

Board Minutes

Regular Meeting

Wednesday, February 10, 2010

Camrosa Board Room
5:00 PM

Call to Order The meeting was convened at 5:00 P.M.

Present: President Al E. Fox
 Director Timothy H. Hoag
 Director Eugene F. West

Absent: Director Jeffrey C. Brown
 Director Terry L. Foreman

Staff: Frank E. Royer - General Manager
 Tony Stafford - Deputy General Manager - Operations
 Tamara Sexton – Business Services Manager
 Joe Willingham – Planning & Data Systems Manager
 Michael Perrett – Legal Counsel

Guests: Don Hauser - Calleguas

Approve Minutes of the Board Meeting of January 27, 2010.

Amendments: None

M/S/C (/West/Hoag/) to approve the Minutes of the Board Meeting of January 27, 2010, as presented.

Public Comments

None

Special Presentations and Announcements

None

Consent Agenda

1. ****Approval of 01-29-10 Vendor Payments**

Summary: A summary of accounts payable in the amount of \$200,738.80 was provided for Board information and approval.

M/S/C (/Hoag/West/) to approve the payments to vendors as presented by staff in the amount of \$200,738.80.

2. **Purchase Order for Manhole Rehabilitation**

Summary: As part of maintaining the sewer collection system infrastructure, manholes need to be systematically rehabilitated. Sixty thousand dollars is allocated to this program each year to insure collection system integrity. The manholes are prioritized according to need on a yearly basis to determine what reach of the collection system will be addressed.

M/S/C (/Hoag/West/) to authorize the General Manager to issue a purchase order to Zebron Contracting Inc. in the amount not to exceed \$60,000 for the rehabilitation and coating of District manholes.

3. **Bio-solids Removal**

Summary: The Water Reclamation Facility produces over 1,000 tons of bio-solids each year that needs to be hauled off site for proper disposal. This bio-solid material is pumped to drying beds where the water is decanted and sent back to the headworks, leaving the solids in the beds to dry. About 1,000 tons of material needs to be hauled off site every year.

M/S/C (/Hoag/West/) to authorize the General Manager to enter into an agreement with Liberty Recycling, Inc. to remove bio-solids from the Water Reclamation Facility (WRF) at a rate of \$43.50 per ton.

4. **Purchase Order to Conduct Hydrant Flushing**

Summary: Routine maintenance of the water pipeline system includes periodic high velocity hydrant flushing of any sediment that may have settled out in the water distribution system. If not removed, these deposits accumulate in the pipelines resulting in taste, odor, and turbidity problems. As part of the flushing program, the hydrants will be inspected for proper operation. The current budget contains funds to complete this project.

M/S/C (/Hoag/West/) to authorize the General Manager to issue purchase order not to exceed \$70,000 to iWater to conduct a systematic hydrant flushing program for the potable water distribution system.

Primary Agenda

5. **** Chapter 7 of the Draft Facilities Master Plan**

Summary: Camrosa is updating its Facilities Master Plan. The plan is being presented to the Board in sections over a series of meetings. Staff presented an overview on the Wastewater Facilities portion of the Facilities Master Plan. This first presentation outlined recommendations for the wastewater portion of the plan. *No action taken; presented for information only.*

6. ***Pond Aeration***

Summary: Pond aeration is needed as the first step in cleaning up the non-potable water served throughout the District. Pond aeration will help maintain a more consistent oxygen concentration throughout the different depths of the pond resulting in reduced algae problems. The mixing of water will also reduce the chances of pond stratification due to temperature and oxygen differences at the various depths.

M/S/C (/West/Hoag/) to authorize the General Manager to issue a purchase order to Marine Biochemist, in the amount of \$53,894.89, for the installation of aeration equipment at Pond #3.

Administrative Matters

7. **** Adoption of Restated Deferred Compensation Plan**

Summary: Great-West Retirement Services has restated the Plan Document for Section 457(b) Deferred Compensation as a result of recent changes in federal law.

M/S/C (/Hoag/Brown/) to approve to adopt a resolution authorizing changes to the District's 457 deferred compensation plan, 2) Authorize the General Manager to sign the adoption agreement, and 3) authorize the Business Services Manager to sign transaction documentation on behalf of the District in the absence of the General Manager: Hoag – Aye; West – Aye; Fox – Aye; Foreman – Absent; Brown – Absent; Noes – None.

Information Items

None

Closed Session

None

Comments by General Manager

- Staff is aware that the District's primary banking institution has been ordered to increase its liquid capital assets. Staff is minimizing account levels at the bank to ensure the safety and liquidity of District funds.

Comments by Directors

- Director Hoag recommended researching investment rates to diversify the District's investment portfolio, as the LAIF rate of return is less than one percent.

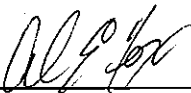
Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 6:00 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District