CAMROSA WATER DISTRICT
BUILDING WATER SELF-RELIANCE

Board of Directors
Al E. Fox
Division 1
Jeffrey C. Brown
Division 2
Timothy H. Hoag
Division 3
Eugene F. West
Division 4
Terry L. Foreman
Division 5
General Manager
Tony L. Stafford

Board Minutes

Regular Meeting

Thursday, December 14, 2017

Camrosa Board Room
5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Terry L. Foreman, Vice-President
Jeffrey C. Brown, Director
Al E. Fox, Director
Timothy H. Hoag, Director

Staff: Tony Stafford, General Manager
Eric Garcia, Manager of Operations
Charlotte Lopez, Public Relations & Government Affairs Representative
Ian Prichard, Water Resource Manager
Jozi Scholl, Manager of Customer Accounts/Business
Tamara Sexton, Manager of Finance
Greg Jones, Legal Counsel

Guests: Resident of Laurelwood East HOA

Public Comments

None

Consent Agenda

1. **Approve Minutes of the Regular Meeting of October 26, 2017**

   Amendments: None

   The Board approved the Minutes of the Regular Meeting of October 26, 2017.

   Motion: Hoag. **Second:** Fox. **Motion carried unanimously.**

2. **Approve Vendor Payments**

   A summary of accounts payable in the amount of $2,083,989.87 was provided for Board information and approval.

   The Board approved the payments to vendors as presented by staff in the amount of $2,083,989.87.

   Motion: Hoag. **Second:** Fox. **Motion carried unanimously.**

3. **CWRF Oxidation Ditch 2 Rehabilitation**

The Board authorized the General Manager to:

1) Ratify payment to American Restore, Inc., in the amount of $50,099.42, for the CWRF Oxidation Ditch 2 concrete rehabilitation; and

2) Ratify payment to R&B Automation, Inc., in the amount of $61,856.98, for the CWRF Oxidation Ditch 2 mechanical rehabilitation including refurbishing three gear boxes and multiple propellers.

Motion: Hoag. **Second:** Fox. **Motion carried unanimously.**

4. **Sewer Collection System Cleaning**

The Board ratified the action taken by the General Manager and the expenditure of $26,298.50 to clean the sewer collection system.

Motion: Hoag. **Second:** Fox. **Motion carried unanimously.**

General Manager's Report

5. **ACWA Rising Star Outreach Award**

The Board received a brief on the Association of California Water Agencies' (ACWA) recognition of Camrosa's legislative outreach.

No action necessary; for information only.

Primary Agenda

6. **CamSan Recycled Water Interconnection**

The Board authorized the General Manager to:

1) Negotiate a contract and issue a purchase order to Perliter & Ingalsbe Consulting Engineers, Inc. (P&I), in an amount not to exceed $14,933.00, to provide professional engineering design services between CamSan's interconnection and the District's non-potable ponds; and

2) Amend the contract (if needed) for out-of-scope and unforeseen work in an amount not to exceed $3,000.00 (approximately 20%).

Motion: Brown. **Second:** Fox. **Motion carried unanimously.**

Administrative Items

7. **Board of Directors Meeting Calendar for 2018**

The Board adopted a calendar of regular Board meetings for calendar year 2018.

Motion: Fox. **Second:** Foreman. **Motion carried unanimously.**

Closed Session

The Board adjourned to closed session at 5:12 P.M. to discuss the General Manager's performance in accordance with Government Code Section 54957.6.

Report in Open Session on Decisions made in Closed Session

The Board returned to open session at 5:20 P.M. No action was taken in closed session.

8. **General Manager's Performance and Salary Review**

The Board considered the General Manager's performance and salary, and authorized the increase of the General Manager's compensation by 8.9 percent.

Motion: Fox. Second: Brown. **Motion carried unanimously.**

Comments by General Manager

None

Comments by Directors

- Director Fox discussed value in pre-coordination with other agencies in case of emergencies.
- Director West commented on a session he attended during the ACWA Fall Conference regarding public/private projects and the various partnership arrangement options available.

There being no further business, the meeting was adjourned at 5:26 P.M.

Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District

Terry L. Foreman, Vice-President
Board of Directors
Camrosa Water District

(ATTEST)