

Board Minutes

Regular Meeting

Wednesday, April 8, 2009

Camrosa Board Room
5:00 PM

Call to Order The meeting was convened at 5:00 P.M.

Present: President Al E. Fox
 Director Terry L. Foreman
 Director Eugene F. West
 Director Timothy H. Hoag

Absent: Director Jeffrey C. Brown

Staff: Frank E. Royer - General Manager
 Tony Stafford - Deputy General Manager - Operations
 Tamara Sexton – Business Manager
 Joe Willingham – Data Systems & Planning Manager
 Robert Barone – Wastewater Superintendent
 Michael Perrett - Counsel

Guests: Don Hauser – Calleguas Municipal Water District
 Bob Ellis – Leisure Village

Approve Minutes of the Board Meeting of March 25, 2009.

Amendments: None

M/S/C (Hoag/Foreman) to approve the Minutes of the Board Meeting of March 25, 2009, as presented.

Public Comments

None

Special Presentations and Announcements:

None

Minutes

Consent Agenda

1. ****Approval of 04-03-09 Vendor Payments**

Summary: A summary of accounts payable in the amount of \$207,718.76 was provided for Board information and approval.

M/S/C (West/Hoag) to approve the payments to vendors as presented by staff in the amount of \$207,718.76.

2. ****Final Acceptance of LD-420, Utility Improvements**

Summary: LD- 420 is a 3-lot tract of single-family homes located at the east end of El Corazon Court. All Water and Sewer work is complete. All exceptions have been corrected. Per the subdivision agreement, when the Board accepts this tract, exoneration of existing bonds occurs, when replaced by a one-year surety or maintenance bond.

M/S/C (West/Hoag) to accept the utility improvements in LD-402 as complete and without exceptions.

Primary Agenda

3. **Update on Negotiations related to the Water TAP project**

Summary: The Board received an oral presentation from the General Manager on the latest developments related to the Water TAP project. The District is collaborating with local agencies to develop a project that will maximize the yield from the Conejo Creek Project in a way that will provide benefits to a broad constituency.

4. ****Projections for FY08-09 EOY Reserves and FY09-10 Capital Projects Review**

Summary: Received a presentation from staff regarding the FY2009-10 Capital Improvement Program. The District is currently developing the budget for Fiscal Year 2009-10. The Capital Improvement Program is an integral part of the budget preparation. No action taken.

5. **Diversion Pump**

Summary: To insure the maximum diversion from the Conejo Creek, it is critical that the Diversion site have three pumps online and a fourth backup pump. This new pump will replace a failed pump that is worn beyond repair.

M/S/C (Hoag/West) to authorize the General Manager to issue a purchase order to ITT Flyght Corporation, in the amount of \$34,057.80 plus taxes, for a Diversion Pump.

Administrative Matters

6. **IS West Internet Service Renewal Agreement

Summary: The previous three-year service contract with IS West expired at the end of March 2009. As a courtesy, IS West has extended their discount pricing for the month of April while the District makes the decision on whether to renew their contract with IS West.

M/S/C (/West/Hoag) to authorize the General Manager to enter into a three-year service agreement with IS West.

7. **Review of Water Waste and Drought Management Policy

Summary: Received final draft of proposed language amendments to the District's "Rules & Regulations Governing the Provision of Water and Sanitary Services" and "Ordinance 38 - Establishing a Drought Management Policy" and set a Public Hearing date of June 24, 2009 to consider the proposed language proposals for adoption. The Board requested minor formatting modifications to be brought back to the Board for final consideration. A Public Hearing date will be considered at that time.

Information Items:

None

Closed Session:

None

Comments by General Manager


- Introduced staff member, Robert Barone, Water Superintendent to the Board of Directors.
- Information regarding a future development project south of Highway 101 will be presented at the Board meeting of May 13, 2009.
- A presentation by the General Manager will be made on April 13, 2009, to the Camarillo Springs HOA.
- Director West and General Manager will be representing the District at the upcoming CASA conference held April 29th-May 1st.
- Leisure Village recycled water distribution system dedication will be held May 14th.
- General Manager drew the Board's attention to the District's recently procured trade show booth promoting the new brand imaging toward building self-reliance through the expansion of recycled water.

Comments by Directors

- President Al Fox acknowledged CH2M Hill's sponsorship for the upcoming AWAVC Water Symposium.
- Director Fox requested an item be placed on the next agenda to allow him to present information related to special district representation on the Ventura Regional Sanitation District Board of Directors/


Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 6:29 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District