

Board of Directors

Al E. Fox
Division 1
Jeffrey C. Brown
Division 2
Timothy H. Hoag
Division 3
Eugene F. West
Division 4
Terry L. Foreman
Division 5

General Manager
Frank E. Royer

Board Minutes

Regular Meeting

Wednesday, March 23, 2011

Camrosa Board Room
5:00 PM

Call to Order The meeting was convened at 5:00 P.M.

Present: President Al E. Fox
Director Jeffrey C. Brown
Director Timothy H. Hoag
Director Eugene F. West
Director Terry L. Foreman

Absent: None

Staff: Frank E. Royer - General Manager
Tony Stafford - Deputy General Manager - Operations
Tamara Sexton – Business Services Manager
Joe Willingham – Planning & Data Systems Manager
Terry Curson – Project Engineer
Brandon Johnson – Legal Counsel

Guests: Don Hauser – Calleguas
Michael Busch – Urban Futures, Inc.

Approve Minutes of the Board Meeting of March 9, 2011.

Amendments: None

M/S/C (/West/Hoag/) to approve the Minutes of the Board Meeting of March 9, 2011.

Public Comments

None

Special Presentations and Announcements

None

Consent Agenda

1. ****Approval of Vendor Payments**

Summary: A summary of accounts payable in the amount of \$783,771.88 was provided for Board information and approval.

M/S/C (/Hoag/West) to approve the payments to vendors as presented by staff in the amount of \$783,771.88.

Primary Agenda

2. **End-of-Year Financial Projections**

Summary: Received a presentation from staff of the first projection of End-of-Year (EOY) financial results. The EOY financial results are based upon 7 months of actual data and will be revised as the budget process continues. Generally, both Revenues and water purchases are well behind budget due to the very wet year *No action necessary, for information only.*

3. **FY 2011-12 Program Goals**

Summary: Staff presented current year accomplishments and discussed proposed goals for the FY 2011-12 budget in order to form the foundation for the upcoming FY 2011-12 Expense Budget. Director Foreman requested the staff include a study to explore the use of non-potable water resources to bolster the reliability of the potable water system and to include funding for development of an internship program to encourage careers in the water and wastewater industry as part of the District's budget in FY 2011-12. *No action necessary, for information only.*

4. **Selection of Bond Underwriter and Bond/Disclosure Counsel**

Summary: In response to a request for proposals (RFP) for Bond Underwriter and Bond/Disclosure Counsel, the District received six proposals from both Underwriting and Bond Counsel firms. Based on a review of the proposals, it is the recommendation of staff that the Board selects Goodwin & Procter as Disclosure Counsel, Orrick, Herrington & Sutcliffe as Bond Counsel, and De La Rosa as Underwriter to become part of the financing team for the District's upcoming bond issuance, expected to occur in the summer of 2011.

M/S/C (/Hoag/West) to 1) authorize the General Manager to enter into an agreement with disclosure counsel not to exceed \$32,500 and bond counsel not to exceed \$37,500; and 2) Approve the selection of De La Rosa as Underwriter in connection with a negotiated issuance of water and wastewater revenue bonds whose bond purchase agreement is to be drafted by the bond counsel.

Administrative Matters

5. Sewer Line Extension on Upland Road

Summary: The extension of the sewer pipeline was incorporated into the City's Upland Road widening project. This is an approved CIP in the current budget. The project has been completed and this invoice is the final payment on the project.

M/S/C (/Brown/Hoag) to authorize the General Manager to reimburse the City of Camarillo \$93,854.25 for an outstanding invoice for work performed to extend the District's sewer pipeline along Upland Rd.

6. **California State University Channel Islands (CSUCI) Claim

Summary: The Trustees of California State University have filed a claim against Camrosa to replace a failed reclaimed pipeline that was installed by Blois Construction under the direction of Camrosa.

M/S/C (/West/Brown) to reject the claim presented by CSUCI in the amount of \$381,056.00 and submit the claim to ACWA Joint Powers Authority for resolution.

Information Items

None

Closed Session

None

Comments by General Manager


- The Safety Dinner will be held this Friday at the Ronald Regan Library.
- The second Board workshop is schedule for Wednesday, March 30th at the Marriott in Camarillo.

Comments by Directors

- Director Hoag thanked the Board for their consideration in moving meetings to Wednesday evenings to accommodate his schedule and suggested that the Board of Directors consider the resumption of Board meetings on the first and third Thursday of the month.


Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 6:15 P.M.



Frank E. Royer, Secretary/Manager
Board of Directors
Camrosa Water District

ATTEST:



Al E. Fox, President
Board of Directors
Camrosa Water District