

## Board Minutes

### Regular Meeting

Thursday, September 23, 2021

Camrosa Board Room

5:00 P.M.

**Call to Order** The meeting was convened at 5:06 P.M. as a web-based teleconference.

**Present:** Eugene F. West, President (via teleconference)  
Terry L. Foreman, Vice-President (via teleconference)  
Jeffrey C. Brown, Director (via teleconference)  
Timothy H. Hoag, Director (via teleconference)

**Absent:** Al E. Fox, Director

**Staff:** Tony Stafford, General Manager (via teleconference)  
Ian Prichard, Assistant General Manager (via teleconference)  
Tamara Sexton, Finance Manager (via teleconference)  
Jozi Zabarsky, Customer Service Manager (via teleconference)  
Terry Curson, District Engineer (via teleconference)  
Sandra Llamas, Senior Accountant (via teleconference)  
Mike Phelps, Water Quality Supervisor (via teleconference)  
Greg Jones, Legal Counsel (via teleconference)

**Guest:** Nitin Patel, Principal, CliftonLarsonAllen, LLP (via teleconference)

### **Public Comments**

None

### **Consent Agenda**

1. **Approve Minutes of the Regular Meeting of September 9, 2021**

The Board approved the Minutes of the Regular Meeting of September 9, 2021.

**Motion:** Brown **Second:** Foreman

**Roll Call:** Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**Absent:** Fox

2. **Approve Vendor Payments**

A summary of accounts payable in the amount of \$1,478,991.97 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,478,991.97.

**Motion:** Brown **Second:** Foreman

**Roll Call:** Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**Absent:** Fox

## Primary Agenda

### 3. CEQA Documentation for the Conejo Wellfield GAC Treatment Plant

The Board set a public hearing for October 14, 2021, moving it from the date of September 23, 2021, advertised in the Notice of Intent public notice circulation, to consider adopting the Initial Study/Mitigated Negative Declaration and the included Mitigation and Monitoring Reporting Program for the Conejo Wellfield GAC Treatment Plant.

**Motion:** Hoag **Second:** Brown

**Roll Call:** Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**Absent:** Fox

### 4. Purchase GAC Media for Conejo Wellfield GAC Treatment Plant

The Board authorized the General Manager to issue a purchase order in the amount of \$180,237.32 to AqueoUS Vets for the purchase and installation of granular activated carbon media at the Conejo Wellfield GAC Treatment Plant.

**Motion:** Foreman **Second:** Hoag

**Roll Call:** Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**Absent:** Fox

### 5. Fiscal Year 2020-21 4<sup>th</sup> Quarter Budget Status Report

The Board received a report from staff regarding the Fiscal Year (FY) 2020-21 4<sup>th</sup> Quarter budget report and reserves.

No action necessary; for information only.

### 6. Agreed Upon Procedures on Investment Policy – Scope Revision

The Board received a brief on proposed changes to the Agreed Upon Procedures (AUP) on Investment Policy. The Board did not agree with the deletions.

No action was taken; this agenda item was tabled for a future date.

### 7. Penny Well – Air Entrainment Remediation

The Board authorized the General Manager to negotiate a contract and issue a purchase order to MNS Corporation, in the amount not-to-exceed \$155,713.00, to provide professional engineering and design services for the removal of entrained air within the Penny Well.

**Motion:** Hoag **Second:** Brown

**Roll Call:** Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**Absent:** Fox

## Comments by General Manager

- None

## Comments by Directors

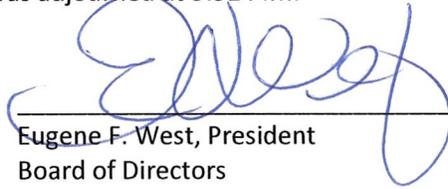
- Director Brown requested staff return to the Board with an analysis of the impact of SB 9 (Atkins).
- Director West remarked on the increased conservation efforts in Metropolitan's service area.

**Adjournment**

There being no further business, the meeting was adjourned at 5:51 P.M.



Tony L. Stafford, Secretary/Manager  
Board of Directors  
Camrosa Water District



Eugene F. West, President  
Board of Directors  
Camrosa Water District

(ATTEST)