

Board Minutes

Regular Meeting

Wednesday, January 6, 2010

Camrosa Board Room

5:00 PM

Call to Order The meeting was convened at 5:00 P.M.

Present: President Al E. Fox
Director Timothy H. Hoag
Director Eugene F. West
Director Terry L. Foreman

Absent: Director Jeffrey C. Brown

Staff: Frank E. Royer - General Manager
Tamara Sexton – Business Manager
Joe Willingham – Planning & Data Systems Manager
Michael Perrett – Legal Counsel

Guests: Norm Brown

Approve Minutes of the Board Meeting of December 9, 2009.

Amendments: None

M/S/C (/Hoag/West) to approve the Minutes of the Board Meeting of December 9, 2009, as presented.

Public Comments

None

Special Presentations and Announcements

None

Consent Agenda

1. ****Approval of 12-30-09 Vendor Payments**

Summary: A summary of accounts payable in the amount of \$856,474.23 was provided for Board information and approval.

M/S/C (/West/Hoag) to approve the payments to vendors as presented by staff in the amount of \$856,474.23.

Primary Agenda

2. ****Groundwater Geology and Yield Analysis of the Tierra Rejada Basin Report**

Summary: The findings and recommendations of the 'Groundwater Geology and Yield Analysis of the Tierra Basin' report prepared by Norman N. Brown, Ph.D., P.G for the Camrosa Water District was presented to the Board. The study was conducted to assemble available information regarding basin yield and water quality trends within the basin. *For information only; no action necessary.*

3. ****Review of Reserve Policy**

Summary: The purpose of the Reserve Policy is to assure adequate reserves for ongoing needs while minimizing the need for new debt. The reserve levels established in the policy also help provide rate stabilization and ensure adequate fund levels to meet aging infrastructure replacements, unanticipated emergencies, and future expansion needs of the District. The Reserve Policy was last revised in June 2002.

M/S/C (/West/Hoag) to adopt a resolution of the Board implementing the District's Reserve Fund Policy. Roll Call: Hoag – Aye; West – Aye; Fox – Aye; Foreman – Aye; Brown – Absent; Noes – None.

4. **Fiscal Year 2009-10 1st Half - CIP/Reserve Fund Update**

Summary: Staff presented an update on Fiscal Year 2009-10 1st Half Capital Improvement Projects and provided an update on the District's Reserve Fund. *No action necessary; for information only.*

5. ****FY 2009-10 CIP Mid-Year Request**

Summary: The Board received a presentation from staff regarding proposed Fiscal Year 2009-10 CIP Mid-Year budget requests. During the Fiscal Year 2009-10 budget process the CIPs were presented in a semi-annual budget approach. A semi-annual budget approach afforded the District an

opportunity to approve projects which were essential to infrastructure modifications, while postponing other projects to mid-year at which point there is more certainty of reserve fund levels as a result of fiscal year end operating results.

M/S/C (/West/Hoag) to approve the Mid-Year CIP requests as presented by staff, with the exception of Phase 1 – 3D Reservoir which will be brought back to the Board upon adoption of the Facility Master Plan.

Administrative Matters

6. Safety Awards Dinner

Summary: As of December 31, 2009, the Camrosa Water District employees had completed a fourteenth year without a lost-time accident. Funds are being requested to recognize this achievement with a Safety Awards Dinner for all District employees.

M/S/C (/Hoag/West) to approve the expenditure not to exceed \$5,000 for the Camrosa Employee Safety Awards Dinner.

Information Items

None

Closed Session

None

Comments by General Manager


- The Governor announced priorities for 2010. He will focus upon tax revisions, budget shortfall and water bonds.
- Staff met with the County of Ventura regarding easements or encroachment permits for the Penny well.

Comments by Directors

- Director Lotts of the Ojai Valley Sanitation District passed away. Director Fox adjourned the meeting in memory of Director Lotts.

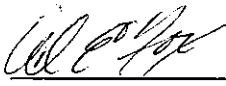
Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 6:20 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District