

**Board of Directors**

Al E. Fox  
Division 1

Jeffrey C. Brown  
Division 2

Timothy H. Hoag  
Division 3

Eugene F. West  
Division 4

Terry L. Foreman  
Division 5

**General Manager**

Tony L. Stafford

## **Board Minutes**

### **Regular Meeting**

**Thursday, August 5, 2021**

Camrosa Board Room

5:00 P.M.

**Call to Order** The meeting was convened at 5:02 P.M.

**Present:** Eugene F. West, President  
Terry L. Foreman, Vice-President  
Al E. Fox, Director  
Jeffrey C. Brown, Director  
Timothy H. Hoag, Director

**Staff:** Tony Stafford, General Manager  
Tamara Sexton, Manager of Finance (via teleconference)  
Joe Willingham, Manager of Operations (via teleconference)  
Jozi Zabarsky, Manager of Customer Accounts/Business  
Sandra Llamas, Senior Accountant (via teleconference)  
Terry Curson, District Engineer (via teleconference)  
Greg Jones, Legal Counsel

### **Public Comments**

None

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of July 22, 2021**

The Board approved the Minutes of the Regular Meeting of July 22, 2021.

**Motion:** Hoag **Second:** Fox

**Motion carried unanimously.**

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$393,103.85 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$393,103.85.

**Motion:** Hoag **Second:** Fox

**Motion carried unanimously.**

## Primary Agenda

### 3. Salary and Classification Schedule

The Board adopted a Resolution Adjusting the District's Salary and Classification Schedule for Employees.

**Motion:** Brown **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### 4. Tierra Rejada Well Rehabilitation Project, Specification No. PW 21-03

The Board took the following actions:

- 1) Appropriated additional funding in the amount of \$175,000.00 for the Tierra Rejada Well Rehabilitation from the potable capital replacement fund; and
- 2) Authorized the General Manager to award a contract and issue a purchase order to General Pump Company (General Pump), in the amount of \$222,223.00, for the rehabilitation of the Tierra Rejada Well in accordance with Specifications No. PW21-03.

**Motion:** Foreman **Second:** Fox

**Motion carried unanimously.**

### 5. Lobby Redesign

The Board authorized the General Manager to:

- 1) Enter into an agreement with and issue a purchase order to Apex General Contractors, Inc., in the amount of \$208,005.00, to remodel the District's lobby; and
- 2) Reimburse Apex General Contractors, Inc., for all governmental permits and fees related to the construction project, in an amount not to exceed \$2,500.00.

**Motion:** Hoag **Second:** Fox

**Motion carried unanimously.**

### 6. Prepurchase GAC Equipment

The Board authorized the General Manager to:

- 1) Issue a purchase order in the amount of \$1,086,305.25 to AqueoUS Vets for the purchase of GAC vessels and extended warranty; and
- 2) Issue a purchase order in the amount of \$320,080.00 to Blue in Green (Chart Industries, Inc.) for the purchase of a CO2 dissolution system.

**Motion:** Fox **Second:** Brown

**Motion carried unanimously.**

**CLOSED SESSION:** The Board may enter a closed session to confidentially discuss litigation matters as authorized by Government code 54956.9.

### 7. Closed Session Conference with Legal Counsel – Pending Litigation

Cancelled

## Administrative Items

### 8. Amendment and Restatement of the District's Profit Sharing Plan and Trust Agreement

The Board adopted a resolution of the Board adopting the amendment to, and complete restatement of, the District's Profit Sharing Plan and Trust Agreement.

**Motion:** Brown **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### Comments by General Manager

- A drought update will be presented to the Board at the August 26, 2021 meeting.

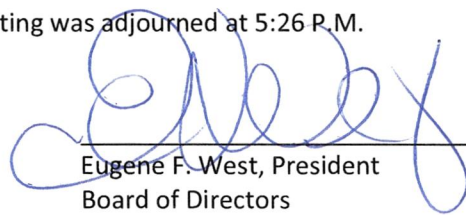
### Comments by Directors

- Director Fox mentioned that cybersecurity was discussed at the last meeting of the Ventura County Special Districts Association.
- Director Foreman mentioned a letter to the editor in the Thousand Oaks Acorn about regional water sustainability projects.

### Adjournment

There being no further business, the meeting was adjourned at 5:26 P.M.

  
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Tony L. Stafford, Secretary/Manager  
Board of Directors  
Camrosa Water District

  
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(ATTEST)  
Eugene F. West, President  
Board of Directors  
Camrosa Water District