

## Board Minutes

### Regular Meeting

**Thursday, January 14, 2021**  
Camrosa Board Room  
5:00 P.M.

**Call to Order** The meeting was convened at 5:01 P.M. as a web-based teleconference.

**Present:** Eugene F. West, President (via teleconference)  
Terry L. Foreman, Vice-President (via teleconference)  
Al E. Fox, Director (via teleconference)  
Jeffrey C. Brown, Director (via teleconference)  
Timothy H. Hoag, Director (via teleconference)

**Staff:** Tony Stafford, General Manager  
Ian Prichard, Assistant General Manager (via teleconference)  
Tamara Sexton, Manager of Finance (via teleconference)  
Joe Willingham, Manager of Operations (via teleconference)  
Kevin Wahl, Superintendent of Operations (via teleconference)  
Terry Curson, District Engineer (via teleconference)  
Greg Jones, Legal Counsel (via teleconference)

**Guests:** Cindy Fanning, Fanning & Karrh (via teleconference)  
Jorge Reyes, Marz Farms (via teleconference)

### **Public Comments**

None

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of December 10, 2020**

*This item was pulled from the Consent Agenda and moved to the Primary Agenda.*

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$2,367,422.71 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$2,367,422.71.

**Motion:** Hoag **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

## Primary Agenda

### 3. Fiscal Year 2019-20 End of Year Reserves

The Board received a report of the Fiscal Year 2019-20 End of Year Reserves. Cindy Fanning gave a presentation regarding the annual reconciliation of reserves to cash positions. The Board directed staff to work with Cindy Fanning and the rate ad hoc committee to develop an understanding of the methodology used to reconcile cash positions with reserves and return to the Board for a presentation.

No action necessary; for information only.

### 4. Vendor Payment Register

The Board was provided a vendor payment register for the period of July 1, 2020 through December 31, 2020. Staff was directed to provide the vendor report quarterly as part of the Read File.

No action necessary; for information only.

### 5. Leak Repair

The Board ratified the payment to Turf Construction, Inc., in the amount of \$44,164.00, for the required leak repair.

**Motion:** Fox **Second:** Brown

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 6. Distribution Valve Replacement

The Board ratified the payment to Sam Hill & Sons, Inc., in the amount of \$30,281.29, for two time-critical distribution valve replacements.

**Motion:** Fox **Second:** Hoag

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 7. Out-of-Bounds Agreement

The Board authorized the General Manager to renew the 2020 agreement with Marz Farms, Inc. to provide out-of-bounds water service.

**Motion:** Fox **Second:** Brown

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-No; West-Yes

### 8. Reservoir 4C Welded Steel Tank and Hydropneumatic Pump Station Replacement

The Board authorized the General Manager to enter a contract with and issue a purchase order to Cannon Corporation, in an amount not to exceed \$265,881.00, to provide professional engineering services for the Reservoir 4C welded steel tank and hydropneumatic pump station replacements, and directed staff to initiate an additional assessment of storage for reservoir 4C to include pumping capability from pump stations at reservoirs 3D and 3C, and return to the Board with a storage optimization plan for those tanks.

**Motion:** Fox **Second:** Hoag

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**9. Update Ordinance 40**

The Board set a public hearing date for February 11, 2021, to consider adoption of Ordinance 40-21.

**Motion:** Brown **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**10. Pension Funding Policy**

The Board adopted a Resolution of the Board of Directors Establishing a Pension Funding Policy.

**Motion:** Brown **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**11. Resolution for 180-Day Wait Exception for Technical Services Advisor/Sr. Inspector**

The Board took the following actions:

- 1) Adopted a Resolution for 180-Day Wait Period Exception G.C. sections 7522.56 & 21224; and
- 2) Authorized the General Manager to enter into a temporary employment agreement with William Keyes as a Technical Services Advisor/Sr. Inspector.

**Motion:** Fox **Second:** Foreman

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**1. Approve Minutes of the Regular Meeting of December 10, 2020 *(moved from Consent Agenda)***

The Board approved the Minutes of the regular Meeting of December 10, 2020 amending Agenda Items number 3 and 5 to include directing staff to return to the next Board meeting with redlined drafts of the procurement policy and agreement with Pleasant Valley County Water District.

**Motion:** Fox **Second:** Brown

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-No; West-Yes

**Comments by General Manager**

The GM informed the Board that nominations for the Fox Canyon Groundwater Management Agency board seat representing Mutual Water Agencies and Special Districts are due and the election will take place next week. The GM will submit the written nomination of Eugene West as candidate.

**Comments by Directors**

- None

**Recess**

The Board recessed to the CWDFCA Meeting at 7:35 P.M. and reconvened the Regular Meeting at 7:38 P.M.

**Closed Session:** The Board entered a closed session at 7:39 P.M. to confidentially discuss personnel matters as authorized by Government 54957.

**12. Closed Session Conference with Legal Counsel – Personnel Matters**


The Board conferred with and received advice from counsel regarding personnel matters.

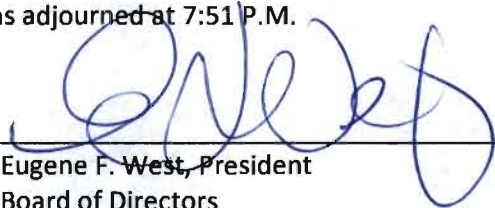
**No action was taken in closed session.**

**The Board returned to open session at 7:51 P.M.**

**Adjournment**

There being no further business, the meeting was adjourned at 7:51 P.M.

  
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Tony L. Stafford, Secretary/Manager  
Board of Directors  
Camrosa Water District

  
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Eugene F. West, President  
Board of Directors  
Camrosa Water District (ATTEST)