

Board Agenda

Regular Meeting

Thursday, May 13, 2021

Camrosa Board Room

5:00 P.M.

TO BE HELD REMOTELY

In light of public health responses to the threat of COVID-19 and Governor Newsom's Executive Order N-25-20, the Camrosa office is still closed to the public. Board meetings are accessible to the public only via web-based teleconference, as described below.

To participate via the web to see the board meeting presentation, click <https://us02web.zoom.us/j/9235309144> on your computer, tablet, or smartphone. You'll need to download and install the ZOOM app before logging on.

If you'd like to make a comment, you'll have to log in via the app so we can identify you and invite you to participate.

To listen in via phone, call **(669) 900-6833**; when prompted, enter the meeting ID: **923 530 9144**.

Call to Order

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5-minute time limit.

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. Approve Minutes of the Regular Meeting of April 22, 2021
2. **Approve Vendor Payments

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$339,652.45.

Primary Agenda

3. CWRF Effluent Storage Basin Improvements, Specification No. PS 21-01

Objective: Refurbish and improve the Camrosa Water Reclamation Facility (CWRF) effluent storage basin.

Action Required: It is recommended that the Board of Directors:

- 1) Authorize the General Manager to award a contract to Bosco Constructors, Inc. in the amount of \$1,055,401.00, to refurbish the effluent storage basins and complete various other site improvements, Specification No. PS 21-01; and
- 2) Authorize the General Manager to issue a change order to MNS Engineering, Inc., in the amount of \$15,355.00, to provide engineering and construction support services, as needed; and
- 3) Authorize the General Manager to issue a purchase order to Oakridge Geoscience, Inc., in the amount of \$22,200.00, for compaction and material testing services, specialty inspection, and various other geotechnical services, as needed.

4. Reaffirm Determination of GAC Treatment Plant's Substantial Complexity

Objective: Increase retention on contracts related to the Granular Activated Carbon (GAC) treatment plant to ten percent.

Action Required: Reaffirm the Board's action to determine that the GAC Treatment Plant at the Conejo Wellfield is "substantially complex," authorizing the retention of ten percent on all contractor progress payments until completion and acceptance by the District.

5. Replacement Fire Hydrants

Objective: Replace 26 fire hydrants.

Action Required: Authorize the General Manager to issue a purchase order in the amount of \$81,529.31 to Ferguson Waterworks for the purchase of new fire hydrants.

6. Diversion Pump Replacement Capital Improvement Project

Objective: Replace one diversion pump.

Action Required: Authorize the General Manager to:

- 1) Appropriate \$70,000.00 from the Non-Potable Capital Replacement Fund and establish a Diversion Pump Replacement Capital Improvement Project (CIP); and
- 2) Issue a purchase order to Xylem Water Solutions USA, Inc., not to exceed \$66,710.00, for the purchase of a new diversion pump.

7. **Fiscal Year 2020-21 3rd Quarter Budget Status Report

Objective: Receive a report from staff regarding the Fiscal Year (FY) 2020-21 3rd Quarter budget report and reserves.

Action Required: No action necessary; for information only.

Closed Session: The Board may enter into a closed session to confidentially discuss anticipated litigation matters as authorized by Government code 54956.9.

8. Closed Session Conference with Legal Counsel – Pending Litigation

Objective: To discuss potential and/or pending litigation.

Action Required: No action necessary; for information only.

Primary Agenda (continued)

9. **Bond Financing Options

Objective: Receive a presentation on bond financing options and the projected impact on reserves.

Action Required: No action necessary; for information only.

Comments by General Manager; Comments by Directors; Adjournment

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Codes. Any of the items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. Copies of the full agenda are available for review at the District Office and on our website at www.camrosa.com.

May 13, 2021

Board of
Directors
Agenda Packet

Board Minutes

Regular Meeting

Thursday, April 22, 2021

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M. as a web-based teleconference.

Present: Eugene F. West, President
Terry L. Foreman, Vice-President
Al E. Fox, Director (via teleconference)
Jeffrey C. Brown, Director (via teleconference)
Timothy H. Hoag, Director

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager (via teleconference)
Tamara Sexton, Manager of Finance (via teleconference)
Joe Willingham, Manager of Operations (via teleconference)
Jozi Zabarsky, Manager of Customer Accounts/Business (via teleconference)
Terry Curson, District Engineer (via teleconference)
Greg Jones, Legal Counsel (via teleconference)

Guests: Julio Morales
Thomas Jacob
John Kim
Nick Tracewell

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of April 8, 2021

The Board approved the Minutes of the Regular Meeting of April 8, 2021.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$1,026,497.50 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,026,497.50.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

3. Municipal Bond Market Update

The Board received an update of the Municipal Bond Market.

No action necessary; for information only.

4. Fiscal Year 2021-22 Draft Budget

The Board received a briefing from staff on the proposed Fiscal Year (FY) 2021-22 Operating and Capital Budget.

No action necessary; for information only.

5. Determination of GAC Treatment Plant's Substantial Complexity

The Board authorized increasing retention on contracts related to the GAC treatment plant to ten percent, based on the determination that the project is "substantially complex." This item was erroneously noted in the Board Agenda as an information item but was correctly noted in the Board Memorandum. Due to the clerical error, this item was approved by the Board but will be brought back to the next Board meeting on May 13, 2021, to reaffirm the Board's action.

Motion: Foreman **Second:** Hoag

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

6. Sewer Lift Read Road Motor Control Center

The Board authorized the General Manager to issue a purchase order in the amount of \$43,200.00 to Diener's Electric, Inc. for the installation of a new Allen-Bradley MCC for Read Rd. Sewer Lift.

Motion: Brown **Second:** Foreman

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

7. Reservoir 4C Welded Steel Tank and Hydro-pneumatic Pump Station Replacement

The Board authorized the General Manager to issue a change order to Cannon Corporation, in the amount not-to-exceed \$35,840.00, to provide additional professional engineering analysis for the Reservoir 4C welded steel tank and hydro-pneumatic pump station replacement project.

Motion: Foreman **Second:** Hoag

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

8. Local Production Update

The Board received a briefing on local water production through the third quarter.

No action necessary; for information only.

Comments by General Manager

- None

Comments by Directors

- None

Adjournment

There being no further business, the meeting was adjourned at 6:01 P.M.

Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District

(ATTEST)
Eugene F. West, President
Board of Directors
Camrosa Water District

Board Memorandum

May 13, 2021

To: General Manager

From: Sandra Llamas, Sr. Accountant

Subject: Approve Vendor Payments

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$339,652.45.

Discussion: A summary of accounts payable is provided for Board information and approval.

Payroll PR 4-2, 2021 & ME	\$ 83,172.06
Accounts Payable 4/15/2021-5/05/2021	\$ <u>256,480.39</u>
Total Disbursements	\$ <u>339,652.45</u>

DISBURSEMENT APPROVAL

BOARD MEMBER DATE

BOARD MEMBER DATE

BOARD MEMBER DATE

Tony L. Stafford, General Manager

Camrosa Water District

Accounts Payable Period:

4/15/2021-5/05/2021

Expense	Account Description	Amount
11100	Accounts Rec-Other	
15773	Deferred Outflows-UAL Prep.	
11700	Meter Inventory	
11900	Prepaid Insurance	
11905	Prepaid Maintenance Ag	
13000	Land	
400	General Capital Projects	5215.25
500 & 900	Sewer Capital Projects	45780.47
800 & 600	Water Capital Projects	38422.58
650	Water Capital Rep Projects	475.00
750	NP Water Capital Rep Projects	
20053	Current LTD Bond 2016	
20052	Current LTD Bond 2012	
20400	Contractor's Retention	
20250	Non-Potable Water Purchases	
23001	Refunds Payable	1023.54
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP	
50020	Pumping Power	
50100	Federal Tax 941 1 st QTR	
50140	Unemployment Benefits	
50153	Social Security Tax	
50200	Utilities	47.07
50210	Communications	2589.89
50220	Outside Contracts	66341.04
50230	Professional Services	42984.50
50240	Pipeline Repairs	9807.97
50250	Small Tool & Equipment	63.38
50260	Materials & Supplies	19401.42
50270	Repair Parts & Equip Maint	20938.13
50280	Legal Services	
50290	Dues & Subscriptions	210.00
50300	Conference & Travel	
50310	Safety & Training	
50330	Board Expenses	
50340	Bad Debt	
50350	Fees & Charges	3180.15
50360	Insurance Expense	
50500	Misc Expense	
50600	Fixed Assets	
50700	Interest Expense	
TOTAL		\$256,480.39



