

Board Agenda

Regular Meeting

Wednesday, July 14, 2010

Camrosa Board Room
7385 Santa Rosa Road
5:00 PM

Call to Order

Approve Minutes of the Board Meeting of June 23, 2010.

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Special Presentations and Announcements

None

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. **Approval of Vendor Payments

Recommendation: Approve the payments as presented by Staff.

Summary: A summary of accounts payable in the amount of \$375,164.98 is provided for Board information and approval.

2. Purchase Order for Manhole Rehabilitation

Recommendation: Authorize the General Manager to issue a purchase order to Zebron Contracting Inc. in the amount not to exceed \$60,000.00 for the rehabilitation and coating of District manholes.

Summary: As part of maintaining the sewer collection system infrastructure, manholes need to be systematically rehabilitated.

3. Pond Rip Rap

Recommendation: Authorize the General Manager to issue a purchase order to Damar Construction Inc., in the amount not to exceed \$60,000.00, for placing rip rap on the slope of the Conejo Creek Diversion storage ponds.

Summary: This multi-year project places rip rap along unprotected portions of the ponds each year. Placing rip rap along the bank of the ponds helps prevent wind/water erosion.

Primary Agenda

4. Application Process for Proposition 84 Grant Funding

Recommendation: Receive information regarding the project selection process for the next round of Proposition 84 Integrated Regional Water Management Plan (IRWMP) planning and implementation grant proposals. No action necessary; for information only.

Summary: The District helped develop the Calleguas Creek Watershed Management Plan which is an integral part Ventura County Integrated Regional Watershed Management Plan prepared in cooperation with two other watersheds. The three watersheds comprise the Watersheds Coalition of Ventura County (WVCV) and are developing the project selection priority listing to be considered for the first round of Proposition 84 IRWM grant proposals.

5. Non-Potable Water Quality Briefing

Recommendation: Receive briefing from Staff on identified non-potable water quality issues, the steps that have been initiated to improve water quality, and the planned improvements recommended by Staff. No action required.

Summary: The District is taking steps to improve the quality of the non-potable water supplied to meet irrigation needs. The briefing will provide an update on the progress of such efforts.

6. Reservoir Inspection and Cleaning

Recommendation: Authorize the General Manager to issue a purchase order, in the amount of \$29,650, to Aquatic Inspections Inc. for the inspection of 11 potable reservoirs and 3 non-potable reservoirs.

Summary: All reservoirs and the appurtenances to the 14 reservoirs will be inspected and Sediment levels, interior coating, corrosion issues will be documented using underwater video equipment. The sediment and debris will then be wet cleaned from the bottom of each tank.

7. **Review of the Draft Facilities Master Plan – Section 3, Water Supply Requirements

Recommendation: Receive a brief overview of Section 3.6 of the Draft Facilities Master Plan and provide comments as appropriate.

Summary: District staff has completed the first draft of Section 3 of the Facilities Master Plan. Section 3.6 evaluates future potable and non-potable demands and is presented for review and discussion.

Administrative Matters

8. **Ventura Regional Sanitation District Agreement

Recommendation: Authorize the General Manager to enter into an agreement with Ventura Regional Sanitation District (VRSD) to provide sewer maintenance services.

Summary: The agreement would allow VRSD to provide both routine and emergency services for the District as needed.

Information Items:

None

Closed Session:

None

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.