

# Camrosa Water District Financing Authority

## Board Agenda

### Regular Meeting

Thursday, January 13, 2022

Camrosa Board Room

5:00 PM

### TO BE HELD REMOTELY

*In light of public health responses to the threat of COVID-19 and Governor Newsom's Executive Order N-25-20, the Camrosa office is still closed to the public. Board meetings are accessible to the public only via web-based teleconference, as described below.*

To participate via the web to see the board meeting presentation, click <https://us02web.zoom.us/j/9235309144> on your computer, tablet, or smartphone. You'll need to download and install the ZOOM app before logging on.

*If you'd like to make a comment, you'll have to log in via the app so we can identify you and invite you to participate.*

To listen in via phone, call **(669) 900-6833**; when prompted, enter the meeting ID: **923 530 9144**.

We are willing and able to make reasonable accommodation for individuals with disabilities. If you require assistance, please contact Ian Prichard at [IanP@camrosa.com](mailto:IanP@camrosa.com) or 805.482.6562.

### Call to Order

### Public Comments

At this time, the public may address the Board on any item not appearing on the agenda that is subject to its jurisdiction. Persons wishing to address the Board must make themselves known directly after the Call to Order, through the chat to the host or verbally when the President asks for public comment. All comments are subject to a 5-minute time limit.

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

## Consent Agenda

1. Approve Minutes of the Financing Authority Meeting of January 14, 2021

## Primary Agenda

2. \*\*Confirmation of Officers and Authority's 2022 Calendar

**Objective:** Confirm the Authority's Officers and accept the 2022 Calendar.

**Action Required:**

- 1) Confirm the officers of the Authority for calendar year 2022 to be the same directors serving as officers for the Camrosa Water District board; and,
- 2) Adopt the District's Board Calendar to establish the Authority's regularly scheduled meetings.

3. Teleconference Emergency Findings

**Objective:** Continue to convene meetings of the Board of Directors via teleconference.

**Action Required:** The Board of Directors of the Camrosa Water District Financing Authority has reconsidered the circumstances of the state of the emergency regarding COVID-19 and, having found that state and local officials continue to impose or recommend measures to promote social distancing, hereby determines to continue meeting via teleconference.

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Codes 54957.6 or 54956.9 respectively. Any of the items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

## Comments by General Manager

## Comments by Directors

## Adjournment

Note: \*\* indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. The full agenda packet is available for review on our website at: [www.camrosa.com/board-agendas/](http://www.camrosa.com/board-agendas/)

# Camrosa Water District Financing Authority

## Board Minutes

### Regular Meeting

Thursday, January 14, 2021  
Camrosa Board Room  
5:00 PM

**Call to Order**      The meeting was convened at 7:35 P.M.

**Present:**    Eugene F. West, President (via teleconference)  
                 Terry L. Foreman, Vice-President (via teleconference)  
                 Al E. Fox, Director (via teleconference)  
                 Jeffrey C. Brown, Director (via teleconference)  
                 Timothy H. Hoag, Director (via teleconference)

**Staff:**      Tony Stafford, General Manager  
                 Ian Prichard, Assistant General Manager (via teleconference)  
                 Tamara Sexton, Manager of Finance (via teleconference)  
                 Greg Jones, Legal Counsel (via teleconference)

**Public Comments**  
None

### **Consent Agenda**

**1. Approve Minutes of the Financing Authority Meeting of January 9, 2020**

**Amendments:** None.

The Board approved the Minutes of the Regular Meeting of January 9, 2020.

**Motion:** Brown    **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

### **Primary Agenda**

**2. Confirmation of Officers and Authority's 2021 Calendar**

The Board took the following actions:

- 1) Confirmed the officers of the Authority for calendar year 2021 to be the same directors serving as officers for the Camrosa Water District board; and
- 2) Adopted the District's Board Calendar to establish the Authority's regularly scheduled meetings.

**Motion:** Hoag    **Second:** Fox

**Roll Call:** Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

**Comments by General Manager**

None

**Comments by Directors**

None

**Adjournment**

There being no further business to be brought before the Board, the meeting was adjourned at 7:38 P.M.

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Tony L. Stafford, Secretary/Treasurer  
Board of Directors  
**Camrosa Water District Financing Authority**

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(ATTEST)  
Eugene F. West, President  
Board of Directors  
**Camrosa Water District Financing Authority**

# Camrosa Water District Financing Authority Board Memorandum

January 13, 2022

**To:** Board of Directors of the Camrosa Water District Financing Authority

**From:** Tamara Sexton, Finance Manager

**Subject:** Confirmation of Officers and Authority's 2022 Calendar

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**Objective:** Confirm the Authority's Officers and accept the 2022 Calendar.

