

## **Board Minutes**

### **Regular Meeting**

**Thursday, May 13, 2021**

Camrosa Board Room

5:00 P.M.

**Call to Order** The meeting was convened at 5:00 P.M. as a web-based teleconference.

**Present:** Eugene F. West, President  
Terry L. Foreman, Vice-President  
Al E. Fox, Director  
Jeffrey C. Brown, Director (via teleconference)  
Timothy H. Hoag, Director

**Staff:** Tony Stafford, General Manager  
Ian Prichard, Assistant General Manager (via teleconference)  
Tamara Sexton, Manager of Finance (via teleconference)  
Joe Willingham, Manager of Operations (via teleconference)  
Jozi Zabarsky, Manager of Customer Accounts/Business (via teleconference)  
Terry Curson, District Engineer (via teleconference)  
Sandra Llamas, Senior Accountant (via teleconference)  
Greg Jones, Legal Counsel (via teleconference)

### **Public Comments**

None

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of April 22, 2021**

The Board approved the Minutes of the Regular Meeting of April 22, 2021.

**Motion:** Fox **Second:** Hoag

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$339,652.45 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$339,652.45.

**Motion:** Fox **Second:** Hoag

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

## Primary Agenda

### 3. CWRF Effluent Storage Basin Improvements, Specification No. PS 21-01

The Board took the following actions:

- 1) Authorized the General Manager to award a contract to Bosco Constructors, Inc. in the amount of \$1,055,401.00, to refurbish the effluent storage basins and complete various other site improvements, Specification No. PS 21-01; and
- 2) Authorized the General Manager to issue a change order to MNS Engineering, Inc., in the amount of \$15,355.00, to provide engineering and construction support services, as needed; and
- 3) Authorized the General Manager to issue a purchase order to Oakridge Geoscience, Inc., in the amount of \$22,200.00, for compaction and material testing services, specialty inspection, and various other geotechnical services, as needed.

**Motion:** Hoag **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 4. Reaffirm Determination of GAC Treatment Plant's Substantial Complexity

The Board reaffirmed their April 22, 2021 action determining that the GAC Treatment Plant at the Conejo Wellfield is "substantially complex," authorizing the retention of ten percent on all contractor progress payments until completion and acceptance by the District.

**Motion:** Brown **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 5. Replacement Fire Hydrants

The Board authorized the General Manager to issue a purchase order in the amount of \$81,529.31 to Ferguson Waterworks for the purchase of new fire hydrants.

**Motion:** Fox **Second:** Foreman

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 6. Diversion Pump Replacement Capital Improvement Project

The Board authorized the General Manager to:

- 1) Appropriate \$70,000.00 from the Non-Potable Capital Replacement Fund and establish a Diversion Pump Replacement Capital Improvement Project (CIP); and
- 2) Issue a purchase order to Xylem Water Solutions USA, Inc., not to exceed \$66,710.00, for the purchase of a new diversion pump.

**Motion:** Hoag **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 7. Fiscal Year 2020-21 3<sup>rd</sup> Quarter Budget Status Report

The Board received a report from staff regarding the Fiscal Year (FY) 2020-21 3<sup>rd</sup> Quarter budget report and reserves.

No action necessary; for information only.

**Closed Session:** The Board entered a closed session at 5:23 P.M. to confidentially discuss anticipated litigation matters as authorized by Government code 54956.9.

**8. Closed Session Conference with Legal Counsel – Pending Litigation**

The Board conferred with and received advice from counsel regarding potential and/or pending litigation.

**No action was taken in closed session.**

**The Board returned to open session at 5:31 P.M.**

**Primary Agenda (continued)**

**9. Bond Financing Options**

The Board received a presentation on bond financing options and the projected impact on reserves. The Board directed staff to return once the projects are shovel ready.

No action necessary; for information only.

**Comments by General Manager**

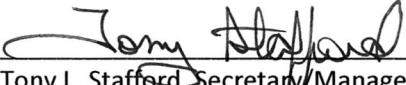
- None

**Comments by Directors**


- Director Foreman presented information obtained from the ACWA Virtual Conference regarding the State's future electrical vehicle requirements and how that legislation might impact the District.
- President West presented information obtained from the JPIA meeting regarding the decrease of Workers Comp and Liability claims and the increase of Property and Cyber Security claims, and their direct effect on premiums.

**Adjournment**

There being no further business, the meeting was adjourned at 6:13 P.M.

  
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Tony L. Stafford, Secretary/Manager

Board of Directors  
Camrosa Water District

  
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(ATTEST)

Eugene F. West, President  
Board of Directors  
Camrosa Water District