Water District, CA

Expense Approval Report

By Vendor Name

Payable Dates 4/15/2021 - 5/5/2021 Post Dates 4/15/2021 - 5/5/2021

Payment Num	Post Date	Vendor Name	Payable Number	Description (Item)	Account Name	Purchase Ord	Amount
Vendor: *CAM* - DEPOSIT ONLY-CAMROSA WTR							
3275	04/22/2021	DEPOSIT ONLY-CAMROSA WTR	4-22-21-PR	Transfer to Disbursements Account	Transfer to disbursements-h		125000
3276	04/22/2021	DEPOSIT ONLY-CAMROSA WTR	4-22-21-AP	Transfer to Disbursements Account	Transfer to disbursements-h		1135000
Vendor *CAM* - DEPOSIT ONLY-CAMROSA WTR Total:							1260000
56651	05/03/2021	AKEEM YUSUF	00000887	Final Account-Credit Refund - 870 Paseo Serenata	Refunds payable		70.81
56652	05/04/2021	ALEXANDER'S CONTRACT SERVICES, INC	103384	Meter Reading	Outsd contracts		1544.74
Vendor: ALL11 - ALL PEST AND REPAIR, INC.							
56653	04/28/2021	ALL PEST AND REPAIR, INC.	0024287	Outside Contracts - Pest- VTA1-1900	Outsd contracts		600
56653	04/28/2021	ALL PEST AND REPAIR, INC.	0024313	Outside Contracts - Pest- VTA1-7385	Outsd contracts		420
Vendor ALL11 - ALL PEST AND REPAIR, INC. Total:							1020
56654	04/28/2021	ALLCABLE	4024540	Materials & Supplies - Wire	Materials & supplies		546.25
56655	05/03/2021	ANNA RASNOW	00001560	Deposit Refund Act 1560 - 740 Hunt Cir	Refunds payable		63.06
56656	04/28/2021	ASTRA INDUSTRIAL SERV,INC	00177208	Repair Parts - Valves	Materials & supplies		514.11
56657	05/03/2021	BENJAMIN HALL	00008590	Deposit Refund Act 8590 - 2124 Rambling Rose	Refunds payable		64.75
Vendor: CAN03 - Cannon Corporation							
56658	05/04/2021	Cannon Corporation	75880	Design Generator and Fuel Tank	Construction in progress	FY20-0256-R1	1119.5
56658	04/28/2021	Cannon Corporation	75978	Reservoir 1B Communication Upgrades	Construction in progress	FY21-0035	5215.25
Vendor CAN03 - Cannon Corporation Total:							6334.75
56659	05/05/2021	Central Courier LLC	47854	Courier Services	Outsd contracts		368.76
799	05/03/2021	CHAD STEINLICHT	Chad-WW3-Renew	Reimbursement for Renew to STA05	Dues & subscrip		210
56660	04/28/2021	CHRISTOPHER FIKES	00003649	Deposit Refund Act 3649 - 1218 Mission Verde Dr	Refunds payable		23.56
56661	05/04/2021	CINDY SALDIVAR	042721	Notary Services PS 2 to 3	Construction in progress		20
56662	05/03/2021	COUNTY OF VENTURA RMA OPERATIONS	IN0213273	Permit Environmental Health Inspection RMWTP	Fees & Charges-RMWTP		2165.4
56663	05/03/2021	DIENER'S ELECTRIC, INC	31617	SL1A MCC Install	Construction in progress	FY20-0223-R1	18238.92
56664	04/29/2021	E.J. HARRISON & SONS INC	27996	Trash Removal - CWRP	Outsd contracts		479.41
Vendor: ENH01 - Enhanced Landscape Management, LLC							
56665	05/05/2021	Enhanced Landscape Management, LLC	65225	Current Usage charges April 2016	Outsd contracts		1873
56665	05/05/2021	Enhanced Landscape Management, LLC	65745	Landscaping Repairs	Outsd contracts		196
Vendor ENH01 - Enhanced Landscape Management, LLC Total:							2069
800	04/29/2021	ENTERPRISE FLEET SERV INC	FBN4187564	Vehicle Lease	Outsd contracts		7478.77
56666	04/28/2021	ENVIRONMENTAL RESOURCE ASSOCIATES	966894	Recertification Samples	Materials & supplies		2701.59
56667	05/03/2021	ESQUIRE PROPERTY MANAGEMENT	00003280-2	Deposit Refund Act 3280 - 5692 Recodo Wy	Refunds payable		66.14
56668	04/29/2021	FAMCON PIPE & SUPPLY, INC	S100049788-001	Materials & Supplies - Service Line	Materials & supplies		212.36
56669	04/28/2021	FENCE FACTORY, INC	652739	PV Well 2 - Fence Rental	Construction in progress		455

56670	05/03/2021	FERGUSON WATERWORKS #1083	0756920	Fire Hydrant	Repair parts & equipment	FY21-0230	3939.24
56671	04/28/2021	FOX CANYON GROUNDWATER MANAGEMENT	CB-2019-2-048951	Fox Canyon GMA	Fees & charges		250
56672	04/28/2021	Frontier Communications	April 2021	VOIP - Land Lines	Communications		432.86
Vendor: FRU01 - FRUIT GROWERS LAB. INC.							
56673	05/03/2021	FRUIT GROWERS LAB. INC.	104394A	Outside Lab Work-Sequential Chlorination CWR	Outsd contracts		3375
56673	05/04/2021	FRUIT GROWERS LAB. INC.	105051A	Outside Lab Analysis	Outsd contracts		108
56673	05/03/2021	FRUIT GROWERS LAB. INC.	105518A	Outside Lab Work.	Outsd contracts		972
Vendor FRU01 - FRUIT GROWERS LAB. INC. Total:							4455
56674	04/28/2021	GEORGE OSPINA	00005855	Overpayment Refund Closed Account-10990 Las	Refunds payable		79.52
56675	05/03/2021	GLOBAL EQUIPMENT COMPANY INC.	117483686	Flammable Storage Cabinet	Materials & supplies	FY21-0179	1647.29
Vendor: WES13 - GMH, Inc							
56676	04/29/2021	GMH, Inc	S115655	AC Maintenance	Outsd contracts		684.06
56676	04/29/2021	GMH, Inc	S115661	AC Maintenance	Outsd contracts		1630.14
Vendor WES13 - GMH, Inc Total:							2314.2
56677	05/05/2021	HARRIS WATER COND. INC.	May21-643908	Water Softener - Penny Well	Outsd contracts		60.5
Vendor: HEA02 - HealthEquity							
801	05/04/2021	HealthEquity	u1433bx	Consumer Driven Health Savings Plan Admn Fees	Fees & charges		4.99
801	05/04/2021	HealthEquity	u1433bx	Consumer Driven Health Savings Plan Admn Fees	Fees & charges		4.6
801	05/04/2021	HealthEquity	u1433bx	Consumer Driven Health Savings Plan Admn Fees	Fees & charges		5.16
Vendor HEA02 - HealthEquity Total:							14.75
56678	04/28/2021	HEATHER HUFFMAN	00001671	Deposit Refund Act 1671 - 252 Novina Pl	Refunds payable		42.94
56679	04/28/2021	INFOSEND, INC.	189949	Mailing & Processing of the April 2021 Statement	Outsd contracts		4891.1
56680	05/05/2021	J&H Engineering	3693	Leak Repair 1" service	Pipeline repairs	FY21-0234	5933.97
56681	04/28/2021	JAMES SALMONS	00002844	Deposit Refund Act 2844 - 5907 Chesnut Pl	Refunds payable		101
56682	04/28/2021	Janitek Cleaning Solutions-Allstate Cleaning, In	41035A	Janitorial Services	Outsd contracts		1655.56
56683	05/03/2021	JUSTUS INVESTMENT GROUP, LLC.	00007304	Deposit Refund Act 7304 - 317 Via Cantilena	Refunds payable		45.81
56684	05/04/2021	KOFF & ASSOCIATES	013281	Collection and report of vacation policies	Prof services	FY21-0232	1312.5
56685	05/05/2021	LARRY WALKER ASSOCIATES, INC	00388-02-1	NPDES Climate Plan	Prof services	FY21-0175	9740
56686	05/05/2021	LASER TONER & COMPUTER SUPPLY, INC	159587	Toner Cartridges	Materials & supplies		1239.81
56687	05/05/2021	LIBERTY COMPOSTING, INC	30510	Sludge Removal	Outsd contracts	FY21-0003	7569.1
56688	04/28/2021	Lincoln Financial Group.	71417	Profit Share Plan Legislative Restatement Fees	Fees & charges		750
Vendor: MCM01 - McMASTER-CARR SUPPLY CO							
56689	04/28/2021	McMASTER-CARR SUPPLY CO	56942551	Repair Parts - Meter Stations	Repair parts & equipment		540.44
56689	04/28/2021	McMASTER-CARR SUPPLY CO	57250954	Repair Parts - Pond VFD Fans	Repair parts & equipment		895.86
56689	04/29/2021	McMASTER-CARR SUPPLY CO	57436059	Repair Parts - Diversion	Repair parts & equipment		527.93
56689	05/05/2021	McMASTER-CARR SUPPLY CO	57648801	Repair Parts - Diversion VFD Fans	Repair parts & equipment		528.32
Vendor MCM01 - McMASTER-CARR SUPPLY CO Total:							2492.55
56690	04/29/2021	MCR TECHNOLOGIES, INC.	39810	Production Mag Meter Cals	Outsd contracts	FY21-0164	5859.28
56691	05/05/2021	MNS ENGINEERS, INC.	77702	Out of Scope Work	Construction in progress	FY18-0055-R3	25788.75
56692	04/28/2021	NICOLE GEISS	00005308	Deposit Refund Act 5308 - 13723 Nightsky Dr	Refunds payable		365.81

Vendor: NOR07 - NORTHSTAR CHEMICAL

56693	04/29/2021	NORTHSTAR CHEMICAL	192902	Materials Chemicals - CWRP	Materials & supplies	4052.78
56693	04/29/2021	NORTHSTAR CHEMICAL	193008	Materials Chemicals CWRP	Materials & supplies	268.13

Vendor NOR07 - NORTHSTAR CHEMICAL Total: **4320.91**

56694	04/28/2021	OAKRIDGE GEOSCIENCE, INC.	047.006-002	Geotechnical Services for Soil Foundation	Construction in progress FY21-0161	1305
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Vendor: PRA01 - PRAXAIR DISTRIBUTION INC

56695	04/29/2021	PRAXAIR DISTRIBUTION INC	63117264	Acetylene Gas Cylinders	Materials & supplies	60.76
56695	05/05/2021	PRAXAIR DISTRIBUTION INC	63297660	Acetylene Gas Cylinders	Materials & supplies	122.4

Vendor PRA01 - PRAXAIR DISTRIBUTION INC Total: **183.16**

56696	04/28/2021	PRIORITY SAFETY SERVICES	21-1914	Gas Detector Inspection	Outsd contracts	350
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Vendor: PRO05 - PROVOST & PRITCHARD ENGINEERING GROUP INC.

56697	05/05/2021	PROVOST & PRITCHARD ENGINEERING GROUP 02958-0-002	GAC Engineering	Construction in progress	FY20-0326-R1	21743.8
56697	05/05/2021	PROVOST & PRITCHARD ENGINEERING GROUP 02958-20-001	GAC Pilot Study Support	Construction in progress	FY20-0273-R1	6500

Vendor PRO05 - PROVOST & PRITCHARD ENGINEERING GROUP INC. Total: **28243.8**

56698	05/03/2021	QUINN COMPANY	WO010071997	Forklift Repair	Repair parts & equipment FY21-0225	1426.58
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56699	04/28/2021	REDWOOD HOLDINGS, LLC.	00007466	Deposit Refund Act 7466 - 4490 El Corazon Ct	Refunds payable	68.46
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Vendor: ROY03 - ROYAL INDUSTRIAL SOLUTIONS

56700	05/05/2021	ROYAL INDUSTRIAL SOLUTIONS	9009-1003542	Repair Parts - Diversion VFDs	Repair parts & equipment	284.92
56700	04/29/2021	ROYAL INDUSTRIAL SOLUTIONS	9009-1003749	Repair Parts - Radio Endpoints	Repair parts & equipment	719.53
56700	04/28/2021	ROYAL INDUSTRIAL SOLUTIONS	9009-1004471	Repair Parts - Ponds	Repair parts & equipment	168.31
56700	04/28/2021	ROYAL INDUSTRIAL SOLUTIONS	9009-1004535	Repair Parts - Radio Endpoints	Repair parts & equipment	246.89
56700	05/03/2021	ROYAL INDUSTRIAL SOLUTIONS	9009-1004948	Repair Parts - Diversion	Repair parts & equipment	708.49

