

Board Agenda

Regular Meeting

Thursday, February 24, 2022

Via Teleconference

5:00 P.M.

TO BE HELD REMOTELY

In light of public health responses to the threat of COVID-19 and Governor Newsom's Executive Order N-25-20, the Camrosa office is still closed to the public. Board meetings are accessible to the public only via web-based teleconference, as described below.

To participate via the web to see the board meeting presentation, click <https://us02web.zoom.us/j/9235309144> on your computer, tablet, or smartphone. You'll need to download and install the ZOOM app before logging on.

If you'd like to make a comment, you'll have to log in via the app so we can identify you and invite you to participate.

To listen in via phone, call **(669) 900-6833**; when prompted, enter the meeting ID: **923 530 9144**.

We are willing and able to make reasonable accommodation for individuals with disabilities. If you require assistance, please contact Ian Prichard at ianP@camrosa.com or 805.482.6562.

Call to Order

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda that is subject to its jurisdiction. Persons wishing to address the Board must make themselves known directly after the Call to Order, through the chat to the host or verbally when the President asks for public comment. All comments are subject to a 5-minute time limit.

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Administrative Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

Consent Agenda

1. Approve Minutes of the Regular Meeting of February 10, 2022
2. **Approve Vendor Payments

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$786,309.73.

Primary Agenda

3. Create a CIP for PV Well #2 Upgrades

Objective: Establish a capital improvement project (CIP) for PV Well #2 Upgrades.

Action Required: Appropriate \$407,333.46 from the potable capital replacement fund to fund a new PV Well #2 Upgrades CIP.

4. Applications by Property Owners

Objective: Discuss amending Ordinance 40 requiring property owners to apply for water service, not tenants.

Action Required: No action necessary; for information only.

5. Local Production Update

Objective: Receive a briefing on local water production through the second quarter.

Action Required: No action necessary; for information only.

6. **Concurring in Nomination to the California Water Insurance Fund Board, an Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) Captive Insurance Company

Objective: Concur with Calleguas Municipal Water District's nomination of Scott H. Quady to the California Water Insurance Fund Board of the ACWA/JPIA Captive Insurance Company.

Action Required: Adopt a Resolution Concurring in Nomination of Scott H. Quady of Calleguas Municipal Water District, to the California Water Insurance Fund Board, an ACWA/JPIA Captive Insurance Company.

CLOSED SESSION: The Board may enter a closed session to confidentially discuss litigation matters as authorized by Government code 54956.9.

7. Closed Session Conference with Legal Counsel – Pending Litigation

Objective: To confer with and receive advice from counsel regarding pending litigation.

Action Required: No action necessary; for information only.

Comments by General Manager; Comments by Directors; Adjournment

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Codes. Any of the items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. The full agenda packet is available for review on our website at: www.camrosa.com/board-agendas/

February 24, 2022

Board of
Directors
Agenda Packet

Board Minutes

Regular Meeting

Thursday, February 10, 2022

Via teleconference

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M. as a web-based teleconference.

Present: Eugene F. West, President (via teleconference)
Terry L. Foreman, Vice-President (via teleconference)
Al E. Fox, Director (via teleconference)
Jeffrey C. Brown, Director (via teleconference)
Timothy H. Hoag, Director (via teleconference)

Staff: Tony Stafford, General Manager (via teleconference)
Ian Prichard, Assistant General Manager (via teleconference)
Sandra Llamas, Senior Accountant (via teleconference)
Joe Willingham, I.T. and Special Projects Manager (via teleconference)
Greg Jones, Legal Counsel (via teleconference)

Guest: Jorge Reyes, Marz Farms

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of January 27, 2022

The Board approved the Minutes of the Regular Meeting of January 27, 2022.

Motion: Hoag **Second:** Brown

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$792,134.51 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$792,134.51.

Motion: Hoag **Second:** Brown

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

3. Teleconference Emergency Findings

The Camrosa Board of Directors reconsidered the circumstances of the state of the emergency regarding COVID-19 and, having found that state and local officials continue to impose or recommend measures to promote social distancing, thereby determined to continue meeting via teleconference.

Motion: Hoag **Second:** Brown

Roll Call: Fox-Yes; Brown-Yes; Hoag-Yes; Foreman-Yes; West-Yes

Primary Agenda

4. Fiscal Year 2021-22 2nd Quarter Budget Status Report

The Board received a report from staff regarding the Fiscal Year (FY) 2021-22 second quarter budget report and reserves.

No action necessary; for information only.

5. Organizational Planning Discussion

The Board discussed updating the 2008 Strategic Plan and developing a comprehensive Master Plan.

No action necessary; for information only.

6. Well Trends

The Board received an update on current groundwater levels and trends in the District's wells.

No action necessary; for information only.

7. Marz Farms

The Board discussed conditions of out-of-bounds potable water delivery to Marz Farms.

No action necessary; for information only.

To facilitate the closed session, the Chair moved General Manager and Director comments ahead of the closed session.

Comments by General Manager

- None

Comments by Directors

- Director Fox mentioned that due to County redistricting, Supervisor Linda Parks is now the representative for Leisure Village and parts of Mission Oaks, as well as the Santa Rosa Valley.

CLOSED SESSION: The Board entered a closed session at 5:52 P.M. to confidentially discuss litigation matters as authorized by Government code 54956.9.

8. Closed Session Conference with Legal Counsel – Pending Litigation

The Board returned to open session at 6:07 P.M.

No action was taken in closed session.

Adjournment

There being no further business, the meeting was adjourned at 6:07 P.M.

Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District

(ATTEST)
Eugene F. West, President
Board of Directors
Camrosa Water District

Board Memorandum

February 24, 2022

To: General Manager

From: Sandra Llamas, Sr. Accountant

Subject: Approve Vendor Payments

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$786,309.73.

Discussion: A summary of accounts payable is provided for Board information and approval.

Payroll PR 2-1, 2022	\$ 44,956.50
Accounts Payable 02/03/2022-02/16/2022	\$ <u>741,353.23</u>
Total Disbursements	\$ <u>786,309.73</u>

