

Board Minutes

Regular Meeting

Thursday, September 24, 2020

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M. as a web-based teleconference.

Present: Eugene F. West, President
Terry L. Foreman, Vice-President
Al E. Fox, Director (via teleconference)
Timothy H. Hoag, Director

Absent: Jeffrey C. Brown, Director

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager (via teleconference)
Jozi Scholl, Manager of Customer Accounts/Business (via teleconference)
Tamara Sexton, Manager of Finance (via teleconference)
Terry Curson, District Engineer (via teleconference)
Mike Phelps, Water Quality Supervisor (via teleconference)
Greg Jones, Legal Counsel

Public Comments

None

Consent Agenda

1. **Approve Minutes of the Regular Meeting of September 10, 2020**

The Board approved the Minutes of the Regular Meeting of September 10, 2020.

Motion: Hoag **Second:** Foreman

Roll Call: Fox-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

2. **Approve Vendor Payments**

A summary of accounts payable in the amount of \$1,816,997.76 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,816,997.76.

Motion: Hoag **Second:** Foreman

Roll Call: Fox-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Brown

3. **Raise Valve Stackings and Manholes**

The Board authorized the General Manager to enter into an agreement with the City of Camarillo to raise approximately 87 valves and 22 manholes to grade.

Motion: Hoag **Second:** Foreman
Roll Call: Fox-Yes; Hoag-Yes; Foreman-Yes; West-Yes
Absent: Brown

Primary Agenda

4. Public Hearing to Consider Adoption of Proposed Modifications to Ordinance 39, Conflict of Interest

The Board took the following actions:

- 1) Convened a Public Hearing for the purpose of accepting public testimony regarding the adoption of proposed changes to Ordinance 39-20, Conflict of Interest Code;
- 2) Closed the Public Hearing as there was no public comment; and
- 3) Adopted Ordinance 39-20, Conflict of Interest Code.

Motion: Hoag **Second:** Fox
Roll Call: Fox-Yes; Hoag-Yes; Foreman-Yes; West-Yes
Absent: Brown

5. Lynnwood Sewer Line Replacement – Specification No. S 20-01

The Board took the following actions:

- 1) Authorized the General Manager to award a contract to J. Vega Engineering Inc., in the amount of \$122,966.00, to replace approximately 200-feet of existing 10-inch sewer line, Specification No. S 20-01, and
- 2) Authorized the General Manager to issue a purchase order to Water Resource Engineering Associates, in the amount of \$4,090.00, to provide engineering & construction support services.

Motion: Hoag **Second:** Fox
Roll Call: Fox-Yes; Hoag-Yes; Foreman-Yes; West-Yes
Absent: Brown

6. Design Modifications for Solids Handling Dewater Facility at Camrosa’s Water Reclamation Facility

The Board authorized the General Manager to issue a change order to MNS Engineers Inc., in the amount of \$24,670.00, to provide professional engineering services to amend and update existing plans and specifications for a Dewatering Press Facility.

Motion: Hoag **Second:** Fox
Roll Call: Fox-Yes; Hoag-Yes; Foreman-Yes; West-Yes
Absent: Brown

7. GAC Plant Project Manager

The Board authorized the General Manager to enter into an agreement with Michael K. Nunley & Associates, Inc., on an as-needed task-assigned basis, in an amount not to exceed \$100,000.00 for professional services related to supporting the management of the GAC treatment plant project.

Motion: Fox **Second:** Foreman
Roll Call: Fox-Yes; Hoag-Yes; Foreman-Yes; West-Yes
Absent: Brown

8. Organizational Planning

The Board received a timeline for and approach to organizational planning.

No action necessary; for information only.

Comments by General Manager

- The General Manager informed the Board that the PV Well started on September 24, 2020 and provided an update on the completion of Pump Station 2 to 3.

Comments by Directors

- Director Foreman conveyed information received from an ACWA webinar on SGMA/groundwater quality, advocacy lobbying, and financial conflicts of interest. He also conveyed information received from an AWA webinar regarding Callegaus’s Water Supply Alternatives Plan and the virtual pilot demonstration of the Las Virgenes Pure Water Project.

The Board recessed at 5:40 P.M. to conduct the ASRGSA Board meeting and returned at 5:50 P.M.

Closed Session: The Board entered a closed session at 5:50 P.M. to confidentially discuss anticipated litigation matters as authorized by Government code 54956.9.

9. Closed Session Conference with Legal Counsel – Pending Litigation

The Board conferred with and received advice from counsel regarding anticipated litigation.

No action was taken in closed session.

The Board returned to open session at 6:19 P.M.

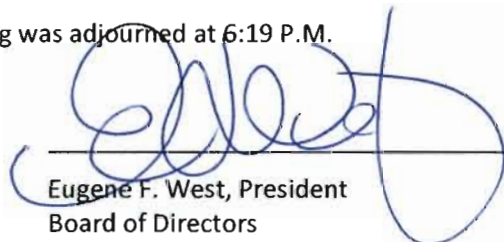
Nothing to report from closed session.

Adjournment

There being no further business, the meeting was adjourned at 6:19 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District (ATTEST)