Vendor ROY03 - ROYAL INDUSTRIAL SOLUTIONS Total: **2128.14**

56701	04/28/2021	RT LAWRENCE CORPORATION	44835	Processing of March 2021 Payments	Outsd contracts	970.21
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Vendor: SAL01 - SALINAS & SONS ROOTER INC

56702	05/05/2021	SALINAS & SONS ROOTER INC	0011295	Repair Shower Valve	Repair parts & equipment	478.7
56702	05/05/2021	SALINAS & SONS ROOTER INC	0011296	Repair Urinal and Sink	Repair parts & equipment	1036.1

Vendor SAL01 - SALINAS & SONS ROOTER INC Total: **1514.8**

56703	04/28/2021	SHANNON HERNANDEZ	00003445	Deposit Refund Act 3445 - 4949 Alta Colina Rd	Refunds payable	4.76
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56704	05/03/2021	SHUMATE SERVICES, INC	21-025	PS2to3 Paint MCC	Construction in progress FY21-0229	7860
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Vendor: SCG01 - SOUTHERN CALIFORNIA GAS

804	05/03/2021	SOUTHERN CALIFORNIA GAS	April 2021	Uage Charges March 2021-Act 12378717941	Utilities	14.3
804	05/03/2021	SOUTHERN CALIFORNIA GAS	April 2021-1	Uage Charges April 2021-Act 17001399009	Utilities	32.77

Vendor SCG01 - SOUTHERN CALIFORNIA GAS Total: **47.07**

Vendor: SCF01 - SOUTHERN COUNTIES OIL

56705	04/29/2021	SOUTHERN COUNTIES OIL	1848570IN	Material & Supplies - Fuel	Materials & supplies	991.47
56705	04/29/2021	SOUTHERN COUNTIES OIL	1853107IN	Material & Supplies - Fuel	Materials & supplies	1113.06
56705	04/29/2021	SOUTHERN COUNTIES OIL	1858375IN	Material & Supplies - Fuel	Materials & supplies	1316.47
56705	04/29/2021	SOUTHERN COUNTIES OIL	1860132IN	Material & Supplies - Fuel Ponds	Materials & supplies	792.58

Vendor SCF01 - SOUTHERN COUNTIES OIL Total: **4213.58**

56706	04/29/2021	SPARKLETTS	4667386-041821	Distilled Bottled Water	Outsd contracts	69.88
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Vendor: STA15 - STAPLES

56707	05/05/2021	STAPLES	234832588	Office Supplies (Batt)	Materials & supplies	30.16
56707	05/05/2021	STAPLES	235139582	Black Photoconductor - Print Cartridge	Materials & supplies	107.14
56707	05/05/2021	STAPLES	235139957	Black Photoconductor - Print Cartridges	Materials & supplies	1011.16

Vendor STA15 - STAPLES Total: **1148.46**

56708	05/05/2021	TETRA TECH INC.	51726088	UWMP 2020	Prof services	FY21-0233	31932
56709	04/29/2021	THE CAPRICORN GROUP	17701	Kitchen-Restroom Supplies	Materials & supplies		757.86
Vendor: TRA02 - TRAVIS AGRICULTURAL, INC							
56710	05/03/2021	TRAVIS AGRICULTURAL, INC	21125F	Leak Repair at RMWTP	Pipeline Repairs-RMWTP	FY21-0231	3874
56710	05/03/2021	TRAVIS AGRICULTURAL, INC	21208F	Site Cleanup Fallen Tree 4C	Outsd contracts	FY21-0226	3210.84
Vendor TRA02 - TRAVIS AGRICULTURAL, INC Total:							7084.84
56711	04/28/2021	TYLER TECHNOLOGIES, INC.	025-330689	Tyler Incode Annual License	Outsd contracts		16775.31
Vendor: UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC							
56712	05/03/2021	UNDERGROUND SERVICE ALERT OF SOUTHERN	420210206	Monthly Dig Alert Tickets	Outsd contracts		462.1
56712	05/03/2021	UNDERGROUND SERVICE ALERT OF SOUTHERN	dsb20201977	Monthly Dig Alert Tickets	Outsd contracts		47.44
Vendor UND01 - UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC Total:							509.54
Vendor: UNI08 - UNIFIRST CORPORATION							
56713	04/29/2021	UNIFIRST CORPORATION	328-1269451	Uniform Cleaning Service	Outsd contracts		210.15
56713	04/29/2021	UNIFIRST CORPORATION	328-1269461	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts		99.13
56713	04/29/2021	UNIFIRST CORPORATION	328-1271320	Uniform Cleaning Service	Outsd contracts		210.15
56713	04/29/2021	UNIFIRST CORPORATION	328-1271330	Office Cleaning Supplies - Towel-Mat Service	Outsd contracts		99.13
56713	05/05/2021	UNIFIRST CORPORATION	328-1273184	Uniform Cleaning Service	Outsd contracts		210.15
56713	05/05/2021	UNIFIRST CORPORATION	328-1273194	Office Cleaning Supplies - Towel & Mat Service	Outsd contracts		99.13
Vendor UNI08 - UNIFIRST CORPORATION Total:							927.84
Vendor: USA01 - USA BLUE BOOK							
56715	04/29/2021	USA BLUE BOOK	577087	Materials & Supplies - PPE	Materials & supplies		991.01
56715	05/03/2021	USA BLUE BOOK	587038	Oven Thermometers for Both Labs	Small tools & equipment		63.38
Vendor USA01 - USA BLUE BOOK Total:							1054.39
56716	04/28/2021	VENTURA COUNTY AIR POLLUTION CONTROL	1044262	Pump Station No. 2 Generator	Construction in progress		1647.08
56717	05/05/2021	VENTURA REGIONAL SANITATION DISTRICT, IN	COL012103	VRSD Sewer Cleaning	Outsd contracts	FY21-0001	262
56718	04/29/2021	VERIZON WIRELESS	9878187938	Cell Phones	Communications		2157.03
56719	04/28/2021	VIVIAN GOO	00004409	Deposit Refund Act 4409 - 1868 Danbury Dr	Refunds payable		26.92
Vendor: WWG01 - W W GRAINGER, INC.							
56720	04/29/2021	W W GRAINGER, INC.	9874358436	Materials & Supplies - Labels	Materials & supplies		925.03
56720	04/29/2021	W W GRAINGER, INC.	9876724213	Repair Parts - CWRP	Repair parts & equipment		847.63
Vendor WWG01 - W W GRAINGER, INC. Total:							1772.66
56721	05/03/2021	WALTON MOTORS & CONTROLS, INC	42521	Motor Repair SL1A	Repair parts & equipment	FY21-0155	8589.19
56722	05/05/2021	WECK LABORATORIES, INC	WIE0175	PFAS Quarterly for CWRP	Outsd contracts		3500
TOTAL VENDOR PAYMENTS							\$ 256,480.39

797	05/03/2021	ACWA/JPIA	CM0000302	Medical, Dental & Vision Adjustments May 2021	Medical ins.	40776.72
Vendor: PER05 - CAL PERS 457 PLAN						
DFT0003317	04/22/2021	CAL PERS 457 PLAN	INV0009976	Deferred Compensation	Deferred comp - ee paid	50
DFT0003318	04/22/2021	CAL PERS 457 PLAN	INV0009977	Deferred Compensation	Deferred comp - ee paid	2078
Vendor PER05 - CAL PERS 457 PLAN Total:						2128
DFT0003313	04/22/2021	COLONIAL SUPPLEMENTAL INS	INV0009972	Colonial Benefits	Colonial benefits	279.22
Vendor: EDD01 - EMPLOYMENT DEVELOP. DEPT.						
DFT0003311	04/22/2021	EMPLOYMENT DEVELOP. DEPT.	INV0009970	Payroll-SIT	P/R-sit	17.6
DFT0003332	04/22/2021	EMPLOYMENT DEVELOP. DEPT.	INV0010000	Payroll-SIT	P/R-sit	3839.01
Vendor EDD01 - EMPLOYMENT DEVELOP. DEPT. Total:						3856.61
Vendor: HEA02 - HealthEquity						
DFT0003321	04/22/2021	HealthEquity	INV0009982	HSA-Employee Contribution	HSA Contributions Payable	480.84
DFT0003322	04/22/2021	HealthEquity	INV0009983	HSA Contributions	HSA Contributions Payable	250
Vendor HEA02 - HealthEquity Total:						730.84
796	04/22/2021	LINCOLN FINANCIAL GROUP	INV0009978	Deferred Compensation	Deferred comp - ee paid	1200
795	04/22/2021	LINCOLN FINANCIAL GROUP	INV0009994	Profit Share Contribution	Profit share contributions	2544.4
DFT0003319	04/22/2021	PUBLIC EMPLOYEES	INV0009980	PERS-Classic Employee Portion	P/R-state ret.	16268.37
DFT0003323	04/22/2021	SYMETRA LIFE INS CO.	INV0009984	Life Insurance	Life ins.	270.25
Vendor: UNI10 - UNITED STATES TREASURY						
DFT0003308	04/22/2021	UNITED STATES TREASURY	INV0009967	FIT	P/R-fit	10295.07
DFT0003309	04/22/2021	UNITED STATES TREASURY	INV0009968	Payroll-Social Security Tax	P/R - ee social security	729.12
DFT0003310	04/22/2021	UNITED STATES TREASURY	INV0009969	Payroll- Medicare Tax	P/R - ee medicare	2780.98
Vendor UNI10 - UNITED STATES TREASURY Total:						13805.17
56650	04/22/2021	UNITED WAY OF VENTURA CO.	INV0009971	Charity-United Way	P/R-charity	20
Vendor: UNU01 - UNUM LIFE INSURANCE						
798	05/01/2021	UNUM LIFE INSURANCE	INV0009985	Lont Term Disability	Ltd ins.	1049.67
798	05/01/2021	UNUM LIFE INSURANCE	INV0009995	Short Term Disability	P/R-std ins.	242.81
Vendor UNU01 - UNUM LIFE INSURANCE Total:						1292.48
TOTAL PAYROLL VENDOR PAYMENTS						\$ 83,172.06

Board Memorandum

May 13, 2021

To: General Manager

From: Terry Curson, District Engineer

Subject: CWRFF Effluent Storage Basin Improvements, Specification No. PS 21-01

Objective: Refurbish and improve the Camrosa Water Reclamation Facility (CWRFF) effluent storage basin.

