

Board Minutes

Regular Meeting

Thursday, December 9, 2021

Via teleconference

5:00 P.M.

Call to Order The meeting was convened at 5:06 P.M. as a web-based teleconference.

Present: Eugene F. West, President (via teleconference)
Terry L. Foreman, Vice-President (via teleconference)
Al E. Fox, Director (via teleconference)
Jeffrey C. Brown, Director (via teleconference)
Timothy H. Hoag, Director (via teleconference)

Staff: Tony Stafford, General Manager (via teleconference)
Ian Prichard, Assistant General Manager (via teleconference)
Joe Willingham, I.T. and Special Projects Manager (via teleconference)
Jozi Zabarsky, Customer Service Manager (via teleconference)
Terry Curson, District Engineer (via teleconference)
Sandra Llamas, Senior Accountant (via teleconference)
Greg Jones, Legal Counsel (via teleconference)

Guest: Alex Hayden, representing interested developers (via teleconference)

Public Comments

None

Consent Agenda

1. Approve Minutes of the Special Meeting of November 10, 2021

The Board approved the Minutes of the Regular Meeting of November 10, 2021.

Motion: Hoag **Second:** Foreman

Roll Call: Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Fox

2. Approve Minutes of the Special Meeting of November 16, 2021

The Board approved the Minutes of the Regular Meeting of November 16, 2021.

Motion: Hoag **Second:** Foreman

Roll Call: Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Fox

3. Approve Minutes of the Regular Meeting of November 18, 2021

The Board approved the Minutes of the Regular Meeting of November 18, 2021.

Motion: Hoag **Second:** Foreman

Roll Call: Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Fox

4. Approve Vendor Payments

A summary of accounts payable in the amount of \$644,639.70 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$644,639.70.

Motion: Hoag **Second:** Foreman

Roll Call: Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Fox

5. Tier 2 Historian

The Board authorized the General Manager to issue a purchase order in the amount of \$28,965.00 to E&M, Inc. dba Wonderware for the Tier 2 Historian server.

Motion: Hoag **Second:** Foreman

Roll Call: Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Fox

Primary Agenda

6. Tierra Rejada Well Rehabilitation Project, Specification No. PW21-03

The Board took the following actions:

- 1) Authorized additional funding in the amount of \$30,000.00 for the Tierra Rejada Well Rehabilitation; and
- 2) Authorized the General Manager to award two Change Orders to General Pump Company, in the combined amount of \$62,691.23, for additional out-of-scope work for the rehabilitation of the Tierra Rejada Well in accordance with Specifications No. PW21-03; and
- 3) Authorized a Change Order to Hopkins Groundwater Consulting (Hopkins) for additional out of scope hydrogeological inspection and administrative services in the amount of \$5,490.00.

Motion: Brown **Second:** Foreman

Roll Call: Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Fox

7. Reservoir 4C Welded Steel Tank and Hydro-pneumatic Pump Station Replacement Update

The Board received and discussed District staff's findings and directed staff to get additional geotechnical information at Reservoir 3C and 3D sites.

No action necessary; for information only.

8. Penny Well – Air Entrainment Remediation

The Board authorized the General Manager to issue a Purchase Order to General Pump in the amount \$81,329.29, to provide cleaning, rehabilitation, and re-installation of the existing pump for the Penny Well.

Motion: Foreman **Second:** Hoag

Roll Call: Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Absent: Fox

9. PV Well #2 Ratification

The Board ratified the action of the General Manager to approve the repair of PV Well #2 on a time-and-materials basis and the subsequent issuance of a purchase order to General Pump in the amount of \$116,265.65.

Motion: Foreman **Second:** Brown

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

10. Lobby Redesign

The Board ratified the expenditures in exceedance of the General Manager's authority in the amount of \$416.26 made to J.E. Armstrong Architect, Inc., to complete architectural services for the District's lobby redesign.

Motion: Hoag **Second:** Fox

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

11. Real Estate Developments

Staff and the Board discussed how developments in various stages of planning and preconstruction should fit into the District's moratorium on unmitigated demand during the current drought conditions. President West recommended implementing a policy limiting will-serve letters to no more than 60 months. Staff was directed to bring additional information back to the board later.

Alex Hayden, representing interested parties/developer made a statement regarding their concerns.

No action necessary; for information only.

Comments by General Manager

- None

Comments by Directors

- President West provided an update on JPIA insurance premium rates.

Closed Session: The Board entered a closed session at 6:05 P.M. to confidentially discuss litigation matters as authorized by Government code 54956.9.

12. Closed Session Conference with Legal Counsel – Pending Litigation

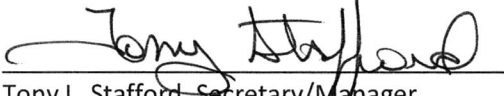
The Board conferred with and received advice from counsel regarding pending litigation.

No action was taken in closed session.

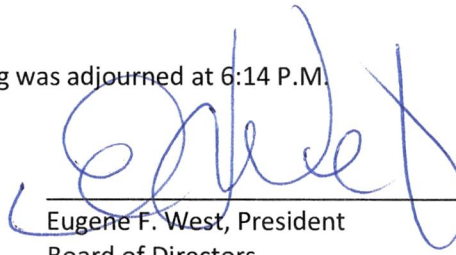
The Board returned to open session at 6:14 P.M.

Adjournment

There being no further business, the meeting was adjourned at 6:14 P.M.



Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District



Eugene F. West, President
Board of Directors
Camrosa Water District

(ATTEST)