

Board Minutes

Regular Meeting

Wednesday, January 5, 2011

Camrosa Board Room

5:00 PM

Call to Order The meeting was convened at 5:00 P.M.

Present: President Al E. Fox
Director Jeffrey C. Brown
Director Timothy H. Hoag
Director Eugene F. West
Director Terry L. Foreman

Absent: None

Staff: Frank E. Royer - General Manager
Tony Stafford - Deputy General Manager - Operations
Tamara Sexton – Business Services Manager
Joe Willingham – Planning & Data Systems Manager
Terry Curson – Project Engineer
Michael Perrett – Legal Counsel

Guests: None.

Approve Minutes of the Board Meeting of December 8, 2010.

Amendments: None

M/S/C (/Brown/Hoag/) to approve the Minutes of the Board Meeting of December 8, 2010.

Approve Minutes of the Special Meeting of December 15, 2010.

Amendments: None

M/S/C (/Brown/Hoag/) to approve the Minutes of the Special Meeting of December 15, 2010.

Public Comments

None

Special Presentations and Announcements

None

Consent Agenda

1. ****Approval of Vendor Payments**

Summary: A summary of accounts payable in the amount of \$677,125.13 was provided for Board information and approval.

M/S/C (/Hoag/Brown) to approve the payments to vendors as presented by staff in the amount of \$677,125.13.

Primary Agenda

2. **Nomination of Board of Directors**

Summary: Bi-annually, the Board elects officers to take office at the first meeting in January. President Al Fox agreed to continue as President of the Board of Directors and suggest the Board to consider nominating Gene West to the position of Vice-President.

M/S/C (/Foreman/Brown) to re-elect Al Fox as President

M/S/C (/Brown/Hoag) to re-elect Gene West as Vice-President

M/S/C (/Foreman/Brown) to reappoint Frank Royer as the Secretary of the Board of Directors.

3. ****Report on the University Well Pumping Test (Raw Water Supply to the Round Mountain Water Treatment Plant)**

Summary: The Board received an overview from Norman Brown, Ph.D. of the analysis conducted on the University Well pump test. In November 2010, Aquifer pumping tests for the University Well to determine yield capacity and supply to the Round Mountain Water Treatment Plant (RMWTP) and a Draft Evaluation of Test Results Report (Report) has been completed and it was determined that the well and aquifer are fully capable of supplying the proposed RMWTP. Director Forman requested staff submit a formal request to Calleguas to determine the connection and commodity disposal costs that will incurred for brine discharge into the SMP. *For information only; no action taken.*

4. **SCADA Upgrade

Summary: The SCADA upgrade project will convert the existing WinView software package that was initially installed in the mid 90's to the new WonderWare software package.

M/S/C (/Foreman/West/) to authorize the General Manager to enter into an agreement with PLCs Plus, for an amount not to exceed \$48,479.98, to upgrade the existing SCADA system.

5. **Review of the Final-Draft Facilities Master Plan – Section 6, Non-Potable Water Facilities

Summary: The General Manager presented an overview of the revised draft of Section 6 of the Facilities Master Plan (FMP). Section 6 outlines the existing non-potable water facilities and identifies the improvements necessary to expand the system to further reduce demand on the District's potable water system and achieve greater self reliance using local water resources.

Director Foreman acknowledged that the FMP has evolved since the first draft and is quite different and more complete. Because the FMP has been presented in sections over the past 9 months, he asked that staff develop a method to bring the plan together as a whole and provide a forum to address further Board questions and comments. He indicated that there may be some additional options that are not analyzed in the plan that the Board may wish to see addressed and there are some policy issues that need to be discussed by the Board of Directors before the FMP can be finalized. Director Foreman also requested a cost-benefit analysis be conducted on the projects in the FMP to determine whether they are economically viable. In addition, he would like to see proposed phasing or sequencing of projects over time and how the related costs would affect non-potable and potable water rates.

The General Manager responded that much of the economic analysis was forthcoming in the Capital Financing Plan which is now under development. However, completion of that plan, too, requires that some policy issues be addressed. During discussion it was determined that a workshop, separate from a regular board meeting, would be helpful to further understand the FMP as a whole, to develop a better understanding of how the projects might be financed, and to discuss any policy issues need to be addressed. *No action taken; for information only.*

Administrative Matters

6. Safety Awards Dinner

Summary: As of December 31, 2010, the Camrosa Water District employees completed a fifteenth year without a lost-time accident. Funds are being requested to recognize this achievement with a Safety Awards Dinner for all District employees.

M/S/C (/Brown/Hoag/) to approve authorization in the amount of \$5,000 for the Camrosa Employee Safety Awards Dinner in recognition of fifteen full years without a lost-time accident.

Information Items

None

Closed Session

None

Comments by General Manager

- General Manager reported pond pumps went down at the end of the prior week that two pumps should be back online by the end of the week.
- Next Board meeting to ring back the filter pilot report.
- General Manager to schedule Facility Master Plan workshops for the Board in the upcoming weeks.
- Received notice from DWR of acceptance of the District's AB1420 self-certification. Acknowledged Tamara Sexton's efforts in the certification.
- The UWMP is on the fast track and have retained outside assistance to complete and bring to the Board on April 20th.

Comments by Directors

None

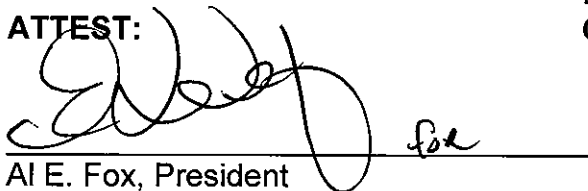
Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 7:07 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District