

**Board of Directors**

Al E. Fox  
*Division 1*  
Jeffrey C. Brown  
*Division 2*  
Timothy H. Hoag  
*Division 3*  
Eugene F. West  
*Division 4*  
Terry L. Foreman  
*Division 5*

**General Manager**

Frank E. Royer

## Board Minutes

### Special Meeting

**Wednesday, November 1, 2011**

Camrosa Board Room  
5:00 PM

**Call to Order**      The meeting was convened at 5:00 P.M.

**Present:**            President Al E. Fox  
                         Director Jeffrey C. Brown  
                         Director Timothy H. Hoag  
                         Vice-President Eugene F. West  
                         Director Terry L. Foreman

**Absent:**             None

**Staff:**              Frank E. Royer - General Manager  
                         Tony Stafford - Deputy General Manager - Operations  
                         Tamara Sexton – Business Services Manager  
                         Michael Perrett – Legal Counsel

**Guests:**            Neal Blaney – The Springs HOA  
                         Leighann Foreman – 5348 San Francesca Dr.  
                         Dean Sanderson – 6816 Calle Tania  
                         Don Waunch – 2119 Via Montecito  
                         Don Hauser - Calleguas

### **Approve Minutes of the Board Meeting of October 12, 2011.**

**Amendments:** Director Foreman requested that the minutes of the meeting be amended to include the handouts he presented to the Board at the meeting. Discussion ensued regarding what the meeting minutes should contain and whether opinions of individual board members should be documented. Counsel advised that opinions of individual board members have seldom been documented in the past and the minutes have historically been a brief summary of topics discussed and a record of actions taken by the board. The General Manager reminded the Board that all handouts presented become part of the public record and the public may request copies of Board records.

**M/S/C (West/Hoag/)** to approve the Minutes of the Board Meeting of October 12, 2011 as presented.

**Roll Call:** Director Brown-Nay, Director Hoag-Aye, Director West-Aye; Director Foreman-Nay, President Fox-Aye.

## **Approve Minutes of the Board Meeting of October 26, 2011.**

**Amendments:** None

**M/S/C (West/Hoag/)** to approve the Minutes of the Board Meeting of October 26, 2011.

## **Public Comments**

- Leigh Ann Foreman - presented to the Board of Directors four letters from residents regarding the proposed water rate increase. The General Manager read aloud the letters to the Board of Directors.
- Dean Sanderson - Mrs. Sanderson submitted a letter to the Board of Directors at the meeting of October 26<sup>th</sup> for Mr. Sanderson who was unable to be present at the meeting. The General Manager read aloud Mr. Sanderson's letter to the Board of Directors. Mr. Sanderson was present at this meeting.
- Neal Blaney - representing the Board of Camarillo Springs expressed his opinion that overhead costs are applied disproportionately between non-potable and potable water rates. He requests transparency in the rates and participation in the future public hearing process.
- Don Waunch - Concurs with concern regarding rates and expressed the opinion that the costs of capital and overhead should be fairly split between potable and non-potable rate payers and one rate class should not subsidize another. Mr. Waunch indicated he understood the need to increase water rates as a result of increases in wholesale water rates.

## **Special Presentations and Announcements**

*None*

## **Consent Agenda**

*None*

## **Primary Agenda**

### **1. Receive report from Ad-Hoc Rates Committee**

**Summary:** The Ad-Hoc Rates Committee provided a recommendation to the Board with respect to a Camrosa rate increase to accommodate an increase in the cost of wholesale imported water which will become effective on January 1, 2012. Director Foreman presented a handout to the Board and staff of the rate model presentation made to the Board on May 4, 2011, as part of the budget preparation. Director Foreman pointed out the discrepancy of the acre-foot cost of the rate model presented to the Ad-Hoc Rates Committee in comparison to the rate model presented at the May 4, 2011 Board meeting.

Director West requested staff to bring back to the Board comments on Director Foreman's handout regarding acre-foot rate, the proposed rates and projected revenue are accurate in the rate model. *For information only; no action taken.*

**2. Succession Plan for the Position of General Manager**

**Summary:** The Board is considering alternatives for selecting a successor to the General Manager upon occasion of his retirement and sought to provide staff with direction for the next steps in the process. The Board discussed the selection process for General Manager and the pros and cons of various alternatives identified by staff. The Board agreed to create an ad-hoc committee to recommend a process for identifying a successor and authorized the committee to enter into negotiations with Deputy General Manager Tony Stafford for services as Interim General Manager.

**Administrative Matters**

*None*

**Information Items**

*None*

**Closed Session**

*None*

**Comments by General Manager**


*None*

**Comments by Directors**

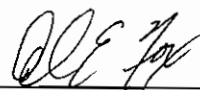
*None*

**Adjournment**

There being no further business to be brought before the Board, the meeting was adjourned at 7:05 P.M.

  
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Frank E. Royer, Secretary/Manager  
Board of Directors  
Camrosa Water District

**ATTEST:**

  
\_\_\_\_\_  
Al E. Fox, President  
Board of Directors  
Camrosa Water District

# Camrosa Water District Financing Authority

## Board Minutes

### Special Meeting

**Wednesday, November 1, 2011**

Camrosa Board Room

7385 Santa Rosa Road

**7:00 PM**

**Call to Order**      The meeting was convened at 7:05 P.M.

Present:      President Al E. Fox  
                 Director Jeffrey C. Brown  
                 Director Timothy H. Hoag  
                 Vice-President Eugene F. West  
                 Director Terry L. Foreman

Absent:        None

Staff:         Frank E. Royer - General Manager  
                 Michael Perrett – Legal Counsel

Guests:       None

### **Approve Minutes of the Financing Authority Meeting of September 21, 2011.**

**M/S/C** (West/Hoag/) to approve the Minutes of the Board Meeting of September 21, 2011.

### **Approve Minutes of the Financing Authority Meeting of October 12, 2011.**

**M/S/C** (West/Hoag/) to approve the Minutes of the Board Meeting of October 12, 2011.

### **Public Comments**

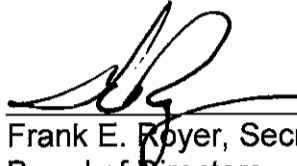
*None*

### **Primary Agenda**

*None*

## Adjournment

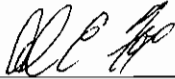
There being no further business to be brought before the Board, the meeting was adjourned at 7:06 P.M.



Frank E. Royer, Secretary/Treasurer  
Board of Directors

**Camrosa Water District Financing Authority**

**ATTEST:**



Al E. Fox, President  
Board of Directors

**Camrosa Water District Financing Authority**