

Board Minutes

Regular Meeting

Wednesday, August 5, 2009

Camrosa Board Room
5:00 PM

Call to Order The meeting was convened at 5:00 P.M.

Present: President Al E. Fox
 Director Eugene F. West
 Director Timothy H. Hoag
 Director Terry L. Foreman

Absent: Director Jeffrey C. Brown

Staff: Frank E. Royer - General Manager
 Tony Stafford - Deputy General Manager - Operations
 Tamara Sexton – Business Manager
 Michael Perrett - Counsel

Guests: Don Hauser, Calleguas Municipal Water District

Approve Minutes of the Board Meeting of July 22, 2009.

Amendments: None

M/S/C (Hoag/West) to approve the Minutes of the Board Meeting of July 22, 2009, as presented.

Public Comments

None

Special Presentations and Announcements

None

Consent Agenda

1. ****Approval of 07-31-09 Vendor Payments**

Summary: A summary of accounts payable in the amount of \$310,121.23 was provided for Board information and approval.

M/S/C (West/Hoag) to approve the payments to vendors as presented by staff in the amount of \$310,121.23.

2. **Final Acceptance of TR 4930 (IPD-288) Potable Water and Sewer Improvements**

Summary: TR 4930 is a Commercial/Industrial Planned Development of 16 lot sales. It is located south of Adolfo Road and on Cortez and Balboa Circles. All Potable Water and Sewer facilities constructions are complete. Per the subdivision agreement, when the Board accepts this tract, exonerations of existing bonds occur, when replaced by a one-year surety or maintenance bond.

M/S/C (West/Hoag) to accept the Potable Water and Sewer Improvements in TR 4930 (IPD-288) as complete and without exceptions.

3. **Riprap at the Conejo Creek Diversion Storage Pond**

Summary: This multi-year project places riprap along unprotected portions of the ponds each year. Placing riprap along the bank of the ponds helps prevent wind/water erosion.

M/S/C (West/Hoag) to authorize the General Manager to issue a purchase order to Damar Construction Inc., in the amount not to exceed \$60,000.00, for placing riprap on the slope of the Conejo Creek Diversion storage ponds.

Primary Agenda

4. ****Water Supply Shortage Declarations Update**

Summary: Staff provided a summary of water conservation efforts by surrounding agencies, provided a status of Camrosa's imported water consumption for July 2009 and outlined actions being contemplated to minimize consumption of imported water. *No action taken; for information only.*

5. ****New Non-potable Services**

Summary: The conversion of three local nurseries to non-potable would allow the District to further reduce imported water consumption by approximately 50 acre feet per year. The proposed non-potable services are located on Duval Road. An 8" pipeline will be trenched and connected to the existing 12" non-potable pipeline along the south side of Santa Rosa Road

M/S/C (Hoag/West) to authorize the General Manager to enter into an agreement with three property owners to establish non-potable service and authorize the General Manager to issue a purchase order to Williams Pipeline, in an amount not to exceed \$62,000.00, for the installation of the service pipe. Director Foreman requested an item be placed on a future agenda to discuss board policy on how the capital cost of expanding the non-potable water distribution system should be allocated to rate-payers.

Administrative Matters

None

Information Items

None

Closed Session

None

Comments by General Manager

- The Governor signed the 2009-10 budget and includes borrowing against special districts' property tax as permitted through Prop. 1A. The District will realize an 8% reduction this fiscal year which is required to be repaid within three years.
- The financial audit has begun for the Fiscal Year 2008-09 to be completed in October and brought to the Board.
- Calleguas has discontinued distributing Lake Bard water as a result of numerous complaints regarding water odors and taste.
- Camrosa will have a booth at the Fair, August 7th to promote VCSDA and Camrosa.

Comments by Directors

None

Minutes

Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 6:52 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District