

Board Agenda

Regular Meeting

Thursday, April 21, 2022

Camrosa Board Room

4:30 P.M.

TO BE HELD IN PERSON

The Board of Directors meeting will be held in person.

There will be no virtual access.

The public and guests are welcome to attend at the District office:

7385 Santa Rosa Road

Camarillo, CA 93012

Call to Order

Public Comments

At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a white comment card and submit it to the Board Chairman prior to the meeting. All comments are subject to a 5-minute time limit.

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of Board or the Staff requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the Primary Items. Approval by the Board of Consent Items means that the recommendation of the Staff is approved along with the terms and conditions described in the Board Memorandum.

CLOSED SESSION: The Board may enter a closed session to confidentially discuss pending litigation matters as authorized by Government code 54956.9.

1. Closed Session Conference with Legal Counsel – Pending Litigation

Objective: To confer with and receive advice from counsel regarding pending litigation.

Action Required: No action necessary; for information only.

Consent Agenda

2. Approve Minutes of the Special Meeting of April 5, 2022

3. Approve Minutes of the Regular Meeting of April 7, 2022

4. **Approve Vendor Payments

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$2,245,397.77.

Primary Agenda

5. Backflow Prevention Devices

Objective: Receive a briefing on backflow prevention devices.

Action Required: No action necessary; for information only.

6. Local Production Update

Objective: Receive a briefing on local water production through the second quarter.

Action Required: No action necessary; for information only.

7. ** Fiscal Year 2021-22 Third Quarter Budget Status Report

Objective: Receive a report from staff regarding the Fiscal Year (FY) 2021-22 third-quarter budget report and reserves.

Action Required: No action necessary; for information only.

8. ** Fiscal Year 2022-23 Draft Budget

Objective: Receive a briefing from staff on the proposed Fiscal Year (FY) 2022-23 Operating and Capital Budget.

Action Required: No action necessary; for information only.

9. **Water Shortage Contingency Stages

Objective: Receive a briefing on the District's Water Shortage Contingency Stages.

Action Required: No action necessary; for information only.

CLOSED SESSION: The Board may enter a closed session to confidentially discuss personnel matters as authorized by Government code 54957.

10. Closed Session Conference with Legal Counsel – Personnel Matters

Objective: Confer with and receive advice from counsel regarding personnel matters.

Action Required: No action necessary; for information only.

Comments by General Manager; Comments by Directors; Adjournment

PLEASE NOTE: The Board of Directors may hold a closed session to discuss personnel matters or litigation, pursuant to the attorney/client privilege, as authorized by Government Codes. Any of the items that involve pending litigation may require discussion in closed session on the recommendation of the Board's Legal Counsel.

Note: ** indicates agenda items for which a staff report has been prepared or backup information has been provided to the Board. The full agenda packet is available for review on our website at: www.camrosa.com/board-agendas/

April 21, 2022

Board of
Directors
Agenda Packet

Board Memorandum

April 21, 2022

To: Board of Directors

From: General Manager

Subject: Closed Session Conference with Legal Counsel – Pending Litigation

Objective: To confer with and receive advice from counsel regarding pending litigation.

Action Required: No action necessary; for information only.

Discussion: Pending litigation may be discussed in closed session pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9.

Board Minutes

Special Meeting

Tuesday, April 5, 2022

5:30 P.M.

Call to Order The meeting was convened at 5:30 P.M.

Present: Eugene F. West, President
Terry L. Foreman, Vice-President
Al E. Fox, Director
Jeffrey C. Brown, Director
Timothy H. Hoag, Director

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager
Jozi Zabarsky, Customer Service Manager
Terry Curson, District Engineer
Greg Jones, Legal Counsel

Guest: Persephene St. Charles, Woodard & Curran
Brian Van Lienden, Woodard & Curran
Robert DeLoach, DeLoach & Associates

Public Comments

None

Primary Agenda

1. Strategic Plan

The Board of Directors discussed their preferred approach to strategic planning and provided feedback to Woodard & Curran for their preparation of a Strategic Plan proposal. It is anticipated that the proposal will come back to the Board at the May 12th board meeting.

No action necessary; for information only.

Adjournment

There being no further business, the meeting was adjourned at 7:18 P.M.

Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District

(ATTEST)
Eugene F. West, President
Board of Directors
Camrosa Water District

Board Minutes

Regular Meeting

Thursday, April 7, 2022

5:00 P.M.

Call to Order The meeting was convened at 5:00 P.M.

Present: Eugene F. West, President
Terry L. Foreman, Vice-President
Al E. Fox, Director
Jeffrey C. Brown, Director
Timothy H. Hoag, Director

Staff: Tony Stafford, General Manager
Ian Prichard, Assistant General Manager
Tamara Sexton, Finance Manager (via teleconference)
Jozi Zabarsky, Customer Service Manager
Greg Jones, Legal Counsel

Guest: Tony Goff, Calleguas Municipal Water District
Tony Trembley

Public Comments

None

Consent Agenda

1. Approve Minutes of the Regular Meeting of March 24, 2022

The Board approved the Minutes of the Regular Meeting of March 24, 2022.

Motion: Hoag **Second:** Fox
Motion carried unanimously.

2. Approve Vendor Payments

A summary of accounts payable in the amount of \$346,123.93 was provided for Board information and approval. The Board approved the payments to vendors as presented by staff in the amount of \$346,123.93.

Motion: Hoag **Second:** Fox
Motion carried unanimously.

Primary Agenda

3. Biosolids Processing

The Board authorized the General Manager to amend the agreement with WBI, Inc. by \$64,000.00 and issue them a purchase order in the same amount to dewater the biosolids drying beds.

Motion: Brown **Second:** Fox

Motion carried unanimously.

4. Transfer of Funds to the Arroyo Santa Rosa GSA Bank Account

The Board authorized the General Manager to make a transfer of \$500,000.00 to fund the activities and professional services associated with the operation of the Arroyo Santa Rosa Basin Ground Water Sustainability Agency (ASRGSA).

Motion: Hoag **Second:** Fox

Motion carried unanimously.

5. Drought Update *(item moved to precede #3)*

The Board and staff discussed the most recent State and local responses to drought. Tony Goff discussed Calleguas' response to the water supply shortage and noted that their reduction goals will not be made official until Metropolitan takes action on April 26, 2022. Tony Trembley recommended collaborating with the city of Camarillo to inform customers of the current water supply shortage and possible water use restrictions.

No action necessary; for information only.

6. Fiscal Year 2021-22 End of Year Projections

The Board received a briefing from staff on the Fiscal Year (FY) 2021-22 End of Year Projections.

No action necessary; for information only.

Comments by General Manager

- None

Comments by Directors

- Director Brown suggested exploring other water resources, such as ocean desalinization.

Adjournment

There being no further business, the meeting was adjourned at 6:17 P.M.

Tony L. Stafford, Secretary/Manager
Board of Directors
Camrosa Water District

(ATTEST)
Eugene F. West, President
Board of Directors
Camrosa Water District

Board Memorandum

April 21, 2022

To: General Manager

From: Sandra Llamas, Sr. Accountant

Subject: Approve Vendor Payments

Objective: Approve the payments as presented by Staff.

Action Required: Approve accounts payable in the amount of \$2,245,397.77.

Discussion: A summary of accounts payable is provided for Board information and approval.

Payroll PR ME & 4-1, 2022	\$ 109,387.55
Accounts Payable 03/31/2022-04/13/2022	<u>\$ 2,136,010.22</u>
Total Disbursements	<u>\$ 2,245,397.77</u>

DISBURSEMENT APPROVAL

BOARD MEMBER DATE

BOARD MEMBER DATE

BOARD MEMBER DATE

Tony L. Stafford, General Manager

Camrosa Water District

Accounts Payable Period:

03/31/2022-04/13/2022

Expense	Account Description	Amount
11100	Accounts Rec-Other	
15773	Deferred Outflows-UAL Prep.	
11700	Meter Inventory	
11900	Prepaid Insurance	
11905	Prepaid Maintenance Ag	
13000	Land	
13400	Construction in Progress	684561.98
20053	Current LTD Bond 2016	
20052	Current LTD Bond 2012	
20400	Contractor's Retention	-25963.21
20250	Non-Potable Water Purchases	
23001	Refunds Payable	828.64
50110	Payroll FLSA Overtime-Retro	
50010	Water Purchases & SMP	687581.58
50020	Pumping Power	
50100	Federal Tax 941 1 st QTR	
50140	Unemployment	
50153	Social Security Tax	
50200	Utilities	371.54
50210	Communications	5857.46
50220	Outside Contracts	100889.65
50230	Professional Services	515163.50
50240	Pipeline Repairs	85173.21
50250	Small Tool & Equipment	929.58
50260	Materials & Supplies	18872.29
50270	Repair Parts & Equip Maint	50253.83
50280	Legal Services	4096.20
50290	Dues & Subscriptions	45.00
50300	Conference & Travel	2567.03
50310	Safety & Training	3829.94
50330	Board Expenses	
50340	Bad Debt	
50350	Fees & Charges	952.00
50360	Insurance Expense	
50500	Misc Expense	
50600	Fixed Assets	
50700	Interest Expense	
TOTAL		\$2,136,010.22

Month of : March-22

CAL-Card Monthly Summary

Date Purchased	Statement Date	Vendor Name	Purchase Total	Item Description	Staff
03/09/22	03/22/22	New Pig Corp	\$535.39	Spill Containment Pallets	KW
03/08/22	03/22/22	American Plastics	\$845.02	Sheet Plastic	KW
03/08/22	03/22/22	Smart & Final	\$133.12	Kitchen Supplies	KW
02/24/22	03/22/22	David H Paul	\$1,994.70	Reverse Osmosis Specialist 2 Certification Brandon Roth	KW
03/02/22	03/22/22	Amazon	\$159.13	Coffee and Misc. supplies CWRF/RMWTP	JS
03/09/22	03/22/22	UPS Store	\$44.08	Shipped SD900 controller for repair to Hach	GM
03/09/22	03/22/22	Thomas Scientific	\$99.08	PH Buffers	GM
03/02/22	03/22/22	UPS Store	\$15.99	Shipped Conejo Creek PFAS samples	GM
03/02/22	03/22/22	Vons	\$12.31	Ice and cooler for transporting samples	GM
03/01/22	03/22/22	Amazon	\$128.69	Thermal Electric Cooler	GM
03/01/22	03/22/22	Amazon	\$32.09	Humidity Sensor	GM
02/23/22	03/22/22	CWEA	\$101.00	Renewal	GM
03/17/22	03/22/22	Amazon	\$208.07	Printer Maintenance Kit	MP
03/12/22	03/22/22	Amazon	\$64.34	Printer Toner	MP
02/23/22	03/22/22	Amazon	\$428.98	Standard Methods 22nd edition.	MP
03/08/22	03/22/22	Ventura County APCD	\$450.00	VC-APCD permit for GAC generator	IP
03/08/22	03/22/22	Ventura County APCD	\$17.25	VC-APCD permit for GAC generator	IP
03/02/22	03/22/22	Thinking2	\$80.00	web site hosting	IP
03/01/22	03/22/22	Zoom	\$89.94	teleconferencing for Board & staff meetings	IP
03/11/22	03/22/22	Smart and Final	\$23.58	Propane for CWRF	CP
03/10/22	03/22/22	Red Wing	\$257.39	Safety Boots	CP
03/14/22	03/22/22	Vaseline Instant Oil Change	\$116.74	Oil change for work truck	JK
03/09/22	03/22/22	CWEA	\$210.00	Collection Maintenance Operator 3 Exam Fee	JK
02/28/22	03/22/22	CA-NV Section AWWA	\$250.00	AWTO 5 exam Fee	JK
03/09/22	03/22/22	Red Wing	\$316.89	Safety Boots	JN
03/10/22	03/22/22	Water Wise Pro	\$350.00	Training for D4 Exam	JN
02/23/22	03/22/22	Central Communications	\$397.75	After-Hours Call Center	JZ
03/15/22	03/22/22	Amazon	\$171.60	Desk phone headset	JZ
03/14/22	03/22/22	Waterwise Pro Training	\$350.00	Training for D2 Exam	BB
03/17/22	03/22/22	AutoZone	\$16.06	Power Steering fluid	CC
03/18/22	03/22/22	B&B do it center	\$83.62	3/8 copper tubing	CC
03/09/22	03/22/22	CVS	\$42.95	Stationary	BR
03/03/22	03/22/22	Leslie's Poolmart	\$225.14	Acid for RMWTP	BR
03/01/22	03/22/22	C.P. Irrigation	\$24.83	Gaskets for RMWTP	BR
03/01/22	03/22/22	Lowes	\$162.22	Salt for Pennywell	BR
02/28/22	03/22/22	Lowes	\$125.29	MAP Gas	BR
02/22/22	03/22/22	Home Depot	\$91.76	Parts for TR well	BR
03/16/22	03/22/22	AT Your On Pace	\$45.00	Operator Training	TS
03/15/22	03/22/22	Oil Stop	\$104.55	Vehicle Service	TS
03/04/22	03/22/22	sparkling image	\$56.99	monthly vehicle wash	TS
03/01/22	03/22/22	Cracker Barrel	\$27.08	Business Meeting - breakfast	TS
02/24/22	03/22/22	Amazon	\$13.93	N95 Mask	TS
02/26/22	03/22/22	Spectrum Internet	\$1,249.00	Spectrum Internet (200Mbps increased bandwidth)	JW
03/02/22	03/22/22	Google.com	\$70.71	google corporate email domain - camrosawaterdistrict.org monthly charges	JW
03/03/22	03/22/22	CoreLogic	\$313.50	Metroscan monthly fee for Dec2021 and Jan2022	JW
03/11/22	03/22/22	Callfire.com	\$99.00	online IVR - Delinquent Call Out (Monthly Service Fee)	JW
03/21/22	03/22/22	TeamViewer	\$2,420.00	Teamviewer annual renewal fee	JW
03/19/22	03/22/22	Spectrum Cable	\$86.42	Spectrum Cable	JW
02/22/22	03/22/22	Napa	\$37.52	Belts for CWRF exhaust fan	KK
03/07/22	03/22/22	Tri-County Office Furniture	\$772.20	office chair	TDS
03/15/22	03/22/22	Staples	\$474.05	Office Supplies	DA
03/08/22	03/22/22	ACWA	\$775.00	Spring Conference Registration (EW)	DA
03/04/22	03/22/22	ACWA	\$775.00	Spring Conference Registration (IP)	DA
03/02/22	03/22/22	ACWA	\$775.00	Spring Conference Registration (TLS)	DA
03/01/22	03/22/22	AWA	\$62.50	WaterWise Meeting	DA
03/01/22	03/22/22	AWA	\$62.50	WaterWise Meeting	DA
03/07/22	03/22/22	The Home Depot	\$79.74	Material for TR Well	CS
03/04/22	03/22/22	VC Metals	\$163.12	Material for TR Well	CS
02/22/22	03/22/22	Xpress Lube Service Center	\$63.16	Oil change for work truck	MS
			\$17,180.97		

Camrosa Water District, CA

Expense Approval Report

By Vendor Name

Payable Dates 3/31/2022 - 4/13/2022 Post Dates 3/31/2022 - 4/13/2022

Payment Numl	Post Date	Vendor Name	Payable Number	Description (Item)	Account Name	Purchase Ord	Amount
52	04/08/2022	BONDY GROUNDWATER CONSULTING, INC.	077-06	PM: Santa Rosa GSP	Prof services	FY22-0137	3542.5
53	04/08/2022	INTERA INCORPORATED	03-22-54	Santa Rosa GSP	Prof services	FY22-0136	43198.49
TOTAL VENDOR PAYMENTS-GSA							\$ 46,740.99

Vendor: *CAM* - DEPOSIT ONLY-CAMROSA WTR

3325	04/07/2022	DEPOSIT ONLY-CAMROSA WTR	4-7-22-AP	Transfer to Disbursements Account	Transfer to disbursements-holding acco		825000
3326	04/07/2022	DEPOSIT ONLY-CAMROSA WTR	4-7-22-AP-2	Transfer to Disbursements Account	Transfer to disbursements-holding acco		125000
3327	04/07/2022	DEPOSIT ONLY-CAMROSA WTR	4-7-22-PR	Transfer to Disbursements Account	Transfer to disbursements-holding acco		127000
Vendor *CAM* - DEPOSIT ONLY-CAMROSA WTR Total:							1077000

Vendor: AGR00 - AG RX INC.