Action Required: It is recommended that the Board of Directors:

- 1) Authorize the General Manager to award a contract to Bosco Constructors, Inc. in the amount of \$1,055,401.00, to refurbish the effluent storage basins and complete various other site improvements, Specification No. PS 21-01; and
- 2) Authorize the General Manager to issue a change order to MNS Engineering, Inc., in the amount of \$15,355.00, to provide engineering and construction support services, as needed; and
- 3) Authorize the General Manager to issue a purchase order to Oakridge Geoscience, Inc., in the amount of \$22,200.00, for compaction and material testing services, specialty inspection, and various other geotechnical services, as needed.

Discussion: The original effluent storage basin at the Camrosa Water Reclamation Facility (CWRFF) was constructed as a single basin with a volume of approximately 1.8 million gallons. The basin walls were overlaid with asphalt and the bottom was lined with a “hydraulic” lining. In 1993, the CWRFF was upgraded, and the basin was divided by an earthen dike. The easterly basin was laid out to operate as an equalization basin and the westerly basin was used to store CRWF effluent/recycled water. Stored effluent is pumped into an offsite recycled water storage pond for agricultural use.

Currently, both basins are operated to store effluent from the CRWF. Water levels can be as high as seven feet; however, they are maintained at a lower elevation to allow equalization storage, if necessary. The basins fill with silt annually, are prone to aquatic plant growth, and are susceptible to leakage.

In 2015, Camrosa underwent a process review and recertification to rerate the CWRFF from 1.5 MGD to 2.25 MGD average wastewater flow. The review established certain rerating criteria and evaluated the performance based on filtration and disinfection requirements. The review and subsequent comments from the Los Angeles Regional Water Quality Control Board (LA-RWQCB) has preliminarily approved the rerating with the addition of some improvements. The primary improvement includes the reestablishment of the CWRFF’s equalization basin. Based on the rerating study, it is estimated that approximately 400,000 – 500,000 gallons needs to be reserved for equalization, allowing the remainder for effluent/recycled water storage.

On June 1, 2017, a Request for Proposal (RFP) was released to provide professional engineering services to evaluate lining alternatives and provide the necessary modifications to meet both operational and regulatory requirements. On July 27, 2017, the Board of Directors awarded a contract to MNS Engineers, in the amount of \$97,932, for the development of a preliminary design report, and full plans and specifications. To date \$41,600.70 in additional change orders have amended the original scope of work.

The first step involved MNS preparing a Preliminary Design Report that looked at several lining options, as well as conducting groundwater monitoring below the basin. It was determined that during certain times of the year, high groundwater could be an issue and potentially cause uplifting of any proposed lining material. To mitigate against uplift, significant and costly upgrades would be required, estimated at approximately \$1,600,000. Given the high cost and low return on investment, staff determined that a different approach that could result in cost savings was more prudent.

The new approach consisted of regrading and relining the two basins with soil cement, repaving the basin's perimeter walls with asphalt, eliminating leakage between the two basins, demolishing unused facilities, and providing other operational improvements to promote drainage and ease of maintenance.

Detailed plans and specifications were prepared for the project and released for bid on June 6, 2019. Four contractors requested plans and specifications. One bid was received from Blois Construction in the amount of \$1,686,071.00. Staff reviewed the bid and based on the single bid, lack of competitiveness, and discrepancy between the Engineer's Estimate, the project bid was rejected as nonresponsive.

After notification to Blois that the bid was rejected, staff debriefed Blois's estimator to evaluate areas within the project that could be modified or altered to reduce costs without reducing the quality of the project. Blois provided constructive feedback that was considered during the redesign process.

Revised plans and specifications were prepared for the project and released for bid on March 4, 2021. The project was advertised on the District's website, the Ventura County *Star*, and through QuestCDN, an online bid management tool. Twenty-one (21) contractors and subcontractors requested contract plans and specifications. Seven bids were received and opened on April 22, 2021:

<u>Contractor</u>	<u>Location</u>	<u>Schedule A + B +C</u>
1. Bosco Constructors	Chatsworth, CA	\$1,055,401.00
2. J. Vega Engineering	Camarillo, CA	\$1,092,331.00
3. Los Angeles Eng.	Covina, CA	\$1,295,000.00
4. Cushman Contracting	Goleta, CA	\$1,349,001.00
5. Travis Agricultural Const.	Ventura, CA	\$1,697,556.50
6. Pacific Hydrotech	Perris, CA	\$1,759,381.00
7. Blois Construction	Oxnard, CA	\$1,880,389.00
Engineer's Estimate		\$1,200,000.00

Staff reviewed the bids and qualifications for the lowest responsive bidder, Bosco Constructors. Bosco constructors submitted a bid that appears responsive. Review of their qualifications and references has determined that they are a licensed contractor having performed similar projects with very good feedback from various public agencies.

Engineering support services are requested and include assistance with contractor's Request for Information (RFIs), submittal reviews, occasional site visits, and completion of record drawings. The proposal cost is based on an estimate of services and will only be used, if needed.

Since this project is heavy on geotechnical work, geotechnical services are required to observe and inspect the soil cement subgrade; for trench backfill, backfill and compaction, and laboratory analysis; and to respond to technical questions. These services will only be requested if needed.

This project is an approved Capital Improvement Project and the approximate project break down costs are listed as follows:

Engineering Services	\$ 110,878.00
Construction (Bosco)	\$1,055,401.00
Construction Support Services (MNS)	\$ 15,355.00
Geotechnical/Material Testing (Oakridge)	<u>\$ 22,200.00</u>
Total Estimated Project Costs	\$1,203,834.00
Available Project Budget	\$1,385,517.67

Board Memorandum

May 13, 2021

To: Board of Directors

From: Ian Prichard, Assistant General Manager

Subject: Reaffirm Determination of GAC Treatment Plant's Substantial Complexity

Objective: Increase retention on contracts related to the Granular Activated Carbon (GAC) treatment plant to ten percent.

Action Required: Reaffirm the Board's action to determine that the GAC Treatment Plant at the Conejo Wellfield is "substantially complex," authorizing the retention of ten percent on all contractor progress payments until completion and acceptance by the District.

Discussion: At the April 22, 2021 Board meeting, the Board authorized increasing retention on contracts related to the GAC treatment plant to ten percent, based on the determination that the project is "substantially complex." This item was erroneously noted in the Board Agenda as an information item but was correctly noted in the Board Memorandum. Due to the clerical error, this item was approved by the Board and is being brought back to reaffirm the Board's action.

Retention is a contractual withholding of money held by the District to cover any unexpected expenses such as liens or poor workmanship that may occur before the project is completed and accepted. As of January 1, 2012, the Public Contracts Code (PCC §7201) reduced the amount that public agencies can retain from contractors on public works projects from ten percent to five percent, unless the project is found to be "substantially complex." That determination requires meeting certain criteria established by the governing agency. The Camrosa Board of Directors established such criteria through the adoption of Resolution 11-15 on December 4, 2011. Criteria pertinent to the GAC project include the involvement of "instrumentation, controls, and/or mechanical equipment of any type or complexity" and the involvement of "two or more different trades or subcontractors."

Based on the scope and necessary coordination with the Department of Drinking Water regarding the treatment of potable water, staff considers that the Conejo Wellfield GAC project is "substantially complex" and warrants an increase in retention to ten percent. This designation will be included in all bid documents prior to bidding.

Board Memorandum

May 13, 2021

To: General Manager
From: Kevin Wahl, Superintendent of Operations
Subject: Replacement Fire Hydrants

Objective: Replace 26 fire hydrants.

Action Required: Authorize the General Manager to issue a purchase order in the amount of \$81,529.31 to Ferguson Waterworks for the purchase of new fire hydrants.

Discussion: The District maintains over 1,100 fire hydrants. Operations has identified 16 industrial and 10 residential type fire hydrants that need to be replaced.

Three bids were obtained:

- | | |
|-----------------------------|-------------|
| • Ferguson Waterworks | \$81,529.31 |
| • Core & Main | \$93,043.36 |
| • Famcon Pipe & Supply, Inc | \$83,987.48 |

There is available funding in the Fiscal Year 2020-21 operations budget.

Board Memorandum

May 13, 2021

To: General Manager

From: Kevin Wahl, Superintendent of Operations

Subject: Diversion Pump Replacement Capital Improvement Project

Objective: Replace one diversion pump.

Action Required: Authorize the General Manager to:

- 1) Appropriate \$70,000.00 from the Non-Potable Capital Replacement Fund and establish a Diversion Pump Replacement Capital Improvement Project (CIP); and
- 2) Issue a purchase order to Xylem Water Solutions USA, Inc., not to exceed \$66,710.00, for the purchase of a new diversion pump.

Discussion: The Conejo Creek Diversion structure is a key component to providing non-potable water to our customers. This structure was designed with three submersible pumps that move water from the creek to our storage ponds. These specialized Flygt pumps are designed with high chrome wearplates and impellers to withstand the high volume of sand and other particulate carried by the creek.

One of these pumps recently failed. Staff has determined that the failed pump has reached the end of its service life and is not repairable. Xylem Water Solutions is the regional distributor for Flygt pumps.

This project will be completed by the end of September 2021.

Board Memorandum

May 13, 2021

To: General Manager

From: Sandra Llamas, Sr. Accountant

Subject: Fiscal Year 2020-21 3rd Quarter Budget Status Report

Objective: Receive a report from staff regarding the Fiscal Year (FY) 2020-21 3rd Quarter budget report and reserves.

Action Required: No action necessary; for information only.

Discussion: Staff has prepared a “budget to actual” financial status report of the 3rd quarter operating results, comparing the FY2020-21 3rd quarter budgeted amounts to year-end results, including reserves, for the Board’s information and review.

Water Program: The Potable Water Program’s water deliveries through the month of March were 5,705 acre feet (AF), where budgeted deliveries were 5,429 AF. Total Operating Revenues are 104% of budget. Total Expenses are 94% of budget. Net Operating Results before capital fees and grant receivable is \$198,873; \$580,000 will be contributed to the Potable Water Capital Replacement Fund.

The Non-Potable Water Program’s water deliveries within the District through the month of March were 4,404 AF, where budgeted deliveries were 5,307 AF. Non-Potable deliveries outside the District (Pleasant Valley County Water District) were 4,935 AF, compared to the budgeted amount of 2,610 AF. Total Operating Revenues are 110% of budget. Total Expenses are 84% of budget. Net Operating Results before mitigation and capital fees is \$9,238; \$2,060,000 will be contributed to the Non-Potable Water Capital Replacement Fund.

Wastewater Program: The Wastewater Program’s Total Operating Revenues are 100% of budget and Total Expenses are 96% of budget. Net Operating Results before capital fees is \$30,118; \$558,484 will be contributed to the Wastewater Capital Replacement Fund.