DISBURSEMENT APPROVAL

BOARD MEMBER DATE

BOARD MEMBER DATE

BOARD MEMBER DATE

Tony L. Stafford, General Manager

Month of : January-22

CAL-Card Monthly Summary

Date Purchased	Statement Date	Vendor Name	Purchase Total	Item Description	Staff
01/08/22	01/24/22	PMI Member Renew	\$159.00	PMI Membership Renew Kevin	KW
01/13/22	01/24/22	Grainger	\$89.67	Tubing Connectors for RMWTP	JS
01/07/22	01/24/22	Zoro Tools	\$154.60	Valves for RMWTP	JS
01/17/22	01/24/22	Target	-\$70.79	Credit	GM
01/17/22	01/24/22	Thomas Scientific	\$149.12	Conductivity Standards	GM
01/17/22	01/24/22	Home Depot	\$69.68	Vynymatt	GM
01/13/22	01/24/22	Target	\$70.79	Floor Mats	GM
01/13/22	01/24/22	Staples	\$42.32	Pens, Note pads, paper clips for the lab	GM
01/13/22	01/24/22	CVS	\$6.91	Soap, vinegar	GM
01/13/22	01/24/22	Valvoline	\$55.31	Oil Change for Truck 33	GM
01/16/22	01/24/22	adobe	\$29.99	stock imagery for website/social media	IP
01/14/22	01/24/22	Amazon	\$85.75	three-layer masks for employee use	IP
01/11/22	01/24/22	Amazon	\$51.45	three-layer masks for employee use	IP
01/02/22	01/24/22	Thinking2	\$80.00	web site hosting	IP
12/31/21	01/24/22	zoom	\$89.94	teleconferencing for Board & staff meetings	IP
12/29/21	01/24/22	Project Management Inst.	\$400.00	project management basics training course	IP
01/14/22	01/24/22	Staples	\$21.44	Calendar/planner office supply for CWRF	JK
01/12/22	01/24/22	Home Depot	\$64.31	Tools for CWRF	JK
01/05/22	01/24/22	B and B Do It Center	\$13.26	Hardware for CWRF	JK
12/28/21	01/24/22	Napa Auto Parts	\$161.75	Battery for CWRF front loader	JK
01/11/22	01/24/22	Home Depot	\$32.14	Extra Large Measuring Tape	FS
01/14/22	01/24/22	NewEgg	\$60.63	RAM for Laptop	FS
01/19/22	01/24/22	Amazon	\$75.06	2.5in ssd for Laptop (returned)	FS
01/21/22	01/24/22	Amazon	\$75.06	Nvme for laptop	FS
01/08/22	01/24/22	Costco	\$160.87	Face masks	JZ
01/15/22	01/24/22	Amazon	\$171.58	Face masks	JZ
01/20/22	01/24/22	Costco	\$180.23	Lobby keyboard	JZ
12/28/21	01/24/22	Amazon	\$195.05	Replacement LED lights for office	BB
01/21/22	01/24/22	Office Depot	\$28.17	1099-NEC Envelopes Reordered	SLL
01/21/22	01/24/22	Staples	-\$13.93	1099-NEC Refund (Shipping Fee \$9.95 refund will be reflected next month)	SLL
01/07/22	01/24/22	Staples	\$23.88	1099-NEC Envelopes	SLL
01/11/22	01/24/22	Red wing shoe store	\$331.36	Safety boots CJ	CC
01/10/22	01/24/22	McMaster-Carr	\$16.99	Pennywell parts	BR
01/10/22	01/24/22	Amazon	\$73.35	Tools Brandon Truck	BR
01/09/22	01/24/22	Amazon	\$305.48	Tools Brandon Truck	BR
12/29/21	01/24/22	Big5 Sporting Goods	\$182.31	E-Z UP Canopy 10'x10'	BR
01/04/22	01/24/22	Sparking	\$56.99	monthly vehicle wash	TS
12/26/21	01/24/22	Spectrum Internet	\$1,249.00	Spectrum Internet (200Mbps increased bandwidth)	JW
01/13/22	01/24/22	Callfire.com	\$99.00	online IVR - Delinquent Call Out (Monthly Service Fee)	JW
01/20/22	01/24/22	Spectrum Cable News	\$77.29	Cable TV News Service (2 Cable box feeds) monthly service fee	JW
01/10/22	01/24/22	Walmart	\$31.90	blue def for cwr loader	KK
01/11/22	01/24/22	Covid Clinic	\$1,290.00	10 Rapid Antigen Test Vouchers	TDS
01/14/22	01/24/22	Acorn Newspaper	\$36.00	Annual Subscription	DA
12/30/21	01/24/22	FMCSA Clearinghouse	\$12.50	Annual Queries for DOT Class A Drivers	DA
01/18/22	01/24/22	AWA	\$31.25	WaterWise Meeting	DA
01/18/22	01/24/22	AWA	\$93.75	WaterWise Meeting 3 Board Members	DA
01/17/22	01/24/22	Covid Clinic	\$129.00	Covid test for Chad	CS
			\$6,729.41		

Camrosa Water District

Accounts Payable Period:

02/03/2022-02/16/2022

Expense	Account Description	Amount
11100	Accounts Rec-Other	
15773	Deferred Outflows-UAL Prep.	
11700	Meter Inventory	
11900	Prepaid Insurance	
11905	Prepaid Maintenance Ag	
13000	Land	
13400	Construction in Progress	182,003.04
20053	Current LTD Bond 2016	
20052	Current LTD Bond 2012	
20400	Contractor's Retention	
20250	Non-Potable Water Purchases	
23001	Refunds Payable	658.83
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP	291746.84
50020	Pumping Power	101226.70
50100	Federal Tax 941 1 st QTR	
50140	Unemployment	230.00
50153	Social Security Tax	
50200	Utilities	1973.30
50210	Communications	2680.06
50220	Outside Contracts	93796.86
50230	Professional Services	
50240	Pipeline Repairs	24968.13
50250	Small Tool & Equipment	443.14
50260	Materials & Supplies	18691.17
50270	Repair Parts & Equip Maint	10244.95
50280	Legal Services	8376.79
50290	Dues & Subscriptions	319.00
50300	Conference & Travel	214.94
50310	Safety & Training	2114.80
50330	Board Expenses	
50340	Bad Debt	
50350	Fees & Charges	1664.68
50360	Insurance Expense	
50500	Misc Expense	
50600	Fixed Assets	
50700	Interest Expense	
TOTAL		\$741,353.23

Expense Approval Report

By Vendor Name

Camrosa Water District, CA

Payable Dates 2/3/2022 - 2/16/2022 Post Dates 2/3/2022 - 2/16/2022

Payment Num	Post Date	Vendor Name	Payable Number	Description (Item)	Account Name	Purchase C	Amount
48	02/16/2022	CALIFORNIA SURVEYING & DRAFTING SUPPLY II	91103127	Trimble R2 Accuracy Upgrade	Outsd contracts	FY22-0171	7749
49	02/16/2022	INTERA INCORPORATED	01-22-22	Santa Rosa GSP	Prof services	FY22-0136	42890

TOTAL VENDOR PAYMENTS-GSA

\$ 50,639.00

Vendor: *CAM* - DEPOSIT ONLY-CAMROSA WTR

3315	02/10/2022	DEPOSIT ONLY-CAMROSA WTR	2-10-22-AP	Transfer to Disbursemetns Account	Transfer to disbursements-l		390000
3316	02/10/2022	DEPOSIT ONLY-CAMROSA WTR	2-10-22-AP-2	Transfer to Disbursemetns Account	Transfer to disbursements-l		290000
3317	02/10/2022	DEPOSIT ONLY-CAMROSA WTR	2-10-22-PR	Transfer to Disbursements Account	Transfer to disbursements-l		123000

Vendor *CAM* - DEPOSIT ONLY-CAMROSA WTR Total: 803000

57649	02/08/2022	ACQUA CLEAR, INC.	1312022	Maintenance for Lab 1638 RO System	Outsd contracts		145
57650	02/11/2022	ALEXANDER'S CONTRACT SERVICES, INC	103855	Meter Reading Service	Outsd contracts		1493.62
57651	02/16/2022	ALLCONNECTED INC	42984	AllConnected - Managed IT/OT Services	Outsd contracts	FY22-0219	7500
57652	02/14/2022	BENJAMIN SHEAR	00002777	Closed Account Overpayment Refund- 6180 Fremont Cir	Refunds payable		82.93
57653	02/15/2022	BOUTWELL*FAY LLP	34887	Legal Services - Cafeteria Plan	Legal services		118.5
57654	02/16/2022	CALIF WATER ENVIRONMENT ASSOCIATION	2022Membershi	CWEA Assoc Membership & Elect Instrument G1	Dues & subscrip		283

Vendor: CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT

948	02/11/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	018122	Water Purchase-Potable	Water purchases-Potable		181772.64
948	02/11/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	018122	Water Purchase	CMWD Fixed Charges		74142
948	02/11/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	018122	Water Purchase-Non Potable	Water purchases		17473.46
948	02/11/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	2022-00000017	SMP CMWD - SMP Sampling Fee	SMP CWD-RMWTP		330
948	02/11/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	2022-00000020	SMP CMWD - SMP Pipeline Fee	SMP CWD-RMWTP		1387
948	02/11/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP019222	SMP CMWD - SMP Pipeline Fee	SMP CWD-RMWTP		15995.58
948	02/11/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP019222	SMP CMWD - SMP Pipeline Fee	SMP CMWD		646.16

