

Board Minutes

Regular Meeting

Thursday, March 12, 2020

Camrosa Board Room
5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Al E. Fox, Director
Jeffrey C. Brown, Director (via phone)
Timothy H. Hoag, Director
Terry L. Foreman, Vice-President

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager
Tamara Sexton, Manager of Finance
Sandra Llamas, Senior Accountant
Greg Jones, Legal Counsel

Guests: Julio Morales, Urban Futures

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of February 27, 2020

The Board approved the Minutes of the Regular Meeting of February 27, 2020.

Motion: Hoag **Second:** Fox
Motion carried unanimously.

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$686,303.67 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$686,303.67.

Motion: Hoag **Second:** Fox
Motion carried unanimously.

3. Pond Pump #4 VFD Replacement CIP

The Board took the following actions:

- 1) Ratified the action of the General Manager to purchase a replacement Variable Frequency Drive (VFD) from CED Royal at a cost of \$39,939.30; and
- 2) Appropriated \$45,000.00 from the Non-Potable Capital Replacement Fund and establish a Pond Pump #4 VFD Replacement CIP.

Motion: Hoag **Second:** Fox
Motion carried unanimously.

4. Final Acceptance of Tract 5956 (Comstock Housing Inc.)

The Board accepted Tract 5956 as complete and exonerate the Faithful Performance Bond and the Material and Labor Bond.

Motion: Hoag **Second:** Fox
Motion carried unanimously.

General Manager's Report

5. Presentation of the Camrosa Incident Command Center

The Board toured the newly outfitted Camrosa Incident Command Center (ICC).
No action necessary, for information only.

Primary Agenda

6. Classification and Compensation Study

The Board approved the comparator agencies to be used in the Classification and Compensation Study.

Motion: Fox **Second:** Hoag
Motion carried unanimously.

7. CalPERS Pension Funding Policy

The Board discussed developing a Pension Funding Policy.
No action necessary, for information only.

8. Fiscal Year 2019-20 Program Accomplishments & Fiscal Year 2020-21 Goals

The Board received a presentation from staff regarding current fiscal year program accomplishments and Fiscal Year (FY) 2020-21 program goals.
No action necessary; for information only.

Comments by General Manager

- Reminder that Annual 700 forms are due April 1st.
- RMWTP is shut down due to Calleguas' SMP distribution leak.

Comments by Directors

- Director Foreman requested staff investigate bond rates for financing.

Adjournment

There being no further business, the meeting was adjourned at 6:50 P.M.

Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District

Eugene F. West (ATTEST)

Eugene F. West, President
Board of Directors
Camrosa Water District