CAMROSA WATER DISTRICT
BUILDING WATER SELF-RELIANCE

Board of Directors
Al E. Fox
Division 1
Jeffrey C. Brown
Division 2
Timothy H. Hoag
Division 3
Eugene F. West
Division 4
Terry L. Foreman
Division 5
General Manager
Tony L. Stafford

Board Agenda

Regular Meeting

Thursday, October 12, 2017

Camrosa Board Room
5:00 P.M.

Call to Order

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. **Approve Minutes of the Regular Meeting of September 28, 2017**

2. ****Approve Vendor Payments**

   Objective: Approve the payments as presented by Staff.

   Action Required: Approve accounts payable in the amount of $607,173.56.

3. **East Backbone Project**

   Objective: Award contract to Communication Enterprises Inc. (CEI), for purchase and installation of Cambium Ethernet radios.

   Action Required: Authorize the General Manager to issue a purchase order to CEI for purchase and installation of Cambium 23GHz licensed band Ethernet radios, not to exceed $98,500.00, which includes a contingency of $1,786.22.

4. **University Well Rehabilitation & Pump Repair**

   Objective: Amend the University Well repair purchase order by $7,245.03.

   Action Required: Ratify the decision of the General Manager to amend purchase order FY17-0254-R1 to General Pump an additional $7,245.03, for a new total of $155,632.60, to complete the University Well repair.

General Manager's Report

5. ****Certificate of Achievement for Excellence in Financial Reporting**

   Objective: Receive the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the District's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2016.

   Action Required: No action necessary; for information only.

Primary Agenda

6. ****Pipeline Easement for Pipeline Relocation**

   Objective: Accept a new easement from the County of Ventura, and quitclaim a portion of an existing easement.

   Action Required: Authorize General Manager to negotiate and accept a new pipeline easement in exchange for quitclaiming a portion of an existing pipeline easement to the County, as illustrated on Exhibit A.

7. ****CamSan Recycled Water Interconnection**

   Objective: Survey, obtain right-of-way, and acquire easements for a pipeline connection between the Camarillo Sanitary District's (CamSan) recycled waterline and Camrosa's non-potable Ponds (Exhibit A).

   Action Required: It is recommended that the Board of Directors:

   1. Authorize the General Manager to negotiate a contract and issue a purchase order to Perliter & Ingalsbe Consulting Engineers, Inc. (P&I), in an amount not to exceed $59,067.00, to provide professional engineering services for surveying, right-of-way, and preparation of permanent and temporary easements between CamSan's interconnection and the District's non-potable Ponds, and;
   2. Authorize the General Manager to amend the contract (if needed) for out-of-scope and unforeseen work in an amount not to exceed $5,000.00 (approximately ten percent).

8. ****FY 2016-17 Draft Comprehensive Annual Financial Report**

   Objective: Receive briefing from Staff on the FY (Fiscal Year) 2016-17 Draft Comprehensive Annual Financial Report (CAFR).

   Action Required: No action necessary; for information only.

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Code. Any of the above items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office and on our website at www.camrosa.com.