

Board Minutes

Regular Meeting

Thursday, July 9, 2020

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M. as a web-based teleconference.

Present: Eugene F. West, President
Terry L. Foreman, Vice-President
Al E. Fox, Director
Jeffrey C. Brown, Director (via teleconference)
Timothy H. Hoag, Director

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager (via teleconference)
Jozi Scholl, Manager of Customer Accounts/Business
Tamara Sexton, Manager of Finance (via teleconference)
Joe Willingham, Manager of Operations (via teleconference)
Kevin Wahl, Superintendent of Operations (via teleconference)
Mike Phelps, Water Quality Manager
Greg Jones, Legal Counsel

Guests: Financing Team

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of June 25, 2020

The Board approved the Minutes of the Regular Meeting of June 25, 2020.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$515,132.53 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$515,132.53.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

3. Annual Disclosure of Director/Employee Reimbursements

The Board accepted the Annual Disclosure Report of Director/Employee Reimbursements for FY2019-20.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

4. Biosolids Processing

The Board authorized the General Manager to approve a purchase order, in an amount not to exceed \$80,000.00, to WBI, Inc. for dewatering of the biosolids drying beds.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

5. Biosolids Removal at CWRP

The Board authorized the General Manager to approve a purchase order, in an amount not to exceed \$75,000.00, to Liberty Composting, Inc. for the removal of biosolids.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

6. Pond Rip-Rap Placement

The Board authorized the General Manager to issue a purchase order, in an amount not to exceed \$240,000.00, to Damar Construction for the installation of rip-rap.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

7. SmartCover Sewer Monitoring System

The Board authorized the General Manager to approve a purchase order, in an amount not to exceed \$70,000.00, to SmartCover Systems for the purchase and installation of SmartCover Monitoring Systems on 10 District manholes.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

8. Ventura Regional Sanitation District (VRSD) Agreement: Sewer Maintenance

The Board authorized the General Manager to approve a purchase order, in an amount not to exceed \$140,000.00, to VRSD for sewer maintenance and cleaning services.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

9. Manhole Rehabilitation

The Board authorized the General Manager to approve a purchase order, in an amount not to exceed \$120,000.00, to Zebron Inc. for the rehabilitation and coating of District sewer manholes.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

10. 2020 Water Revenue Bonds

The Board authorized the General Manager to:

- 1) Proceed with a conceptual financing of an additional \$24 million of new bond money;
- 2) Authorize the General manager to select the financing team; and
- 3) Adopt a resolution Declaration of Official Intent of the Camrosa Water District to Reimburse Certain Expenditures From Proceeds of Indebtedness and Authorization to Contract for Consultant Services.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

11. Well Projects

The Board received an update on the Lynwood Well and Conejo Wellfield projects.

No action necessary; for information only.

12. Meter Stations #5 and #7 Rehabilitation

The Board authorized the General Manager to:

- 1) Issue a purchase order, in an amount not to exceed \$87,390.00, to Travis Ag for the rehabilitation of Meter Stations #5 and #7 (MS #5 and MS #7); and
- 2) Issue a purchase order, in an amount not to exceed \$40,663.14, to Ferguson Waterworks for the purchase of associated regulating and gate valves.

Motion: Fox **Second:** Hoag

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

13. Sewer Lift Read Road Motor Control Center

The Board authorized the General Manager to approve a purchase order, in an amount not to exceed \$160,000.00, to CED Royal for the purchase of a new Allen-Bradley MCC for Read Rd. Sewer Lift.

Motion: Fox **Second:** Hoag

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

14. License Agreement for Access to the Tierra Rejada Well Site

The Board authorized the General Manager to enter into an agreement with Moorpark Watershed, Parks, Recreation and Conservation Authority (MWPRCA) to secure access to the Tierra Rejada Well site.

Motion: Fox **Second:** Hoag

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

15. Delinquent Customer Accounts

The Board received a brief on the status of delinquent customer accounts.

No action necessary; for information only.

Comments by General Manager

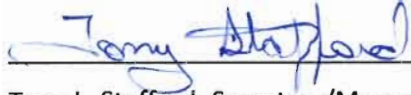
- None

Comments by Directors

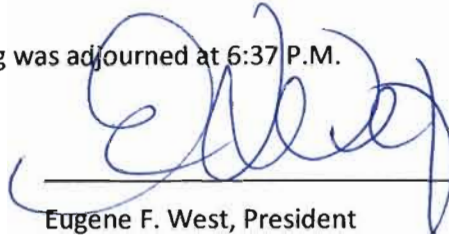
- Director Foreman requested staff provide a briefing on the Round Mountain Water Treatment Plant at a future meeting.

Adjournment

There being no further business, the meeting was adjourned at 6:37 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)