**Action Required:**

- 1) Confirm the officers of the Authority for calendar year 2022 to be the same directors serving as officers for the Camrosa Water District board; and,
- 2) Adopt the District's Board Calendar to establish the Authority's regularly scheduled meetings.

**Discussion:** The first order of business at the first meeting of the Authority held each calendar year is the confirmation of officers and adoption of regularly scheduled meetings.

The President and Vice-President of the Authority shall be the same members who are the President and Vice-President, respectively, of the Board of Directors of the District.

The By-Laws of the Authority establish that regular meetings of the Authority be held on the same dates and immediately following the regular meetings of the District. The Authority may cancel in advance the regularly scheduled meeting if there is no business to be considered by the Authority. This assures the Authority will have a regular meeting to approve a bond issue under the Act.

## 2022 Camrosa Board Calendar

JANUARY							FEBRUARY							MARCH							2022 Holidays						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	January 3 <sup>rd</sup> - New Year's Holiday (Observed)						
						1			1	2	3	4	5			1	2	3	4	5	February 21 <sup>st</sup> - President's Day						
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12	May 30 <sup>th</sup> - Memorial Day						
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19	July 4 <sup>th</sup> - Independence Day						
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26	September 5 <sup>th</sup> - Labor Day						
23	24	25	26	27	28	29	27	28						27	28	29	30	31			November 11 <sup>th</sup> - Veteran's Day						
30	31																				November 24 <sup>th</sup> & 25 <sup>th</sup> - Thanksgiving						
																					December 23 <sup>rd</sup> & 26 <sup>th</sup> - Christmas						
																					December 30 <sup>th</sup> - New Year's Eve						
APRIL							MAY							JUNE													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
					1	2	1	2	3	4	5	6	7				1	2	3	4							
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11							
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18							
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25							
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30									
JULY							AUGUST							SEPTEMBER													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
					1	2		1	2	3	4	5	6					1	2	3							
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10							
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17							
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24							
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30								
31																											
OCTOBER							NOVEMBER							DECEMBER							2022 AWA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	"Water Issues" Third Tuesday (except Apr., Aug., Dec.)						
						1			1	2	3	4	5					1	2	3	Waterwise Breakfast (See yellow on calendar)						
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	AWA Board Meetings (See orange on calendar)						
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	<b>August - DARK (No Meetings or Events)</b>						
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	September 29 <sup>th</sup> - Reagan Library Reception						
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30		<b>**DATE ?? - Annual Symposium**</b>						
30	31																				December 8 <sup>th</sup> - Holiday Mixer						
2022 VCSDA Meetings																											
February 1 <sup>st</sup> - Annual Dinner																											
April 5 <sup>th</sup>																											
June 7 <sup>th</sup>																											
August 2 <sup>nd</sup>																											
October 4 <sup>th</sup>																											
December 6 <sup>th</sup>																											
Camrosa Water District																											
7385 Santa Rosa Road																											
Camarillo, CA 93012																											
Note: Board of Directors meetings are highlighted in RED. Board Meetings are held on the 2nd & 4th Thursday of each month at 5pm unless indicated.																											

# Camrosa Water District Financing Authority Board Memorandum

January 13, 2022

**To:** Board of Directors of the Camrosa Water District Financing Authority

**From:** Tony Stafford, General Manager

**Subject:** Teleconference Emergency Findings

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**Objective:** Continue to convene meetings of the Board of Directors via teleconference.

**Action Required:** The Board of Directors of the Camrosa Water District Financing Authority has reconsidered the circumstances of the state of the emergency regarding COVID-19 and, having found that state and local officials continue to impose or recommend measures to promote social distancing, hereby determines to continue meeting via teleconference.

**Discussion:** Assembly Bill 361, signed into law September 16, 2021, amends sections of the Government Code relating to open meetings during states of emergency or other conditions requiring the use of teleconferencing to conduct legislative business. The act requires certain periodic findings by the legislative body of a local agency to continue operating remotely during a state of emergency. These include (A) the reconsidering of the circumstances of the state of emergency and (B) the finding that any of the following circumstances exist: the state of emergency continues to directly impact the ability of the members to meet safely in person; and state or local officials continue to impose or recommend measures to promote social distancing.

The continuing masking mandates in Ventura County constitute an imposition of measures to promote social distancing that interfere with the Board's ability to meet safely and productively in person at District headquarters, requiring that the Board continue to meet via teleconference.

All other requirements of AB 361, regarding the administration of remote meetings, including but not limited to the provision of access to the general public and efforts to maintain transparency of the Board's business, are regularly met.