

Board Minutes

Regular Meeting

Thursday, September 9, 2021

Camrosa Board Room

5:00 P.M.

Call to Order The meeting was convened at 5:06 P.M. as a web-based teleconference.

Present: Eugene F. West, President (via teleconference)
Terry L. Foreman, Vice-President (via teleconference)
Al E. Fox, Director (via teleconference)
Jeffrey C. Brown, Director (via teleconference)
Timothy H. Hoag, Director (via teleconference)

Staff: Tony Stafford, General Manager (via teleconference)
Ian Prichard, Assistant General Manager (via teleconference)
Tamara Sexton, Finance Manager (via teleconference)
Joe Willingham, IT & Special Projects Manager (via teleconference)
Jozi Zabarsky, Customer Service Manager (via teleconference)
Kevin Wahl, Superintendent of Operations (via teleconference)
Greg Jones, Legal Counsel (via teleconference)

Public Comments

None

Consent Agenda

1. **Approve Minutes of the Regular Meeting of August 26, 2021**

The Board approved the Minutes of the Regular Meeting of August 26, 2021.

Motion: Brown **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

2. **Approve Vendor Payments**

A summary of accounts payable in the amount of \$1,415,042.25 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,415,042.25.

Motion: Brown **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

3. **Project Update**

The Board received an update on current projects.

No action necessary; for information only.

4. Water Loss Control Program

The Board authorized the General Manager to enter into an agreement with and issue a purchase order to Water Systems Optimization, Inc., in an amount not to exceed \$142,500.00, for a comprehensive leak detection survey and the GPS locating of customer meters.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

5. Valve Box and Manhole Cover Raising

The Board authorized the General Manager to issue purchase orders to the City of Camarillo in the amount of \$38,410.00 (ST-5020) and \$57,914.00 (ST-5021).

Motion: Fox **Second:** Brown

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

6. Purchase of Meters

The Board authorized the General Manager to spend up to \$225,000.00, the Fiscal Year (FY) 2021-22 budgeted amount, to purchase meters and related equipment.

Motion: Fox **Second:** Foreman

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

7. Water Arrearages Payment Program

The Board received a briefing on and discussed the California Water and Wastewater Arrearages Payment Program.

No action necessary; for information only.

8. Voluntary Water Use Reduction

The Board adopted a Resolution Calling for a Voluntary Fifteen-Percent Reduction in Potable Water Use.

Motion: Brown **Second:** Foreman

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

9. Transfer of Unclaimed Funds to the General Fund

The Board adopted a Resolution Authorizing the Transfer of Unclaimed Funds in the amount of \$265.36, to the District's General Fund.

Motion: Fox **Second:** Hoag

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

10. Ankura LLC, Managed Cyber Detection & Response Service Annual Renewal

The Board authorized the General Manager to renew agreement and approve a purchase order, in an amount of \$51,250.00, to Ankura LLC for annual renewal of computer endpoint detection and response (EDR) managed cloud services.

Motion: Brown **Second:** Hoag

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

CLOSED SESSION: The Board may enter a closed session to confidentially discuss litigation matters as authorized by Government code 54956.9.

11. Closed Session Conference with Legal Counsel – Pending Litigation

Cancelled

Comments by General Manager

- None

Comments by Directors

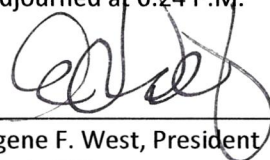
- None

Adjournment

There being no further business, the meeting was adjourned at 6:24 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



(ATTEST)
Eugene F. West, President
Board of Directors
Camrosa Water District