Water Program	3rd QTR Budget	3rd QTR Actuals	3rd QTR Encumb	3rd QTR Actuals & Encumb	Variance	Actual % FY Budget
Revenues						
Water Sales:						
Potable	\$ 8,900,132	\$ 9,270,180	\$ -	\$ 9,270,180	\$ 370,048	104%
Recycle/Non-Potable	3,762,998	3,406,265	-	3,406,265	(356,733)	91%
Water Sales to Pleasant Valley	581,914	1,341,364	-	1,341,364	759,450	231%
Meter Service Charge	1,677,525	1,756,993	-	1,756,993	79,468	105%
Special Services	41,775	20,303	-	20,303	(21,472)	49%
Pump Zone/Miscellaneous	38,481	43,030	-	43,030	4,549	112%
Total Operating Revenues	\$ 15,002,825	\$ 15,838,135	\$ -	\$ 15,838,135	\$ 835,310	106%
Operating Expenses						
Import Water Purchases-Calleguas	\$ 6,604,502	\$ 6,888,999	\$ -	\$ 6,888,999	\$ (284,497)	104%
Calleguas Fixed Charge	588,567	619,836	-	619,836	(31,269)	105%
Conejo Creek Project	425,873	652,058	-	652,058	(226,185)	153%
CamSan	20,100	-	-	-	20,100	0%
Salinity Management Pipeline-Calleguas	156,688	115,703	-	115,703	40,985	74%
Production Power	1,094,056	1,059,691	-	1,059,691	34,365	97%
Total Production	\$ 8,889,786	\$ 9,336,287	\$ -	\$ 9,336,287	\$ (446,501)	105%
Regular Salaries	\$ 1,339,924	\$ 1,217,535	\$ -	\$ 1,217,535	\$ 122,389	91%
Overtime/Standby	50,764	34,794	-	34,794	15,970	69%
Part Time	54,756	12,108	-	12,108	42,648	22%
Benefits	509,648	461,371	-	461,371	48,277	91%
Total Salaries & Benefits	\$ 1,955,092	\$ 1,725,808	\$ -	\$ 1,725,808	\$ 229,284	88%
Outside Contracts	\$ 1,116,048	\$ 436,830	\$ 83,949	\$ 520,779	\$ 595,269	47%
Professional Services	228,723	77,665	51,429	129,094	99,629	56%
Total Outside Cont/Profess Services	\$ 1,344,771	\$ 514,495	\$ 135,378	\$ 649,873	\$ 694,898	48%
Utilities	\$ 51,394	\$ 52,612	\$ -	\$ 52,612	\$ (1,218)	102%
Communications	26,899	30,132	-	30,132	(3,233)	112%
Pipeline Repairs	341,250	244,900	-	244,900	96,350	72%
Small Tools & Equipment	21,302	12,075	-	12,075	9,227	57%
Materials & Supplies	415,830	274,622	1,040	275,662	140,168	66%
Repair Parts & Equipment Maintenance	637,838	230,582	24,927	255,509	382,329	40%
Legal Services	21,938	13,489	-	13,489	8,449	61%
Dues & Subscriptions	23,523	25,723	-	25,723	(2,200)	109%
Conference & Travel	8,044	(54)	-	(54)	8,098	-1%
Safety & Training	13,650	7,934	-	7,934	5,716	58%
Board Expense	60,938	56,181	-	56,181	4,757	92%
Bad Debt	4,144	-	-	-	4,144	0%
Fees & Charges	96,063	77,610	-	77,610	18,453	81%
Insurance	52,163	37,494	-	37,494	14,669	72%
Total Supplies & Services	\$ 1,774,976	\$ 1,063,300	\$ 25,967	\$ 1,089,267	\$ 685,709	61%
Total Expenses	\$ 13,964,625	\$ 12,639,890	\$ 161,345	\$ 12,801,235	\$ 1,163,390	92%
Net Operating Revenues	\$ 1,038,200	\$ 3,198,245	\$ (161,345)	\$ 3,036,900	\$ 1,998,700	293%
Less: Non-Operating Expenses						
Debt Service 2011A/2016	\$ 643,561	\$ 632,311	\$ -	\$ 632,311	\$ 11,250	98%
Rate Stabilization Contribution	37,500	37,500	-	37,500	-	-
Capital Replacement Contribution	1,094,838	2,640,000	-	2,640,000	(1,545,162)	241%
Total Non-Operating Expenses	\$ 1,775,899	\$ 3,309,811	\$ -	\$ 3,309,811	\$ (1,533,912)	186%
Add: Non-Operating Revenues						
Interest Revenues	\$ 80,523	\$ 91,215	\$ -	\$ 91,215	\$ 10,692	113%
Taxes	365,339	389,807	-	389,807	24,468	107%
Total Non-Operating Revenues	\$ 445,862	\$ 481,022	\$ -	\$ 481,022	\$ 35,160	108%
Net Operating Results	\$ (291,837)	\$ 369,456	\$ (161,345)	\$ 208,111	\$ 499,948	
Capital Fees	-	42,825	-	42,825	42,825	
Mitigation & In-Lieu Fees	-	1,324,678	-	1,324,678	1,324,678	
Grants	-	1,175	-	1,175	1,175	
Net Operating Results After Capital Fees & Grants	\$ (291,837)	\$ 1,738,134	\$ (161,345)	\$ 1,576,789	\$ 1,868,626	
Debt Ratio	2.31	7.98		7.73		

Potable Water Program	3rd QTR Budget	3rd QTR Actuals	3rd QTR Encumb	3rd QTR Actuals & Encumb	Variance	Actual % FY Budget
Revenues						
Water Sales:						
Potable	\$ 8,900,132	\$ 9,270,180	\$ -	\$ 9,270,180	\$ 370,048	104%
Meter Service Charge	1,618,350	1,662,011	-	1,662,011	43,661	103%
Special Services	29,212	16,245	-	16,245	(12,967)	56%
Pump Zone/Miscellaneous	22,878	25,362	-	25,362	2,484	111%
Total Operating Revenues	\$ 10,570,572	\$ 10,973,798	\$ -	\$ 10,973,798	\$ 403,226	104%
Operating Expenses						
Import Water Purchases-Calleguas	\$ 6,065,778	\$ 6,427,619	\$ -	\$ 6,427,619	\$ (361,841)	106%
Calleguas Fixed Charge	588,567	619,836	-	619,836	(31,269)	105%
Salinity Management Pipeline-Calleguas	156,688	115,703	-	115,703	40,985	74%
Production Power	353,367	412,448	-	412,448	(59,081)	117%
Total Production	\$ 7,164,400	\$ 7,575,606	\$ -	\$ 7,575,606	\$ (411,206)	106%
Regular Salaries	\$ 870,950	\$ 791,398	\$ -	\$ 791,398	\$ 79,552	91%
Overtime/Standby	32,996	22,616	-	22,616	10,380	69%
Part Time	35,591	7,870	-	7,870	27,721	22%
Benefits	331,271	299,891	-	299,891	31,380	91%
Total Salaries & Benefits	\$ 1,270,808	\$ 1,121,775	\$ -	\$ 1,121,775	\$ 149,033	88%
Outside Contracts	\$ 665,674	\$ 267,790	\$ 22,043	\$ 289,833	\$ 375,841	44%
Professional Services	116,686	40,386	37,783	78,169	38,517	67%
Total Outside Cont/Profess Services	\$ 782,360	\$ 308,176	\$ 59,826	\$ 368,002	\$ 414,358	47%
Utilities	\$ 44,725	\$ 47,023	\$ -	\$ 47,023	\$ (2,298)	105%
Communications	13,988	15,669	-	15,669	(1,681)	112%
Pipeline Repairs	285,000	244,900	-	244,900	40,100	86%
Small Tools & Equipment	16,522	11,964	-	11,964	4,558	72%
Materials & Supplies	350,692	237,557	541	238,098	112,594	68%
Repair Parts & Equipment Maintenance	392,876	123,127	8,971	132,098	260,778	34%
Legal Services	11,408	7,014	-	7,014	4,394	61%
Dues & Subscriptions	12,232	13,376	-	13,376	(1,144)	109%
Conference & Travel	4,183	(28)	-	(28)	4,211	-1%
Safety & Training	7,098	4,126	-	4,126	2,972	58%
Board Expense	31,688	29,214	-	29,214	2,474	92%
Bad Debt	2,155	-	-	-	2,155	0%
Fees & Charges	75,696	58,638	-	58,638	17,058	77%
Insurance	27,125	19,497	-	19,497	7,628	72%
Total Supplies & Services	\$ 1,275,388	\$ 812,077	\$ 9,512	\$ 821,589	\$ 453,799	64%
Total Expenses	\$ 10,492,956	\$ 9,817,634	\$ 69,338	\$ 9,886,972	\$ 605,984	94%
Net Operating Revenues	\$ 77,616	\$ 1,156,164	\$ (69,338)	\$ 1,086,826	\$ 1,009,210	1400%
Less: Non-Operating Expenses						
Debt Service 2011A/2016	\$ 620,487	\$ 609,799	\$ -	\$ 609,799	\$ 10,688	98%
Rate Stabilization Contribution	-	-	-	-	-	-
Capital Replacement Contribution	-	580,000	-	580,000	(580,000)	-
Total Non-Operating Expenses	\$ 620,487	\$ 1,189,799	\$ -	\$ 1,189,799	\$ (569,312)	192%
Add: Non-Operating Revenues						
Interest Revenues	69,364	67,962	-	67,962	(1,402)	98%
Taxes	219,203	233,884	-	233,884	14,681	107%
Total Non-Operating Revenues	\$ 288,567	\$ 301,846	\$ -	\$ 301,846	\$ 13,279	105%
Net Operating Results	\$ (254,304)	\$ 268,211	\$ (69,338)	\$ 198,873	\$ 453,177	
Capital Fees	\$ -	\$ 42,825	\$ -	\$ 42,825	\$ 42,825	
Mitigation & In-Lieu Fees	-	1,324,678	-	1,324,678	1,324,678	
Grants	-	-	-	-	-	
	\$ -	\$ 1,367,503	\$ -	\$ 1,367,503	\$ 1,367,503	
Net Operating Results After Capital Fees & Grants						
	\$ (254,304)	\$ 1,635,714	\$ (69,338)	\$ 1,566,376	\$ 1,820,680	