Vendor CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT Total: 291746.84

Vendor: CAN03 - Cannon Corporation

57655	02/14/2022	Cannon Corporation	79234	Design Generator and Fuel Tank	Construction in progress	FY20-0256-l	754.5
57655	02/14/2022	Cannon Corporation	79360	Reservoir 1B Communication Upgrades	Construction in progress	FY21-0035-l	2612.5

Vendor CAN03 - Cannon Corporation Total: 3367

57656	02/11/2022	Central Courier LLC	50376	Courier Service	Outsd contracts		422.89
57657	02/14/2022	CHARLES SMITH	00003407	Deposit Refund Act 3407 - 5218 Laurel Park Dr	Refunds payable		78.49
949	02/11/2022	CHRISTOPHER PATACSIL	Fall2021-Tuit-Rei	Tuition Reimbursement Fall 2021	Safety & train		891.99
57658	02/16/2022	CORELOGIC INFORMATION SOLUTIONS, INC	30589776	Ventura County Assessors Parcel Info.	Outsd contracts		154.5

Vendor: COU01 - COUNTY OF VENTURA RMA OPERATIONS

57659	02/11/2022	COUNTY OF VENTURA RMA OPERATIONS	IN0222868	Permit - Evironmental Health Inspection - PS3	Fees & charges	232.71
57659	02/11/2022	COUNTY OF VENTURA RMA OPERATIONS	IN0222869	Permit - Evironmental Health Inspection - Hydro 4C	Fees & charges	232.71
57659	02/11/2022	COUNTY OF VENTURA RMA OPERATIONS	IN0222870	Permit - Evironmental Health Inspection - TR Well	Fees & charges	486.38
57659	02/11/2022	COUNTY OF VENTURA RMA OPERATIONS	IN0222871	Permit - Evironmental Health Inspection -Highlands	Fees & charges	232.71
57659	02/11/2022	COUNTY OF VENTURA RMA OPERATIONS	IN0222872	Permit - Evironmental Health Inspection - SL1	Fees & charges	232.71
57659	02/11/2022	COUNTY OF VENTURA RMA OPERATIONS	IN0222873	Permit - Evironmental Health Inspection - SL2	Fees & charges	232.71

Vendor COU01 - COUNTY OF VENTURA RMA OPERATIONS Total: 1649.93

57660	02/08/2022	DANIELS TIRE SERVICE, INC	250117608	Vehicle Maintenance-F550 Tires Vehicle #6	Repair parts & equipment	832.29
950	02/11/2022	EMPLOYMENT DEVELOP. DEPT.	4thQtr2021	Unemplymt Chrg Quarted ended 12-31-21	Benefits human resources	230

Vendor: EIH01 - E.J. HARRISON & SONS INC

57661	02/15/2022	E.J. HARRISON & SONS INC	33467	Trash Removal CWRP	Outsd contracts	494.59
57661	02/11/2022	E.J. HARRISON & SONS INC	888	Trash Re,pva; Diversion	Outsd contracts	102.23

Vendor EIH01 - E.J. HARRISON & SONS INC Total: 596.82

57662	02/15/2022	Enhanced Landscape Development, Inc	79379	Grounds Cleaning / Landscaping Yucca PS	Outsd contracts	FY22-0048 6702
951	02/16/2022	ENTERPRISE FLEET SERV INC	FBN4405440	Vehicle Lease - February 2022	Outsd contracts	7478.77

Vendor: FAM01 - FAMCON PIPE & SUPPLY, INC

57663	02/08/2022	FAMCON PIPE & SUPPLY, INC	S100069130-001	Repair Parts - Altitude Valve-Casa Pacifica	Repair parts & equipment	884.81
57663	02/11/2022	FAMCON PIPE & SUPPLY, INC	S100071841-001	Repair Parts - Air Vac - Penny Well	Repair parts & equipment	611.33

Vendor FAM01 - FAMCON PIPE & SUPPLY, INC Total: 1496.14

Vendor: FRU01 - FRUIT GROWERS LAB. INC.

57664	02/08/2022	FRUIT GROWERS LAB. INC.	117870A	Outside Lab Work for CWRP	Outsd contracts	150
57664	02/08/2022	FRUIT GROWERS LAB. INC.	118582A	Outside Lab Work for RMWTP	Outside Contracts	54
57664	02/14/2022	FRUIT GROWERS LAB. INC.	200132A	Outside Lab Work RMWTP	Outside Contracts	112
57664	02/14/2022	FRUIT GROWERS LAB. INC.	200282A	Outside Lab Work CWRP	Outsd contracts	265
57664	02/08/2022	FRUIT GROWERS LAB. INC.	200390A	Outside Lab Work for CWRP	Outsd contracts	109
57664	02/08/2022	FRUIT GROWERS LAB. INC.	200758A	Outside Lab Work for CWRP	Outsd contracts	109
57664	02/08/2022	FRUIT GROWERS LAB. INC.	200785A	Outside Lab Work for CWRP	Outsd contracts	109
57664	02/14/2022	FRUIT GROWERS LAB. INC.	200786A	Outside Lab Work for RMWTP	Outside Contracts	56
57664	02/08/2022	FRUIT GROWERS LAB. INC.	200927A	Outside Lab Work for CWRP	Outsd contracts	109
57664	02/08/2022	FRUIT GROWERS LAB. INC.	201033A	Outside Lab Work for CWRP	Outsd contracts	109
57664	02/08/2022	FRUIT GROWERS LAB. INC.	201099A	Outside Lab Work for CWRP	Outsd contracts	109
57664	02/08/2022	FRUIT GROWERS LAB. INC.	201165A	Outside Lab Work for CWRP	Outsd contracts	109
57664	02/14/2022	FRUIT GROWERS LAB. INC.	201204A	Outside Lab Work for RMWTP	Outside Contracts	56
57664	02/16/2022	FRUIT GROWERS LAB. INC.	201205A	Outside Lab work	Outsd contracts	109
57664	02/16/2022	FRUIT GROWERS LAB. INC.	201386A	CWRP Outside Lab work	Outsd contracts	109
57664	02/16/2022	FRUIT GROWERS LAB. INC.	201455A	CWRP Outside Lab work	Outsd contracts	109
57664	02/16/2022	FRUIT GROWERS LAB. INC.	201544A	CWRP Outside Lab work	Outsd contracts	109
57664	02/08/2022	FRUIT GROWERS LAB. INC.	201577A	Outside Lab Work	Outsd contracts	180

Vendor FRU01 - FRUIT GROWERS LAB. INC. Total: 2072

Vendor: GEN06 - GENERAL PUMP COMPANY, INC

57665	02/15/2022	GENERAL PUMP COMPANY, INC	29143	Rehabilitate Conejo Wells #2 #3 #4 and SR #8	Construction in progress	FY22-0163 18470.5
57665	02/15/2022	GENERAL PUMP COMPANY, INC	29144	Rehabilitate Conejo Wells #2 #3 #4 and SR #8	Construction in progress	FY22-0163 20807
57665	02/15/2022	GENERAL PUMP COMPANY, INC	29145	Rehabilitate Conejo Wells #2 #3 #4 and SR #8	Construction in progress	FY22-0163 21226

Vendor GEN06 - GENERAL PUMP COMPANY, INC Total: 60503.5

57666	02/14/2022	GREGG ELLIOT	00006348	Closed Act Overpayment Refund - 4912 Moorpark Rd	Refunds payable	30.44
952	02/08/2022	HealthEquity	ek6kcjs	Consumer Driven Plan Admn Fees-February 2022	Fees & charges	14.75
57667	02/14/2022	IDEXX LABORATORIES, INC	3097635961	Laboratory Materials and Supplies	Materials & supplies	594.5

