

Board Minutes

Regular Meeting

Wednesday, April 7, 2010

Camrosa Board Room

5:00 PM

Call to Order The meeting was convened at 5:01 P.M.

Present: President Al E. Fox
 Director Timothy H. Hoag
 Director Eugene F. West
 Director Terry L. Foreman

Absent: Director Jeffrey C. Brown

Staff: Frank E. Royer - General Manager
 Tony Stafford - Deputy General Manager - Operations
 Tamara Sexton – Business Services Manager
 Michael Perrett – Legal Counsel

Guests: None

Approve Minutes of the Board Meeting of March 10, 2010.

Amendments: None

M/S/C (West/Hoag/) to approve the Minutes of the Board Meeting of March 10, 2010, as presented.

Public Comments

None

Special Presentations and Announcements

None

Consent Agenda

1. ****Approval of 03-19-10 Vendor Payments**

Summary: A summary of accounts payable in the amount of \$687,173.16 was provided for Board information and approval.

M/S/C (/Hoag/Foreman/) to approve the payments to vendors as presented by staff in the amount of \$687,173.16.

2. ****Approval of 04-02-10 Vendor Payment**

Summary: A summary of accounts payable in the amount of \$259,729.00 was provided for Board information and approval.

M/S/C (/Hoag/Foreman/) to approve the payments to vendors as presented by staff in the amount of \$259,729.00.

3. **O&M Uniforms**

Summary: Entering into this agreement with UniFirst will reduce the District's uniform expense by 38% and lock-in the price for three years.

M/S/C (/Hoag/Foreman/) to authorize the General Manager to enter into a three year agreement with UniFirst to supply uniforms for the District field employees.

Primary Agenda

4. ****Public Hearing to Consider Adoption of Ordinance 41-10 "Standards for Maintenance and Operation of Recycled Water Facilities"**

Summary: The President of the Board convened a hearing to accept public comment related to proposed Ordinance 41-10: "Standards for Maintenance and Operation of Recycled Water Facilities". Staff provided a brief report to the Board. There was no public comment from the floor. There was no written correspondence received prior to the hearing related to the ordinance under consideration. The hearing was closed.

M/S/C (Hoag/West) to approve to adopt Ordinance 41-10 "Standards for Maintenance and Operation of Recycled Water Facilities". Roll Call: Hoag – Aye; West – Aye; Foreman – Aye; Fox – Aye; Noes – None; Brown – Absent.

5. ****Public Hearing to Consider Adoption of Proposed Modifications to Ordinance 40-09B "Rules and Regulations Governing the Provision of Water and Sanitary Services"**

Summary: The President of the Board convened a hearing to accept public comment related to proposed changes to Ordinance 40-09B: "Rules and Regulations Governing the Provision of Water and Sanitary Services". Staff provided a brief report to the Board. There was no public comment from the floor. There was no written correspondence received prior to the hearing related to the ordinance under consideration. The hearing was closed.

M/S/C (Hoag/West) to approve to adopt Ordinance 40-10 "Rules & Regulations Governing the Provisions of Water & Sanitary Services". Roll Call: Hoag – Aye; West – Aye; Foreman – Aye; Fox – Aye; Noes – None; Brown – Absent.

6. ****End-of-Year Financial Projections**

Summary: Staff provided a projection for the End-of-Year (EOY) financial results. The projected financial results are based upon 8 months of actual data and will be revised as the budget process continues. Actual revenues and expenditures are tracking well with the budget. *No action taken, for information only.*

7. ****Projection for FY09-10 End-of-Year Reserves**

Summary: Staff presented the projection for End-of-Year (EOY) balances in the reserve accounts based upon anticipated year end financial results. The EOY Reserves projection is an integral part of the budget preparation process currently underway for Fiscal Year 2010-11, and is used in considering the proposed capital projects for the upcoming Fiscal Year. *No action taken, for information only.*

8. ****Variable Frequency Drives (VFD's) for Oxidation Ditches**

Summary: VFD's are needed to replace the magnetic across-the-line starters currently being used to control the dissolved oxygen (DO) levels in the oxidation ditches. Implementing VFD's will allow for more consistent DO levels while at the same time reducing power consumption.

M/S/C (Hoag/West) to authorize the General Manager to issue a purchase order to CED, in the amount of \$61,908 plus taxes and freight, for the purchase of 4 VFD's to be installed at the Water Reclamation Facility (WRF).

Administrative Matters

9. **Nominations to the Ventura Local Agency Formation Commission

Summary: LAFCO is calling for nominations to begin the election process for the a replacement special district representative to fill an existing unexpired term on LAFCO and to elect an alternate member who will serve two years as an alternate and then serve as a regular member for a four-year term.

M/S/C (Foreman/Hoag) to adopt a resolution nominating Board President Al Fox to fill a vacancy as a representative of Special Districts in Ventura County on the LAFCO board for the unexpired term that began on January 1, 2009 and ends on January 1, 2013.

Information Items

None

Closed Session

None

Comments by General Manager

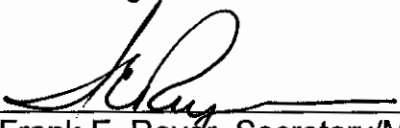
- The CSUCI well is expected to be activated for the first time on Monday, April 12th.

Comments by Directors

None

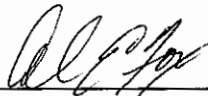
Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 5:36 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District