

# Board Minutes

## Regular Meeting

**Wednesday, August 26, 2009**

Camrosa Board Room

5:00 PM

**Call to Order**      The meeting was convened at 5:00 P.M.

**Present:**          President Al E. Fox  
Director Eugene F. West  
Director Timothy H. Hoag  
Director Terry L. Foreman

**Absent:**          Director Jeffrey C. Brown

**Staff:**            Frank E. Royer - General Manager  
Tamara Sexton – Business Manager  
Stella Pimentel – Customer Accounts Supervisor  
Alexis Ridenour - Counsel

**Guests:**         Don Hauser, Calleguas Municipal Water District

## **Approve Minutes of the Board Meeting of August 5, 2009.**

**Amendments:** None

**M/S/C** (Hoag/West) to approve the Minutes of the Board Meeting of August 5, 2009, as presented.

## **Public Comments**

*None*

## **Special Presentations and Announcements**

*None*

## Consent Agenda

### 1. **\*\*Approval of 08-21-09 Vendor Payments**

**Summary:** A summary of accounts payable in the amount of \$1,036,856.04 was provided for Board information and approval.

**M/S/C** (/West/Hoag) to approve the payments to vendors as presented by staff in the amount of \$1,036,856.04.

## Primary Agenda

### 2. **Status Report on Water TAP Discussions**

**Summary:** Camrosa and other regional agencies are in the process of identifying the parameters of a project commonly referred to as “Water TAP” that could provide additional water to mitigate a pumping trough in the Pleasant Valley Groundwater Basin and improve water quality within the Camrosa Water District. The General Manager provided an update on the status of discussions related to the Water TAP project. *No action taken; for information only.*

### 3. **Discussion of Cost Distribution for the Non-Potable Water System Expansion**

**Summary:** The District is developing a master plan that includes significant expansion of the non-potable water distribution system. The General Manager provided oral presentation that led to Board discussion of Board policy on the manner in which capital costs for the expansion of the non-potable water system should be recovered. Initial discussions will lead to a future Board policy related to the distribution of capital costs among rate-payers. *No action taken; for information only.*

## Administrative Matters

### 4. **Update on Accepting Credit Card Payments**

**Summary:** Staff presented briefing regarding acceptance of credit card payments. Staff previously presented a report to the Board regarding two alternatives for consideration to provide credit card services to customers. The board requested staff to review the convenience fee alternative and to return to the Board for future consideration.

**M/S/C** (/West/Foreman) to authorize the General Manager to proceed with a pilot implementation with RT Lawrence for E-Payment services.

## Information Items

*None*

## Closed Session

*None*

## Comments by General Manager

- Water Agricultural Evaluations letters were mailed to former IAWP to assist with reducing water usage.
- October 17<sup>th</sup> the District will host a California Friendly landscape class for Camrosa customers.

## Comments by Directors

*None*

## Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 6:50 P.M.

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Frank E. Royer, Secretary/Manager  
Board of Directors  
**Camrosa Water District**

**ATTEST:**

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Al E. Fox, President  
Board of Directors  
**Camrosa Water District**