

Board Minutes

Regular Meeting

Wednesday, November 18, 2009

Camrosa Board Room

5:00 PM

Call to Order The meeting was convened at 5:02 P.M.

Present: President Al E. Fox
Director Jeffrey C. Brown
Director Timothy H. Hoag
Director Eugene F. West

Absent: Director Terry L. Foreman

Staff: Frank E. Royer - General Manager
Tony Stafford – Deputy General Manager, Operations
Joe Willingham – Data Systems & Planning Manager
Michael Perrett – Legal Counsel

Guests: Cindy Fanning – Fanning & Karrh

Approve Minutes of the Board Meeting of October 14, 2009.

Amendments: None

M/S/C (/West/Hoag) to approve the Minutes of the Board Meeting of October 14, 2009, as presented.

Approve Minutes of the Board Meeting of October 28, 2009.

Amendments: None

M/S/C (/Brown/West) to approve the Minutes of the Board Meeting of October 28 2009, as presented.

Public Comments

None

Special Presentations and Announcements

None

Consent Agenda

1. ****Approval of 11-13-09 Vendor Payments**

Summary: A summary of accounts payable in the amount of \$1,272,237.54 was provided for Board information and approval.

M/S/C (/Brown/West) to approve the payments to vendors as presented by staff in the amount of \$1,272,237.54.

Primary Agenda

2. ****Presentation of Audited Financial Statements for FY 08-09**

Summary: The annual audit has been completed and copies of the audit report have been circulated to members of the Board for review. The auditor has stated that the financial statements present fairly, in all materials respects, the financial position of the District.

M/S/C (/Brown/West) to accept the audit report as presented.

3. ****Review of Reserve Policy**

Summary: The purpose of the Reserve Policy is to assure adequate reserves for ongoing needs while minimizing the need for new debt. The reserve levels established in the policy also ensure adequate fund levels to meet aging infrastructure replacements, unanticipated emergencies, rate stabilization, and future expansion to meet the District's system capacity. The Reserve Policy was last revised in June 2002. Staff presented proposed changes to the District's current Reserve Policy for discussion and future consideration of policy revisions. No action taken; presented for information and discussion only.

4. ****Standards for Construction, Maintenance and Operation of Recycled Water Facilities**

Summary: Received a presentation from staff of a proposed Ordinance establishing the Standards for Construction, Maintenance and Operation of Recycled Water Facilities within the District. This Ordinance establishes the requirements for recycled water use and the provision of recycled water service by the District to its customers. No action taken; presented for information and discussion only.

5. Fox Canyon GMA Boundary Modification

Summary: Staff presented overview of Fox Canyon Groundwater Management Agency's consideration to modify and extend the Agency's Boundary. At the October 28, 2009 Fox Canyon GMA Board meeting, Agency staff presented to the Board potential legislative changes necessary to extend the boundaries to incorporate outlying portions of the groundwater basins. One of the areas under consideration for expansion of the GMA boundaries is within Camrosa's service area. No action taken; presented for information and discussion only.

Administrative Matters

6. **Designation of Commerce Bank as District's Depository

Summary: Staff is currently working with RT Lawrence on the development of the E-Payment services project. The pilot project requires establishing a merchant bank account with Commerce Bank for the receipt of credit card payments.

M/S/C (/Hoag/Brown) to adopt a resolution of the Board authorizing Commerce Bank as designated depository of Camrosa Water District for the receipt of credit card payments and authorizing the General Manager to enter into a one-year agreement with Commerce Bank. Roll Call: Fox – Aye; Hoag – Aye; West – Aye; Brown - Aye; Noes – None; Foreman – Absent.

7. **Board of Directors Meeting Calendar for 2010

Summary: Prior to the beginning of each calendar year, the Board adopts its official calendar of Board meetings.

M/S/C (/West/Brown) to adopt a calendar of regular Board meetings for the calendar year 2010 as presented by staff.

8. **Appointment to Ventura Regional Sanitary District Board

Summary: Procedures have been established by various representatives of Ventura County Sanitation Districts to ensure the orderly succession of their representative and alternate seated on the VRSD Board of Directors. The procedures require ratification by each of the sanitation districts represented.

M/S/C (/Hoag/West) to authorize the President of the Board to ratify the procedures developed to appoint the Sanitary District's representative and alternate to the Ventura Regional Sanitary District's (VRSD) Board of Directors.

Information Items

None

Closed Session

None

Comments by General Manager

- The District has received 22 letters opposing the proposed rate increase and one letter in favor of the rate increase.
- A presentation to the Santa Rosa Valley MAC will be made on Thursday, November 19th, regarding the proposed rate increases.

Comments by Directors

- Director Fox attended a demonstration of the advanced handling of bio-solids at Ventura Regional Sanitation District.

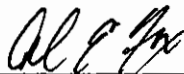
Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 6:18 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District