

Board Minutes

Regular Meeting

Wednesday, May 26, 2010

Camrosa Board Room

5:00 PM

Call to Order The meeting was convened at 5:00 P.M.

Present: President Al E. Fox
 Director Timothy H. Hoag
 Director Eugene F. West

Absent: Director Jeffrey C. Brown
 Director Terry L. Foreman

Staff: Frank E. Royer - General Manager
 Tony Stafford - Deputy General Manager - Operations
 Tamara Sexton – Business Services Manager
 Joe Willingham – Planning & Data Systems Manager
 Terry Curson – Project Engineer
 Michael Perrett – Legal Counsel

Guests: Don Hauser, Calleugas

Approve Minutes of the Board Meeting of April 21, 2010.

Amendments: None

M/S/C (/Hoag/West/) to approve the Minutes of the Board Meeting of April 21, 2010, as presented.

Approve Minutes of the Board Meeting of May 12, 2010.

Amendments: None

M/S/C (/Hoag/West/) to approve the Minutes of the Board Meeting of May 12, 2010, as presented.

Public Comments

None

Special Presentations and Announcements

None

Consent Agenda

1. ****Approval of 05-21-2010 Vendor Payments**

Summary: A summary of accounts payable in the amount of \$785,187.81 was provided for Board information and approval.

M/S/C (/Hoag/West/) to approve the payments to vendors as presented by staff in the amount of \$785,187.81.

2. **Fleet Lease Program**

Summary: Camrosa currently leases eleven vehicles from Enterprise Fleet. This agreement is for the renewal of one of the eleven vehicles.

M/S/C (/Hoag/West/) to authorize the General Manager to enter into a new 60-month fleet lease agreement with Enterprise Fleet.

Primary Agenda

3. ****FY 09-10 Operating Results and FY 10-11 Reserves**

Summary: *Agenda Item was Tabled to the Regular Board meeting of June 9, 2010.*

4. ****Draft Fiscal Year 2010-11 District Budget**

Summary: Camrosa is in the process of drafting the Fiscal Year 2010-11 budget for Board approval. Information related to general expenses and a schedule for capital improvements and replacements were presented at the Board meeting of May 12, 2010. A final budget will be presented to the Board for consideration and approval on June 9, 2010. *No action taken; for information only.*

5. ****Authorize Pay-for-Performance Program FY 2010-11**

Summary: Camrosa's Pay-for-Performance Program is the result of a collaborative effort of management and staff. The program has been in place for 14 years. Each year, Staff reviews the program to ensure it is serving the intended goals and to make recommendations for improvement. The General Manager reports to the Board of Directors on the performance of the program so they may consider continuation of the program into the next fiscal year. The General Manager recommended reauthorization of the program without change.

M/S/C (/West/Hoag/) to adopt a Resolution of the Board extending the Pay-for-Performance program without change through June 30, 2011. Roll Call: Hoag – Aye; West – Aye; Fox – Aye; Noes – None; Brown – Absent; Foreman – Absent.

6. **Review of the Draft Facilities Master Plan – Chapters 1 and 2

Summary: Staff presented a brief overview of Chapters 1 and 2 of the Draft Facilities Master Plan. With the exception of some minor changes, chapters 1 and 2 are complete and presented for Board review and discussion. *No action taken; for information only.*

Administrative Matters

7. Report on ACWA and CASA Conferences

Summary: President Fox provided a report an oral report regarding information presented at the ACWA and CASA conferences. The ACWA conference provides information on pending legislation and to discuss important issues of mutual interest to the water agencies of California. The CASA conference provides information on pending legislation and to discuss important issues of mutual interest to the sanitation agencies of California. *No action taken; for information only.*

8. **Resolution Authorizing the Board President to Cast a Ballot to Elect the Special Districts' Representatives to LAFCO

Summary: Ballots are due to LAFCO by close of Business Friday, June 25, 2010.

M/S/C (/Hoag/West/) to adopt a Resolution authorizing the Board President to cast a ballot for a Regular Member in favor of Elaine Freeman and an Alternate Member in favor of Bruce Dandy to represent Special Districts in Ventura County on Local Agency Formation Commission (LAFCO) and to vote no on amendment to the Rules and Regulations of the Ventura County Independent Special District Selection Committee. Roll Call: Hoag – Aye; West – Aye; Fox – Aye; Noes – None; Brown – Absent; Foreman – Absent.

9. **Resolution of Commendation

Summary: Donald R. Kendall has been a prominent participant in the development of reliable water resources within Ventura County and has promoted interagency cooperation in the development of a number multiagency projects.

M/S/C (/Hoag/West/) to adopt a Resolution of the Board of Directors commending Donald R. Kendall on the occasion of his retirement for his dedicated service in developing water resources in Ventura County. Roll Call: Hoag – Aye; West – Aye; Fox – Aye; Noes – None; Brown – Absent; Foreman – Absent.

Information Items

None

Closed Session

None

Comments by General Manager

- General Manager reported the District hosted a residential landscape workshop on May 22, 2010.
- Hydrant Flushing continues throughout the District. Flushing will occur in Leisure Village June 2nd-June 4th.
- Proposed to change Board meetings for the months of August and September. Staff will return with proposed revised Board meeting schedule for consideration and approval.

Comments by Directors

- Director West inquired on the status of the non-potable water quality.


Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 5:42 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District