:** The EOY financial results are based upon 8 months of actual data and will be revised as the budget process continues.

**7. \*\*Projection for FY09-10 End-of-Year Reserves**

**Recommendation:** *Receive a presentation from staff of the projection to End-of-Year (EOY) balances in the reserve accounts.*

**Summary:** *The District is currently developing the budget for Fiscal Year 2010-11. The EOY Reserves projection are an integral part of the budget preparation process and is used in considering the proposed capital projects for the upcoming Fiscal Year.*

**8. \*\*Variable Frequency Drives (VFD's) for Oxidation Ditches**

**Recommendation:** Authorize the General Manager to issue a purchase order to CED, in the amount of \$61,908 plus taxes and freight, for the purchase of 4 VFD's to be installed at the Water Reclamation Facility (WRF).

**Summary:** The VFD's will replace the magnetic across-the-line starters currently being used to control the dissolved oxygen (DO) levels in the oxidation ditches. Implementing VFD's will allow for more consistent DO levels while at the same time reducing power consumption.

**Administrative Matters**

**9. \*\*Nominations to the Ventura Local Agency Formation Commission**

**Recommendation:** Consider nomination of a special district member(s) to serve on the Ventura Local Agency Formation Commission (LAFCO) and Adopt the attached Resolution to nominate candidates to represent Special Districts in Ventura County on LAFCO.

**Summary:** LAFCO is calling for nominations to begin the election process of a special district regular member and alternate.

## **Information Items:**

None

## **Closed Session:**

None

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

## **Comments by General Manager**

## **Comments by Directors**

## **Adjournment**

Note: \*\* indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.