57852	04/13/2022	AG RX INC.	99568	Weed abatement	Outsd contracts	FY22-0294	4812.63
57852	04/13/2022	AG RX INC.	99619	Weed abatement	Outsd contracts	FY22-0294	3132.2
Vendor AGR00 - AG RX INC. Total:							7944.83

57853	04/11/2022	ALAN DANFORTH	00004525	Deposit Refun Act 4525- 5382 Meadowbluff Ct	Refunds payable		48.58
57854	04/08/2022	ALEXANDER'S CONTRACT SERVICES, INC	104014	Meter Reading	Outsd contracts		1488.69
57855	04/07/2022	ALLCONNECTED INC	105182	AllConnected - Managed IT/OT Services	Outsd contracts	FY22-0219	7489.04
57856	04/11/2022	AMERICAN PUBLIC WORKS CONSULTING ENGINEERS, LLC	2022-8	PV Well No. 2 Project Management Services	Construction in progress	FY22-0011	3875
57857	04/11/2022	ANJYE LEE	00007004-3	Depsoi Refund Act 7004- 5047 Ladera Vista Dr	Refunds payable		9.03
57858	04/13/2022	Arroyo Santa Rosa Valley Basin GSA	FY2122-Contrib 2	FY21-22 Contribution to Arroyo Santa Rosa GSA	Prof services		500000
57859	04/11/2022	BASELINE ENTERPRISES	19541	Fuel Tank Inspection	Outsd contracts		981.75
57860	04/11/2022	BEVIN BERUBE	00006076	Deposit Refund Act 6076 - 2455 Blanchard Rd	Refunds payable		279.74
57861	04/11/2022	BONDY GROUNDWATER CONSULTING, INC.	083-01	University Well Investigation	Prof services	FY22-0286	163.5

Vendor: BOS02 - BOSCO CONSTRUCTORS, INC.

57862	04/12/2022	BOSCO CONSTRUCTORS, INC.	Pymt #3	Effluent Pond Construction Services	Construction in progress	FY21-0250-R1	183464.26
57862	04/12/2022	BOSCO CONSTRUCTORS, INC.	Retention-Pymt#3	Retention Pymt#3- Project- RW21-01	Contractor's retention		-9173.21
Vendor BOS02 - BOSCO CONSTRUCTORS, INC. Total:							174291.05
57863	04/08/2022	BOUTWELL*FAY LLP	35180	Legal Services Profit Share	Legal services		2014.5

Vendor: CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT

978	04/12/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	033422	Water Purchase Potable	Water purchases-Potable		555144.06
978	04/12/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	033422	Water Purchase	CMWD Fixed Charges		74142
978	04/12/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	033422	Water Purchase Non-Pot	Water purchases Non-Pot		43332.45
978	04/12/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP031022	SMP CMWD - SMP Pipeline Fee	SMP CWD-RMWTP		13590.65
978	04/12/2022	CALLEGUAS MUNICIPAL WATER DISTRICT	SMP031022	SMP CMWD - SMP Pipeline Fee	SMP CMWD		1372.42
Vendor CAL03 - CALLEGUAS MUNICIPAL WATER DISTRICT Total:							687581.58

Vendor: CAN03 - Cannon Corporation

57864	04/11/2022	Cannon Corporation	79561	Contract Inspection Services	Outsd contracts	FY22-0081	2175
57864	04/11/2022	Cannon Corporation	79566	Contract Inspection Services	Outsd contracts	FY22-0081	5365
Vendor CAN03 - Cannon Corporation Total:							7540
57865	04/08/2022	Central Courier LLC	50918	Courier Service	Outsd contracts		433.25
57866	04/11/2022	CHRISTOPHER COWLES	00000424-2	Closed Account Overpayment Refund-4401 Leatherwood Refunds payable			68.61
57867	04/13/2022	COUNTY OF VENTURA PUBLIC WORKS	332737	Leak Repair- Encroachment permit	Pipeline repairs	FY22-0303	1570
57868	04/11/2022	CRAIG GOFF	00007308	Deposit Refund Act 7308 - 4497 Calle Argolla	Refunds payable		23.57

57869	04/11/2022	CULLIGAN OF VENTURA COUNTY	2010478-April22	Water Softener - Penny Well	Outsd contracts		77.5
57870	04/12/2022	DONNA APALATEGUI	00000756	Deposit Refund Act 756 - 6005 San Dimas Ave	Refunds payable		225.77
57871	04/11/2022	E.J. HARRISON & SONS INC	855	Trash Removal Role off Bins	Outsd contracts		763.29
Vendor: ENH01 - Enhanced Landscape Development, Inc							
57872	04/11/2022	Enhanced Landscape Development, Inc	80970	Landscaping	Outsd contracts		1627
57872	04/11/2022	Enhanced Landscape Development, Inc	81130	Landscaping - Irrigation Repair	Outsd contracts		70
Vendor ENH01 - Enhanced Landscape Development, Inc Total:							1697
Vendor: FAM01 - FAMCON PIPE & SUPPLY, INC							
57873	04/13/2022	FAMCON PIPE & SUPPLY, INC	S100075579-001	24" Main Line Break Santa Rosa -Parts	Pipeline repairs	FY22-0299	6258.04
57873	04/13/2022	FAMCON PIPE & SUPPLY, INC	S100075610-001	24" Main Line Break Santa Rosa -Parts	Pipeline repairs	FY22-0299	276.71
57873	04/12/2022	FAMCON PIPE & SUPPLY, INC	S100076628-001	Repair Parts - Leaking Air Vac	Repair parts & equipment		611.33
Vendor FAM01 - FAMCON PIPE & SUPPLY, INC Total:							7146.08
Vendor: FER03 - FERGUSON WATERWORKS #1083							
57874	04/13/2022	FERGUSON WATERWORKS #1083	0792892	Valve At RMWTP - Concentrate Piping	Repair Parts & Equipment-RMWTP	FY22-0300	2310.22
57874	04/13/2022	FERGUSON WATERWORKS #1083	0794897	24" Main Line Break Santa Rosa -Pipe	Pipeline repairs	FY22-0301	7586.44
Vendor FER03 - FERGUSON WATERWORKS #1083 Total:							9896.66
57849	04/04/2022	FIRST AMERICAN TITLE COMPANY	APN-5200-090-075	Preliminary Title Report - Rocky High Rd	Legal services		400
979	04/08/2022	First Republic Bank	Pynt#3 Retention	Retention Made to Repiblic Bank (James Chusman)	Contractor's retention		10228.95
Vendor: FRU01 - FRUIT GROWERS LAB. INC.							
57875	04/12/2022	FRUIT GROWERS LAB. INC.	203785A	Outside Lab Work for CWRP	Outsd contracts		265
57875	04/07/2022	FRUIT GROWERS LAB. INC.	203787A	Outside Lab Analysis	Outsd contracts		84
57875	04/12/2022	FRUIT GROWERS LAB. INC.	204190A	RMWTP Outside Lab Work	Outside Contracts		40
57875	04/12/2022	FRUIT GROWERS LAB. INC.	204191A	Outside Lab Work	Outsd contracts		40
Vendor FRU01 - FRUIT GROWERS LAB. INC. Total:							429
57876	04/13/2022	GMS Landscaping Inc	203161	Tree and Site Maintenance	Outsd contracts	FY22-0302	6000
57877	04/11/2022	Golden State Labor Compliance	04-2022-06	PV Well No. 2 Labor Compliance Services	Construction in progress	FY22-0012	2314
Vendor: HAC01 - HACH COMPANY							
57878	04/12/2022	HACH COMPANY	12849300	Laboratory Supplies	Materials & supplies		39.4
57878	04/11/2022	HACH COMPANY	12908168	Materials & Supplies - Reagents 6000	Materials & supplies		334.27
57878	04/11/2022	HACH COMPANY	12909318	Materials & Supplies - Reagents 5500	Materials & supplies		38.85
57878	04/11/2022	HACH COMPANY	12914115	Materials & Supplies- Reagents 5500	Materials & supplies		194.28
57878	04/11/2022	HACH COMPANY	12965126	Materials & Supplies- Reagents 5500	Materials & supplies		857.66
Vendor HAC01 - HACH COMPANY Total:							1464.46
Vendor: CUS05 - JAMES C. CUSHMAN, INC.							
57879	04/08/2022	JAMES C. CUSHMAN, INC.	Pynt#3	GAC Construction	Construction in progress	FY22-0179	204579
57879	04/08/2022	JAMES C. CUSHMAN, INC.	Retention Pynt#3	Retention Payment #3	Contractor's retention		-10228.95
Vendor CUS05 - JAMES C. CUSHMAN, INC. Total:							194350.05
57908	04/11/2022	KP Public Affairs LLC	1015	Solve Water Crisis Coalition Membership Fees	Prof services		15000
57880	04/11/2022	Janitek Cleaning Solutions-Allstate Cleaning, Inc.	44209A	Cleaning Service- Janitorial Services	Outsd contracts		1772
57881	04/11/2022	JOHN M. ELLSWORTH CO., INC.	0873002IN	Fuel Trailer Qty 2 GT110PA	Construction in progress	FY22-0260	21923.35
57882	04/11/2022	JONATHAN CLARK	00005892	Closed Account Overpayment Refund-11410 Highridge	Refunds payable		25.57
57883	04/11/2022	LANA R DANTA	00003362-2	Closed Account Overpayment Refund-868 Creekside Ci	Refunds payable		102.97
57884	04/13/2022	LIFE TECHNOLOGIES CORPORATION	81096436	Materials & Supplies for the Lab	Materials & supplies		334.7
57885	04/13/2022	McMASTER-CARR SUPPLY CO	72593510	Chemical Day Tank - TR Well	Materials & supplies		875
57886	04/11/2022	MELVIN NUNNERY	00004698	Deposit Refund Act 4698 - 5497 Quailridge Dr	Refunds payable		28.88

Vendor: MKN01 - MICHAEL K. NUNLEY & ASSOCIATES, INC.

57887	04/08/2022	MICHAEL K. NUNLEY & ASSOCIATES, INC.	100463	Preparation of Unidirectional Flushing RFP	Outsd contracts	FY22-0155	697.83
57887	04/08/2022	MICHAEL K. NUNLEY & ASSOCIATES, INC.	100464	Preparation of Tank Diving RFP	Outsd contracts	FY22-0156	1470.58
57887	04/08/2022	MICHAEL K. NUNLEY & ASSOCIATES, INC.	100465	(SPCC) Plan Preparation	Outsd contracts	FY22-0168	7700.44
57887	04/08/2022	MICHAEL K. NUNLEY & ASSOCIATES, INC.	100481	GAC Construction Management	Construction in progress	FY22-0151	13904.36
57887	04/08/2022	MICHAEL K. NUNLEY & ASSOCIATES, INC.	100562	GAC Project Management	Construction in progress	FY21-0120-R1	3258.7

Vendor MKN01 - MICHAEL K. NUNLEY & ASSOCIATES, INC. Total: **27031.91**

57888	04/11/2022	MICHAEL WYGANT	00007253	Deposit Refund Act 7253 - 690 Via Marquesa	Refunds payable		14.43
57889	04/12/2022	MNS ENGINEERS, INC.	80198	Engineering Support services during construction	Construction in progress	FY21-0254-R1	175
57890	04/11/2022	NIKITA SUNNY	00010186	Deposit Refund Act 10186 - 5032 Verdugo Way	Refunds payable		1.49

Vendor: NOH01 - NOHO CONSTRUCTORS

57891	04/12/2022	NOHO CONSTRUCTORS	Pymt#3-Project PW2:Reservoir 1B communication facility	Construction in progress	FY22-0068		120000
57891	04/12/2022	NOHO CONSTRUCTORS	Retention-Payment#:Retention Payment 3-pPROJECT pw21-02	Contractor's retention			-6000
57891	04/13/2022	NOHO CONSTRUCTORS	Pymt#6-Projec 20-06 CWRP - Diesel Fuel Tank Installation	Construction in progress	FY21-0220-R1		25000
57891	04/13/2022	NOHO CONSTRUCTORS	Retention Pymt#6 Retention Pymt#6-Project PS 20-06	Contractor's retention			-1250

Vendor NOH01 - NOHO CONSTRUCTORS Total: **137750**

Vendor: NOR07 - NORTHSTAR CHEMICAL

57892	04/11/2022	NORTHSTAR CHEMICAL	219939	Materials Chemicals - Woodcreek Well	Materials & supplies		2494.89
57892	04/11/2022	NORTHSTAR CHEMICAL	220135	Materials Chemicals - RMWTP	Materials & Supplies-RMWTP		1969.65
57892	04/11/2022	NORTHSTAR CHEMICAL	220136	Materials Chemicals - CWRP	Materials & supplies		4595.85