57668	02/14/2022	JASON ESCALANTE-BROWN	00000280	Deposit Refund Act 280 - 291 Appletree Ave	Refunds payable		22.82
57669	02/16/2022	LASER TONER & COMPUTER SUPPLY, INC	161745	Toner Cartridges for Office Printers	Materials & supplies		595.14
57670	02/14/2022	LAURETTE PYE	00001866	Deposit Refund Act 1886 - 5270 Hidalgo St	Refunds payable		47.33
57671	02/11/2022	LIBERTY COMPOSTING, INC	30843	Sludge Removal	Outsd contracts	FY22-0032	29927.42
57672	02/15/2022	LightGabler	62453	Legal Services	Legal services		180
57673	02/15/2022	Mackay Communications, Inc.	520671-2	Monthly Charges Sat Phones	Communications		201.66
57674	02/14/2022	MAXHOSSEIN MALAYERI	00006484	Deposit Refund Act 6484- 7034 Paseo Encantada	Refunds payable		30.48
Vendor: MCM01 - McMASTER-CARR SUPPLY CO							
57675	02/15/2022	McMASTER-CARR SUPPLY CO	72502949	Materials & Supplies - TR Well - Chloramination	Materials & supplies		882.05
57675	02/15/2022	McMASTER-CARR SUPPLY CO	72848037	Materials & Supplies - TR Well Chloramination	Materials & supplies		937.19
57675	02/16/2022	McMASTER-CARR SUPPLY CO	73021687	Materials & Supplies - TR Well	Materials & supplies		307.57
Vendor MCM01 - McMASTER-CARR SUPPLY CO Total:							2126.81
57676	02/14/2022	MNS ENGINEERS, INC.	79613	Penny Well Entrained Air Engineering Services	Construction in progress	FY22-0121	16309.5
Vendor: NOR07 - NORTHSTAR CHEMICAL							
57677	02/11/2022	NORTHSTAR CHEMICAL	215959	Materials Chemicals - CWRf	Materials & supplies		4420.77
57677	02/11/2022	NORTHSTAR CHEMICAL	215960	Materials Chemicals - RMWTP	Materials & Supplies-RMW		1689.52
57677	02/11/2022	NORTHSTAR CHEMICAL	216711	Materials Chemicals - TR Well	Materials & supplies		961.76
Vendor NOR07 - NORTHSTAR CHEMICAL Total:							7072.05
57678	02/14/2022	OAKRIDGE GEOSCIENCE, INC.	04-011-01	Slope Stability Analysis Res. 3C & 3D	Construction in progress	FY22-0195	12363.32
57679	02/14/2022	OPEN DOORS LABS INC.	00007407-2	Closed Account Overpayment Refund-339 Via Cantilen	Refunds payable		58.85
57680	02/14/2022	PERLITER & INGALSBE	18666	Engineering Support Services	Construction in progress	REQ00057-f	9302.5
57681	02/14/2022	PHILIP WEST	00001606	Deposit Refund Act 1606 - 794 Hacienda Dr	Refunds payable		83.2
Vendor: PUR01 - PURETEC INDUSTRIAL WATER							
57682	02/11/2022	PURETEC INDUSTRIAL WATER	1954658	Deionized Water Service	Materials & supplies		72.44
57682	02/11/2022	PURETEC INDUSTRIAL WATER	1954659	Deionized Water Service	Materials & supplies		72.44
Vendor PUR01 - PURETEC INDUSTRIAL WATER Total:							144.88
Vendor: QUI02 - QUINN COMPANY							
57683	02/14/2022	QUINN COMPANY	E2672901	CWRf Generator Fuel Tank	Construction in progress	FY22-0067	79287.78
57683	02/08/2022	QUINN COMPANY	WO010074344	Front Loader Repair	Repair parts & equipment	FY22-0206	1742.9
57683	02/16/2022	QUINN COMPANY	WO010074381	Front Loader Repair - CWRf	Repair parts & equipment	FY22-0218	1985.54
Vendor QUI02 - QUINN COMPANY Total:							83016.22
57684	02/14/2022	RODOLFO HERRERA	00006916	Closed Account Overpayment Refund - 5383 Paseo Ric	Refunds payable		87.73
57685	02/11/2022	RON'S PORTABLE WELDING	6828	Install Injection Port TR Well	Outsd contracts		240
Vendor: ROY03 - ROYAL INDUSTRIAL SOLUTIONS							
57686	02/15/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1016440	Material and Supplies	Materials & supplies		181.62
57686	02/15/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1016932	Repair Parts PS4	Repair parts & equipment		989.63
57686	02/16/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1016940	1B Comm Facility - Radio Communications	Construction in progress		689.21
57686	02/15/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1016974	Material and Supplies	Materials & supplies		964.22
57686	02/15/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1017132	Repair Parts - CWRf - Bar Screen	Repair parts & equipment		883.54
57686	02/16/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1017236	Materials & Supplies - TR Well	Materials & supplies		334.66
Vendor ROY03 - ROYAL INDUSTRIAL SOLUTIONS Total:							4042.88
57687	02/16/2022	RT LAWRENCE CORPORATION	46962	Processing of January 2022 Payments-Lockbox Svcs	Outsd contracts		782.04

Vendor: SAM01 - SAM HILL & SONS, INC.

57688	02/15/2022	SAM HILL & SONS, INC.	3879	Sewer Line Repair	Pipeline repairs	FY22-0211	8670.43
57688	02/15/2022	SAM HILL & SONS, INC.	4014	Leak Repair 1.5" Service	Pipeline repairs	FY22-0208	7615.7
57688	02/15/2022	SAM HILL & SONS, INC.	4015	Leak Repair 1" Service	Pipeline repairs	FY22-0209	8682

Vendor SAM01 - SAM HILL & SONS, INC. Total: **24968.13**

57689	02/11/2022	SC Fuels	2059813IN	Material & Supplies - Fuel	Materials & supplies		2022.41
-------	------------	----------	-----------	----------------------------	----------------------	--	---------

Vendor: SCE01 - SOUTHERN CALIF. EDISON

953	02/09/2022	SOUTHERN CALIF. EDISON	February 2022	February 2022 Usage Charges	Pumping power Potable		37505.21
953	02/09/2022	SOUTHERN CALIF. EDISON	February 2022	February 2022 Usage Charges	Pumping Power-RMWTP		23394.18
953	02/09/2022	SOUTHERN CALIF. EDISON	February 2022	February 2022 Usage Charges	Pumping power Non-Potabl		40327.31
953	02/09/2022	SOUTHERN CALIF. EDISON	February 2022	February 2022 Usage Charges	Utilities		1660.96

Vendor SCE01 - SOUTHERN CALIF. EDISON Total: **102887.66**

954	02/15/2022	SOUTHERN CALIFORNIA GAS	January 2022-A	Usage Charges January 2022-Act 17001399009	Utilities		312.34
57690	02/14/2022	SUSAN EDMONSTON	00007602	Deposit Refund Act 7602 - 168 Via Olivera	Refunds payable		136.56
57691	02/16/2022	TALLEY COMMUNICATIONS	10406819	Repair Parts - Endpoint Radio Antennas	Repair parts & equipment		805.62
57692	02/15/2022	THE HATHAWAY LAW FIRM, LLP	200005	Legal Services	Legal services		2293.29
955	02/16/2022	U.S. BANK CORPORATE	22-Jan	Lobby keyboard	Construction in progress		6729.41

Vendor: USA01 - USA BLUE BOOK

57693	02/11/2022	USA BLUE BOOK	868662	Test (Bump) Gas - Confined Space-Gas Detectors	Materials & supplies		548.37
57693	02/14/2022	USA BLUE BOOK	869768	Test (bump) Gas , Confined Space-Gas Detectors	Materials & supplies		301.78
57693	02/14/2022	USA BLUE BOOK	870025	Laboratory Materials and Supplies	Materials & supplies		240.72

Vendor USA01 - USA BLUE BOOK Total: **1090.87**

57694	02/15/2022	VERIZON BUSINESS, INC	72099240	VOIP T1 (Verizon)	Communications		1229.42
-------	------------	-----------------------	----------	-------------------	----------------	--	---------

Vendor: WWG01 - W W GRAINGER, INC.

