

## **Board Minutes**

### **Regular Meeting**

**Thursday, April 23, 2020**

**Camrosa Board Room**

**5:00 P.M.**

**Call to Order** The meeting was convened at 5:00 P.M. as a web-based teleconference.

**Present:** Eugene F. West, President (via teleconference)  
Al E. Fox, Director (via teleconference)  
Jeffrey C. Brown, Director (via teleconference)  
Timothy H. Hoag, Director (via teleconference)  
Terry L. Foreman, Vice-President (via teleconference)

**Staff:** Tony Stafford, General Manager  
Ian Prichard, Assistant General Manager (via teleconference)  
Jozi Scholl, Manager of Customer Accounts/Business (via teleconference)  
Tamara Sexton, Manager of Finance (via teleconference)  
Kevin Wahl, Superintendent of Operations (via teleconference)  
Joe Willingham, Manager of Operations (via teleconference)  
Sandra Llamas, Senior Accountant (via teleconference)  
Greg Jones, Legal Counsel (via teleconference)

**Guests:** John Kim, Stifel  
Thomas Jacob, Stifel  
Jordan Keny-Guyer, Stifel

### **Public Comments**

None

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of April 9, 2020**

The Board approved the Minutes of the Regular Meeting of April 9, 2020.

**Motion:** Hoag **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$1,060,733.62 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,060,733.62.

**Motion:** Hoag **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**3. CWRF Road Repair**

The Board authorized the General Manager to issue a purchase order in the amount of \$45,900.00 to J&H Engineering for asphalt road repair at CWRF.

**Motion:** Hoag **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**4. DeviceNet to EtherNet/IP Conversion Capital Improvement Project**

The Board authorized the General Manager to:

- 1) Appropriate \$240,000.00 from the Non-Potable Capital Replacement Fund and establish a DeviceNet to EtherNet/IP Conversion Capital Improvement Project (CIP);
- 2) Issue a purchase order to the RoviSys Company, not to exceed \$185,236.00, for the DeviceNet to EtherNet/IP Conversion; and
- 3) Issue a purchase order to CED Royal, not to exceed \$44,000.00, for the purchase of three new 100-horsepower VFDs.

**Motion:** Hoag **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**Special Presentation**

**5. Municipal Bond Market Update**

The Board received an update of the Municipal Bond Market.

No action necessary; for information only.

**Primary Agenda**

**6. Fiscal Year 2020-21 Draft Budget**

The Board received a briefing from staff on the proposed Fiscal Year (FY) 2020-21 Operating Budget.

Director Foreman recommended suspending all non-PERS retirement contributions as Profit Sharing and 457 matching contributions until a retirement funding and UAL policy is developed by the Board.

Director Brown requested the rate ad hoc committee consider expenses related to staffing as they directly impact rates.

No action necessary, for information only.

**Comments by General Manager**

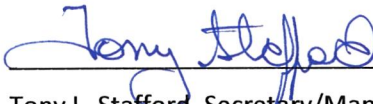
- None

**Comments by Directors**

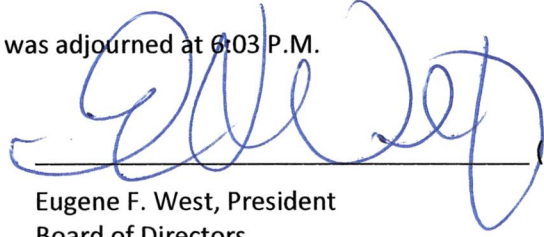
- Director Brown shared information regarding COVID-19.

## Adjournment

There being no further business, the meeting was adjourned at 6:03 P.M.



Tony L. Stafford, Secretary/Manager  
Board of Directors  
Camrosa Water District



(ATTEST)

Eugene F. West, President  
Board of Directors  
Camrosa Water District