Vendor NOR07 - NORTHSTAR CHEMICAL Total: **9060.39**

57893	04/11/2022	PERLITER & INGALSBE	18683	Additional Eng. Support Services	Construction in progress	REQ00057-R4	9404.5
57894	04/11/2022	PURETEC INDUSTRIAL WATER	1969261	Deionized Water Service	Materials & supplies		75.12

Vendor: ROY03 - ROYAL INDUSTRIAL SOLUTIONS

57895	04/13/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1016751	Reservoir 1B Comm Facility Conduit	Construction in progress		1373.57
57895	04/13/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1016939	Reservoir 1B Comm Facility Comm	Construction in progress		-831.62
57895	04/12/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1017764	CWRP Effluent PS VFD 3	Repair parts & equipment	FY22-0224	8648.41
57895	04/12/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1017765	CWRP Effluent PS VFD 1	Repair parts & equipment	FY22-0222	8648.41
57895	04/12/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1017766	CWRP Effluent PS VFD 2	Repair parts & equipment	FY22-0223	8648.41
57895	04/12/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1018105	Replacement VFD PS4 Booster 3	Repair parts & equipment	FY22-0251	16510.77
57895	04/12/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1018106	Woodcreek VFD Repair	Repair parts & equipment	FY22-0250	613.12
57895	04/12/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1018209	Repair Parts - Fans	Repair parts & equipment		403.65
57895	04/12/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1018390	Reservoir 1B Comm Facility Conduit	Construction in progress		254.61
57895	04/13/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1018478	Replacement VFD's RMWTP Skids 1&2	Repair Parts & Equipment-RMWTP	FY22-0253	1616.67
57895	04/12/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1019158	Materials and Supplies	Materials & supplies		483.86
57895	04/13/2022	ROYAL INDUSTRIAL SOLUTIONS	9009-1019187	Replacement VFD PS4 Booster 3	Repair parts & equipment	FY22-0251	351.96

Vendor ROY03 - ROYAL INDUSTRIAL SOLUTIONS Total: **46721.82**

57896	04/13/2022	RP Barricade, Inc	60998	Raise Valve Stackings - Traffic Control	Outsd contracts	FY22-0295	1068.22
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Vendor: SAM01 - SAM HILL & SONS, INC.

57897	04/13/2022	SAM HILL & SONS, INC.	4011	Leak Repair 1" Service	Pipeline repairs	FY22-0296	7741.62
57897	04/13/2022	SAM HILL & SONS, INC.	4092	1A Tank Cleaning	Outsd contracts	FY22-0215	11700
57897	04/13/2022	SAM HILL & SONS, INC.	4099	Leak Repair 1" Service	Pipeline repairs	FY22-0297	10698.11
57897	04/13/2022	SAM HILL & SONS, INC.	4101	24" Main Line Break Santa Rosa -Repair	Pipeline repairs	FY22-0298	51042.29
57897	04/13/2022	SAM HILL & SONS, INC.	4116	Site Clean UP - Road work 1A Tank	Outsd contracts	FY22-0304	6405

Vendor SAM01 - SAM HILL & SONS, INC. Total: **87587.02**

Vendor: SCF01 - SC Fuels

57898	04/11/2022	SC Fuels	2096937IN	Material & Supplies - Fuel	Materials & supplies		1942.24
57898	04/11/2022	SC Fuels	2102137IN	Material & Supplies - Fuel	Materials & supplies		1628.78

Vendor SCF01 - SC Fuels Total: **3571.02**

980	04/13/2022	SOUTHERN CALIF. EDISON	April2022-Resrv B	Charges Reservoir B-from 8-17-21 th 2-15-22	Utilities		218.5
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Vendor: SCG01 - SOUTHERN CALIFORNIA GAS					
981	04/08/2022	SOUTHERN CALIFORNIA GAS	March 2022	Usage Charges Account 123 787 1794 1	Utilities 14.3
981	04/08/2022	SOUTHERN CALIFORNIA GAS	March 2022-A	Usage Charges Account 170 013 9900 9	Utilities 138.74
Vendor SCG01 - SOUTHERN CALIFORNIA GAS Total:					153.04
57850	04/05/2022	STATE WATER RESOURCES CONTROL BOARD	40522	Ground Water Extraction & Diversion-6 Wells	Fees & charges 300
Vendor: HAT01 - THE HATHAWAY LAW FIRM, LLP					
57899	04/07/2022	THE HATHAWAY LAW FIRM, LLP	200568	Legal Services PFAS	Legal services 275.19
57899	04/07/2022	THE HATHAWAY LAW FIRM, LLP	200569	Legal Services	Legal services 1406.51
Vendor HAT01 - THE HATHAWAY LAW FIRM, LLP Total:					1681.7
Vendor: TRA02 - TRAVIS AGRICULTURAL, INC					
57900	04/13/2022	TRAVIS AGRICULTURAL, INC	22242P	Piping at RMWTP	Outside Contracts-RMWTP FY22-0293 3031.29
57900	04/13/2022	TRAVIS AGRICULTURAL, INC	22292-F	Piping at RMWTP	Outside Contracts-RMWTP FY22-0292 6012.4
Vendor TRA02 - TRAVIS AGRICULTURAL, INC Total:					9043.69
982	04/13/2022	U.S. BANK CORPORATE	22-Mar	Credit Card Purchases	Credit Cards Payment 17180.97
57901	04/11/2022	UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA, INC	320220202	Dig Alert MonthlyTickets	Outsd contracts 340
Vendor: UNI12 - UNIFIED FIELD SERVICES CORPORATION					
57902	04/13/2022	UNIFIED FIELD SERVICES CORPORATION	Pymt #8	PV Well No. 2 Construction Services	Construction in progress FY22-0010 95400
57902	04/13/2022	UNIFIED FIELD SERVICES CORPORATION	Retention-Pymt#8	Retention Pymt#8- Project # PW21-01	Contractor's retention -9540
Vendor UNI12 - UNIFIED FIELD SERVICES CORPORATION Total:					85860
57903	04/07/2022	USA BLUE BOOK	929685	Lab Supplies	Materials & supplies 96.47
57904	04/11/2022	VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT	1045960	Generator Permit - Penny Well	Fees & charges 652
57905	04/12/2022	VERIZON BUSINESS, INC	72157834	VOIP T1 (Verizon)	Communications 1221.08
57906	04/12/2022	W W GRAINGER, INC.	9273488446	Material & Supplies	Materials & supplies 353.9
57907	04/08/2022	WATER SYSTEMS OPTIMIZATION INC.	2200	WSO Leak Detection	Outsd contracts FY22-0082 25590

TOTAL VENDOR PAYMENTS-CAMROSA
\$
2,136,010.22

973	04/01/2022	ACWA JOINT POWERS INS	1stQTR-2022	Workers Comp Premium 1st QTR 2022	P/R-worker comp 8215.45
974	04/01/2022	ACWA/JPIA	3-22 PR ME	Medical, Dental & Vision Ins.	Benefits Premium 48970.39
Vendor: PER05 - CAL PERS 457 PLAN					
DFT0003894	04/07/2022	CAL PERS 457 PLAN	INV0011378	Deferred Compensation	Deferred comp - ee paid 3704.46
DFT0003910	04/12/2022	CAL PERS 457 PLAN	INV0011413	Deferred Compensation	Deferred comp - ee paid 100
Vendor PER05 - CAL PERS 457 PLAN Total:					3804.46
Vendor: EDD01 - EMPLOYMENT DEVELOP. DEPT.					
DFT0003909	04/07/2022	EMPLOYMENT DEVELOP. DEPT.	INV0011395	Payroll-SIT	P/R-sit 4423.1
DFT0003919	04/12/2022	EMPLOYMENT DEVELOP. DEPT.	INV0011422	Payroll-SIT	P/R-sit 1185.72
Vendor EDD01 - EMPLOYMENT DEVELOP. DEPT. Total:					5608.82
Vendor: HEA02 - HealthEquity					
DFT0003897	04/07/2022	HealthEquity	INV0011382	HSA-Employee Contribution	HSA Contributions Payable 438.46
DFT0003898	04/07/2022	HealthEquity	INV0011383	HSA Contributions	HSA Contributions Payable 200
Vendor HEA02 - HealthEquity Total:					638.46
977	04/07/2022	LINCOLN FINANCIAL GROUP	INV0011379	Deferred Compensation	Deferred comp - ee paid 2058
976	04/07/2022	LINCOLN FINANCIAL GROUP	INV0011391	Profit Share Contribution	Profit share contributions 2618.42
DFT0003895	04/07/2022	PUBLIC EMPLOYEES	INV0011380	PERS-Classic Employee Portion	P/R-state ret. 17397.39
Vendor: UNI10 - UNITED STATES TREASURY					
DFT0003906	04/07/2022	UNITED STATES TREASURY	INV0011392	FIT	P/R-fit 15072.35
DFT0003907	04/07/2022	UNITED STATES TREASURY	INV0011393	Payroll-Social Security Tax	P/R - ee social security 87.2
DFT0003908	04/07/2022	UNITED STATES TREASURY	INV0011394	Payroll- Medicare Tax	P/R - ee medicare 3434.86
Vendor UNI10 - UNITED STATES TREASURY Total:					18594.41
57851	04/07/2022	UNITED WAY OF VENTURA CO.	INV0011377	Charity-United Way	P/R-charity 20
975	04/01/2022	UNUM LIFE INSURANCE	3-22 PR ME	Ltd & Std Insurance	Long term & Short term dis. human res 1461.75

TOTAL PAYROLL VENDOR PAYMENTS-CAMROSA
\$
109,387.55

Board Memorandum

April 21, 2022

To: General Manager

From: Jozi Zabarsky, Manager of Customer Accounts/Business

Subject: Backflow Prevention Devices

Objective: Receive a briefing on backflow prevention devices.

Action Required: No action necessary; for information only.

Discussion: Backflow compliance was previously managed by the District's Technical Services Advisor/Senior Inspector, who retired on December 30, 2020. On February 11, 2021, the Board authorized the District to contract with the County of Ventura to manage the cross-connection program. On March 16, 2021, the Ventura County Board of Supervisors approved the agreement. The contracted services include monitoring backflow compliance and notifying property owners when their annual backflow testing is due. This shifted compliance monitoring of approximately 1,100 backflow devices to the County. The maintenance of those devices remains the responsibility of the property owner.

However, there are still 397 backflow devices on customers' property that Camrosa has been maintaining and testing and that were not transferred to the County. A-Same Day Testing Co. performs annual testing and maintenance for these backflows at a cost of \$25 per device, plus labor and materials for repairs and replacement. Staff reviewed the circumstances for which these property owners were not assigned responsibility for maintaining the backflow devices installed on their property. It was determined that Camrosa is contractually required to provide maintenance and testing for the backflow devices located at 72 properties under the terms of the Santa Rosa Mutual acquisition agreement, until 2025. The District is under no obligation to test and maintain the other 325 backflow devices, which are predominantly located in Calarosa Ranch, Tuscan Grove, Camelot Estates, and Wildwood Estates.

Staff recommends transferring responsibility of these 325 backflow devices to the property owner and transferring compliance monitoring to the County of Ventura. This transfer of responsibility aligns with the District's Ordinance 40 and Title 17 of the California Code of Regulations. The backflow devices are all due to be tested in April and May 2022. Once the 2022 testing is complete and any necessary repairs are made, staff will notify those affected property owners that the backflow device is now their responsibility to test and certify for all future years, and that the County will notify them when those tests are due.

Board Memorandum

April 21, 2022

To: General Manager

From: Ian Prichard, Assistant General Manager

Subject: Local Production Update

Objective: Receive a briefing on local water production through the second quarter.

Action Required: No action necessary; for information only.

Discussion: The District tracks production of its various water sources electronically via the Supervisory Control and Data Acquisition (SCADA) system. Kevin Wahl, Superintendent of Operations, will present a report on local water production for the first three quarters of Fiscal Year 2021-22.

Board Memorandum

April 21, 2022

To: General Manager

From: Sandra Llamas, Sr. Accountant

Subject: Fiscal Year 2021-22 Third Quarter Budget Status Report

Objective: Receive a report from staff regarding the Fiscal Year (FY) 2021-22 third-quarter budget report and reserves.

Action Required: No action necessary; for information only.

Discussion: Staff has prepared a “budget to actual” financial status report comparing the FY2021-22 budgeted amounts to third-quarter results, including reserves, for the Board’s information and review.

Water Program:

The Potable Water Program’s water deliveries through the month of March were 5,417 acre feet (AF), where budgeted deliveries were 5,100 AF. Total Operating Revenues are 105% of budget. Total Expenses are 98% of budget. Net Operating Results before capital fees, mitigation fees and grant receivable are \$9,145; \$859,655 will be contributed to the Potable Water Capital Replacement Fund.

The Non-Potable Water Program’s water deliveries within the District through the month of March were 4,185 AF, where budgeted deliveries were 4,526 AF. Non-Potable deliveries outside the District (Pleasant Valley County Water District) were 3,640 AF of Conejo Creek water/CWRF water and 937 AF of CamSan recycled water, compared to the budgeted amount of 3,516 AF of Conejo Creek water and 640 AF of CamSan recycled water. Total Operating Revenues are 100% of budget. Total Expenses are 86% of budget. Net Operating Results before capital fees, mitigation fees and grant receivables are \$131; \$52,500 will be contributed to the Rate Stabilization Fund and \$1,610,425 will be contributed to the Non-Potable Water Capital Replacement Fund.

Wastewater Program:

The Wastewater Program’s Total Operating Revenues are 101% of budget and Total Expenses are 90% of budget. Net Operating Results before capital fees is \$4,516; \$60,000 will be contributed to Rate Stabilization Fund and \$747,681 will be contributed to the Wastewater Capital Replacement Fund.

