

Board of Directors

Al E. Fox
Division 1
Jeffrey C. Brown
Division 2
Timothy H. Hoag
Division 3
Eugene F. West
Division 4
Terry L. Foreman
Division 5

General Manager

Frank E. Royer

Board Minutes

Regular Meeting

Wednesday, June 23, 2010

Camrosa Board Room

5:00 PM

Call to Order The meeting was convened at 5:00 P.M.

Present: President Al E. Fox
Director Timothy H. Hoag
Director Eugene F. West
Director Terry L. Foreman

Absent: Director Jeffrey C. Brown

Staff: Frank E. Royer - General Manager
Tony Stafford - Deputy General Manager - Operations
Tamara Sexton – Business Services Manager
Joe Willingham – Planning & Data Systems Manager
Terry Curson – Project Engineer
Michael Perrett – Legal Counsel

Guests: Don Hauser, Calleguas

Approve Minutes of the Board Meeting of June 9, 2010.

Amendments: None

M/S/C (/Hoag/Foreman) to approve the Minutes of the Board Meeting of June 9, 2010, as presented.

Public Comments

None

Special Presentations and Announcements

None

Consent Agenda

1. ****Approval of 06-04-2010 Vendor Payments**

Summary: A summary of accounts payable in the amount of \$1,010,263.04 was provided for Board information and approval.

M/S/C (*West /Hoag/*) to approve the payments to vendors as presented by staff in the amount of \$1,010,263.04.

Primary Agenda

2. **** Review of the Draft Facilities Master Plan – Section 3**

Summary: District staff is finalizing the Facilities Master Plan. An initial draft of Section 3 of the Integrated Facilities Master Plan was presented for Board review and discussion. Staff presented a brief overview of Section 3 and answered questions pertaining to its contents. Staff is in the process of making revisions to the initial draft based upon new information that has been provided by area developers subsequent to the publication of the agenda. A revised draft will be distributed to the Board upon incorporation of the revised information. *No action taken; presented for board information and discussion only.*

Administrative Matters

3. **** Ratification of ACWA Health Benefits Authority Amended and Restated Bylaws and JPA Agreement**

Summary: The District provides health plan benefits through ACWA HBA. The ACWA HBA is being restructured to become a self-funded platform to provide better representation to districts of all sizes. This restructuring also increases the fiduciary responsibilities of the Trustees and the advisory bodies. The Restated JPA Agreement of the ACWA HBA reflects these additional fiduciary responsibilities.

M/S/C (*West/Hoag/*) to adopt a resolution of the Board ratifying the Amended and Restated JPA Agreement of the Association of California Water Agencies (ACWA) Health Benefits Authority (HBA).

Roll Call: Hoag – Aye; West – Aye; Foreman – Aye; Fox – Aye; Noes – None
Brown – Absent.

Information Items

4. **Santa Rosa Pump House Briefing**

Summary: The District's CIP includes a project to rehabilitate the Santa Rosa

Pump House. Rehabilitation included refurbishment of pump motors, the motor control center and electronic control systems. Staff provided a briefing on the completed rehabilitation project. *No action taken; for information only.*

5. District General Election – Tie-resolution Criteria

Summary: The General Manager informed the Board of a new requirement in the elections process that requires the District to identify the manner in which a winner will be declared in the event of a tie vote in District General Election. Communication of the selected option is required to be filed with the County elections clerk no later than Monday, June 28, 2010 and the need to make the determination was communicated to staff subsequent to the publication of the Board agenda. The General Manager asked the Board to make a determination that there is a need to take immediate action on this matter and that the need for action came to the attention of the District subsequent to the agenda being posted as specified in subdivision (a) of California Government Code Section 54954.2.

M/S/C (/Foreman/Hoag/) to find that there is a need to take immediate action to define the process to be used in determining a winner in the event of a tie vote in the upcoming District Election and that the need for action came to the attention of the District subsequent to the agenda being posted as specified in subdivision (a) of California Government Code Section 54954.2.

Roll Call: Hoag – Aye; West – Aye; Foreman – Aye; Fox – Aye; Noes – None
Brown – Absent.

The Item was added to the Board Agenda for immediate action.

M/S/C (/Foreman/West) to make a determination that in the event of a tie vote in any District's General Election, the election winner will be determined by lot administered by the County of Ventura.

Closed Session

None

Comments by General Manager


- Dan Grieve, Water Quality Technician, has announced his retirement. Graham Moland has recently been hired as Dan Grieve's replacement and will train beside Dan.
- Kevin Wahl has been hired as a Systems Maintenance Worker.
- Bill Keyes, Technical Services Manager, has assumed Bert Guiang's responsibilities since his retirement. As a result the District will be recruiting for a GIS/CAD position.
- General Manager will be on vacation and returning July 6th.

Comments by Directors

None


Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 6:35 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District