

Camrosa Water District Financing Authority

Board Agenda

Regular Meeting

Thursday, January 14, 2021

Camrosa Board Room

5:00 PM

Call to Order

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5 minute time limit.

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. Approve Minutes of the Financing Authority Meeting of January 9, 2020

Primary Agenda

2. **Confirmation of Officers and Authority's 2021 Calendar

Objective: Confirm the Authority's Officers and accept the 2021 Calendar.

Action Required:

- 1) Confirm the officers of the Authority for calendar year 2021 to be the same directors serving as officers for the Camrosa Water District board; and,
- 2) Adopt the District's Board Calendar to establish the Authority's regularly scheduled meetings.

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Codes 54957.6 or 54956.9 respectively. Any of the items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Comments by General Manager

Comments by Directors

Adjournment

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office.

Camrosa Water District Financing Authority

Board Minutes

Regular Meeting

Thursday, January 9, 2020

Camrosa Board Room

5:00 PM

Call to Order The meeting was convened at 6:10 P.M.

Present: Eugene F. West, President
 Al E. Fox, Director
 Timothy H. Hoag, Director
 Terry L. Foreman, Vice-President

Staff: Tony Stafford, General Manager
 Ian Prichard, Assistant General Manager
 Jozi Scholl, Manager of Customer Accounts/Business
 Tamara Sexton, Manager of Finance
 Kevin Wahl, Superintendent of Operations
 Sandra Llamas, Senior Accountant
 Charlotte Holifield, Public Relations & Government Affairs
 Greg Jones, Legal Counsel

Absent: Jeffrey C. Brown, Director

Public Comments

None

Consent Agenda

1. Approve Minutes of the Financing Authority Meeting of January 10, 2019

Amendments: None.

The Board approved the Minutes of the Regular Meeting of January 10, 2019.

Motion: Fox Second: Hoag Motion carried: 4-0

Yes: Fox-Hoag-Foreman-West

Absent: Brown

Primary Agenda

2. Confirmation of Officers and Authority's 2020 Calendar

The Board took the following actions:

- 1) Confirmed the officers of the Authority for calendar year 2020 to be the same directors serving as officers for the Camrosa Water District board; and
- 2) Adopted the District's Board Calendar to establish the Authority's regularly scheduled meetings.

Motion: Fox Second: Hoag Motion carried: 4-0

Yes: Fox-Hoag-Foreman-West

Absent: Brown

Comments by General Manager

None

Comments by Directors

None

Adjournment

There being no further business to be brought before the Board, the meeting was adjourned at 6:11 P.M.

Tony L. Stafford, Secretary/Treasurer
Board of Directors
Camrosa Water District Financing Authority

(ATTEST)
Eugene F. West, President
Board of Directors
Camrosa Water District Financing Authority

Camrosa Water District Financing Authority Board Memorandum

January 14, 2021

To: Board of Directors of the Camrosa Water District Financing Authority

From: Tamara Sexton, Manager of Finance

Subject: Confirmation of Officers and Authority's 2021 Calendar

Objective: Confirm the Authority's Officers and accept the 2021 Calendar.

Action Required:

- 1) Confirm the officers of the Authority for calendar year 2021 to be the same directors serving as officers for the Camrosa Water District board; and,
- 2) Adopt the District's Board Calendar to establish the Authority's regularly scheduled meetings.

Discussion: The first order of business at the first meeting of the Authority held each calendar year is the confirmation of officers and adoption of regularly scheduled meetings.

The President and Vice-President of the Authority shall be the same members who are the President and Vice-President, respectively, of the Board of Directors of the District.

The By-Laws of the Authority establish that regular meetings of the Authority be held on the same dates and immediately following the regular meetings of the District. The Authority may cancel in advance the regularly scheduled meeting if there is no business to be considered by the Authority. This assures the Authority will have a regular meeting to approve a bond issue under the Act.

2021 Camrosa Board Calendar

JANUARY							FEBRUARY							MARCH							2021 Observed Holidays						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	January 1 st - New Year's Day						
					1	2		1	2	3	4	5	6		1	2	3	4	5	6	February 15 th - President's Day						
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	May 31 st - Memorial Day						
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	July 5 th - Independence Day (Observed)						
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	September 6 th - Labor Day						
24	25	26	27	28	29	30	28							28	29	30	31				November 11 th - Veteran's Day						
31																					November 25 th & 26 th - Thanksgiving						
																					December 23 rd & 24 th - Christmas						
																					December 31 st - New Year's Eve						
APRIL							MAY							JUNE							2021 Conferences						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	CASA Winter Conf. (**Virtual Event**) - Jan. 27 th - 28 th						
				1	2	3							1			1	2	3	4	5	ACWA Spring Conf. (Monterey) - May 4 th - 7 th						
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	CASA 66th Annual Conf. (San Diego) - Aug. 11 th - 13 th						
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	ACWA Fall Conf. (Pasadena) - Nov. 30 th - Dec. 3 rd						
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26							
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30										
							30	31																			
JULY							AUGUST							SEPTEMBER							2021 AWA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	"Water Issues" 3rd Tuesday (except Apr., Aug., Dec.)						
				1	2	3	1	2	3	4	5	6	7				1	2	3	4	Waterwise Breakfast (See yellow on calendar)						
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11	AWA Board Meetings (See orange on calendar)						
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	April 15 th - Annual Symposium						
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	August - DARK (No Meetings or Events)						
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30			September 16 th - Reagan Library Reception						
																					December 16 th - Holiday Mixer						
OCTOBER							NOVEMBER							DECEMBER							2021 VCSDA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	February 2 nd - Annual Dinner						
					1	2		1	2	3	4	5	6				1	2	3	4	April 6 th						
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	June 1 st						
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	August 3 rd						
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	October 5 th						
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		December 7 th						
31																											
Camrosa Water District 7385 Santa Rosa Road Camarillo, CA 93012							Note: Board of Directors meetings are highlighted in RED . Board Meetings are held on the 2nd & 4th Thursday of each month at 5pm unless indicated.																				