

Board Agenda

Regular Meeting

Wednesday, May 26, 2010

Camrosa Board Room
7385 Santa Rosa Road
5:00 PM

Call to Order

Approve Minutes of the Board Meeting of April 21, 2010.

Approve Minutes of the Board Meeting of May 12, 2010.

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Special Presentations and Announcements

None

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. **Approval of Vendor Payments

Recommendation: Approve the payments as presented by Staff.

Summary: A summary of accounts payable in the amount of \$785,187.81 is provided for Board information and approval.

2. Fleet Lease Program

Recommendation: Authorize the General Manager to enter into a new 60-month fleet lease agreement with Enterprise Fleet.

Summary: Camrosa currently leases eleven vehicles from Enterprise Fleet. This agreement is for the renewal of one of the eleven vehicles.

Primary Agenda

3. **FY 09-10 Operating Results and FY 10-11 Reserves

Recommendation: Receive a presentation from staff of the allocation of Net Operating Results for FY 2009-10 and update of the reserve fund category levels.

Summary: The District is currently developing the budget for Fiscal Year 2010-11. During the budget development process, the current budget year projections of Net Operating Results and proposed capital projects are taken into consideration when analyzing the current fiscal year-end and proposed budget fiscal year-end reserve fund levels.

4. **Draft Fiscal Year 2010-11 District Budget

Recommendation: Receive a presentation from staff on the proposed Fiscal Year 2010-11 budget. If the Board chooses to adopt the general expense and revenue portion and capital expenditure portion of the Budget, staff will return with a budget for final approval at the Board meeting of June 9, 2010.

Summary: Camrosa is in the process of drafting the Fiscal Year 2010-11 budget for Board approval. Information related to general expenses and a schedule for capital improvements and replacements were presented at the Board meeting of May 12, 2010.

5. **Authorize Pay-for-Performance Program FY 2010-11

Recommendation: Adopt a Resolution of the Board extending the Pay-for-Performance program without change through June 30, 2011.

Summary: Camrosa's Pay-for-Performance Program is the result of a collaborative effort of management and staff. The program has been in place for 14 years. Each year, Staff reviews the program to ensure it is serving the intended goals and to make recommendations for improvement. The General Manager reports to the Board of Directors on the performance of the program so they may consider continuation of the program into the next fiscal year.

6. **Review of the Draft Facilities Master Plan – Chapters 1 and 2

Recommendation: Receive a brief overview of Chapters 1 and 2 of the Draft Facilities Master Plan and provide comments as appropriate.

Summary: District staff is finalizing the Facilities Master Plan. With the exception of some minor changes, chapters 1 and 2 are complete and presented for Board review and discussion.

Administrative Matters

7. Report on ACWA and CASA Conferences

Recommendation: Receive a report from President Fox on the proceedings of the Association of California Water Agencies (ACWA) conference held in Monterey and on the proceedings of the California Association of Sanitation Agencies (CASA) held in Newport Beach.

Summary: The ACWA conference provides information on pending legislation and to discuss important issues of mutual interest to the water agencies of California. The CASA conference provides information on pending legislation and to discuss important issues of mutual interest to the sanitation agencies of California.

8. **Resolution Authorizing the Board President to Cast a Ballot to Elect the Special Districts' Representatives to LAFCO

Recommendation: Adopt the attached Resolution authorizing the Board President to cast a ballot for a Regular Member and an Alternate Member to represent Special Districts in Ventura County on Local Agency Formation Commission (LAFCO) and vote on amendment to the Rules and Regulations of the Ventura County Independent Special District Selection Committee.

Summary: Ballots are due to LAFCO by close of Business Friday, June 25, 2010.

9. **Resolution of Commendation

Recommendation: Adopt a resolution of the Board of Directors commending Donald R. Kendall on the occasion of his retirement for his dedicated service in developing water resources in Ventura County.

Summary: Donald R. Kendall has been a prominent participant in the development of reliable water resources within Ventura County and has promoted interagency cooperation in the development of a number multiagency projects.

Information Items:

None

Closed Session:

None

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.