

## Board Minutes

### Regular Meeting

Thursday, March 24, 2022

5:00 P.M.

**Call to Order** The meeting was convened at 5:00 P.M.

**Present:** Eugene F. West, President  
Terry L. Foreman, Vice-President  
Al E. Fox, Director  
Jeffrey C. Brown, Director  
Timothy H. Hoag, Director

**Staff:** Tony Stafford, General Manager  
Ian Prichard, Assistant General Manager  
Tamara Sexton, Finance Manager  
Jozi Zabarsky, Customer Service Manager  
Greg Jones, Legal Counsel

**Guest:** None

### **Public Comments**

None

### **Consent Agenda**

**1. Approve Minutes of the Regular Meeting of March 10, 2022**

The Board approved the Minutes of the Regular Meeting of March 10, 2022.

**Motion:** Hoag **Second:** Brown

**Motion carried unanimously.**

**2. Approve Vendor Payments**

A summary of accounts payable in the amount of \$1,290,727.18 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$1,290,727.18.

**Motion:** Hoag **Second:** Brown

**Motion carried unanimously.**

**3. Operating Budget Excellence Award**

The Board received the California Society of Municipal Finance Officers (CSMFO) Operating Budget Excellence Award.

No action necessary; for information only.

## Primary Agenda

### 4. Update of Current Capital Projects and Proposed Fiscal Year 2022-23 Capital Projects

The Board received a briefing from staff on the status of current capital projects and proposed Fiscal Year (FY) 2022-23 Capital Projects.

No action necessary; for information only.

### 5. Water Service Mitigation Requirement for New Developments *(item moved to after #6)*

The Board discussed mitigation fees and staff will bring this item back to the Board at a later date.

**No action was taken.**

### 6. Drought Response

The Board authorized the General Manager to contribute \$30,000.00 to Western Municipal Water District's statewide executive coalition for reframing the state's drought response.

**Motion:** Foreman **Second:** Fox

**Motion carried unanimously.**

### 7. New Potable Waterline Under Conejo Creek at Camarillo Springs Golf Course

The Board authorized the General Manager to issue a purchase order to Cannon Corp., in an amount not to exceed \$136,438.00, to provide professional engineering services for design of a new potable waterline under Conejo Creek.

**Motion:** Fox **Second:** Brown

**Motion carried unanimously.**

*To facilitate the closed session, the Chair moved General Manager and Director comments ahead of the closed session.*

## Comments by General Manager

- None

## Comments by Directors

- Chair West congratulated staff, in particular Tamara Sexton and Sandra Llamas, on the CSMFO budget award.

**CLOSED SESSION:** The Board entered a closed session at 6:00 P.M to confidentially discuss pending litigation and personnel matters as authorized by Government codes 54956.9 and 54957, respectively.

### 8. Closed Session Conference with Legal Counsel – Pending Litigation

The Board conferred with and received advice from counsel regarding pending litigation.

**No action was taken in closed session.**

### 9. Closed Session Conference with Legal Counsel – Personnel Matters

The Board conferred with and received advice from counsel regarding personnel matters.

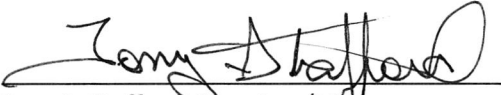
**No action was taken in closed session.**

The Board returned to open session at 6:14 P.M.

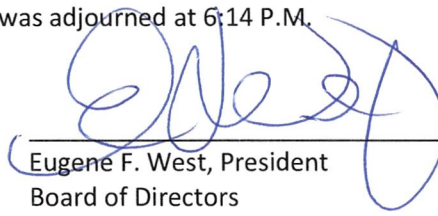
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## Adjournment

There being no further business, the meeting was adjourned at 6:14 P.M.



Tony L. Stafford, Secretary/Manager  
Board of Directors  
**Camrosa Water District**



Eugene F. West, President  
Board of Directors  
**Camrosa Water District**

(ATTEST)