

Board Minutes

Regular Meeting

Thursday, April 9, 2020

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M. as a web-based teleconference.

Present: Eugene F. West, President (via teleconference)
Al E. Fox, Director (via teleconference)
Jeffrey C. Brown, Director (via teleconference)
Timothy H. Hoag, Director (via teleconference)
Terry L. Foreman, Vice-President (via teleconference)

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager (via teleconference)
Jozi Scholl, Manager of Customer Accounts/Business (via teleconference)
Tamara Sexton, Manager of Finance (via teleconference)
Kevin Wahl, Superintendent of Operations (via teleconference)
Sandra Llamas, Senior Accountant (via teleconference)
Greg Jones, Legal Counsel (via teleconference)

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of March 12, 2020

The Board approved the Minutes of the Regular Meeting of March 12, 2020.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$6,399,221.42 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$6,399,221.42.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

3. Meter Station Control Cabinets Project

The Board authorized the General Manager to approve a purchase order, in an amount not to exceed \$113,596.00, to CED Royal for the purchase of new Allen-Bradley meter station control cabinets (MSCCs) and associated equipment.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

4. Pump Station No. 2 Emergency Generator & Fuel Tank and Camrosa's Water Reclamation Facility Diesel Fuel Tank Replacement

The Board authorized the General Manager to negotiate a contract and issue a purchase order to Cannon Corporation, in the amount not to exceed \$95,772.00, to provide professional engineering services to design Pump Station No. 2 emergency standby generator and CRWF's fuel tank replacement.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

5. Fiscal Year 2019-20 End of Year Projections

The Board received a briefing from staff on the Fiscal Year (FY) 2019-20 End of Year Projections.

No action necessary, for information only.

6. Lynnwood Well Secondary Pilot Testing

The Board authorized the General Manager to issue a purchase order, in an amount not to exceed \$38,026.54, to General Pump Company to provide equipment to allow for secondary pilot testing at the Lynnwood Well.

Motion: Fox **Second:** Foreman

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Comments by General Manager

- None

Comments by Directors

- Director Foreman provided an update on rainfall.

Closed Session: The Board entered a closed session at 5:23 P.M. to confidentially discuss anticipated litigation matters as authorized by Government code 54956.9.

7. Closed Session Conference with Legal Counsel – Anticipated Litigation

The Board conferred with and received advice from counsel regarding anticipated litigation.

No action was taken in closed session.

The Board returned to open session at approximately 5:31 P.M.

Primary Agenda

8. Conejo Wellfield Treatment

The Board took the following actions:

- 1) Appropriated \$250,000.00 from the potable capital improvement fund to establish a new Conejo Wellfield Treatment CIP.

Motion: Brown **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

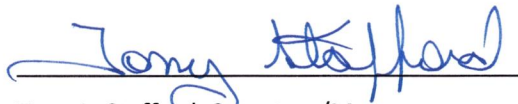
- 2) Authorized the General Manager to execute an agreement with Provost & Pritchard and issue a \$49,000.00 purchase order for engineering services in support of a 1,2,3, Trichloropropane (TCP) removal granular activated carbon (GAC) pilot study.

Motion: Hoag **Second:** Fox

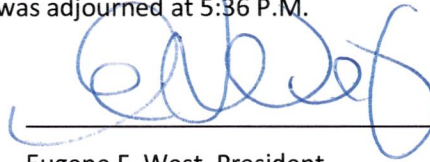
Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Adjournment

There being no further business, the meeting was adjourned at 5:36 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



(ATTEST)

Eugene F. West, President
Board of Directors
Camrosa Water District