Water Program	FY2021-22 Budget	3rd QTR FY2021-22 Budget	3rd QTR FY2021-22 Actuals	3rd QTR FY2021-22 Encumb	3rd QTR FY2021-22 Actuals & Encumb	Variance	Actual % FY Budget
Revenues							
Water Sales:							
Potable	\$ 11,812,100	\$ 8,632,283	\$ 9,223,302	\$ -	\$ 9,223,302	\$ 591,019	107%
Recycle/Non-Potable	4,708,000	3,415,654	3,119,034	-	3,119,034	(296,620)	91%
Water Sales to Pleasant Valley	1,269,200	1,015,360	1,254,018	-	1,254,018	238,658	124%
Meter Service Charge	2,582,800	1,937,100	1,883,466	-	1,883,466	(53,634)	97%
Special Services	40,000	30,000	37,310	-	37,310	7,310	124%
Pump Zone/Miscellaneous	52,000	37,891	37,422	-	37,422	(469)	99%
Total Operating Revenues	\$ 20,464,100	\$ 15,068,288	\$ 15,554,552	\$ -	\$ 15,554,552	\$ 486,264	103%
Operating Expenses							
Import Water Purchases-Calleguas	\$ 7,868,165	\$ 5,746,595	\$ 5,979,851	\$ -	\$ 5,979,851	\$ (233,256)	104%
Calleguas Fixed Charge	981,107	724,632	690,582	-	690,582	34,050	95%
Conejo Creek Project	618,672	433,070	433,070	-	433,070	-	100%
Salinity Management Pipeline-Calleguas	241,198	180,899	142,584	-	142,584	38,315	79%
Production Power	1,453,425	1,057,436	1,047,471	-	1,047,471	9,965	99%
Total Production	\$ 11,162,567	\$ 8,142,632	\$ 8,293,558	\$ -	\$ 8,293,558	\$ (150,926)	102%
Regular Salaries	\$ 1,742,827	\$ 1,307,121	\$ 1,245,742	\$ -	\$ 1,245,742	\$ 61,379	95%
Overtime/Standby	65,204	48,903	46,496	-	46,496	2,407	95%
Part Time	45,968	34,476	9,372	-	9,372	25,104	27%
Benefits	657,771	493,328	458,932	-	458,932	34,396	93%
Total Salaries & Benefits	\$ 2,511,770	\$ 1,883,828	\$ 1,760,542	\$ -	\$ 1,760,542	\$ 123,286	93%
Outside Contracts	\$ 1,765,418	\$ 1,324,063	\$ 480,674	\$ 287,037	\$ 767,711	\$ 556,352	58%
Professional Services	516,263	387,198	278,760	55,511	334,271	52,927	86%
Total Outside Cont/Profess Services	\$ 2,281,681	\$ 1,711,261	\$ 759,434	\$ 342,548	\$ 1,101,982	\$ 609,279	64%
Utilities	\$ 73,525	\$ 55,144	\$ 49,881	\$ -	\$ 49,881	\$ 5,263	90%
Communications	43,420	32,566	33,398	-	33,398	(832)	103%
Pipeline Repairs	455,000	341,250	212,055	-	212,055	129,195	62%
Small Tools & Equipment	28,402	21,302	6,247	-	6,247	15,055	29%
Materials & Supplies	548,915	411,686	380,903	14,615	395,518	16,168	96%
Repair Parts & Equipment Maintenance	883,325	662,494	348,425	361,198	709,623	(47,129)	107%
Legal Services	29,250	21,938	19,785	-	19,785	2,153	90%
Dues & Subscriptions	32,663	24,498	30,812	-	30,812	(6,314)	126%
Conference & Travel	10,725	8,044	4,084	-	4,084	3,960	51%
Safety & Training	33,995	25,497	10,865	-	10,865	14,632	43%
Board Expense	78,000	58,500	56,161	-	56,161	2,339	96%
Bad Debt	4,875	3,656	-	-	-	3,656	0%
Fees & Charges	132,937	99,703	104,172	-	104,172	(4,469)	104%
Insurance	71,500	53,625	45,504	-	45,504	8,121	85%
Total Supplies & Services	\$ 2,426,532	\$ 1,819,903	\$ 1,302,292	\$ 375,813	\$ 1,678,105	\$ 141,798	92%
Total Expenses	\$ 18,382,550	\$ 13,557,624	\$ 12,115,826	\$ 718,361	\$ 12,834,187	\$ 723,437	95%
Net Operating Revenues	\$ 2,081,550	\$ 1,510,664	\$ 3,438,726	\$ (718,361)	\$ 2,720,365	\$ 1,209,701	180%
Less: Non-Operating Expenses							
Debt Service 2011A/2016	\$ 853,681	\$ 640,261	\$ 640,261	\$ -	\$ 640,261	\$ -	100%
Debt Service 2012	-	-	-	-	-	-	-
Rate Stabilization Contribution	70,000	52,500	52,500	-	52,500	-	100%
CLPERS UAL Additional Contribution	92,371	69,279	-	-	-	69,279	0%
Capital Replacement Contribution	1,795,000	1,346,250	2,470,080	-	2,470,080	(1,123,830)	183%
Total Non-Operating Expenses	\$ 2,811,052	\$ 2,108,290	\$ 3,162,841	\$ -	\$ 3,162,841	\$ (1,054,551)	150%
Add: Non-Operating Revenues							
Interest Revenues	\$ 119,801	\$ 89,851	\$ 43,940	\$ -	\$ 43,940	\$ (45,911)	49%
Taxes	684,838	395,494	407,812	-	407,812	12,318	103%
Total Non-Operating Revenues	\$ 804,639	\$ 485,345	\$ 451,752	\$ -	\$ 451,752	\$ (33,593)	93%
Net Operating Results	\$ 75,137	\$ (112,281)	\$ 727,637	\$ (718,361)	\$ 9,276	\$ 121,557	-8%
Capital Fees	-	-	-	-	-	-	-
Mitigation & In-Lieu Fees	-	-	-	-	-	-	-
Grants	-	-	187	-	187	187	-
\$ - \$ - \$ 187 \$ - \$ 187 \$ 187 -							
Net Operating Results After Capital Fees & Grants	\$ 75,137	\$ (112,281)	\$ 727,824	\$ (718,361)	\$ 9,463	\$ 121,744	
Debt Ratio	3.38	3.12	6.08	4.95			

Potable Water Program	FY2021-22 Budget	3rd QTR FY2021-22 Budget	3rd QTR FY2021-22 Actuals	3rd QTR FY2021-22 Encumb	3rd QTR FY2021-22 Actuals & Encumb	Variance	Actual % FY Budget
Revenues							
Water Sales:							
Potable	\$ 11,812,100	\$ 8,632,283	\$ 9,223,302	\$ -	\$ 9,223,302	\$ 591,019	107%
Meter Service Charge	2,492,000	1,869,000	1,787,666	-	1,787,666	(81,334)	96%
Special Services	30,000	22,500	20,200	-	20,200	(2,300)	90%
Pump Zone/Miscellaneous	31,000	22,655	22,756	-	22,756	101	100%
Total Operating Revenues	\$ 14,365,100	\$ 10,546,438	\$ 11,053,924	\$ -	\$ 11,053,924	\$ 507,486	105%
Operating Expenses							
Import Water Purchases-Calleguas	\$ 7,215,372	\$ 5,272,994	\$ 5,507,056	\$ -	\$ 5,507,056	\$ (234,062)	104%
Calleguas Fixed Charge	981,107	724,632	690,582	-	690,582	34,050	95%
Salinity Management Pipeline-Calleguas	241,198	180,899	142,584	-	142,584	38,315	79%
Production Power	561,513	410,354	467,981	-	467,981	(57,627)	114%
Total Production	\$ 8,999,190	\$ 6,588,879	\$ 6,808,203	\$ -	\$ 6,808,203	\$ (219,324)	103%
Regular Salaries	\$ 1,132,838	\$ 849,629	\$ 809,732	\$ -	\$ 809,732	\$ 39,897	95%
Overtime/Standby	42,383	31,787	30,222	-	30,222	1,565	95%
Part Time	29,879	22,409	6,092	-	6,092	16,317	27%
Benefits	427,551	320,663	298,306	-	298,306	22,357	93%
Total Salaries & Benefits	\$ 1,632,651	\$ 1,224,488	\$ 1,144,352	\$ -	\$ 1,144,352	\$ 80,136	93%
Outside Contracts	\$ 1,075,619	\$ 806,714	\$ 291,708	\$ 182,706	\$ 474,414	\$ 332,300	59%
Professional Services	265,457	199,093	141,955	40,865	182,820	16,273	92%
Total Outside Cont/Profess Services	\$ 1,341,076	\$ 1,005,807	\$ 433,663	\$ 223,571	\$ 657,234	\$ 348,573	65%
Utilities	\$ 64,633	\$ 48,475	\$ 47,765	\$ -	\$ 47,765	\$ 710	99%
Communications	22,578	16,934	17,367	-	17,367	(433)	103%
Pipeline Repairs	380,000	285,000	195,038	-	195,038	89,962	68%
Small Tools & Equipment	22,029	16,522	5,593	-	5,593	10,929	34%
Materials & Supplies	464,716	348,537	343,954	14,615	358,569	(10,032)	103%
Repair Parts & Equipment Maintenance	502,929	377,197	258,675	175,822	434,497	(57,300)	115%
Legal Services	15,210	11,408	10,288	-	10,288	1,120	90%
Dues & Subscriptions	16,985	12,739	16,022	-	16,022	(3,283)	126%
Conference & Travel	5,577	4,183	2,124	-	2,124	2,059	51%
Safety & Training	17,677	13,258	5,650	-	5,650	7,608	43%
Board Expense	40,560	30,420	29,204	-	29,204	1,216	96%
Bad Debt	2,535	1,901	-	-	-	1,901	0%
Fees & Charges	103,451	77,588	89,937	-	89,937	(12,349)	116%
Insurance	37,180	27,885	23,662	-	23,662	4,223	85%
Total Supplies & Services	\$ 1,696,060	\$ 1,272,047	\$ 1,045,279	\$ 190,437	\$ 1,235,716	\$ 36,331	97%
Total Expenses	\$ 13,668,977	\$ 10,091,221	\$ 9,431,497	\$ 414,008	\$ 9,845,505	\$ 245,716	98%
Net Operating Revenues	\$ 696,123	\$ 455,217	\$ 1,622,427	\$ (414,008)	\$ 1,208,419	\$ 753,202	265%
Less: Non-Operating Expenses							
Debt Service 2011A/2016	\$ 823,036	\$ 617,277	\$ 617,277	\$ -	\$ 617,277	\$ -	100%
Rate Stabilization Contribution	-	-	-	-	-	-	-
CalPERS UAL Additional Contribution	60,041	45,031	-	-	-	45,031	0%
Capital Replacement Contribution	275,000	206,250	859,655	-	859,655	(653,405)	417%
Total Non-Operating Expenses	\$ 1,158,077	\$ 868,558	\$ 1,476,932	\$ -	\$ 1,476,932	\$ (608,374)	170%
Add: Non-Operating Revenues							
Interest Revenues	89,418	67,064	32,971	-	32,971	(34,093)	49%
Taxes	410,904	237,297	244,687	-	244,687	7,390	103%
Total Non-Operating Revenues	\$ 500,322	\$ 304,361	\$ 277,658	\$ -	\$ 277,658	\$ (26,703)	91%
Net Operating Results	\$ 38,368	\$ (108,980)	\$ 423,153	\$ (414,008)	\$ 9,145	\$ 118,125	
Capital Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Mitigation & In-Lieu Fees	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Net Operating Results After Capital Fees & Grants	\$ 38,368	\$ (108,980)	\$ 423,153	\$ (414,008)	\$ 9,145	\$ 118,125	

Non-Potable Water Program	FY2021-22 Budget	3rd QTR FY2021-22 Budget	3rd QTR FY2021-22 Actuals	3rd QTR FY2021-22 Encumb	3rd QTR FY2021-22 Actuals & Encumb	Variance	Actual % FY Budget
Revenues							
Water Sales:							
Recycle/Non-Potable	\$ 4,708,000	\$ 3,415,654	\$ 3,119,034	\$ -	\$ 3,119,034	\$ (296,620)	91%
Water Sales to Pleasant Valley	1,269,200	1,015,360	1,254,018	-	1,254,018	238,658	124%
Meter Service Charge	90,800	68,100	95,800	-	95,800	27,700	141%
Special Services	10,000	7,500	17,110	-	17,110	9,610	228%
Pump Zone/Miscellaneous	21,000	15,236	14,666	-	14,666	(570)	96%
Total Operating Revenues	\$ 6,099,000	\$ 4,521,850	\$ 4,500,628	\$ -	\$ 4,500,628	\$ (21,222)	100%
Operating Expenses							
Import Water Purchases-Calleguas	\$ 652,793	\$ 473,601	\$ 472,795	\$ -	\$ 472,795	\$ 806	100%
Conejo Creek Project	618,672	433,070	433,070	-	433,070	-	100%
Production Power	891,912	647,082	579,490	-	579,490	67,592	90%
Total Production	\$ 2,163,377	\$ 1,553,753	\$ 1,485,355	\$ -	\$ 1,485,355	\$ 68,398	96%
Regular Salaries	\$ 609,989	\$ 457,492	\$ 436,010	\$ -	\$ 436,010	\$ 21,482	95%
Overtime/Standby	22,821	17,116	16,274	-	16,274	842	95%
Part Time	16,089	12,067	3,280	-	3,280	8,787	27%
Benefits	230,220	172,665	160,626	-	160,626	12,039	93%
Total Salaries & Benefits	\$ 879,119	\$ 659,340	\$ 616,190	\$ -	\$ 616,190	\$ 43,150	93%
Outside Contracts	\$ 689,799	\$ 517,349	\$ 188,966	\$ 104,331	\$ 293,297	\$ 224,052	57%
Professional Services	250,806	188,105	136,805	14,646	151,451	36,654	81%
Total Outside Cont/Profess Services	\$ 940,605	\$ 705,454	\$ 325,771	\$ 118,977	\$ 444,748	\$ 260,706	63%
Utilities	\$ 8,892	\$ 6,669	\$ 2,116	\$ -	\$ 2,116	\$ 4,553	32%
Communications	20,842	15,632	16,031	-	16,031	(399)	103%
Pipeline Repairs	75,000	56,250	17,017	-	17,017	39,233	30%
Small Tools & Equipment	6,373	4,780	654	-	654	4,126	14%
Materials & Supplies	84,199	63,149	36,949	-	36,949	26,200	59%
Repair Parts & Equipment Maintenance	380,396	285,297	89,750	185,376	275,126	10,171	96%
Legal Services	14,040	10,530	9,497	-	9,497	1,033	90%
Dues & Subscriptions	15,678	11,759	14,790	-	14,790	(3,031)	126%
Conference & Travel	5,148	3,861	1,960	-	1,960	1,901	51%
Safety & Training	16,318	12,239	5,215	-	5,215	7,024	43%
Board Expense	37,440	28,080	26,957	-	26,957	1,123	96%
Bad Debt	2,340	1,755	-	-	-	1,755	0%
Fees & Charges	29,486	22,115	14,235	-	14,235	7,880	64%
Insurance	34,320	25,740	21,842	-	21,842	3,898	85%
Total Supplies & Services	\$ 730,472	\$ 547,856	\$ 257,013	\$ 185,376	\$ 442,389	\$ 105,467	81%
Total Expenses	\$ 4,713,573	\$ 3,466,403	\$ 2,684,329	\$ 304,353	\$ 2,988,682	\$ 477,721	86%
Net Operating Revenues	\$ 1,385,427	\$ 1,055,447	\$ 1,816,299	\$ (304,353)	\$ 1,511,946	\$ 456,499	143%
Less: Non-Operating Expenses							
Debt Service 2011A/2016	\$ 30,645	\$ 22,984	\$ 22,984	\$ -	\$ 22,984	\$ -	100%
Debt Service 2012	-	-	-	-	-	-	-
Rate Stabilization Contribution	70,000	52,500	52,500	-	52,500	-	100%
CalPERS UAL Additional Contribution	32,330	24,248	-	-	-	24,248	0%
Capital Replacement Contribution	1,520,000	1,140,000	1,610,425	-	1,610,425	(470,425)	141%
Total Non-Operating Expenses	\$ 1,652,975	\$ 1,239,732	\$ 1,685,909	\$ -	\$ 1,685,909	\$ (446,177)	136%
Add: Non-Operating Revenues							
Interest Revenues	\$ 30,383	\$ 22,787	\$ 10,969	\$ -	\$ 10,969	\$ (11,818)	48%
Taxes	273,934	158,197	163,125	-	163,125	4,928	103%
Total Non-Operating Revenues	\$ 304,317	\$ 180,984	\$ 174,094	\$ -	\$ 174,094	\$ (6,890)	96%
Net Operating Results	\$ 36,769	\$ (3,301)	\$ 304,484	\$ (304,353)	\$ 131	\$ 3,432	
Capital Fees	-	-	-	-	-	-	-
Mitigation & In-Lieu Fees	-	-	-	-	-	-	-
Grants	-	-	187	-	187	187	-
Net Operating Results After Capital Fees & Grants	\$ 36,769	\$ (3,301)	\$ 304,671	\$ (304,353)	\$ 318	\$ 3,619	