Non-Potable Water Program	3rd QTR Budget	3rd QTR Actuals	3rd QTR Encumb	3rd QTR Actuals & Encumb	Variance	Actual % FY Budget
Revenues						
Water Sales:						
Recycle/Non-Potable	\$ 3,762,998	\$ 3,406,265	\$ -	\$ 3,406,265	\$ (356,733)	91%
Water Sales to Pleasant Valley	581,914	1,341,364	-	1,341,364	759,450	231%
Meter Service Charge	59,175	94,982	-	94,982	35,807	161%
Special Services	12,563	4,058	-	4,058	(8,505)	32%
Pump Zone/Miscellaneous	15,603	17,668	-	17,668	2,065	113%
Total Operating Revenues	\$ 4,432,253	\$ 4,864,337	\$ -	\$ 4,864,337	\$ 432,084	110%
Operating Expenses						
Import Water Purchases-Calleguas	\$ 538,724	\$ 461,380	\$ -	\$ 461,380	\$ 77,344	86%
Conejo Creek Project	425,873	652,058	-	652,058	(226,185)	153%
CamSan	20,100			-	20,100	0%
Production Power	740,689	647,243	-	647,243	93,446	87%
Total Production	\$ 1,725,386	\$ 1,760,681	\$ -	\$ 1,760,681	\$ (35,295)	102%
Regular Salaries	\$ 468,974	\$ 426,137	\$ -	\$ 426,137	\$ 42,837	91%
Overtime/Standby	17,768	12,178	-	12,178	5,590	69%
Part Time	19,165	4,238	-	4,238	14,927	22%
Benefits	178,377	161,480	-	161,480	16,897	91%
Total Salaries & Benefits	\$ 684,284	\$ 604,033	\$ -	\$ 604,033	\$ 80,251	88%
Outside Contracts	\$ 450,374	\$ 169,040	\$ 61,906	\$ 230,946	\$ 219,428	51%
Professional Services	112,037	37,279	13,646	50,925	61,112	45%
Total Outside Cont/Profess Services	\$ 562,411	\$ 206,319	\$ 75,552	\$ 281,871	\$ 280,540	50%
Utilities	\$ 6,669	\$ 5,589	\$ -	\$ 5,589	\$ 1,080	84%
Communications	12,911	14,463	-	14,463	(1,552)	112%
Pipeline Repairs	56,250	-	-	-	56,250	0%
Small Tools & Equipment	4,780	111	-	111	4,669	2%
Materials & Supplies	65,138	37,065	499	37,564	27,574	58%
Repair Parts & Equipment Maintenance	244,962	107,455	15,956	123,411	121,551	50%
Legal Services	10,530	6,475	-	6,475	4,055	61%
Dues & Subscriptions	11,291	12,347	-	12,347	(1,056)	109%
Conference & Travel	3,861	(26)	-	(26)	3,887	-1%
Safety & Training	6,552	3,808	-	3,808	2,744	58%
Board Expense	29,250	26,967	-	26,967	2,283	92%
Bad Debt	1,989	-	-	-	1,989	0%
Fees & Charges	20,367	18,972	-	18,972	1,395	93%
Insurance	25,038	17,997	-	17,997	7,041	72%
Total Supplies & Services	\$ 499,588	\$ 251,223	\$ 16,455	\$ 267,678	\$ 231,910	54%
Total Expenses	\$ 3,471,669	\$ 2,822,256	\$ 92,007	\$ 2,914,263	\$ 557,406	84%
Net Operating Revenues	\$ 960,584	\$ 2,042,081	\$ (92,007)	\$ 1,950,074	\$ 989,490	203%
Less: Non-Operating Expenses						
Debt Service 2011A/2016	\$ 23,074	\$ 22,512	\$ -	\$ 22,512	\$ 562	98%
Rate Stabilization Contribution	37,500	37,500	-	37,500	-	100%
Capital Replacement Contribution	1,094,838	2,060,000	-	2,060,000	(965,162)	188%
Total Non-Operating Expenses	\$ 1,155,412	\$ 2,120,012	\$ -	\$ 2,120,012	\$ (964,600)	183%
Add: Non-Operating Revenues						
Interest Revenues	\$ 11,159	\$ 23,253	\$ -	\$ 23,253	\$ 12,094	208%
Taxes	146,135	155,923	-	155,923	9,788	107%
Total Non-Operating Revenues	\$ 157,294	\$ 179,176	\$ -	\$ 179,176	\$ 21,882	114%
Net Operating Results	\$ (37,534)	\$ 101,245	\$ (92,007)	\$ 9,238	\$ 46,772	
Capital Fees		-	-	-	-	
Mitigation & In-Lieu Fees	-	-	-	-	-	
Grants	-	1,175	-	1,175	1,175	
	\$ -	\$ 1,175	\$ -	\$ 1,175	\$ 1,175	
Net Operating Results After Capital Fees & Grants						
	\$ (37,534)	\$ 102,420	\$ (92,007)	\$ 10,413	\$ 47,946	

Wastewater Program	3rd QTR Budget	3rd QTR Actuals	3rd QTR Encumb	3rd QTR Actuals & Encumb	Variance	Actual % FY Budget
Revenues						
Sewer Service Charge	\$ 2,877,900	\$ 2,888,341	\$ -	\$ 2,888,341	\$ 10,441	100%
Special Services	21,333	3,524	-	3,524	(17,809)	17%
Pump Zone/Miscellaneous	-	542	-	542	542	-
Total Operating Revenues	\$ 2,899,233	\$ 2,892,407	\$ -	\$ 2,892,407	\$ (6,826)	100%
Operating Expenses						
Salinity Management Pipeline-Calleguas	\$ 16,125	\$ 7,356	\$ -	\$ 7,356	\$ 8,769	46%
Total Production	\$ 16,125	\$ 7,356	\$ -	\$ 7,356	\$ 8,769	46%
Regular Salaries	\$ 721,497	\$ 655,596	\$ -	\$ 655,596	\$ 65,901	91%
Overtime/Standby	27,335	18,735	-	18,735	8,600	69%
Part Time	29,484	6,519	-	6,519	22,965	22%
Benefits	274,427	248,430	-	248,430	25,997	91%
Total Salaries & Benefits	\$ 1,052,743	\$ 929,280	\$ -	\$ 929,280	\$ 123,463	88%
Outside Contracts	\$ 689,576	\$ 562,201	\$ 119,405	\$ 681,606	\$ 7,970	99%
Professional Services	96,607	62,591	148,022	210,613	(114,006)	218%
Total Outside Cont/Profess Services	\$ 786,183	\$ 624,792	\$ 267,427	\$ 892,219	\$ (106,036)	113%
Utilities	\$ 18,731	\$ 14,022	\$ -	\$ 14,022	\$ 4,709	75%
Communications	14,484	16,225	-	16,225	(1,741)	112%
Pipeline Repairs	7,500	5,369	-	5,369	2,131	72%
Small Tools & Equipment	2,586	1,625	-	1,625	961	63%
Materials & Supplies	94,358	94,711	560	95,271	(913)	101%
Repair Parts & Equipment Maintenance	97,163	52,615	8,375	60,990	36,173	63%
Legal Services	11,813	7,263	-	7,263	4,550	61%
Dues & Subscriptions	14,916	13,851	-	13,851	1,065	93%
Conference & Travel	4,331	(29)	-	(29)	4,360	-1%
Safety & Training	7,350	4,272	-	4,272	3,078	58%
Board Expense	32,813	30,252	-	30,252	2,561	92%
Bad Debt	2,231	-	-	-	2,231	0%
Fees & Charges	50,243	63,043	-	63,043	(12,800)	125%
Insurance	28,088	20,189	-	20,189	7,899	72%
Total Supplies & Services	\$ 386,607	\$ 323,408	\$ 8,935	\$ 332,343	\$ 54,264	86%
Total Expenses	\$ 2,241,658	\$ 1,884,836	\$ 276,362	\$ 2,161,198	\$ 80,460	96%
Net Operating Revenues	\$ 657,575	\$ 1,007,571	\$ (276,362)	\$ 731,209	\$ 73,634	111%
Less: Non-Operating Expenses						
Debt Service 2011A/2016	\$ 145,463	\$ 143,588	\$ -	\$ 143,588	\$ 1,875	99%
Rate Stabilization Contribution	26,250	26,250	-	26,250	-	100%
Capital Replacement Contribution	508,484	558,484	-	558,484	(50,000)	110%
Total Non-Operating Expenses	\$ 680,197	\$ 728,322	\$ -	\$ 728,322	\$ (48,125)	107%
Add: Non-Operating Revenues						
Interest Revenues	\$ 22,907	\$ 27,231	\$ -	\$ 27,231	\$ 4,324	119%
Total Non-Operating Revenues	\$ 22,907	\$ 27,231	\$ -	\$ 27,231	\$ 4,324	119%
Net Operating Results	\$ 285	\$ 306,480	\$ (276,362)	\$ 30,118	\$ 29,833	
Capital Fees	-	-	-	-	-	
Net Operating Results After Capital Fees & Grants	\$ 285	\$ 306,480	\$ (276,362)	\$ 30,118	\$ 29,833	
Debt Ratio	4.68	7.21		5.28		

	Year-End June 30, 2020	Sept 30, 2020	Dec 31, 2020	March 31, 2021
Unrestricted Reserves				
Potable Operating and Emergency Reserves (OER)	\$435,002	\$396,967	\$607,489	\$633,875
Non-Potable Potable Operating and Emergency Reserves (OER)	\$462,412	\$497,674	\$497,674	\$471,650
Wastewater Operating and Emergency Reserves (OER)	\$341,439	\$326,991	\$368,491	\$371,557
Rate Stabilization Fund-Water-Potable	\$270,625	\$270,625	\$270,625	\$270,625
Rate Stabilization Fund-Non-Potable	\$170,625	\$170,625	\$170,625	\$208,125
Rate Stabilization Fund-Wastewater	\$183,750	\$183,750	\$201,250	\$210,000
Potable Water Capital Replacement Fund (PWCRF)	\$7,564,881	\$7,146,743	\$7,606,743	\$9,160,863
Non-Potable Water Capital Replacement Fund (NPWCRF)	\$2,583,988	\$3,062,019	\$4,136,631	\$3,104,782
Wastewater Capital Replacement Fund (WWCRF)	\$3,050,171	\$134,466	\$389,232	\$632,950
Potable Water Capital Improvement Fund (PWCIF)	\$2,812,928	\$2,783,334	\$4,173,567	\$2,818,889
Potable Water In-Lieu Fees (Shea Homes)	\$0	\$0	\$0	\$1,194,653
Potable Water Mitigation Fees (Day Ranch)	\$0	\$0	\$0	\$130,025
Non-Potable Water In-lieu Fees (Wildwood Preserve)	\$318,538	\$318,538	\$318,538	\$318,538
Wastewater Capital Improvement Fund (WWCIF)	\$836,620	\$406,620	\$407,316	\$702,316
Water Project Fund	\$3,802,829	\$0	\$0	\$0
Total	\$22,833,808	\$15,698,352	\$19,148,181	\$20,228,848
Restricted Assets				
CSUCI Recycleline Repayment	\$30,307	\$22,730	\$0	\$0
Grant Receivable PV Well	\$83,822	\$83,822	\$83,822	\$83,822
Grant Receivable CamSan Recycle Line	\$166,385	\$56,399	\$56,399	\$56,399
Total Receivables	\$280,514	\$162,951	\$140,221	\$140,221
Debt Reserves 2016	\$879,529	\$879,529	\$879,529	\$879,529
CIP	\$879,529	\$879,529	\$879,529	\$879,529
Potable Water Capital Replacements	\$1,263,842	\$1,622,160	\$1,604,297	\$1,689,150
Non-Potable Water Capital Replacements	\$504,157	\$631,395	\$585,195	\$140,190
Wastewater Capital Replacements	\$265,003	\$3,094,269	\$3,087,535	\$2,969,267
Potable Water Capital Improvements	\$1,223,101	\$1,097,613	\$747,099	\$784,283
Wastewater Capital Improvements	\$1,191,757	\$1,295,798	\$1,713,756	\$1,271,040
New Demand Mitigation Fee (Shea Homes)	\$1,681,372	\$1,429,594	\$1,383,541	\$1,380,600
Total CIP	\$6,129,232	\$9,170,829	\$9,121,423	\$8,234,530
Bonds				
Water Improvements	\$662,651	\$4,099,065	\$3,973,109	\$3,889,145
Wastewater Improvements	\$671,110	\$664,976	\$225,055	\$166,154
Total Bond CIP	\$1,333,761	\$4,764,041	\$4,198,164	\$4,055,299
Total	\$8,623,036	\$14,977,350	\$14,339,337	\$13,309,579
Grand Total minus Receivables	\$31,176,330	\$30,512,751	\$33,347,297	\$33,398,206

