

Board Minutes

Regular Meeting

Thursday, March 25, 2021

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M. as a web-based teleconference.

Present: Eugene F. West, President (via teleconference)
Terry L. Foreman, Vice-President (via teleconference)
Al E. Fox, Director (via teleconference)
Jeffrey C. Brown, Director (via teleconference)
Timothy H. Hoag, Director (via teleconference)

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager (via teleconference)
Tamara Sexton, Manager of Finance (via teleconference)
Joe Willingham, Manager of Operations (via teleconference)
Jozi Zabarsky, Manager of Customer Accounts/Business (via teleconference)
Terry Curson, District Engineer (via teleconference)
Greg Jones, Legal Counsel (via teleconference)

Public Comments

None

Consent Agenda

1. **Approve Minutes of the Regular Meeting of March 11, 2021**

The Board approved the Minutes of the Regular Meeting of March 11, 2021.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

2. **Approve Vendor Payments**

A summary of accounts payable in the amount of \$1,011,343.72 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,011,343.72.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

3. **Backflow Prevention Devices**

The Board received a briefing on backflow prevention devices.

No action necessary; for information only.

4. Sewer Diversion Structure Rehabilitation

The Board authorized the General Manager to:

- 1) Appropriate \$60,000.00 from the Wastewater Capital Replacement Funds and establish a Sewer Diversion Structure Rehabilitation Capital Improvement Project (CIP); and
- 2) Issue a purchase order to Zebron, Inc., not to exceed \$49,375.00, for the rehabilitation and coating of the sewer diversion structure.

Motion: Brown **Second:** Hoag

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

5. Meter Stations #5 and #7 Rehabilitation

The Board authorized the General Manager to approve a purchase order, in an amount not to exceed \$97,650.00, to Travis Ag for the rehabilitation of Meter Stations #5 and #7.

Motion: Fox **Second:** Brown

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

6. Master Plan

The Board discussed the District's approach to master planning.

No action necessary; for information only.

7. Salary and Classification Schedule

The Board adopted a Resolution Adjusting the District's Salary and Classification Schedule filling the role of Chief Plant Operator, reclassifying the Sr. Customer Accounts Representative position as non-exempt, and reflecting the number of Full Time Employees (FTEs) as budgeted for FY2020-21.

Motion: Foreman **Second:** Hoag

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Comments by General Manager

- None

Comments by Directors

President West stated that the Board meetings will resume in the Board Room April 22, 2021 for any Directors who wish to attend in person. The public will continue to attend the Board meeting via Zoom until further notice.

The Board recessed from the Regular Meeting to convene an Emergency Meeting at 5:31 P.M.

The Board returned to open session at 5:42 P.M.

Closed Session: The Board entered a closed session at 5:42 P.M. to confidentially discuss pending litigation as authorized by Government Code §54956.9.

8. Closed Session Conference with Legal Counsel

The Board conferred with and received advice from counsel regarding pending litigation.

No action was taken in closed session.

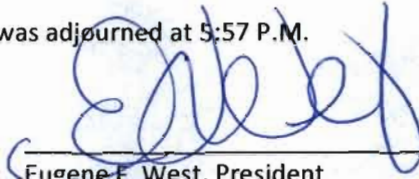
The Board returned to open session at 5:57 P.M.

Adjournment

There being no further business, the meeting was adjourned at 5:57 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)