Wastewater Program	FY2021-22 Budget	3rd QTR FY2021-22 Budget	3rd QTR FY2021-22 Actuals	3rd QTR FY2021-22 Encumb	3rd QTR FY2021-22 Actuals & Encumb	Variance	Actual % FY Budget
Revenues							
Sewer Service Charge	\$ 4,071,800	\$ 3,053,850	\$ 3,066,644	\$ -	\$ 3,066,644	\$ 12,794	100%
Special Services	6,000	4,500	10,836	-	10,836	6,336	241%
Pump Zone/Miscellaneous	-	-	612	-	612	612	-
Total Operating Revenues	\$ 4,077,800	\$ 3,058,350	\$ 3,078,092	\$ -	\$ 3,078,092	\$ 19,742	101%
Operating Expenses							
Salinity Management Pipeline-Calleguas	\$ 21,492	\$ 16,119	\$ 7,888	\$ -	\$ 7,888	\$ 8,231	49%
Total Production	\$ 21,492	\$ 16,119	\$ 7,888	\$ -	\$ 7,888	\$ 8,231	49%
Regular Salaries	\$ 938,446	\$ 703,835	\$ 670,784	\$ -	\$ 670,784	\$ 33,051	95%
Overtime/Standby	35,110	26,333	25,036	-	25,036	1,297	95%
Part Time	24,752	18,564	5,046	-	5,046	13,518	27%
Benefits	354,185	265,639	247,117	-	247,117	18,522	93%
Total Salaries & Benefits	\$ 1,352,493	\$ 1,014,371	\$ 947,983	\$ -	\$ 947,983	\$ 66,388	93%
Outside Contracts	\$ 1,002,549	\$ 751,912	\$ 572,869	\$ 113,071	\$ 685,940	\$ 65,972	91%
Professional Services	238,142	178,607	109,258	19,591	128,849	49,758	72%
Total Outside Cont/Profess Services	\$ 1,240,691	\$ 930,519	\$ 682,127	\$ 132,662	\$ 814,789	\$ 115,730	88%
Utilities	\$ 24,975	\$ 18,731	\$ 10,345	\$ -	\$ 10,345	\$ 8,386	55%
Communications	23,380	17,535	17,984	-	17,984	(449)	103%
Pipeline Repairs	10,000	7,500	23,021	-	23,021	(15,521)	307%
Small Tools & Equipment	3,448	2,586	1,309	-	1,309	1,277	51%
Materials & Supplies	122,835	92,126	107,229	-	107,229	(15,103)	116%
Repair Parts & Equipment Maintenance	135,175	101,381	44,151	6,348	50,499	50,882	50%
Legal Services	15,750	11,813	10,654	-	10,654	1,159	90%
Dues & Subscriptions	20,588	15,441	16,591	-	16,591	(1,150)	107%
Conference & Travel	5,775	4,331	2,199	-	2,199	2,132	51%
Safety & Training	18,305	13,729	5,851	-	5,851	7,878	43%
Board Expense	42,000	31,500	30,241	-	30,241	1,259	96%
Bad Debt	2,625	1,969	-	-	-	1,969	0%
Fees & Charges	81,988	61,491	62,202	-	62,202	(711)	101%
Insurance	38,500	28,875	24,502	-	24,502	4,373	85%
Total Supplies & Services	\$ 545,344	\$ 409,008	\$ 356,279	\$ 6,348	\$ 362,627	\$ 46,381	89%
Total Expenses	\$ 3,160,020	\$ 2,370,017	\$ 1,994,277	\$ 139,010	\$ 2,133,287	\$ 236,730	90%
Net Operating Revenues	\$ 917,780	\$ 688,333	\$ 1,083,815	\$ (139,010)	\$ 944,805	\$ 256,472	137%
Less: Non-Operating Expenses							
Debt Service 2011A/2016	\$ 190,950	\$ 143,213	\$ 143,213	\$ -	\$ 143,213	\$ -	100%
Debt Service 2012	\$ -	-	-	-	-	-	-
Rate Stabilization Contribution	80,000	60,000	60,000	-	60,000	-	100%
CalPERS UAL Additional Contribution	49,738	37,304	-	-	-	37,304	0%
Capital Replacement Contribution	605,000	453,750	747,681	-	747,681	(293,931)	165%
Total Non-Operating Expenses	\$ 925,688	\$ 694,267	\$ 950,894	\$ -	\$ 950,894	\$ (256,627)	137%
Add: Non-Operating Revenues							
Interest Revenues	\$ 33,456	\$ 25,092	\$ 10,606	\$ -	\$ 10,606	\$ (14,486)	42%
Total Non-Operating Revenues	\$ 33,456	\$ 25,092	\$ 10,606	\$ -	\$ 10,606	\$ (14,486)	42%
Net Operating Results	\$ 25,548	\$ 19,158	\$ 143,527	\$ (139,010)	\$ 4,516	\$ (14,642)	
Capital Fees	-	-	-	-	-	-	-
Net Operating Results After Capital Fees & Grants	\$ 25,548	\$ 19,158	\$ 143,527	\$ (139,010)	\$ 4,516	\$ (14,642)	
Debt Ratio	4.98	4.98	7.64		6.67		

	July 1, 2021	Sept 30, 2021	Dec 31, 2021	March 31, 2022
Unrestricted Reserves				
Potable Operating and Emergency Reserves (OER)	\$635,852	\$645,179	\$644,997	\$644,997
Non-Potable Potable Operating and Emergency Reserves (OER)	\$478,970	\$480,750	\$479,101	\$479,101
Wastewater Operating and Emergency Reserves (OER)	\$385,120	\$281,528	\$389,636	\$389,636
Rate Stabilization Fund-Water-Potable	\$270,625	\$270,625	\$270,625	\$270,625
Rate Stabilization Fund-Non-Potable	\$465,625	\$483,125	\$500,625	\$518,125
Rate Stabilization Fund-Wastewater	\$183,750	\$183,750	\$223,750	\$243,750
Unfunded Accrued Liability (UAL)	\$142,109	\$3,425	\$3,425	\$0
Potable Water Capital Replacement Fund (PWCRF)	\$9,548,413	\$8,291,949	\$1,720,828	\$1,324,419
Non-Potable Water Capital Replacement Fund (NPWCRF)	\$3,588,158	\$3,951,868	\$4,682,746	\$4,021,702
Wastewater Capital Replacement Fund (WWCRF)	\$1,234,409	\$657,537	\$1,179,437	\$2,156,440
Potable Water Capital Improvement Fund (PWCIF)	\$1,331,889	\$1,331,889	\$1,331,889	\$1,331,889
Potable Water In-Lieu Fees (Shea Homes)	\$1,194,653	\$1,194,653	\$1,194,653	\$1,194,653
Potable Water Mitigation Fees (Day Ranch)	\$130,025	\$130,025	\$130,025	\$130,025
Non-Potable Water In-lieu Fees (Wildwood Preserve)	\$318,538	\$318,538	\$318,538	\$318,538
Wastewater Capital Improvement Fund (WWCIF)	\$702,316	\$402,316	\$484,456	\$484,456
Total	\$20,610,452	\$18,627,157	\$13,554,731	\$13,508,356
Restricted Assets				
Grant Receivable PV Well	\$83,822	\$83,822	\$83,822	\$83,822
Total Receivables	\$83,822	\$83,822	\$83,822	\$83,822
Debt Reserves 2016	\$879,529	\$879,529	\$879,529	\$879,529
CIP	\$879,529	\$879,529	\$879,529	\$879,529
Potable Water Capital Replacements	\$1,427,328	\$3,114,214	\$9,785,763	\$9,596,987
Non-Potable Water Capital Replacements	\$144,332	\$520,747	\$304,534	\$357,195
Wastewater Capital Replacements	\$2,768,781	\$2,922,235	\$2,200,527	\$2,253,325
Potable Water Capital Improvements	\$2,262,238	\$2,262,238	\$2,257,492	\$2,257,492
Wastewater Capital Improvements	\$1,197,859	\$1,461,800	\$1,294,529	\$1,120,734
New Demand Mitigation Fee (Shea Homes)	\$1,358,931	\$1,311,646	\$702,874	\$673,550
Total CIP	\$9,159,469	\$11,592,880	\$16,545,719	\$16,259,283
Bonds				
Water Improvements	\$3,336,693	\$3,209,661	\$3,034,220	\$2,375,110
Wastewater Improvements	\$16,249	\$15,502	\$12,327	\$0
Total Bond CIP	\$3,352,942	\$3,225,163	\$3,046,547	\$2,375,110
Total	\$13,475,762	\$15,781,394	\$20,555,617	\$19,597,744
Grand Total minus Receivables	\$34,002,392	\$34,324,729	\$34,026,526	\$33,022,278

Capital Project Listing 3rd Quarter Results						
CIP No.	Description	Budget	Expenses	Balance	Encumbrances	Budget Remaining Expense/Enc to Budget %
General Replacements						
400-20-02	Reservoir 1B Comm Facility	670,000	349,443	320,557	282,224	38,333 94%
400-22-01	District Headquarters Security	300,000	206,544	93,456	24,603	68,854 77%
400-22-02	Utility Billing System	540,000	-	540,000	-	540,000 0%
400-22-03	LIMS	90,000	-	90,000	-	90,000 0%
400-22-04	Tier 2 Historian	65,000	28,965	36,035	23,360	12,675 80%
400-22-05	Radio Tower @4B	70,000	12,156	57,844	-	57,844 17%
General Replacements		1,735,000	597,108	1,137,892	330,186	807,706 53%
Potable Water Projects						
600-15-01	Pump Station 2 to 3	1,280,000	1,214,680	65,320	3,623	61,697 95%
650-15-01	PV Well #1	5,967,000	2,857,545	3,109,455	2,704,634	404,821 93%
650-20-02	Conejo Wellfield Treatment	11,275,000	1,497,899	9,777,101	8,754,719	1,022,382 91%
650-20-03	Meter Station Control Cabinets	280,000	128,076	151,924	-	151,924 46%
650-21-01	Meter Station 5 and 7 Rehabilitation	290,000	128,548	161,452	9,765	151,687 48%
650-22-01	Penny Well Degasifier	362,000	151,859	210,141	85,106	125,035 65%
650-22-02	Tierra Rejada Well	325,000	113,477	211,523	187,518	24,005 93%
650-22-03	Distribution Valve Replacement	200,000	10,917	189,083	52,326	136,757 32%
650-22-04	CamSprings Waterline	350,000	-	350,000	136,438	213,562 39%
800-20-02	Pump Station #2 Generator Fuel Tank	363,000	295,498	67,502	10,673	56,829 84%
800-20-03	Reservoir 4C Hydro-pneumatic Pump	160,000	44,041	115,959	-	115,959 28%
800-20-04	Reservoir 4C Replacement	160,000	53,281	106,719	20,016	86,703 46%
Total Potable Water Projects		21,012,000	6,495,820	14,516,180	11,964,818	2,551,362 88%
Wastewater Projects						
900-18-01	CWRF Upgrades	1,057,500	845,698	211,802	174,135	37,668 96%
900-18-02	De-Watering Press	2,158,000	163,937	1,994,063	8,937	1,985,126 8%
900-18-03	Effluent Pond Relining	1,501,500	975,245	526,255	299,699	226,556 85%
900-20-01	CWRF Emergency Generator Fuel Tank	288,000	204,387	83,613	32,858	50,755 82%
900-20-02	Sewer Lift #1 MCC	250,000	202,037	47,963	6,611	41,352 83%
550-21-01	Sewer Lift Read Road MCC	360,000	254,066	105,934	-	105,934 71%
Total Wastewater Projects		5,615,000	2,645,369	2,969,631	522,240	2,447,391 56%
Total CIPs		28,362,000	9,738,297	18,623,703	12,817,244	5,806,460 80%
Fixed Assets		118,600	71,910	46,690	23,513	23,177 80%
Total CIPs and Fixed Assets		28,480,600	9,810,207	18,670,393	12,840,756	5,829,637 80%

Board Memorandum

April 21, 2022

To: Board of Directors

From: Tamara Sexton, Finance Manager

Subject: Fiscal Year 2022-23 Draft Budget

Objective: Receive a briefing from staff on the proposed Fiscal Year (FY) 2022-23 Operating and Capital Budget.

Action Required: No action necessary; for information only.

Discussion: Attached is a draft of the FY 2022-23 Operating and Capital Budget, including reserve balances.