Capital Project Listing 3rd Quarter Results						
CIP No.	Description	Budget	Expenses	Balance	Encumbrances	Budget Remaining Expense/Enc to Budget %
General Replacements						
400-20-02	Reservoir 1B Comm Facility	315,000	54,030	260,970	33,150	227,820 28%
General Replacements		315,000	54,030	260,970	33,150	227,820 28%
Potable Water Projects						
600-15-01	Pump Station 2 to 3	1,280,000	1,187,888	92,112	18,629	73,483 94%
650-15-01	PV Well #1	4,467,000	2,150,495	2,316,505	7,078	2,309,427 48%
650-17-05	Chloramination Project	193,500	187,657	5,843	-	5,843 97%
650-19-06	Distribution Valve Replacement	200,000	163,854	36,146	26,083	10,063 95%
650-20-02	Conejo Wellfield Treatment	4,275,000	321,759	3,953,241	461,690	3,491,551 18%
650-20-03	Meter Station Control Cabinets	280,000	128,076	151,924	-	151,924 46%
650-20-06	Potable Water Model	110,000	103,229	6,771	290	6,481 94%
650-21-01	Meter Station 5 and 7 Rehabilitation	290,000	40,663	249,337	97,650	151,687 48%
650-21-02	CSUCI Well Rehabilitation	185,000	-	185,000	187,488	(2,488) 101%
800-20-02	Pump Station #2 Generator Fuel Tank	363,000	54,656	308,344	76,995	231,349 36%
800-20-03	Reservoir 4C Hydro-pneumatic Pump	160,000	269	159,731	43,772	115,959 28%
800-20-04	Reservoir 4C Replacement	160,000	-	160,000	46,150	113,850 29%
Total Potable Water Projects		11,963,500	4,338,546	7,624,954	965,825	6,659,128 44%
Non-Potable Water Projects						
750-20-08	DeviceNet to EhterNet/IP Conversion	240,000	208,942	31,058	20,747	10,311 96%
Total Non-Potable Water Projects		240,000	208,942	31,058	20,747	10,311 96%
Wastewater Projects						
900-18-01	CWRF Upgrades	1,057,500	646,634	410,866	328,532	82,334 92%
900-18-02	De-Watering Press	1,858,000	88,524	1,769,476	83,830	1,685,646 9%
900-18-03	Effluent Pond Relining	1,501,500	112,846	1,388,654	-	1,388,654 8%
900-20-01	CWRF Emergency Generator Fuel Tank	288,000	36,094	251,906	62,684	189,222 34%
900-20-02	Sewer Lift #1 MCC	250,000	149,134	100,866	24,850	76,016 70%
900-20-03	Sewer Line Lynwood Woodcreek	258,000	168,288	89,712	13,591	76,121 70%
550-21-01	Sewer Lift Read Road MCC	360,000	179,110	180,890	-	180,890 50%
550-21-02	Smartcovers Sewer Monitoring System	70,000	63,355	6,645	-	6,645 91%
550-21-03	Sewer Diversion Structure Rehabilitation	60,000	-	60,000	49,375	10,625 82%
Total Wastewater Projects		5,703,000	1,443,984	4,259,016	562,862	3,696,154 35%
Total CIPs		18,221,500	6,045,502	12,175,998	1,582,584	10,593,414 42%
Fixed Assets		148,810	34,978	113,832	3,071	110,761 26%
Total CIPs and Fixed Assets		18,370,310	6,080,480	12,289,830	1,585,655	10,704,175 42%

Board Memorandum

May 13, 2021

To: Board of Directors

From: General Manager

Subject: Closed Session Conference with Legal Counsel – Pending Litigation

Objective: To discuss potential and/or pending litigation.

Action Required: No action necessary; for information only.

Discussion: Potential and/or pending litigation may be discussed in closed session pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9.

Board Memorandum

May 13, 2021

To: General Manager

From: Tamara Sexton, Manager of Finance

Subject: Bond Financing Options

Objective: Receive a presentation on bond financing options and the projected impact on reserves.

Action Required: No action necessary; for information only.

Discussion: Staff will present bond financing options and the projected impact on reserves.

On July 9, 2020, the Board approved the selection of the financing team and adopted a resolution of intent to reimburse certain expenditures from the bond proceeds. On April 22, 2021, the financing team presented an update of the Municipal Bond Market and updated finance structuring based on the present market conditions.

Five-Year Capital Outlay

No.	Project Description	FY 2021-2022 Budget	Mid-Year 21-22	FY 2023 Projection	FY 2024 Projection	FY 2025 Projection	FY 2026 Projection	FY 2027 Projection	Total
Potable Water Facilities									
1	Sampling Stations			500,000					\$ 500,000
2	Reservoir Rehabilitation Program								
3	Res 4C Hydro-pneumatic Pump Station			1,655,000					\$ 1,655,000
4	Res 4C Tank Replacement			2,440,000					\$ 2,440,000
5	Res 3A Tank Replacement - Potable						220,000	4,170,000	\$ 4,390,000
6	New Potable reservoir (1C)				495,000	3,382,500	3,000,000		\$ 6,877,500
7	New Pump Station Program								
8	Pump Station 1 to 2 @ MS#8				97,200	900,000			\$ 997,200
9	Pump Station 2 to 3D at MS#6						97,200	900,000	\$ 997,200
10	Pump Station Replacement Program								
11	3D Pump Station 5					600,000			\$ 600,000
12	Pump Station 1&2 - Mechanical					350,000			\$ 350,000
13	Potable Pipeline Replacement Program								
14	Distribution Valve Replacement	200,000		200,000	200,000	200,000	200,000	200,000	\$ 1,200,000
15	Cam Springs Waterline	350,000							\$ 350,000
16	Pipeline Replacement				90,000	180,000	1,380,000		\$ 1,650,000
17	Expand Santa Rosa Line to 24' (Upland Rd to San Rafael Way)				58,500	600,000			\$ 658,500
18	New Well Design Program								
19	Penny Well Degaser	362,000							\$ 362,000
20	PV Well #2		1,355,000						\$ 1,355,000
21	Tierra Rejada Well	120,000							\$ 120,000
22	CSCUI Back-up Well			1,000,000					\$ 1,000,000
23	2 Monitoring Wells (PV Basin)					540,000			\$ 540,000
24	SR #3 Utilization						100,000		\$ 100,000
25	Well Rehabilitation Program								
26	Conejo Wellfield Treatment		3,250,000						\$ 3,250,000
27	Well Rehabilitation Program				400,000		200,000		\$ 600,000
28	Meter Station Replacement Program								
29	Meter Station 11 & Pressure Relief Station Rehabilitation			290,000					\$ 290,000
30	Meter Station Replacement Program				200,000				\$ 200,000
31	VFD Replacement Program								
32	VFD Replacement Program			30,000	30,000	30,000	30,000		\$ 120,000
33	Total Potable Water Facilities	\$ 1,032,000	\$ 4,605,000	\$ 6,115,000	\$ 1,570,700	\$ 6,782,500	\$ 5,227,200	\$ 5,270,000	\$ 30,602,400

Five-Year Capital Outlay (Continued)

No.	Project Description	FY 2021-2022 Budget	Mid-Year 21-22	FY 2023 Projection	FY 2024 Projection	FY 2025 Projection	FY 2026 Projection	FY 2027 Projection	Total
Non-Potable Water Facilities									
1	Pond Improvements			110,000	1,500,000				\$ 1,610,000
2	Reservoir Rehabilitation Program								
3	New Tank & Site rehabilitation (AG3)				80,000	295,000			\$ 375,000
4	Yuca Tank Replacement						135,000	425,000	\$ 560,000
5	Ag 2 tank recoating							150,000	\$ 150,000
6	Pump Station Replacement Program								
7	PS#4 Auxiliary Pump			65,000					\$ 65,000
8	PS#4 Booster #3 Pump and VFD Replacement								\$ -
9	Pump Station Replacement Program (PS4 then Pond Station)			420,000		425,000			\$ 845,000
10	Non-Potable Pipeline Replacement Program								
11	Non-Potable Pipeline Replacement Program			60,000	90,000	390,000		390,000	\$ 930,000
12	Well Rehabilitation Program								
13	Santa Rosa Well #10 Well Rehabilitation			230,000					\$ 230,000
14	NP Well Rehabilitation Program					250,000		250,000	\$ 500,000
15	VFD Replacement Program			50,000	50,000	50,000	50,000	50,000	\$ 250,000
16	MCC Replacement Program			300,000	520,000	240,000			\$ 1,060,000
17	Total Non-Potable Water Facilities	\$ 0	\$ 0	\$ 1,235,000	\$ 2,240,000	\$ 1,650,000	\$ 185,000	\$ 1,265,000	\$ 6,575,000

