

Board Minutes

Regular Meeting

Wednesday, October 26, 2011

Camrosa Board Room
5:00 PM

Call to Order The meeting was convened at 5:00 P.M.

Present: President Al E. Fox
 Vice-President Eugene F. West
 Director Terry L. Foreman

Absent: Director Jeffrey C. Brown
 Director Timothy H. Hoag

Staff: Frank E. Royer - General Manager
 Tony Stafford - Deputy General Manager - Operations
 Tamara Sexton – Business Services Manager
 Joe Willingham – Planning & Data Systems Manager
 Terry Curson – Project Engineer
 Michael Perrett – Legal Counsel

Guests: David Gray – Ventura County Taxpayers Association
 Neal Blaney – The Springs HOA
 Bill Little – 6663 Armitos Dr.
 Leighann Foreman – 5348 San Francesca Dr.
 Marie Sanderson – 6816 Calle Tania
 Don Hauser - Calleguas

Approve Minutes of the Board Meeting of October 12, 2011.

Approval of minutes was deferred to next board meeting.

Public Comments

- Dean Sanderson – Ms. Marie Sanderson, presented a letter written by Mr. Dean Sanderson, which was read aloud to the board, supporting a rate study and review of overhead allocation to various rate classes.
- Neal Blaney representing the Board of Camarillo Springs spoke on Item 3 regarding the 2012 rate increase and expressed his opinion that overhead costs are applied disproportionately between non-potable and potable water rates. He requests transparency in the rates and participation in the future public hearing process.

- Bill Little – Would like an understanding of underlying costs of potable and non-potable rates and requested that the District ensure costs are allocated fairly between potable and non-potable customers.
- David Gray-stated he was gathering information to provide to the VC Taxpayers Association Board to determine if the rate increase is tax related.

Special Presentations and Announcements

None

Consent Agenda

1. ****Approval of Vendor Payments**

Summary: A summary of accounts payable in the amount of \$985,224.48 was provided for Board information and approval.

M/S/C (Foreman/West) to approve the payments to vendors as presented by staff in the amount of \$985,224.48.

Primary Agenda

2. ****First Quarter Budget Status Report**

Summary: Staff presented a Budget versus Actual financial status report reflecting Fiscal Year 2011-12 first quarter results for Board information and review. The District is tracking very close to budget. *For information only; no action taken.*

3. **Receive report from Ad-Hoc Rates Committee**

Summary: *This Agenda Item was deferred until full Board of Directors are present.*

4. **Approval of a Change Order for Additional Engineering Services for Design of Standby Generators at the Round Mountain Treatment Plant and University Well Site**

Summary: *The item was removed from the agenda. Staff will return to the Board at a future date.*

Administrative Matters

5. ****Establishing a Policy for Requesting Legal Services**

Summary: A Policy for Requesting Legal Services has been developed to establish a protocol for requesting the various services provided by Counsel.

M/S/C (Foreman/West) to adopt a Resolution establishing a Policy for Requesting Legal Services.

Roll Call: Director West-Aye; Director Foreman-Aye; President Fox-Aye; Noes-None; Director Brown-Absent; Director Hoag-Absent.

6. Succession Plan for the Position of General Manager

Summary: The Board is considering alternatives for selecting a successor to the General Manager upon occasion of his retirement and will provide staff with direction for the next steps in the process. *This Agenda Item was deferred until full Board of Directors are present.*

Information Items

None

Closed Session

None

Comments by General Manager


The General Manager indicated he would schedule a Special Board meeting for either Monday or Tuesday of the following week, depending upon which date all members of the Board can be present, to address the issues that were deferred from this meeting's agenda.

Comments by Directors

None

Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 5:22 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District