Water Program

- Total water sales within the District are projected to be 12,226 acre-feet (AF)
 - Potable water sales are projected to be 6,139 AF (20% non-agricultural water sales reduction)
 - Non-Potable water sales within the District are projected to be 6,087 AF
 - Non-Potable water sales to PVWCD are projected to be 4,100 AF creek water and 800 CamSan water AF
- Production budget
 - The local potable water production is projected to be 43% and import water at 57%
- The debt service coverage ratio of 2.81 exceeds the minimum requirement of 1.15

Wastewater Program

- Total wastewater revenue is based upon a projected 8,979 of sewer connections
- The debt service coverage ratio of 3.42 exceeds the minimum requirement of 1.15

Staff will present a five-year capital outlay and financial forecast at the May 12, 2022 Board meeting and the draft budget narrative at the May 26, 2022 meeting.

Water Program

Water Program	Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*** Change over PY
Revenues								
Water Sales:								
Potable	\$ 9,451,209	\$ 10,655,664	\$ 12,772,834	\$ 11,812,100	\$ 12,596,533	\$ 11,012,800	\$ (799,300)	-6.77%
Recycle/Non-Potable	3,951,614	4,507,819	4,823,961	4,708,000	4,391,071	5,035,800	327,800	6.96%
Water Sales Pleasant Valley	678,598	1,340,423	1,669,579	1,269,200	1,575,488	1,261,500	(7,700)	-0.61%
Meter Service Charge	2,615,301	2,312,427	2,346,434	2,582,800	2,498,213	2,591,900	9,100	0.35%
Special Services	145,904	69,266	25,378	40,000	48,037	55,000	15,000	37.50%
Pump Zone Charges	46,658	46,037	55,411	52,000	51,117	52,000	-	0.00%
Miscellaneous	8,356	4,272	69,331	-	-	-	-	-
Total Operating Revenues	\$ 16,897,640	\$ 18,935,908	\$ 21,762,928	\$ 20,464,100	\$ 21,160,459	\$ 20,009,000	\$ (455,100)	-2.22%
Operating Expenses								
Import Water Purchases-Calleguas	\$ 6,279,972	\$ 7,974,574	\$ 9,401,950	\$ 7,868,165	\$ 8,680,114	\$ 6,637,448	\$ (1,230,717)	-15.64%
Calleguas Fixed Charge	790,926	764,544	853,914	981,107	913,008	921,907	(59,200)	-6.03%
Conejo Creek Project	645,223	658,919	958,007	618,672	702,980	640,906	22,234	3.59%
CamSan					68,000	92,963	92,963	-
Salinity Management Pipeline-Calleguas	84,407	120,048	150,165	241,198	187,832	232,602	(8,596)	-3.56%
Production Power	1,171,888	1,199,125	1,446,955	1,453,425	1,555,340	1,549,259	95,834	6.59%
Total Production	\$ 8,972,416	\$ 10,717,210	\$ 12,810,991	\$ 11,162,567	\$ 12,107,274	\$ 10,075,085	\$ (1,087,482)	-9.74%
Regular Salaries	\$ 1,621,506	\$ 1,724,293	\$ 1,639,172	\$ 1,742,827	\$ 1,708,653	\$ 2,042,375	\$ 299,548	17.19%
Overtime/Standby	54,689	58,904	45,418	65,204	32,594	68,004	2,800	4.29%
Part Time	21,434	16,810	16,351	45,968	48,834	34,476	(11,492)	-25.00%
Benefits	822,805	1,058,522	622,099	657,771	629,369	777,169	119,398	18.15%
Total Salaries & Benefits	\$ 2,520,434	\$ 2,858,529	\$ 2,323,040	\$ 2,511,770	\$ 2,419,450	\$ 2,922,024	\$ 410,254	16.33%
Outside Contracts	\$ 619,050	\$ 863,751	\$ 662,585	\$ 1,765,418	\$ 1,596,161	\$ 1,983,487	\$ 218,069	12.35%
Professional Services	55,053	115,666	147,250	516,263	864,750	709,958	193,695	37.52%
Total Outside Cont/Profess Services	\$ 674,103	\$ 979,417	\$ 809,835	\$ 2,281,681	\$ 2,460,911	\$ 2,693,445	\$ 411,764	18.05%
Utilities	\$ 60,899	\$ 55,714	\$ 71,569	\$ 73,525	\$ 74,525	\$ 75,655	\$ 2,130	2.90%
Communications	37,279	48,624	41,927	43,420	42,250	49,075	5,655	13.02%
Pipeline Repairs	361,666	347,130	299,013	455,000	345,000	480,000	25,000	5.49%
Small Tools & Equipment	17,867	16,249	12,681	28,402	28,402	29,152	750	2.64%
Materials & Supplies	319,469	287,125	377,140	548,915	541,861	661,752	112,837	20.56%
Repair Parts & Equipment Maintenance	683,850	715,504	563,015	883,325	712,100	886,325	3,000	0.34%
Legal Services	48,358	21,371	16,861	29,250	41,925	79,250	50,000	170.94%
Dues & Subscriptions	27,892	29,102	27,444	32,663	32,338	33,313	650	1.99%
Conference & Travel	20,639	16,986	2,271	10,725	7,995	9,945	(780)	-7.27%
Safety & Training	24,073	14,856	11,818	33,995	16,715	32,045	(1,950)	-5.74%
Board Expense	74,296	75,275	81,512	78,000	82,875	86,450	8,450	10.83%
Bad Debt	12,739	2,873	41,292	4,875	6,500	6,500	1,625	33.33%
Fees & Charges	92,425	98,585	130,157	132,937	128,887	225,162	92,225	69.37%
Insurance	55,989	55,431	56,613	71,500	61,750	76,700	5,200	7.27%
Total Supplies & Services	\$ 1,837,441	\$ 1,784,825	\$ 1,733,313	\$ 2,426,532	\$ 2,123,123	\$ 2,731,324	\$ 304,792	12.56%
Total Expenses	\$ 14,004,394	\$ 16,339,981	\$ 17,677,179	\$ 18,382,550	\$ 19,110,758	\$ 18,421,878	\$ 39,328	0.21%
Net Operating Revenues	\$ 2,893,246	\$ 2,595,927	\$ 4,085,749	\$ 2,081,550	\$ 2,049,701	\$ 1,587,122	\$ (494,428)	-23.75%
Less: Non-Operating Expenses								
Debt Service 2011A/2016	\$ 854,381	\$ 846,581	\$ 843,081	\$ 853,681	\$ 853,681	\$ 845,806	\$ (7,875)	-0.92%
Debt Service 2012	682,500	666,250	-	-	-	-	-	-
Rate Stabilization Contribution	-	100,000	295,000	70,000	70,000	70,000	-	0.00%
CalPERS UAL Additional Contribution	-	-	-	92,371	-	-	(92,371)	-100.00%
Capital Replacement Contribution	2,450,000	1,250,000	3,540,000	1,795,000	1,857,276	1,448,600	(346,400)	-19.30%
Total Non-Operating Expenses	\$ 3,986,881	\$ 2,862,831	\$ 4,678,081	\$ 2,811,052	\$ 2,780,957	\$ 2,364,406	\$ (446,646)	-15.89%
Add: Non-Operating Revenues								
Interest Revenues	\$ 540,721	\$ 502,387	\$ 108,987	\$ 119,801	\$ 55,692	\$ 55,000	\$ (64,801)	-54.09%
Taxes	620,590	661,932	700,753	684,838	684,840	734,527	49,689	7.26%
Rate Stabilization Contribution								
Total Non-Operating Revenues	\$ 1,161,311	\$ 1,164,319	\$ 809,740	\$ 804,639	\$ 740,532	\$ 789,527	\$ (15,112)	-1.88%
Net Operating Results	\$ 67,676	\$ 897,415	\$ 217,408	\$ 75,137	\$ 9,276	\$ 12,243	\$ (62,894)	
Capital Fees	\$ 1,986,350	\$ 9,825	\$ 55,825	\$ -	\$ -	\$ -	\$ -	-
Mitigation & In-Lieu Fees	2,323,857	-	1,324,678	-	-	-	-	-
Grants	290,622	326,415	777	-	187	-	-	-
Total Capital Fees & Grants	\$ 4,600,829	\$ 336,240	\$ 1,381,280	\$ -	\$ 187	\$ -	\$ -	-
Net Operating Results After Capital Fees & Grants	\$ 4,668,505	\$ 1,233,655	\$ 1,598,688	\$ 75,137	\$ 9,463	\$ 12,243	\$ (62,894)	
Debt Ratio								
	5.44	2.49	7.44	3.38	3.27	2.81		
*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget								

Potable Water Program

Potable Water Program	Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Revenues								
Water Sales:								
Potable	\$ 9,451,209	\$ 10,655,664	\$ 12,772,834	\$ 11,812,100	\$ 12,596,533	\$ 11,012,800	\$ (799,300)	-6.77%
Meter Service Charge	2,358,515	2,181,678	2,218,854	2,492,000	2,370,899	2,465,300	(26,700)	-1.07%
Special Services	114,456	40,258	20,362	30,000	26,559	30,000	-	0.00%
Pump Zone Charges	29,653	28,045	32,650	31,000	30,951	31,000	-	0.00%
Miscellaneous	6,687	3,112	68,663	-	-	-	-	-
Total Operating Revenues	\$ 11,960,520	\$ 12,908,757	\$ 15,113,363	\$ 14,365,100	\$ 15,024,942	\$ 13,539,100	\$ (826,000)	-5.75%
Operating Expenses								
Import Water Purchases-Calleguas	\$ 5,756,914	\$ 7,349,836	\$ 8,803,462	\$ 7,215,372	\$ 8,104,791	\$ 5,868,009	\$ (1,347,363)	-18.67%
Calleguas Fixed Charge	790,926	764,544	853,914	981,107	913,008	921,907	(59,200)	-6.03%
Salinity Management Pipeline-Calleguas	84,407	120,048	150,165	241,198	187,832	232,602	(8,596)	-3.56%
Production Power	422,847	420,625	553,575	561,513	650,000	685,076	123,563	22.01%
Total Production	\$ 7,055,094	\$ 8,655,053	\$ 10,361,116	\$ 8,999,190	\$ 9,855,631	\$ 7,707,594	\$ (1,291,596)	-14.35%
Regular Salaries	\$ 1,053,979	\$ 1,148,379	\$ 1,065,462	\$ 1,132,838	\$ 1,110,624	\$ 1,327,544	\$ 194,706	17.19%
Overtime/Standby	35,548	39,230	29,522	42,383	21,186	44,203	1,820	4.29%
Part Time	13,932	11,196	10,628	29,879	31,742	22,409	(7,470)	-25.00%
Benefits	534,823	704,976	404,364	427,551	409,090	505,160	77,609	18.15%
Total Salaries & Benefits	\$ 1,638,282	\$ 1,903,781	\$ 1,509,976	\$ 1,632,651	\$ 1,572,642	\$ 1,899,316	\$ 266,665	16.33%
Outside Contracts	\$ 376,421	\$ 539,579	\$ 360,672	\$ 1,075,619	\$ 973,004	\$ 1,171,401	\$ 95,782	8.90%
Professional Services	28,575	69,071	87,610	265,457	451,070	399,978	134,521	50.68%
Total Outside Cont/Profess Services	\$ 404,996	\$ 608,650	\$ 448,282	\$ 1,341,076	\$ 1,424,074	\$ 1,571,379	\$ 230,303	17.17%
Utilities	\$ 53,663	\$ 48,144	\$ 63,840	\$ 64,633	\$ 65,633	\$ 66,701	\$ 2,068	3.20%
Communications	19,385	25,285	21,802	22,578	21,970	25,519	2,941	13.03%
Pipeline Repairs	321,304	309,232	289,955	380,000	295,000	380,000	-	0.00%
Small Tools & Equipment	12,385	14,633	12,477	22,029	22,029	22,419	390	1.77%
Materials & Supplies	265,776	236,173	325,393	464,716	461,528	573,071	108,355	23.32%
Repair Parts & Equipment Maintenance	405,330	336,606	366,596	502,929	427,092	505,689	2,760	0.55%
Legal Services	25,146	11,113	8,768	15,210	21,801	40,210	25,000	164.37%
Dues & Subscriptions	14,504	15,133	14,271	16,985	16,816	17,323	338	1.99%
Conference & Travel	10,732	8,833	1,181	5,577	4,157	5,171	(406)	-7.28%
Safety & Training	12,518	7,725	6,145	17,677	8,692	16,663	(1,014)	-5.74%
Board Expense	38,634	39,143	42,386	40,560	43,095	44,954	4,394	10.83%
Bad Debt	6,624	1,494	1,857	2,535	3,380	3,380	845	33.33%
Fees & Charges	72,330	76,137	108,505	103,451	100,877	194,260	90,809	87.78%
Insurance	29,114	28,824	29,439	37,180	32,110	39,884	2,704	7.27%
Total Supplies & Services	\$ 1,287,445	\$ 1,158,475	\$ 1,292,615	\$ 1,696,060	\$ 1,524,180	\$ 1,935,244	\$ 239,184	14.10%
Total Expenses	\$ 10,385,817	\$ 12,325,959	\$ 13,611,989	\$ 13,668,977	\$ 14,376,527	\$ 13,113,533	\$ (555,444)	-4.06%
Net Operating Revenues	\$ 1,574,703	\$ 582,798	\$ 1,501,374	696,123	648,415	\$ 425,567	\$ (270,556)	-38.87%
Less: Non-Operating Expenses								
Debt Service 2011A/2016	\$ 823,790	\$ 816,338	\$ 813,066	\$ 823,036	\$ 823,036	\$ 815,588	\$ (7,448)	-0.90%
Rate Stabilization Contribution	-	100,000	-	-	-	-	-	-
CalPERS UAL Additional Contribution	-	-	-	60,041	-	-	(60,041)	-
Capital Replacement Contribution	1,550,000	50,000	990,000	275,000	268,618	80,000	(195,000)	-
Total Non-Operating Expenses	\$ 2,373,790	\$ 966,338	\$ 1,803,066	\$ 1,158,077	\$ 1,091,654	\$ 895,588	\$ (262,489)	-22.67%
Add: Non-Operating Revenues								
Interest Revenues	466,701	421,383	82,090	89,418	41,480	40,000	\$ (49,418)	-55.27%
Taxes	372,354	397,159	420,452	410,904	410,904	440,716	29,812	7.26%
Total Non-Operating Revenues	\$ 839,055	\$ 818,542	\$ 502,542	\$ 500,322	\$ 452,384	\$ 480,716	\$ (19,606)	\$ (0)
Net Operating Results	\$ 39,968	\$ 435,002	\$ 200,850	\$ 38,368	\$ 9,145	\$ 10,695	\$ (27,673)	
Capital Fees	\$ 1,986,350	\$ 9,825	\$ 55,825	\$ -	\$ -	\$ -	\$ -	-
Mitigation & In-Lieu Fees	1,686,260	-	1,324,678	-	-	-	-	-
Grants	62,904	73,231	-	-	-	-	-	-
	\$ 3,735,514	\$ 83,056	\$ 1,380,503	\$ -	\$ -	\$ -	\$ -	-
Net Operating Results After Capital Fees & Grants	\$ 3,775,482	\$ 518,058	\$ 1,581,353	\$ 38,368	\$ 9,145	\$ 10,695	\$ (27,673)	