No.	Project Description	FY 2022 Projection	Mid-Year 21-22	FY 2023 Projection	FY 2024 Projection	FY 2025 Projection	FY 2026 Projection	FY 2027 Projection	Total
Wastewater Facilities									
1	CWWF PLC Replacement			175,000	700,000				\$ 875,000
2	Dewatering Press	300,000							\$ 300,000
3	Smart Covers Sewer Manholes	90,000							\$ 90,000
4	Effluent Line Replacement			295,000	1,500,000				\$ 1,795,000
5	Amonia Injection (Sequential Chlorination)		200,000						\$ 200,000
6	Sewer Lift MCC & Rehabilitation								
7	Sewer Lift 4 MCC & Rehabilitation			360,000					\$ 360,000
8	Sewer Lift MCC & Rehabilitation (38, 2)				360,000	360,000			\$ 720,000
9	Collection System Replacement			60,000	90,000	1,125,000		1,125,000	\$ 2,400,000
10	Calleguas Creek Sewer line				36,000	337,200			\$ 373,200
11	Bar Screen Replacement				400,000				\$ 400,000
12	Calle Bodega & Mission Oaks line		24,000	245,000					\$ 269,000
13	Total Wastewater Facilities	\$ 390,000	\$ 224,000	\$ 1,135,000	\$ 3,086,000	\$ 1,822,200	\$ 0	\$ 1,125,000	\$ 7,782,200

General Projects									
1	Reservoir 1B Comm Facility	155,000							\$ 155,000
2	District Headquarters Security	300,000							\$ 300,000
3	Utility Billing System	504,000							\$ 504,000
4	LIMS	90,000							\$ 90,000
5	Tier 2 Historian	65,000							\$ 65,000
6	Radio Tower @ 4B	70,000							\$ 70,000
7	Fixed Assets			250,000	250,000	250,000	250,000	250,000	\$ 1,250,000
8	Total General Projects	\$ 1,184,000	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 2,434,000
Total Capital Projects									
		\$ 2,606,000	\$ 4,829,000	\$ 8,735,000	\$ 7,146,700	\$ 10,504,700	\$ 5,662,200	\$ 7,910,000	\$ 47,393,600

Read File

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Quarterly Investment Report (as of 3/31/21)
- B. 2021 Board Calendar

CAMROSA WATER DISTRICT
Statement of Investments
FY 20-21
For Quarter Ending: 3/31/21 (4/15/21)

LAIF	N/A	State Treasurer	Date Of Deposit	Call Date	Beginning of Year Investment	Opening Balance	Closing Balance	Value at Maturity	
			Daily	Daily	13,774,265	23,341,906	\$ 27,570,311	100.00%	\$27,570,311
Total Laif					13,774,265	23,341,906	27,570,311	100.00%	27,570,311
OTHER INVESTMENT TOTALS:					-	-	-	0.00%	-
TOTAL OF ALL INVESTMENTS:					13,774,265	23,341,906	27,570,311	100.00%	

ACTIVITY FOR THE QUARTER:

LAIF

Transfers of fund to General Operations. 0
Transfer from Cash Receipts to LAIF 4,200,000
Quarterly Interest as of 03/31/21 for Qtr ending 4/15/21 28,405

LAIF Performance Report

Apportionment Rate 0.44%
Earnings Ratio 0.00001214175683392
Daily 0.35%
Quarter to Date 0.41%

PMIA Average Monthly

Effective Yield
Jan 2021 0.458
Feb 2021 0.407
March 2021 0.357

TREASURY BILL RATES (03/31/21)

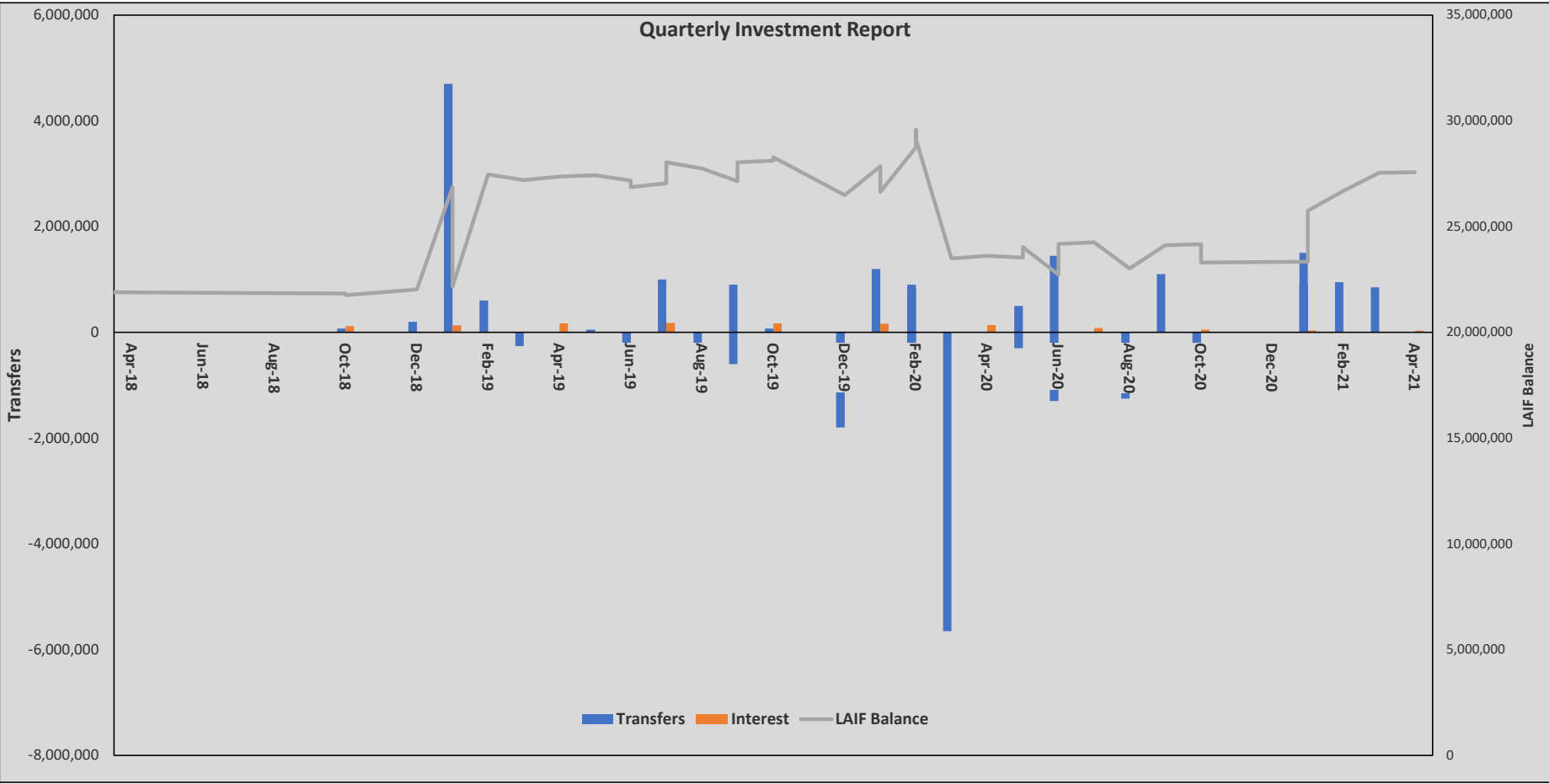
1 Mo	3 Mo	6 Mo	1 Yr	2 Yr	3 Yr	5 Yr	7 Yr	10 Yr	20 Yr	30 Yr
0.02	0.02	0.04	0.06	0.17	0.35	0.9	1.37	1.69	2.24	2.34

BOND RESERVES

	TYPE OF INVESTMENT	INSTITUTION	DATE OF DEPOSIT	DATE OF MATURITY		PRINCIPAL INVESTMENT	ACCRUED INCOME	RATE OF RETURN
W & WW Rev Bonds Series 2016	LIQUIDITY FUNDS	BLACKROCK	10/19/2016	N/A		\$ 879,529	\$ 26.44	0.04%
						\$ 879,529	\$ 26.44	

BOND ACQUISITION FUNDS

	TYPE OF INVESTMENT	INSTITUTION	DATE OF DEPOSIT	DATE OF MATURITY		PRINCIPAL INVESTMENT	ACCRUED INCOME	RATE OF RETURN
W&WW Rev Bonds Series 2016	WATER ACQUISITION FUND	BLOCKROCK	10/19/2016	N/A		\$ 3,894,036	\$ 116.64	0.04%
W&WW Rev Bonds Series 2016	INSURED CASH SHELTER ACCOUNT WASTE WATER	WILMINGTON TRUST	N/A	N/A		\$ 231,036		0.15%
						\$ 4,125,073	\$ 117	



2021 Camrosa Board Calendar

JANUARY							FEBRUARY							MARCH							2021 Observed Holidays
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	January 1 st - New Year's Day
					1	2		1	2	3	4	5	6		1	2	3	4	5	6	February 15 th - President's Day
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	May 31 st - Memorial Day
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	July 5 th - Independence Day (Observed)
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	September 6 th - Labor Day
24	25	26	27	28	29	30	28							28	29	30	31				November 11 th - Veteran's Day
31																					November 25 th & 26 th - Thanksgiving
																					December 23 rd & 24 th - Christmas
																					December 31 st - New Year's Eve
APRIL							MAY							JUNE							2021 Conferences
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	CASA Winter Conf. (**Virtual Event**) - Jan. 27 th - 28 th
				1	2	3							1			1	2	3	4	5	ACWA Spring Conf. (Monterey) - May 4 th - 7 th
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	CASA 66th Annual Conf. (San Diego) - Aug. 11 th - 13 th
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	ACWA Fall Conf. (Pasadena) - Nov. 30 th - Dec. 3 rd
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30				
							30	31													
JULY							AUGUST							SEPTEMBER							2021 AWA Meetings
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	"Water Issues" Third Tuesday (except Apr., Aug., Dec.)
				1	2	3	1	2	3	4	5	6	7				1	2	3	4	Waterwise Breakfast (See yellow on calendar)
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11	AWA Board Meetings (See orange on calendar)
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	August - DARK (No Meetings or Events)
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	September 30 th - Reagan Library Reception
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30			October 21 st - Annual Symposium
																					December 9 th - Holiday Mixer
OCTOBER							NOVEMBER							DECEMBER							2021 VC SDA Meetings
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	February 2 nd - Annual Dinner
					1	2		1	2	3	4	5	6				1	2	3	4	April 6 th
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	June 1 st
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	August 3 rd
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	October 5 th
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		December 7 th
31																					
Camrosa Water District							Note: Board of Directors meetings are highlighted in RED . Board Meetings are held on the 2nd & 4th Thursday of each month at 5pm unless indicated.														
7385 Santa Rosa Road																					
Camarillo, CA 93012																					