

## Board Minutes

### Regular Meeting

Thursday, May 28, 2020

Camrosa Board Room

5:00 P.M.

**Call to Order** The meeting was convened at 5:00 P.M. as a web-based teleconference.

**Present:** Eugene F. West, President  
Al E. Fox, Director  
Jeffrey C. Brown, Director  
Timothy H. Hoag, Director  
Terry L. Foreman, Vice-President

**Staff:** Tony Stafford, General Manager  
Ian Prichard, Assistant General Manager (via teleconference)  
Jozi Scholl, Manager of Customer Accounts/Business  
Tamara Sexton, Manager of Finance (via teleconference)  
Joe Willingham, Manager of Operations (via teleconference)  
Terry Curson, District Engineer (via teleconference)  
Kevin Wahl, Superintendent of Operations (via teleconference)  
Sandra Llamas, Senior Accountant (via teleconference)  
Greg Jones, Legal Counsel

**Guest:** Julio Morales, Urban Futures

### **Public Comments**

None

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of April 23, 2020**

The Board approved the Minutes of the Regular Meeting of April 23, 2020.

**Motion:** Hoag **Second:** Fox  
**Motion carried unanimously.**

**2. Approve Minutes of the Regular Meeting of May 14, 2020**

The Board approved the Minutes of the Regular Meeting of May 14, 2020.

**Motion:** Hoag **Second:** Fox  
**Motion carried unanimously.**

**3. Approve Vendor Payments**

A summary of accounts payable in the amount of \$510,774.91 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$510,774.91.

**Motion:** Hoag **Second:** Fox  
**Motion carried unanimously.**

**4. Ventura Regional Sanitation District (VRSD): Sewer Maintenance**

The Board authorized the General Manager to:

- 1) Ratify issuance of a change order to Ventura Regional Sanitation District (VRSD) in the amount of \$14,721.00 from the Fiscal Year (FY) 2019-20 operating budget for additional sewer maintenance and cleaning services performed to date; and
- 2) Issue a change order to VRSD not to exceed \$15,000.00 for sewer maintenance and cleaning services through the end of FY 2019-20.

**Motion:** Hoag **Second:** Fox

**Motion carried unanimously.**

**General Manager's Report**

**5. CalPERS Pension Funding, Benefits and Rates**

The Board received a briefing regarding developing a pension funding policy.

No action necessary; for information only.

**Primary Agenda**

**6. Fiscal Year 2020-21 Draft Capital Budget**

The Board received a briefing from staff on the proposed FY 2020-21 Capital Budget and reserves.

No action necessary; for information only.

**7. CWRF Effluent/Recycled Water Storage Basin Improvements**

The Board authorized the General Manager to issue a change order to MNS Engineers, Inc. in the amount of \$11,330.00 to provide professional engineering services to amend and update the existing plans and specifications for CWRF's Effluent Basins.

**Motion:** Fox **Second:** Hoag

**Motion carried unanimously.**

**8. Design Services for Solids Handling Dewater Facility at the CWRF**

The Board took the following actions:

- 1) Appropriated additional funding in the amount of \$55,000.00 for the Dewatering Press Facility Capital Improvement Project from the Wastewater Improvement Fund; and
- 2) Authorized the General Manager to issue a change order to MNS Engineers Inc. in the amount of \$43,011.00 to provide professional engineering services to amend and update existing plans and specifications for a Dewatering Press Facility.

**Motion:** Fox **Second:** Brown

**Motion carried unanimously.**

**9. Establish Appropriation Limit for Fiscal Year 2020-21**

The Board adopted Resolution No. 20-02 Establishing the Annual Appropriation Limit for FY 2020-21.

**Motion:** Hoag **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**Comments by General Manager**

- None

**Comments by Directors**

- None

**Closed Session:** The Board entered a closed session at 7:19 P.M. to confidentially discuss anticipated litigation matters as authorized by Government code 54956.9.

**10. Closed Session Conference with Legal Counsel – Anticipated Litigation**

The Board conferred with and received advice from counsel regarding anticipated litigation.

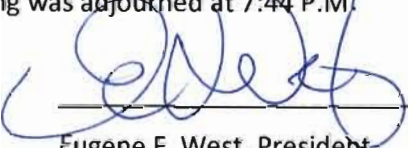
**No action was taken in closed session.**

**The Board returned to open session at 7:44 P.M.**

**Adjournment**

There being no further business, the meeting was adjourned at 7:44 P.M.

  
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Tony L. Stafford, Secretary/Manager  
Board of Directors  
Camrosa Water District

  
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Eugene F. West, President  
Board of Directors  
Camrosa Water District

(ATTEST)