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Non-Potable Water Program

Non-Potable Water Program	Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*** Change over PY
Revenues								
Water Sales:								
Recycle/Non-Potable	\$ 3,951,614	\$ 4,507,819	\$ 4,823,961	\$ 4,708,000	\$ 4,391,071	\$ 5,035,800	\$ 327,800	6.96%
Water Sales Pleasant Valley	678,598	1,340,423	1,669,579	1,269,200	1,575,488	1,261,500	(7,700)	-0.61%
Meter Service Charge	256,786	130,749	127,580	90,800	127,314	126,600	35,800	39.43%
Special Services	31,448	29,008	5,016	10,000	21,478	25,000	15,000	150.00%
Pump Zone Charges	17,005	17,992	22,761	21,000	20,166	21,000	-	0.00%
Miscellaneous	1,669	1,160	668	-	-	-	-	-
Total Operating Revenues	\$ 4,937,120	\$ 6,027,151	\$ 6,649,565	\$ 6,099,000	\$ 6,135,517	\$ 6,469,900	\$ 370,900	6.08%
Operating Expenses								
Import Water Purchases-Calleguas	\$ 523,058	\$ 624,738	\$ 598,488	\$ 652,793	\$ 575,323	\$ 769,439	\$ 116,646	17.87%
Conejo Creek Project	645,223	658,919	958,007	618,672	702,980	640,906	22,234	3.59%
CamSan	-	-	-	-	68,000	92,963	92,963	-
Production Power	749,041	778,500	893,380	891,912	905,340	864,183	(27,729)	-3.11%
Total Production	\$ 1,917,322	\$ 2,062,157	\$ 2,449,875	\$ 2,163,377	\$ 2,251,643	\$ 2,367,491	\$ 204,114	9.43%
Regular Salaries	\$ 567,527	\$ 575,914	\$ 573,710	\$ 609,989	\$ 598,029	\$ 714,831	\$ 104,842	17.19%
Overtime/Standby	19,141	19,674	15,896	22,821	11,408	23,801	980	4.29%
Part Time	7,502	5,614	5,723	16,089	17,092	12,067	(4,022)	-25.00%
Benefits	287,982	353,546	217,735	230,220	220,279	272,009	41,789	18.15%
Total Salaries & Benefits	\$ 882,152	\$ 954,748	\$ 813,064	\$ 879,119	\$ 846,808	\$ 1,022,708	\$ 143,589	16.33%
Outside Contracts	\$ 242,629	\$ 324,172	\$ 301,913	\$ 689,799	\$ 623,157	\$ 812,086	\$ 122,287	17.73%
Professional Services	26,478	46,595	59,640	250,806	413,680	309,980	59,174	23.59%
Total Outside Cont/Profess Services	\$ 269,107	\$ 370,767	\$ 361,553	\$ 940,605	\$ 1,036,837	\$ 1,122,066	\$ 181,461	19.29%
Utilities	\$ 7,236	\$ 7,570	\$ 7,729	\$ 8,892	\$ 8,892	\$ 8,954	\$ 62	0.70%
Communications	17,894	23,339	20,125	20,842	20,280	23,556	2,714	13.02%
Pipeline Repairs	40,362	37,898	9,058	75,000	50,000	100,000	25,000	33.33%
Small Tools & Equipment	5,482	1,616	204	6,373	6,373	6,733	360	5.65%
Materials & Supplies	53,693	50,952	51,747	84,199	80,333	88,681	4,482	5.32%
Repair Parts & Equipment Maintenance	278,520	378,898	196,419	380,396	285,008	380,636	240	0.06%
Legal Services	23,212	10,258	8,093	14,040	20,124	39,040	25,000	178.06%
Dues & Subscriptions	13,388	13,969	13,173	15,678	15,522	15,990	312	1.99%
Conference & Travel	9,907	8,153	1,090	5,148	3,838	4,774	(374)	-7.26%
Safety & Training	11,555	7,131	5,673	16,318	8,023	15,382	(936)	-5.74%
Board Expense	35,662	36,132	39,126	37,440	39,780	41,496	4,056	10.83%
Bad Debt	6,115	1,379	39,435	2,340	3,120	3,120	780	33.33%
Fees & Charges	20,095	22,448	21,652	29,486	28,010	30,902	1,416	4.80%
Insurance	26,875	26,607	27,174	34,320	29,640	36,816	2,496	7.27%
Total Supplies & Services	\$ 549,996	\$ 626,350	\$ 440,698	\$ 730,472	\$ 598,943	\$ 796,080	\$ 65,608	8.98%
Total Expenses	\$ 3,618,577	\$ 4,014,022	\$ 4,065,190	\$ 4,713,573	\$ 4,734,231	\$ 5,308,345	\$ 594,772	12.62%
Net Operating Revenues	\$ 1,318,543	\$ 2,013,129	\$ 2,584,375	\$ 1,385,427	\$ 1,401,286	\$ 1,161,555	\$ (223,872)	-16.16%
Less: Non-Operating Expenses								
Debt Service 2011A/2016	\$ 30,591	\$ 30,243	\$ 30,015	\$ 30,645	\$ 30,645	\$ 30,218	\$ (427)	-1.39%
Debt Service 2012	682,500	666,250	-	-	-	-	-	-
Rate Stabilization Contribution	-	-	295,000	70,000	70,000	70,000	-	-
CalPERS UAL Additional Contribution	-	-	-	32,330	-	-	(32,330)	-
Capital Replacement Contribution	900,000	1,200,000	2,550,000	1,520,000	1,588,658	1,368,600	(151,400)	-9.96%
Total Non-Operating Expenses	\$ 1,613,091	\$ 1,896,493	\$ 2,875,015	\$ 1,652,975	\$ 1,689,303	\$ 1,468,818	\$ (184,157)	-11.14%
Add: Non-Operating Revenues								
Interest Revenues	\$ 74,020	\$ 81,004	\$ 26,897	\$ 30,383	\$ 14,212	\$ 15,000	\$ (15,383)	-50.63%
Taxes	248,236	264,773	280,301	273,934	273,936	293,811	19,877	7.26%
Total Non-Operating Revenues	\$ 322,256	\$ 345,777	\$ 307,198	\$ 304,317	\$ 288,148	\$ 308,811	\$ 4,494	1.48%
Net Operating Results	\$ 27,708	\$ 462,413	\$ 16,558	\$ 36,769	\$ 131	\$ 1,548	\$ (35,221)	
Capital Fees	-	-	-	-	-	-	-	-
Mitigation & In-Lieu Fees	637,597	-	-	-	-	-	-	-
Grants	227,718	253,184	777	-	187	-	-	-
Net Operating Results After Capital Fees & Grants	\$ 893,023	\$ 715,597	\$ 17,335	\$ 36,769	\$ 318	\$ 1,548	\$ (35,221)	

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Wastewater Program

Wastewater Program	Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	**% Change over PY
Revenues								
Sewer Service Charge	\$ 3,336,794	\$ 3,575,963	\$ 3,855,258	\$ 4,071,800	\$ 4,056,783	\$ 4,441,500	\$ 369,700	9.08%
Special Services	78,564	28,691	4,545	6,000	14,597	17,000	11,000	183.33%
Miscellaneous	899	1,301	818	-	918	-	-	-
Total Operating Revenues	\$ 3,416,257	\$ 3,605,955	\$ 3,860,621	\$ 4,077,800	\$ 4,072,298	\$ 4,458,500	\$ 380,700	9.34%
Operating Expenses								
Salinity Management Pipeline-Calleguas	\$ 28,383	\$ 14,108	\$ 9,772	\$ 21,492	\$ 9,041	\$ 22,984	1,492	6.94%
Total Production	\$ 28,383	\$ 14,108	\$ 9,772	\$ 21,492	\$ 9,041	\$ 22,984	\$ 1,492	6.94%
Regular Salaries	\$ 873,119	\$ 874,490	\$ 882,631	\$ 938,446	\$ 920,044	\$ 1,099,741	\$ 161,295	17.19%
Overtime/Standby	29,448	29,874	24,456	35,110	17,550	36,617	1,507	4.29%
Part Time	11,542	8,525	8,804	24,752	26,295	18,564	(6,188)	-25.00%
Benefits	443,049	536,839	334,976	354,185	338,891	418,475	64,290	18.15%
Total Salaries & Benefits	\$ 1,357,158	\$ 1,449,728	\$ 1,250,867	\$ 1,352,493	\$ 1,302,780	\$ 1,573,397	\$ 220,904	16.33%
Outside Contracts	\$ 491,879	\$ 759,734	\$ 697,560	\$ 1,002,549	\$ 1,047,702	\$ 1,320,863	\$ 318,314	31.75%
Professional Services	43,416	85,001	119,220	238,142	145,250	306,132	67,990	28.55%
Total Outside Cont/Profess Services	\$ 535,295	\$ 844,735	\$ 816,780	\$ 1,240,691	\$ 1,192,952	\$ 1,626,995	\$ 386,304	31.14%
Utilities	\$ 24,456	\$ 18,886	\$ 19,682	\$ 24,975	\$ 24,975	\$ 25,045	\$ 70	0.28%
Communications	20,074	26,182	22,576	23,380	22,750	26,425	3,045	13.02%
Pipeline Repairs	-	13,091	5,369	10,000	14,351	10,000	-	0.00%
Small Tools & Equipment	6,156	2,440	1,932	3,448	3,448	4,198	750	21.75%
Materials & Supplies	91,916	90,203	127,612	122,835	125,998	148,663	25,828	21.03%
Repair Parts & Equipment Maintenance	177,685	118,794	81,586	135,175	109,600	135,675	500	0.37%
Legal Services	26,039	11,507	9,076	15,750	22,575	15,750	-	0.00%
Dues & Subscriptions	15,019	15,670	14,778	20,588	17,413	20,937	349	1.70%
Conference & Travel	11,113	9,146	1,223	5,775	4,305	5,355	(420)	-7.27%
Safety & Training	12,963	7,999	6,364	18,305	9,001	17,255	(1,050)	-5.74%
Board Expense	40,006	40,533	43,891	42,000	44,625	46,550	4,550	10.83%
Bad Debt	6,859	1,547	54	2,625	3,500	3,500	875	33.33%
Fees & Charges	40,838	56,474	66,049	81,988	79,870	99,163	17,175	20.95%
Insurance	30,148	29,847	30,484	38,500	33,250	41,300	2,800	7.27%
Total Supplies & Services	\$ 503,272	\$ 442,319	\$ 430,676	\$ 545,344	\$ 515,661	\$ 599,816	\$ 54,472	9.99%
Total Expenses	\$ 2,424,108	\$ 2,750,890	\$ 2,508,095	\$ 3,160,020	\$ 3,020,434	\$ 3,823,192	\$ 663,172	20.99%
Net Operating Revenues	\$ 992,149	\$ 855,065	\$ 1,352,526	\$ 917,780	\$ 1,051,864	\$ 635,308	\$ (282,472)	-30.78%
Less: Non-Operating Expenses								
Debt Service 2011A/2016	\$ 191,650	\$ 186,650	\$ 191,450	\$ 190,950	\$ 190,950	\$ 189,525	\$ (1,425)	-0.75%
Debt Service 2012	441,600	430,500	-	-	-	-	-	-
Rate Stabilization Contribution	-	-	-	80,000	80,000	-	(80,000)	-
CalPERS UAL Additional Contribution	-	-	-	49,738	-	-	(49,738)	-
Capital Replacement Contribution	500,000	50,000	1,150,000	605,000	789,307	455,000	(150,000)	-30.00%
Total Non-Operating Expenses	\$ 1,133,250	\$ 667,150	\$ 1,341,450	\$ 925,688	\$ 1,060,257	\$ 644,525	\$ (281,163)	-30.37%
Add: Non-Operating Revenues								
Interest Revenues	\$ 236,871	\$ 153,524	\$ 32,608	\$ 33,456	\$ 12,909	\$ 13,000	\$ (20,456)	-61.14%
Total Non-Operating Revenues	\$ 236,871	\$ 153,524	\$ 32,608	\$ 33,456	\$ 12,909	\$ 13,000	\$ (20,456)	-61.14%
Net Operating Results	\$ 95,770	\$ 341,439	\$ 43,684	\$ 25,548	\$ 4,516	\$ 3,783	\$ (21,765)	
Capital Fees	1,355,910	-	-	-	-	-	-	-
Net Operating Results After Capital Fees & Grants	\$ 1,451,680	\$ 341,439	\$ 43,684	\$ 25,548	\$ 4,516	\$ 3,783	\$ (21,765)	
Debt Ratio	4.08	1.63	7.23	4.98	5.58	3.42		
<i>*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget</i>								

Human Resources - Program 05

Human Resources Program 05		Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Salaries & Benefits									
Regular Salaries	50100	\$ 2,494,625	\$ 2,598,783	\$ 2,521,804	\$ 2,681,273	\$ 2,628,697	\$ 3,142,116	\$ 460,843	17.19%
Overtime	50110	59,637	62,930	44,244	70,712	75,128	76,650	5,938	8.40%
Part Time	50120	32,976	25,335	25,155	70,720	21,852	53,040	(17,680)	-25.00%
Standby	50130	24,500	25,847	25,630	29,602	28,292	27,971	(1,631)	-5.51%
Benefits	50140	1,265,854	1,595,362	957,075	1,011,956	968,260	1,195,644	183,688	18.15%
Total Salaries & Benefits		\$ 3,877,592	\$ 4,308,257	\$ 3,573,908	\$ 3,864,263	\$ 3,722,229	\$ 4,495,421	\$ 631,158	16.33%
Contracts & Professional Services									
Outside Contracts	50220	\$ 14,843	\$ 12,901	\$ 13,799	\$ 18,600	\$ 13,683	\$ 18,600	\$ -	0.00%
Professional Services	50230	-	-	-	10,000	-	10,000	-	-
Total Contracts & Professional Services		\$ 14,843	\$ 12,901	\$ 13,799	\$ 28,600	\$ 13,683	\$ 28,600	\$ -	0.00%
Services & Supplies									
Materials & Supplies	50260	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Dues & Subscriptions	50290	6,221	4,737	6,310	7,000	7,000	7,000	0	0.00%
Conference & Travel	50300	13,374	10,102	2,596	9,200	5,000	6,500	(2,700)	-29.35%
Safety & Training	50310	37,036	22,795	18,182	52,300	25,716	49,300	(3,000)	-5.74%
Fees & Charges	50350	-	846	162	300	207	300	-	0.00%
Total Services & Supplies		\$ 56,631	\$ 38,480	\$ 27,250	\$ 68,800	\$ 37,923	\$ 63,100	\$ (5,700)	-8.28%
Total Operating Expenditures		\$ 3,949,066	\$ 4,359,638	\$ 3,614,957	\$ 3,961,663	\$ 3,773,835	\$ 4,587,121	\$ 625,458	15.79%
Fixed Assets	50600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Expenses		\$ 3,949,066	\$ 4,359,638	\$ 3,614,957	\$ 3,961,663	\$ 3,773,835	\$ 4,587,121	\$ 625,458	15.79%

