CAMROSA WATER DISTRICT
BUILDING WATER SELF-RELIANCE

Board of Directors
Al E. Fox
Division 1
Jeffrey C. Brown
Division 2
Timothy H. Hoag
Division 3
Eugene F. West
Division 4
Terry L. Foreman
Division 5
General Manager
Tony L. Stafford

Board Minutes

Regular Meeting

Thursday, September 26, 2019

Camrosa Board Room
5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Terry L. Foreman, Vice-President
Al E. Fox, Director
Timothy H. Hoag, Director

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager
Jozi Scholl, Manager of Customer Accounts/Business
Tamara Sexton, Manager of Finance
Sandra Llamas, Senior Accountant
Kevin Wahl, Superintendent of Operations
Greg Jones, Legal Counsel

Absent: Jeffrey C. Brown, Director

Public Comments

None

Consent Agenda

1. **Approve Minutes of the Regular Meeting of September 12, 2019**

   Amendments: None

   The Board approved the Minutes of the Regular Meeting of September 12, 2019.

   Motion: Hoag **Second:** Foreman **Motion carried:** 4-0
   Yes: Fox-Hoag-Foreman-West
   Absent: Brown

2. **Approve Vendor Payments**

   A summary of accounts payable in the amount of $1,502,148.69 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of $1,502,148.69.

   Motion: Hoag **Second:** Foreman **Motion carried:** 4-0
   Yes: Fox-Hoag-Foreman-West
   Absent: Brown

3. **Upgrade of MS-Office and Host-Server Operating Systems**

The Board took the following actions:

1) Deobligated the remaining amount of $20,680.00 from the Office 365 budgeted fixed asset, and

2) Created a new fixed asset to upgrade 10 host-server operating systems to Microsoft Windows Server 2016 in the amount of $20,680.00.

Motion: Hoag **Second:** Foreman **Motion carried:** 4-0
Yes: Fox-Hoag-Foreman-West
Absent: Brown

Primary Agenda

4. **Fiscal Year 2018-19 Draft Comprehensive Annual Financial Report**

The Board received briefing from staff on the Fiscal Year 2018-19 Draft Comprehensive Annual Financial Report.

No action necessary; for information only.

5. **Fiscal Year 2018-19 Budget Status Report**

The Board received a report from staff regarding the status of the Fiscal Year 2018-19 budget.

No action necessary; for information only.

6. **Regional Brine Management Study**

The Board authorized the General Manager to enter into the attached Multiagency Cooperative Funding Agreement and issue a purchase order in the amount of $37,473.50 to fund Camrosa's portion of a Regional Brine Management Study.

Motion: Foreman **Second:** Fox **Motion carried:** 4-0
Yes: Fox-Hoag-Foreman-West
Absent: Brown

Comments by General Manager

- None

Comments by Directors

- None

Closed Session: The Board adjourned to closed session at 5:30 P.M. to confidentially discuss anticipated litigation matters, as authorized by Government Code 54956.9.

7. **Closed Session Conference with Legal Counsel – Anticipated Litigation**

The Board conferred with and received advice from counsel regarding anticipated litigation.

The Board returned to open session at approximately 5:50 P.M.

7. **Closed Session Conference with Legal Counsel – Anticipated Litigation**

No action was taken in closed session.

Adjournment

There being no further business, the meeting was adjourned at 5:51 P.M.

Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District

(ATTEST)

Eugene F. West, President
Board of Directors
Camrosa Water District