57695	02/15/2022	W W GRAINGER, INC.	9205360085	Materials and Supplies - TR Well Containment	Materials & supplies		659.13
57695	02/15/2022	W W GRAINGER, INC.	9205656466	Materials and Supplies - RMWTP	Materials & Supplies-RMW		487.86
57695	02/15/2022	W W GRAINGER, INC.	9207112724	Materials and Supplies - TR Well Chloramination	Materials & supplies		998.47
57695	02/15/2022	W W GRAINGER, INC.	9208843160	Truck Storage -Truck#23	Materials & supplies		891.61
57695	02/15/2022	W W GRAINGER, INC.	9209565143	Repair Parts - Power Washer	Repair parts & equipment		340.72

Vendor WWG01 - W W GRAINGER, INC. Total: **3377.79**

57696	02/16/2022	WATER SYSTEMS OPTIMIZATION INC.	2156	WSO Leak Detection	Outsd contracts	FY22-0082	20844
-------	------------	---------------------------------	------	--------------------	-----------------	-----------	-------

Vendor: WHI03 - WHITE BRENNER LLP

57697	02/16/2022	WHITE BRENNER LLP	44441	Legal Services	Legal services		5284.5
57697	02/16/2022	WHITE BRENNER LLP	44466	Legal Services	Legal services		500.5

Vendor WHI03 - WHITE BRENNER LLP Total: **5785**

57698	02/11/2022	ZEBRON, INC	52823	Manhole Rehabilitation	Outsd contracts	FY22-0030	13750
-------	------------	-------------	-------	------------------------	-----------------	-----------	-------

TOTAL VENDOR PAYMENTS-CAMROSA

\$ 741,353.23

Vendor: PER05 - CAL PERS 457 PLAN

DFT0003767	02/10/2022	CAL PERS 457 PLAN	INV0011120	Deferred Compensation	Deferred comp - ee paid	50
DFT0003768	02/10/2022	CAL PERS 457 PLAN	INV0011121	Deferred Compensation	Deferred comp - ee paid	3704.46
Vendor PER05 - CAL PERS 457 PLAN Total:						3754.46

DFT0003783	02/10/2022	EMPLOYMENT DEVELOP. DEPT.	INV0011138	Payroll-SIT	P/R-sit	4164.95
------------	------------	---------------------------	------------	-------------	---------	---------

Vendor: HEA02 - HealthEquity

DFT0003771	02/10/2022	HealthEquity	INV0011125	HSA-Employee Contribution	HSA Contributions Payable	528.84
DFT0003772	02/10/2022	HealthEquity	INV0011126	HSA Contributions	HSA Contributions Payable	250
Vendor HEA02 - HealthEquity Total:						778.84

946	02/10/2022	LINCOLN FINANCIAL GROUP	INV0011122	Deferred Compensation	Deferred comp - ee paid	1958
-----	------------	-------------------------	------------	-----------------------	-------------------------	------

947	02/10/2022	LINCOLN FINANCIAL GROUP	INV0011134	Profit Share Contribution	Profit share contributions	2618.42
-----	------------	-------------------------	------------	---------------------------	----------------------------	---------

DFT0003769	02/10/2022	PUBLIC EMPLOYEES	INV0011123	PERS-California Retirement	P/R-state ret.	17388.58
------------	------------	------------------	------------	----------------------------	----------------	----------

Vendor: UNI10 - UNITED STATES TREASURY

DFT0003780	02/10/2022	UNITED STATES TREASURY	INV0011135	FIT	P/R-fit	11146.29
DFT0003781	02/10/2022	UNITED STATES TREASURY	INV0011136	Payroll-Social Security Tax	P/R - ee social security	122.08
DFT0003782	02/10/2022	UNITED STATES TREASURY	INV0011137	Payroll- Medicare Tax	P/R - ee medicare	3004.88
Vendor UNI10 - UNITED STATES TREASURY Total:						14273.25

57648	02/10/2022	UNITED WAY OF VENTURA CO.	INV0011119	Charity-United Way	P/R-charity	20
-------	------------	---------------------------	------------	--------------------	-------------	----

TOTAL PAYROLL VENDOR PAYMENTS-CAMROSA **\$ 44,956.50**

Board Memorandum

February 24, 2022

To: Board of Directors

From: Tony L. Stafford, General Manager

Subject: Create a CIP for PV Well #2 Upgrades

Objective: Establish a capital improvement project (CIP) for PV Well #2 Upgrades.

Action Required: Appropriate \$407,333.46 from the potable capital replacement fund to fund a new PV Well #2 Upgrades CIP.

Discussion: There have been substantial modifications and improvements to the PV Well #2 that were outside the scope of original CIP, including a temporary/permanent setup to initiate production and lowering the bowls during repair. These improvements were charged to the original CIP. While they were germane to getting the well into production, they were outside the scope of the original PV Well #2 plan, and staff recommends separating them out into a new CIP, PV Well #2 Upgrades.

In September of 2020, staff brought the well online in a “temporary/permanent” setup to begin production while design was completed and construction started. The well ran steadily, producing approximately 2.7 acre feet a day, until August 2021, when it failed.

General Pump and Camrosa staff determined that bearings around approximately 100 feet of the drive shaft had broken, due likely to a failure of the lube system. Camrosa staff and General Pump designed an alternative system, including a foot valve and additional sensors, to create redundancy in the lube system and ensure the entire shaft is always lubed. This plan was presented at the September 9, 2021 Board meeting.

Pulling the well revealed significant corrosion on sections of the column pipe. This was surprising in so new a well, especially considering that Woodcreek Well, 500 feet away, hasn’t indicated anywhere near this level of corrosion in the 30-plus years it’s been in service. Approximately 50 feet of the PV Well #2 column pipe needed to be discarded and replaced. Expert analysis indicated the corrosion was due to water quality components, rather than electrolysis, and a procedure was developed to secure and protect the joints.

When PV Well #2 first came online, in 2020, drawdown was more dramatic than anticipated. District staff optimized pumping between PV Well #2 and the nearby Woodcreek Well by running both wells short of their individual capacities. Since the column pipe at PV Well #2 was out of the hole because of the failure, staff decided it was a good time to lower the bowls. Meeting the next screened interval required approximately 60 additional feet of pipe, which General Pump added to the order.

To address the failure of the original “splash” style lube system, Camrosa staff and General Pump installed a foot valve at the bottom of the well assembly to transform the well into a “full flush” lube system, in which the entire column pipe is constantly submerged and the bearings do not have an opportunity to heat up or spin dry.

The well was returned to service on November 27, 2021. Since that time, production has increased to an average of 4.4 acre feet a day. Woodcreek production has fallen off approximately 0.3 acre feet a day, likely as a result of increased drawdown at PV Well #2, leaving combined production of the two wells up approximately 1.5 acre feet a day.

As the above-described modifications were outside the scope of the original PV Well #2 scope, staff recommends creating a new CIP, PV Well #2 Upgrades.

Board Memorandum

February 24, 2022

To: General Manager

From: Jozi Zabarsky, Customer Service Manager

Subject: Applications by Property Owners

Objective: Discuss amending Ordinance 40 requiring property owners to apply for water service, not tenants.

Action Required: No action necessary; for information only.

Discussion: Currently there is limited recourse for tenant-occupied delinquencies. Often rental properties are vacated with unpaid balances, which may be sent to collections and ultimately written off. Oftentimes, tenants leave with no forwarding address, which makes collection efforts even more difficult. The Board approved the collection of deposits in 2017, which has greatly contributed to limiting financial loss. However, with the eviction/shut-off moratorium in effect until 12/31/21, many customers have gone months, if not years, without paying their bills. Once the eviction moratorium ended, many customers vacated their properties. Although property owners were able to recoup rent payments from the State under the Housing Is Key Program, utilities are now excluded from the recoupment program.

