

## Board Minutes

### Regular Meeting

**Wednesday, May 13, 2009**

Camrosa Board Room

5:00 PM

**Call to Order**      The meeting was convened at 5:00 P.M.

**Present:**          President Al E. Fox  
Director Eugene F. West  
Director Timothy H. Hoag

**Absent:**           Director Jeffrey C. Brown  
Director Terry L. Foreman

**Staff:**             Frank E. Royer - General Manager  
Tony Stafford - Deputy General Manager - Operations  
Tamara Sexton – Business Manager  
Joe Willingham – Data Systems & Planning Manager  
Michael Perrett - Counsel

**Guests:**          Dennis Hardgrave – Development Planning Services, Inc.  
Gordon Jenewein – Development Planning Services, Inc.  
Bob Ellis – Leisure Village

### **Approve Minutes of the Board Meeting of April 22, 2009.**

**Amendments:** None

**M/S/C** (Hoag/West) to approve the Minutes of the Board Meeting of April 22, 2009, as presented.

### **Public Comments**

*None*

## Special Presentations and Announcements:

- **Conejo Creek Study Area Presentation**

Dennis Hardgrave of Development Planning Services presented an overview of the Conejo Creek Study Area under consideration for future development.

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

## Consent Agenda

1. **\*\*Approval of 05-08-09 Vendor Payments**

**Summary:** A summary of accounts payable in the amount of \$818,424.77 was provided for Board information and approval.

**M/S/C** (/West/Hoag) to approve the payments to vendors as presented by staff in the amount of \$818,424.77.

## Primary Agenda

2. **\*\*Draft Fiscal Year 2009-10 District Budget**

**Summary:** Staff presented the draft proposed Fiscal Year 2009-2010 budget. Camrosa is in the process of drafting the Fiscal Year 2009-10 budget for Board approval. Information related to general expenses and a schedule for capital improvements and replacements was presented at the Board meeting of April 22, 2009. Information related to water purchase costs were presented along with an analysis of the projected impact upon rates.

3. **\*\*Review of Reserve Policy**

**Summary:** The purpose of the Reserve Policy is to assure adequate reserves for ongoing needs while minimizing the need for new debt. The reserve levels established in the policy also ensure adequate fund levels to meet aging infrastructure replacements, unanticipated emergencies, rate stabilization, and future expansion to meet the District's system capacity. The Reserve Policy was last revised in June 2002. The board memorandum was deferred to a future Board meeting where all Directors are present to review and consider an amended Reserve Policy.

#### **4. Temporary Moratorium on Water Will Serve Letters**

**Summary:** The Board entered into discussion to consider implementing a temporary moratorium on issuance of Water Availability and Water Will Serve letters during the existing water shortage for future developments as necessary. Staff will return with a Draft Temporary Moratorium resolution for Board consideration.

### **Administrative Matters**

*None*

### **Information Items:**

#### **5. Report on CASA Conference**

**Summary:** Received a report from Director West on the proceedings of the California Association of Sanitation Agencies conference held in Napa, CA. No action necessary; for information only.

### **Closed Session:**

*None*

### **Comments by General Manager**

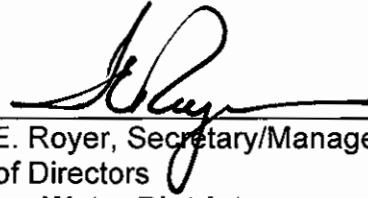
- General Manager will be attending the ACWA conference to be held in Sacramento May 18th-22nd.
- Attended the Calleguas Board of Directors meeting where it was decided that the MWD and CMWD rate increase will be deferred to January 1<sup>st</sup>. 2010.
- The dedication of the completion of the recycled water distribution system for Leisure Village will be held May 14<sup>th</sup> at 11 a.m.

### **Comments by Directors**

*None*

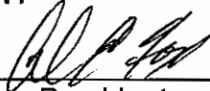
## Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 6:40 P.M.



Frank E. Royer, Secretary/Manager  
Board of Directors  
Camrosa Water District

**ATTEST:**



Al E. Fox, President  
Board of Directors  
Camrosa Water District