

Board Agenda

Regular Meeting

Wednesday, July 22, 2009

Camrosa Board Room
7385 Santa Rosa Road
5:00 PM

Call to Order

Approve Minutes of the Board Meeting of June 24, 2009.

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Special Presentations and Announcements

None

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. **Approval of Vendor Payments 7-2-09

Recommendation: Approve the payments as presented by Staff.

Summary: A summary of accounts payable in the amount of \$234,201.36 is provided for Board information and approval.

2. **Approval of Vendor Payments 7-17-09

Recommendation: Approve the payments as presented by Staff.

Summary: A summary of accounts payable in the amount of \$677,360.72 is provided for Board information and approval.

3. Tractor w/ Tiller

Recommendation: Authorize the General Manager to issue a purchase order to Diamond A Equipment, in the amount of \$56,227.39, for the purchase of a tractor with tiller.

Summary: The new tractor and tiller will allow the operator to work the bio-solid material once it is in the drying beds, which will decrease the required drying time. Decreasing the drying time for the bio-solid material essentially creates more available drying bed space.

4. Automated Meter Reading (AMR) Project

Recommendation: Authorize the General Manager to start making purchases for the 2009/2010 AMR capital project utilizing the \$75,000 in the approved CIP budget.

Summary: This is the continuation of the AMR expansion. The project is a multi-year project that is being incrementally funded each year.

Closed Session

Summary: The board will enter into closed session for the purpose of deciding whether to initiate litigation in accordance with section 54956 (c) of the government code.

Primary Agenda

5. **Acceptance of Salinity Management Pipeline (SMP) Facilities

Recommendation: Authorize the General Manager to accept ownership of the facilities connecting the Camrosa Water Reclamation Facility (CWRF) to the Calleguas SMP, to reimburse Calleguas for the construction costs of these facilities, and to proceed with the quitclaim from Calleguas for the easements associated with this project. The reimbursement amount is \$238,400 and the quitclaim is a no-cost transaction.

Summary: The pipeline and associated facilities connecting the CWRF to the SMP have been completed. Under the agreement between Camrosa and Calleguas, once completed, ownership of the facilities will be transferred to Camrosa and Calleguas will be reimbursed for the construction and engineering cost. The right-of-way associated with these facilities will then be quitclaimed to Camrosa.

6. **Agreement for Public Outreach Services with the Agency

Recommendation: Receive a report from the Ad-Hoc Public Outreach Committee and authorize the General Manager to enter into an agreement for consulting services with the Agency for Fiscal Year 2009-10.

Summary: Outreach services are being used to ensure the customers are fully informed of developments related to the ongoing water shortage in Southern California, the increasing cost of imported water and Camrosa's efforts to expand its non-potable water distribution system to reduce reliance upon imported water.

7. **Sanitary Sewer Management Plan (SSMP)

Recommendation: Approve the completed SSMP.

Summary: On May 2, 2006, the State Water Resources Control Board (SWRCB) adopted the Statewide General Waste Discharge Requirement (GWDR). The GWDR applies to all collection systems comprised of more than one mile of pipe and requires that each agency prepare a SSMP. The Governing Board of each agency must approve the SSMP process twice, once in the beginning, approving the Plan and Schedule, and once at the end, approving the completed SSMP and its implementation.

8. **Disinfection Study Contract

Recommendation: Authorize the General Manager to enter into an agreement with Carollo Engineers to prepare a study to determine the most cost effective and efficient method to disinfect the Water Reclamation Facility's effluent while supporting a treatment flow of 2.25 MGD.

Summary: Camrosa is expanding the Water Reclamation Facility's capacity from 1.5 to 2.25 MGD to support future waste flows. The existing disinfection capacity is insufficient to process 2.25 MGD and must be increased.

9. **Master Plan Modeling Service Contract

Recommendation: Authorize the General Manager to enter into an agreement with Kennedy/Jenks Consultants to develop a hydraulic model of the District's non-potable system for an amount of \$41,516.00.

Summary: Camrosa has several projects in the conceptual stage for expansion of the non-potable system. To complete the Master Plan and determine the feasibility of the proposed projects, a non-potable model must be developed.

Administrative Matters

None

Information Items

None

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.