

Board Minutes

Regular Meeting

Wednesday, June 9, 2010

Camrosa Board Room

5:00 PM

Call to Order The meeting was convened at 5:00 P.M.

Present: President Al E. Fox
Director Timothy H. Hoag
Director Eugene F. West
Director Jeffrey C. Brown
Director Terry L. Foreman

Absent: None

Staff: Frank E. Royer - General Manager
Tony Stafford - Deputy General Manager - Operations
Tamara Sexton – Business Services Manager
Joe Willingham – Planning & Data Systems Manager
Michael Perrett – Legal Counsel

Guests: Don Hauser, Calleugas

Approve Minutes of the Board Meeting of May 26, 2010.

Amendments: None

M/S/C (/Hoag/Brown/) to approve the Minutes of the Board Meeting of May 26, 2010, as presented.

Public Comments

None

Special Presentations and Announcements

None

Consent Agenda

1. ****Approval of 06-04-2010 Vendor Payments**

Summary: A summary of accounts payable in the amount of \$255,225.65 was provided for Board information and approval.

M/S/C (/West /Brown/) to approve the payments to vendors as presented by staff in the amount of \$255,225.65.

Primary Agenda

2. ****FY 09-10 Operating Results and FY 10-11 Reserves**

Summary: The District is currently developing the budget for Fiscal Year 2010-11. During the budget development process, the current budget year projections of Net Operating Results and proposed capital projects are taken into consideration when analyzing the current fiscal year-end and proposed budget fiscal year-end reserve fund levels. Staff presented the proposed allocation of Net Operating Results for FY 2009-10 and update of the reserve fund categories. The Board directed staff to reallocate an additional \$100,000 of FY09-10 Net Operating Results to the General Equipment and Fixed Assets Fund to cover the budget year CIP in that fund.

3. *****Review and Approval of Fiscal Year 2010-11 Budget**

Summary: The District's Final Draft Budget for Fiscal Year 2010-11 was presented for Board review and consideration for approval. Director Foreman highlighted a statement in the Budget Introduction which references the anticipated debt issuance and debt service expense. He sought the Boards understanding and concurrence that the size of the debt issuance and amount of annual debt service would not be fixed by this budget approval but, rather, will be determined upon completion of the District's Capital Financing Plan.

M/S/C (/Foreman/Brown/) to adopt the District's Fiscal Year 2010-11 Budget with the previously approved reallocation of FY09-10 Net Operating Results and with the understanding that the size of the debt issuance and resulting debt service is yet to be determined by the Board.

4. **2009 Consumer Confidence Report and Water Quality Update**

Summary: Regulations require that a consumer confidence report be prepared annually to provide information about the sources and quality of tap water served within the District. The 2009 Consumer Confidence Report will be distributed with the June billing statement. Staff provided a brief overview of the water quality of the District's various water classifications. *No action taken, for information only.*

Administrative Matters

5. **Consolidation of the District's General Election

Summary: The District has the option of consolidating its General Election with other agencies. The Ventura County Clerk has requested the District to provide a resolution specifying whether the General Election scheduled for 11/02/2010 shall be consolidated.

M/S/C (/Brown/Hoag/) to adopt a resolution of the Board requesting consolidation of the District's elections with the County General Election Ballot. Roll Call: Brown – Aye; Hoag – Aye; West – Aye; Foreman – Aye; Fox – Aye; Noes – None.

6. Purchase F-350 Stake Bed Truck

Summary: The purchase of the new F-350 Stake Bed truck will replace an existing District owned 1980 Ford F-350.

M/S/C (/Hoag/West/) to authorize the General Manager to issue a purchase order to Vista Ford, in the amount of \$27,995.29, for an F-350 Stake Bed truck.

7. **Board of Directors Meeting Calendar for 2010

Summary: Proposed revisions have been made to the Board calendar for the remaining of 2010.

M/S/C (/Hoag/Brown/) to adopt a revised 2010 Board calendar.

Information Items

None

Closed Session

None

Comments by General Manager


- General Manager reported Tierra Linda and Santa Rosa Technology Magnet School students participated in the District's art contest. The top five students' artwork will be considered as part of MET's FY 2010-2011 calendar.

Comments by Directors

None


Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 5:55 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District