Staff recommends modifying Ordinance 40 requiring water accounts to be in the property owners name. This will help reduce account delinquency and enable the District to pursue liens in the event of default. This policy change will also remedy situations where tenants move out without notifying the District and water continues to be used, leaving no one responsible for the charges. Other agencies within the County have adopted similar requirements and more agencies are in the process of doing so.

Board Memorandum

February 24, 2022

To: Board of Directors

From: Ian Prichard, Assistant General Manager

Subject: Local Production Update

Objective: Receive a briefing on local water production through the second quarter.

Action Required: No action necessary; for information only.

Discussion: The District tracks production of its various water sources electronically via the Supervisory Control and Data Acquisition (SCADA) system. Kevin Wahl, Superintendent of Operations, will present a report on local water production for the first half of Fiscal Year 2021-22.

Board Memorandum

February 24, 2022

To: Board of Directors

From: Tony L. Stafford, General Manager

Subject: Concurring in Nomination to the California Water Insurance Fund Board, an Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) Captive Insurance Company

Objective: Concur with Calleguas Municipal Water District's nomination of Scott H. Quady to the California Water Insurance Fund Board of the ACWA/JPIA Captive Insurance Company.

Action Required: Adopt a Resolution Concurring in Nomination of Scott H. Quady of Calleguas Municipal Water District, to the California Water Insurance Fund Board, an ACWA/JPIA Captive Insurance Company.

Discussion: ACWA/JPIA has set up a "captive insurance company" called the California Water Insurance Fund (CWIF). It is a wholly owned private insurance company set up in Utah as a non-profit organization. It is expected to save members money with discounted excess and reinsurance costs, higher investment earnings, and a wider variety of risk financing options. CWIF is owned by ACWA/JPIA, has its own Board of Directors, and is managed by ACWA/JPIA staff.

There are two positions to be filled on the CWIF Board of Directors. Candidates must be nominated by resolution by their own agency and receive concurring resolutions from three (3) other ACWA JPIA members.

Calleguas Municipal Water District has nominated Director Scott Quady to the CWIF Board of Directors and has requested that Camrosa Water District adopt a concurring resolution in support of that nomination. Director Quady has represented Calleguas on the ACWA /JPIA Board of Directors for the past ten (10) years. He has extensive knowledge of both the water industry and public agency finance and would apply that knowledge to a role on the CWIF Board of Directors.

Resolution No: 22-02

A Resolution of the Board of Directors
of Camrosa Water District

**Concurring in Nomination to the California Water Insurance Fund Board,
an Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA)
Captive Insurance Company**

WHEREAS, the District is a member district of the ACWA/JPIA that participates in the JPIA's Liability Program and at least one of the other programs: Property, Workers' Compensation, or Employee Benefits; and

WHEREAS, the Nominating Procedures for the California Water Insurance Fund Board provide that in order for a nomination to be made to the California Water Insurance Fund Board, three (3) member districts must concur with the nominating district; and

WHEREAS, another ACWA/JPIA member district, Calleguas Municipal Water District, has requested that Camrosa concur in its nomination of its member of the ACWA/JPIA Board of Directors to the California Water Insurance Fund Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Camrosa Water District that Camrosa concurs with the nomination of Scott H. Quady of Calleguas Municipal Water District to the California Water Insurance Fund Board for election to be held on May 2, 2022; and

BE IT FURTHER RESOLVED that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of three (3) other member districts to affect such nomination; and

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

Adopted, Signed, and Approved this 24th day of February, 2022.

Eugene F. West President
Board of Directors
Camrosa Water District

(ATTEST)
Tony L. Stafford, Secretary
Board of Directors
Camrosa Water District

Board Memorandum

February 24, 2022

To: Board of Directors

From: General Manager

Subject: Closed Session Conference with Legal Counsel – Pending Litigation

Objective: To confer with and receive advice from counsel regarding pending litigation.

Action Required: No action necessary; for information only.

Discussion: Pending litigation may be discussed in closed session pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9.

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Change Order Listing (as of 2/1/22)
- B. Cash Balances (as of 1/2022)
- C. 2022 Board Calendar

CURRENT PROJECT CHANGE ORDERS											
Project #	PW/Agreement#	Project	Total Budget	Available Budget	Contractor	Award Date	Brd/Gmgr	Change Order	Original Bid	Negotiated Value	Scope of Services/Change Order Description
900-18-01		CWRF Chemical Storage & Feed System	\$ 1,057,500.00	\$ 41,616.49							
	2019-58				Cannon Corporation	12/13/2018 BD			\$ 100,705.00	\$ 71,765.00	engineering services to rehabilitate the CRWF's chemical storage and feed system- Originally a combined project to include equipment storage shed. The project scope was reduced to eliminate storage shed and price for the Chemical Feed System was negotiated.
						9/19/2019 GM		CO #1	\$ 1,700.00	\$ 1,700.00	Engineeering for 3 additional pumps
						12/12/2019 BD		CO #2	\$ 24,553.00	\$ 18,944.00	Construction support services
						6/23/2020 GM		CO #3	\$ 4,407.00	\$ 4,407.00	Construction support services
										\$ 96,816.00	
	S 19-05				Travis Ag	12/12/2019 BD			\$ 747,862.00	\$ 747,862.00	Construction
						5/26/2020 GM		CO #1	\$ 5,520.00	\$ 5,520.00	Modify single to dual chemical feed pump
						8/28/2020 GM		CO #2	\$ 2,840.00	\$ 2,840.00	Provide additional skid mounting supports (total of 16)
						2/16/2021 GM		CO #3	\$ 8,335.02	\$ 7,324.51	Provide Foundation Soil Stability for Canopy Footing
						11/23/2021 GM		CO #4	\$ 11,335.55	\$ 11,335.55	Install 2 additional 4inch flange on top of tanks fosr ultrasonic sensor installation
										\$ 774,882.06	
900-18-03		Effluent Pond Relining	\$ 1,501,500.00	\$ 230,631.11							
	2017-30				MNS Engineeers, Inc	7/27/2017 BD			\$ 71,988.00	\$ 69,208.00	Award and up to \$14,000 out-of-scope
						7/27/2017 GM		CO #1	\$ 7,165.00	\$ 7,165.00	Geotechnical Investigations (Included in 7/27/20 BM)
						7/27/2017 GM		CO #2	\$ 1,380.00	\$ 1,380.00	Groundwater management alternatives (Included in 7/27/20 BM)
						2/28/2019 BD		CO #3	\$ 19,795.00	\$ 19,795.00	Additional project elements, slope stabilization and surface water management
						5/28/2020 BD		CO #4	\$ 11,330.00	\$ 11,330.00	Services to amend and update plans and specs
						5/13/2021 BD		CO#5	\$ 15,355.00	\$ 15,355.00	Engineering support services during construction
										\$ 124,233.00	
					Oakridge Geoscience, Inc.	5/13/2021 BD				\$ 22,200.00	compaction and material testing services
						10/11/2021 GM		CO#1	\$ 3,360.00	\$ 3,360.00	supplemental materials testing services
										\$ 25,560.00	
	RW21-01				BOSCO Constructors, Inc.	5/13/2021 BD			\$ 1,055,401.00	\$ 1,055,401.00	Construction of CWRF Effluent Storage Basin Improvements
						1/6/2022 GM		CO #1		\$ 2,746.03	Grinding and patching existing catch basin
						1/6/2022 GM		CO #2		\$ 7,968.23	Install Concrete Curb in lieu of Berm
										\$ 1,066,115.26	
900-18-02		CWRF Dewatering Press	\$ 2,158,000.00	\$ 1,985,126.07							
	2017-33				MNS Engineers, Inc.	8/31/2017 BD			\$ 97,932.00	\$ 97,932.00	Award and up to \$10,000 contingency
						12/8/2017 GM		CO #1	\$ 5,370.00	\$ 5,370.00	Surveying services
						5/28/2020 BD		CO #2	\$ (44,900.00)	\$ (44,900.00)	Credit
						5/28/2020 BD		CO #3	\$ 87,911.00	\$ 87,911.00	professional engineering services to amend and update existing plans and specifications
						9/24/2020 BD		CO #4	\$ 24,670.00	\$ 24,670.00	Modify plans to rotate solids handling building 90 degrees
										\$ 170,983.00	
600-15-01		Pressure Zone 2 - 3 Pump Station	\$ 1,280,000.00	\$ 61,237.43							
	2015-55	Engineering Design PZ 2 to 3			Perliter & Ingalsbe	4/23/2015 BD			\$ 33,200.00	\$ 33,200.00	Award and up to \$5,000 out-of scope
						11/19/2015 BD				\$ 30,000.00	Additional out-of-scope \$30,000 Flo Science
						11/19/2015 BD		CO #1	\$ 22,425.00	\$ 22,425.00	Surge Analysis
						9/13/2018 BD		CO #2	\$ 14,706.00	\$ 17,312.00	Additional design and construction services
						3/20/2019 GM		CO #3	\$ 2,900.00	\$ 2,900.00	Control diagram drawing
						8/8/2019 BD		CO #4	\$ 18,526.00	\$ 18,526.00	Engineering & construction support
						9/22/2019 GM		CO #5	\$ 3,000.00	\$ 3,000.00	T&M electrical engineering support & other technical services as needed
						8/23/2021 GM		CO#6	\$ 4,200.00	\$ 4,301.00	As-Built
										\$ 131,664.00	
	PW19-03				Pacific Hydrotech Corporation	8/8/2019 BD			\$ 1,059,401.00	\$ 1,059,401.00	Construct pump stations
						5/29/2020 GM		CO #1A	\$ 16,953.91	\$ 11,953.91	Mismarked waterline rock excavation- Negotiated down from \$16,953.91
						5/29/2020 GM		CO #1B	\$ 887.95	\$ 887.95	Adjustment to Discharge Tie-in Point
						5/11/2021 GM		CO #2	\$ 11,500.00	\$ 2,415.31	Extra work resulting in replacing of electrical for pump and motor
										\$ 1,074,658.17	
650-15-01		PV Well (Lynwood Well)	\$ 5,967,000.00	\$ 5,319.26							
	2014-56				Perliter & Ingalsbe	10/22/2014 BD			\$ 156,600.00	\$ 156,600.00	Award and to amend up to \$15,000 for out-of-scope
						5/26/2015 GM		CO #1	\$ 2,950.00	\$ 2,950.00	Additional work field locating
						11/15/2016 GM		CO #2	\$ 3,821.00	\$ 3,821.00	PV well rendering
						11/7/2017 GM		CO #3	\$ 14,922.00	\$ 14,922.00	Prepare Pre-bid documents for pump and motor
						7/26/2018 BD		CO #4	\$ 8,826.00	\$ 8,826.00	Construction services to pump only installation
						12/12/2019 BD		CO #5	\$ 34,956.00	\$ 34,956.00	Review iron and manganese filter & finalize contract plans & specs
						9/2/2020 GM		CO #6	\$ 3,090.00	\$ 3,090.00	T&M Future FE/MN revisions
						3/11/2021 BD		CO #7	\$ 4,935.00	\$ 4,935.00	Finalize plans and specifications
						3/11/2021 BD		CO #8	\$ 795.00	\$ 795.00	engineering design of the removal of filters and reconfiguration of the diesel generator
						3/11/2021 BD		CO #9	\$ 7,182.00	\$ 7,182.00	engineering design of the removal of filters and reconfiguration of the diesel generator
						6/24/2021 BD		CO #10	\$ 76,062.00	\$ 76,062.00	engineering & construction support services
						1/13/2022 BD		CO #11	\$ 55,803.00	\$ 55,803.00	construction support services- additional work
									\$ 369,942.00	\$ 369,942.00	
					Unified Field Services	6/24/2021 BD			\$ 2,965,198.00	\$ 2,965,198.00	PV Well construction services
						2/15/2022 GM		CO #1	\$ -	\$ -	Add 23 working days no cost
										\$ 2,965,198.00	
600-20-02		Conejo Wellfield Treatment	\$ 11,275,000.00	\$ 1,094,398.18							
	2020-86				Provost & Pritchard	6/11/2020 BD			\$ 437,000.00	\$ 375,000.00	GAC Engineering Design
						9/4/2020 GM		CO#1	\$ 5,000.00	\$ 5,000.00	alternative design evaluation

					9/29/2020 GM	CO#2	\$	7,000.00	\$	7,000.00	second survey for modified footprint and land acquisition	
					2/25/2021 BD	CO#3	\$	58,200.00	\$	58,200.00	Environmental compliance	
					10/14/2021 BD	CO#4	\$	(10,200.25)	\$	(10,200.25)	Enviromental compliance credit	
					10/14/2021 BD	CO#5	\$	10,200.25	\$	10,200.25	Phase CDFW/MMRP	
									\$	445,200.00		
400-22-01	District Headquarters Security	\$	300,000.00	\$	68,952.76							
	2020-75				J. E. Armstrong	2/12/2020 GM		\$	18,900.00	\$	18,900.00	Architect interior remodel
						11/5/2020 GM	CO#1	\$	4,977.50	\$	4,977.50	ADA Compliance additional electrical engineering work
						12/9/2021 BD	CO#2	\$	1,538.76	\$	1,538.76	
										\$	25,416.26	
	FY22-0074				Apex	8/5/2021 BD			\$	208,500.00		
						9/20/2021 GM	CO#1		\$	3,620.00	remove concret & install	
						10/18/2021 GM	CO#2		\$	-	declined	
							CO #3		\$	-	declined	
						10/18/2021 GM	CO#4		\$	500.00	install tile & stone	
						11/9/2021 GM	CO#5		\$	1,955.00	Seal parking lot area	
						11/9/2021 GM	CO#6		\$	2,070.00	Install 2 8" pipe ballards	
						11/9/2021 GM	CO#7		\$	2,877.00	install concrete pedestrian ramp	
						11/19/2021 GM	CO#8		\$	(1,273.00)	reduce sow for carpet installation and relocation of toilet partition	
						12/10/2021 GM	CO#10		\$	653.00	paint exterior wall	
									\$	218,902.00		
900-20-01	CWRF Emergency Generator Fuel Tank	\$	288,000.00	\$	51,334.51							
800-20-02	Pump Station #2 Generator Fuel Tank	\$	363,000.00	\$	56,828.22							
	2020-80				Cannon	4/9/2020 BD			105,382.00	\$	95,772.00	Engineering design services
						2/11/2021 BD	CO#1		25,072.00	\$	12,734.00	Construction support services
										\$	108,506.00	
					Noho Constructors	2/11/2021 BD			297,701.00	\$	297,701.00	installation emergency standby generator and replacement fuel tank
						5/20/2021 GM	CO#1		2,667.00	\$	2,667.13	undergrounding conduits
						8/30/2021 GM	CO#2		2,360.00	\$	2,360.00	exchange 8 OCAL LB fittings for 8 OCAL explosion fittings
						12/7/2021 GM	CO#3		644.00	\$	644.00	drill and anchor an all-thread rod for pull test
										\$	303,372.13	
400-20-02	Reservoir 1B Comm Facility	\$	670,000.00	\$	47,049.08							
					Cannon	10/24/2019 BD				\$	70,752.00	Design services for various communication improvements at Res1B radio site
						7/22/2021 BD	CO# 1			\$	14,268.00	construction support services
										\$	85,020.00	
800-20-04	Reservoir 4C Replacement	\$	160,000.00	\$	110,503.00							
800-20-03	Reservoir 4C Hydro-pneumatic Pump Station	\$	160,000.00	\$	115,958.58							
					Cannon	1/14/2021 BD		\$	297,855.00	\$	265,881.00	provide professional engineering services for the Reservoir 4C welded steel tank and hydropneumatic pump station replacements
						4/22/2021 BD	CO# 1		35,840.00	\$	35,840.00	provide additional professional engineering analysis for the Reservoir 4C welded steel tank and hydro-pneumatic pump station
						7/12/2021	CO#2		0.00		0.00	slope stability evaluation
						8/30/2021 GM	CO#3		3,347.00	\$	3,347.00	additional analysis eliminating reservoir storage
						2/1/2022 GM	CO#4		5,719.00	\$	5,719.00	additional analysis eliminating reservoir storage
										\$	305,068.00	
650-22-02	Tierra Rejada Well	\$	295,000.00	\$	24,004.52							
					Hopkins Groundwater Consultants	11/16/2020 GM			3,960.00	\$	3,960.00	Task 1 Well Information Review and Analysis
						2/1/2021 GM	CO#1		12,720.00	\$	12,720.00	Task 2,3,& 4
						6/25/2021 GM	CO#2		3,540.00	\$	3,540.00	Technical Support. Review update specifications Task 5
						7/14/2021 GM	CO#3		3,240.00	\$	3,240.00	Additional technical support Task 2 & Task 3
						12/9/2021 BD	CO #4		5,490.00	\$	5,490.00	Additional inspection servies/spinner overview
										\$	28,950.00	
					General Pump	8/15/2021 BD				\$	222,223.00	Rehabilitation of Tierra Rejada Well
						10/21/2021 GM	CO#1			\$	950.00	Conduct dynamic video and provide report
						12/9/2021 BD	CO#2			\$	32,925.50	Additional cleaning
						12/9/2021 BD	CO#3			\$	29,765.73	additional pump installation/removal
										\$	285,864.23	

FUNDS FY 21-22

UNRESTRICTED FUNDS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	
LAIF	29,063,071.14	29,063,071.14	29,063,071.14	28,460,564.62	28,460,564.62	26,975,564.62	28,391,899.85	1,2,10
UNION BANK DEPOSIT ACCOUNT	540,806.84	652,148.31	637,269.75	640,504.35	858,977.39	2,061,808.15	80,139.33	
UNION BANK DISBURSEMENTS ACCOUNT	709,022.24	1,191,275.90	493,799.34	693,438.01	377,068.20	496,555.47	1,276,159.87	
BANK OF AMERICA-RTL ACCOUNT	402,940.55	521,841.75	164,260.51	363,986.18	851,744.00	173,784.83	218,977.26	
TOTAL	\$ 30,715,840.77	\$ 31,428,337.10	\$ 30,358,400.74	\$ 30,158,493.16	\$ 30,548,354.21	\$ 29,707,713.07	\$ 29,967,176.31	
RESTRICTED FUNDS								
PAYMENT FUND 2016	83.30	179.53	271.13	356.63	444.98	848,715.63	93.54	3,4,5,6
RESERVES 2016	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	5
WATER ACQUISITION FUND 2016	3,438,209.23	3,253,934.00	3,253,934.00	3,253,934.00	3,165,722.60	3,165,722.60	2,943,703.38	6,7
INSURED CASH SHELTER ACCOUNT (Wastewater)	13,793.94	13,795.70	13,797.40	13,798.57	13,799.70	13,800.87	6,050.41	8,9
TOTAL	\$ 4,331,615.16	\$ 4,147,437.92	\$ 4,147,531.22	\$ 4,147,617.89	\$ 4,059,495.97	\$ 4,907,767.79	\$ 3,829,376.02	
GRAND TOTAL	\$ 35,047,455.93	\$ 35,575,775.02	\$ 34,505,931.96	\$ 34,306,111.05	\$ 34,607,850.18	\$ 34,615,480.86	\$ 33,796,552.33	

Series 2016-Reserve Fund

Cusip Number	Financial Institution	Settlement Date	Coupon Rate	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	0.03%	N/A	879,528.69	18.91

Series 2016-Water Acquisition Fund

Cusip Number	Financial Institution	Settlement Date	Coupon Rate	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	0.03%	N/A	2,943,703.38	65.93

ANTICIPATED OUTFLOWS

Water Purchases January 2022	273,388.10
Payroll PR 2-1, 2-2 & ME	300,000.00
AP Check Run 2/2 & 2/16	1,200,000.00
Large CIP Project Payments	-
Bond Payments	-
\$	1,773,388.10

DATE

Tony Stafford -General Manager

FINANCE MEETING

2/17/2022

Tamara Sexton-Finance Manager

Sandra Llamas-Senior Accountant

MEETING NOTES:

1. A transfer to LAIF from operations in the amount of \$1,400,000 took place on January 14, 2022
2. Interest in the amount of \$16,335.23 for quarter ended December 31, 2021 was deposited to LAIF in January
3. Principal & Interest was paid to bondholders on January 15th from the payment fund in the amount of \$848,715.63
4. The payment fund received \$6.98 in interest earnings in the month of January.
5. The Reserve received interest earnings in the amount \$18.92 in the month of January. The full amount was transferred to the Payment Fund
6. The Water Acquisition Fund received interest earnings in the amount of \$67.64 in the month of January. The full amount was transferred to the Payment Fund
7. A capital expenditures reimbursement was paid to Camrosa from the Water Acquisition Fund in the amount of \$222,019.22
8. The Insured Cash Shelter Account received interest earnings in the amount of \$0.94 in the month of January
9. A capital expenditures reimbursement was paid to Camrosa from the Wastewater Acquisition Fund in the amount of \$7,751.40
10. LAIF's average monthly rate of return for the period was 0.234%

2022 Camrosa Board Calendar

JANUARY							FEBRUARY							MARCH							2022 Holidays						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	January 3 rd - New Year's Holiday (Observed) February 21 st - President's Day May 30 th - Memorial Day July 4 th - Independence Day September 5 th - Labor Day November 11 th - Veteran's Day November 24 th & 25 th - Thanksgiving December 23 rd & 26 th - Christmas December 30 th - New Year's Eve						
						1			1	2	3	4	5			1	2	3	4	5							
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12							
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19							
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26							
23	24	25	26	27	28	29	27	28						27	28	29	30	31									
30	31																										
APRIL							MAY							JUNE							2022 Conferences						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	CASA Winter Conf. (Palm Springs) - Jan. 19 th - 21 st ACWA Spring Conf. (Sacramento) - May 3 rd - 6 th CASA 67th Annual Conf. (Squaw Creek) - Aug. 10 th - 12 th ACWA Fall Conf. (Indian Wells) - Nov. 29 th - Dec. 2 nd						
						1 2	1	2	3	4	5	6	7				1	2	3	4							
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11							
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18							
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25							
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30									
JULY							AUGUST							SEPTEMBER							2022 AWA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	"Water Issues" Third Tuesday (except Apr., Aug., Dec.) Waterwise Breakfast (See yellow on calendar) AWA Board Meetings (See orange on calendar) August - DARK (No Meetings or Events) September 29 th - Reagan Library Reception **DATE ?? - Annual Symposium** December 8 th - Holiday Mixer						
						1 2		1	2	3	4	5	6					1	2	3							
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10							
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17							
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24							
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30								
31																											
OCTOBER							NOVEMBER							DECEMBER							2022 VCSDA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	February 1 st - Annual Dinner April 5 th June 7 th August 2 nd October 4 th December 6 th						
						1			1	2	3	4	5					1	2	3							
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10							
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17							
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24							
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31							
30	31																										
Camrosa Water District 7385 Santa Rosa Road Camarillo, CA 93012							Note: Board of Directors meetings are highlighted in RED . Board Meetings are held on the 2nd & 4th Thursday of each month at 5pm unless indicated.																				