General Administration - Program 10

General Administration Program 10		Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Contracts & Professional Services									
Outside Contracts	50220	\$ 11,274	\$ 36,005	\$ 5,567	\$ 9,200	\$ 4,000	\$ 19,200	\$ 10,000	108.70%
Professional Services	50230	37,075	131,990	129,796	510,405	250,000	661,090	150,685	29.52%
Total Contracts & Professional Services		\$ 48,349	\$ 167,995	\$ 135,363	\$ 519,605	\$ 254,000	\$ 680,290	\$ 160,685	30.92%
Services & Supplies									
Small Tools & Equipment	50250	\$ -	\$ 2,657	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0.00%
Materials & Supplies	50260	31,356	26,698	15,696	24,350	14,000	23,550	(800)	-3.29%
Legal Services	50280	74,397	32,878	25,940	45,000	64,500	45,000	-	0.00%
Dues & Subscriptions	50290	36,450	40,036	35,913	42,750	42,750	43,750	1,000	2.34%
Conference & Travel	50300	18,378	16,030	899	7,300	7,300	8,800	1,500	20.55%
Safety & Training	50310	-	60	-	-	0	-	-	-
Board Expense	50330	114,302	115,809	125,403	120,000	127,500	133,000	13,000	10.83%
Bad Debt	50340	19,598	4,420	41,346	7,500	10,000	10,000	2,500	33.33%
Fees & Charges	50350	50,792	48,080	49,434	60,850	60,850	61,350	500	0.82%
Insurance	50360	86,136	85,278	87,097	110,000	95,000	118,000	8,000	7.27%
Total Services & Supplies		\$ 431,409	\$ 371,946	\$ 381,728	\$ 419,750	\$ 423,900	\$ 445,450	\$ 25,700	6.12%
Total Operating Expenses		\$ 479,758	\$ 539,941	\$ 517,091	\$ 939,355	\$ 677,900	\$ 1,125,740	\$ 186,385	-100.00%
Fixed Assets	50600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Expenses		\$ 479,758	\$ 539,941	\$ 517,091	\$ 939,355	\$ 677,900	\$ 1,125,740	\$ 186,385	19.84%

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Information Services - Program 11

Information Services Program 11		Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Contracts & Professional Services									
Outside Contracts	50220	\$ 120,409	\$ 127,214	\$ 229,580	\$ 275,668	\$ 325,000	\$ 606,950	\$ 331,282	54.58%
	50230	-	65	47,000	-	-	-	-	
Total Contracts & Professional Services		\$ 120,409	\$ 127,279	\$ 276,580	\$ 275,668	\$ 325,000	\$ 606,950	\$ 331,282	54.58%
Services & Supplies									
Communications	50210	\$ 57,353	\$ 74,806	\$ 64,504	\$ 66,800	\$ 65,000	\$ 75,500	\$ 8,700	11.52%
Materials & Supplies	50260	127	86	129	-	-	-	-	-
Repair Parts & Equipment Maintenance	50270	17,401	17,910	28,040	35,000	20,000	35,000	-	0.00%
Dues & Subscriptions	50290	240	-	-	500	-	500	-	0.00%
Total Services & Supplies		\$ 75,121	\$ 92,802	\$ 92,673	\$ 102,300	\$ 85,000	\$ 111,000	\$ 8,700	7.84%
Total Operating Expenses		\$ 195,530	\$ 220,081	\$ 369,253	\$ 377,968	\$ 410,000	\$ 717,950	\$ 339,982	89.95%
Fixed Assets	50600	\$ 110,930	\$ 48,432	\$ 6,354	\$ 53,500	\$ 42,277	\$ -	\$ (53,500)	-100.00%
Total Expenses		\$ 306,460	\$ 268,513	\$ 375,607	\$ 431,468	\$ 452,277	\$ 717,950	\$ 286,482	66.40%

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Resource Planning & Engineering Services - Program 12

Resource Planning & Engineering Services Program 12		Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Contracts & Professional Services									
Outside Contracts	50220	\$ 1,582	\$ 1,630	\$ 3,339	\$ 216,000	\$ 216,000	\$ 256,000	\$ 40,000	18.52%
Professional Services	50230	43,567	13,693	14,359	20,000	15,000	75,000	55,000	275.00%
Total Contracts & Professional Services		\$ 45,149	\$ 15,323	\$ 17,698	\$ 236,000	\$ 231,000	\$ 331,000	\$ 95,000	28.70%
Services & Supplies									
Small Tools & Equipment	50250	\$ 149	\$ 19	\$ -	\$ 850	\$ 850	\$ 850	\$ -	0.00%
Materials & Supplies	50260	1,797	639	191	1,250	1,250	3,750	2,500	200.00%
Fees & Charges	50350	-	-	-	-	-	-	-	0.00%
Total Services & Supplies		\$ 1,946	\$ 658	\$ 191	\$ 2,100	\$ 2,100	\$ 4,600	\$ 2,500	119.05%
Total Operating Expenses		\$ 47,095	\$ 15,981	\$ 17,889	\$ 238,100	\$ 233,100	\$ 335,600	\$ 97,500	40.95%
Fixed Assets	50600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Expenses		\$ 47,095	\$ 15,981	\$ 17,889	\$ 238,100	\$ 233,100	\$ 335,600	\$ 97,500	40.95%

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Water Resource Management - Program 22

Water Resource Management Program 22		Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Contracts & Professional Services									
Outside Contracts	50220	\$ 27,141	\$ 7,173	\$ 2,584	\$ 18,100	\$ 8,180	\$ 15,000	\$ (3,100)	-17.13%
Professional Services	50230	-	-	-	-	-	-	-	-
Total Contracts & Professional Services		\$ 27,141	\$ 7,173	\$ 2,584	\$ 18,100	\$ 8,180	\$ 15,000	\$ (3,100)	-17.13%
Services & Supplies									
Materials & Supplies	50260	\$ 4,366	\$ 3,131	\$ 529	\$ 3,000	\$ 1,959	\$ 3,000	\$ -	0.00%
Dues & Subscriptions	50290	-	-	-	-	-	-	-	-
Total Services & Supplies		\$ 4,366	\$ 3,131	\$ 529	\$ 3,000	\$ 1,959	\$ 3,000	\$ -	0.00%
Total Operating Expenses		\$ 31,507	\$ 10,304	\$ 3,113	\$ 21,100	\$ 10,139	\$ 18,000	\$ (3,100)	-14.69%
Fixed Assets	50600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Expenses		\$ 31,507	\$ 10,304	\$ 3,113	\$ 21,100	\$ 10,139	\$ 18,000	\$ (3,100)	-14.69%

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Customer Services - Program 24

Customer Services Program 24		Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Contracts & Professional Services									
Outside Contracts	50220	\$ 111,224	\$ 100,287	\$ 74,028	\$ 78,000	\$ 78,000	\$ 76,000	\$ (2,000)	-2.56%
Professional Services	50230	-	-	-	-	-	-	-	-
Total Contracts & Professional Services		\$ 111,224	\$ 100,287	\$ 74,028	\$ 78,000	\$ 78,000	\$ 76,000	\$ (2,000)	-2.56%
Services & Supplies									
Materials & Supplies	50260	\$ -	\$ 1,465	\$ 638	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.00%
Repair Parts & Equipment Maintenance	50270	-	-	-	-	-	-	-	-
Total Services & Supplies		\$ -	\$ 1,465	\$ 638	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.00%
Total Operating Expenses		\$ 111,224	\$ 101,752	\$ 74,666	\$ 79,000	\$ 79,000	\$ 77,000	\$ (2,000)	-2.53%
Fixed Assets	50600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Expenses		\$ 111,224	\$ 101,752	\$ 74,666	\$ 79,000	\$ 79,000	\$ 77,000	\$ (2,000)	-2.53%

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Water Quality - Program 25

Water Quality Program 25		Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Contracts & Professional Services									
Outside Contracts	50220	\$ 46,021	\$ 76,978	\$ 77,567	\$ 68,000	\$ 40,000	\$ 72,500	\$ 4,500	6.62%
Professional Services	50230	-	-	-	30,000	25,000	30,000	-	-
Total Contracts & Professional Services		\$ 46,021	\$ 76,978	\$ 77,567	\$ 98,000	\$ 65,000	\$ 102,500	\$ 4,500	4.59%
Services & Supplies									
Small Tools & Equipment	50250	\$ 31	\$ 2,373	\$ 600	\$ 1,500	\$ 1,500	\$ 3,000	\$ 1,500	100.00%
Materials & Supplies	50260	35,580	20,693	37,397	34,650	34,650	38,115	3,465	0.00%
Repair Parts & Equipment Maintenance	50270	899	1,924	3,830	9,000	6,700	10,000	1,000	0.00%
Fees & Charges	50350	13,329	5,331	14,258	26,000	24,000	30,000	4,000	0.00%
Total Services & Supplies		\$ 49,839	\$ 30,321	\$ 56,085	\$ 71,150	\$ 66,850	\$ 81,115	\$ 9,965	14.01%
Total Operating Expenses		\$ 95,860	\$ 107,299	\$ 133,652	\$ 169,150	\$ 131,850	\$ 183,615	\$ 14,465	8.55%
Fixed Assets	50600	\$ 16,831	\$ 5,725	\$ 4,033	24,000	\$ 24,129	-	\$ (24,000)	-100.00%
Total Expenses		\$ 112,691	\$ 113,024	\$ 137,685	\$ 193,150	\$ 155,979	\$ 183,615	\$ (9,535)	-4.94%

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Buildings/Grounds & Rolling Stock - Program 26

Buildings/Grounds & Rolling Stock Program 26		Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Contracts & Professional Services									
Outside Contracts	50220	\$ 236,553	\$ 260,359	\$ 247,519	\$ 306,000	\$ 280,000	\$ 330,000	\$ 24,000	7.84%
Total Contracts & Professional Services		\$ 236,553	\$ 260,359	\$ 247,519	\$ 306,000	\$ 280,000	\$ 330,000	\$ 24,000	7.84%
Services & Supplies									
Utilities	50200	\$ 23,192	\$ 24,264	\$ 24,772	\$ 28,500	\$ 28,500	\$ 28,700	\$ 200	0.70%
Small Tools & Equipment	50250	17,396	677	193	2,000	2,000	2,000	-	0.00%
Materials & Supplies	50260	70,639	69,932	65,728	79,000	78,000	89,000	10,000	12.66%
Repair Parts & Equipment Maintenance	50270	42,176	45,578	46,305	55,500	55,000	55,500	-	0.00%
Fees & Charges	50350	2,518	3,344	2,311	3,100	0	3,100	-	0.00%
Total Services & Supplies		\$ 155,921	\$ 143,795	\$ 139,309	\$ 168,100	\$ 163,500	\$ 178,300	\$ 10,200	6.07%
Total Operating Expenses		\$ 392,474	\$ 404,154	\$ 386,828	\$ 474,100	\$ 443,500	\$ 508,300	\$ 34,200	7.21%
Fixed Assets	50600	\$ 149,705	\$ 143,354	\$ 24,592	\$ 30,000	\$ 30,000	\$ -	\$ (30,000)	-100.00%
Total Expenses		\$ 542,179	\$ 547,508	\$ 411,420	\$ 504,100	\$ 473,500	\$ 508,300	\$ 4,200	0.83%

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Potable Water Production & Distribution - Program 52

Potable Water Production & Distribution Program 52		Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Production									
Import Water Purchases-Calleguas	50010	\$ 5,756,914	\$ 7,349,836	\$ 8,803,462	\$ 7,215,372	\$ 8,104,791	\$ 5,868,009	\$ (1,347,363)	-18.67%
Calleguas Fixed Charges	50012	790,926	764,544	853,914	981,107	913,008	921,907	(59,200)	-6.03%
Salinity Management Pipeline-Calleguas	50011	84,407	120,048	150,165	241,198	187,832	232,602	(8,596)	-3.56%
Production Power	50020	422,847	420,625	553,575	561,513	650,000	685,076	123,563	22.01%
Total Production		\$ 7,055,094	\$ 8,655,053	\$ 10,361,116	\$ 8,999,190	\$ 9,855,631	\$ 7,707,594	\$ (1,291,596)	-14.35%
Contracts & Professional Services									
Outside Contracts	50220	\$ 187,673	\$ 335,162	\$ 153,257	\$ 746,450	\$ 650,000	\$ 705,800	\$ (40,650)	-5.45%
Professional Services	50230	1,318	19,808	23,000	75,000	355,000	140,000	65,000	86.67%
Total Contracts & Professional Services		\$ 188,991	\$ 354,970	\$ 176,257	\$ 821,450	\$ 1,005,000	\$ 845,800	\$ 24,350	2.96%
Services & Supplies									
Utilities	50200	\$ 45,824	\$ 39,943	\$ 55,467	\$ 55,000	\$ 56,000	\$ 57,000	\$ 2,000	3.64%
Communications	50210	-	-	-	-	-	-	-	0.00%
Pipeline Repairs	50240	321,304	309,232	289,955	380,000	295,000	380,000	-	0.00%
Small Tools & Equipment	50250	6,447	12,882	12,255	20,000	20,000	20,000	-	0.00%
Materials & Supplies	50260	219,925	196,333	287,646	419,000	420,000	522,500	103,500	24.70%
Repair Parts & Equipment Maintenance	50270	384,959	314,647	350,142	470,000	400,000	472,500	2,500	0.53%
Legal Services	50280	-	-	-	-	-	25,000	-	-
Fees & Charges	50350	50,846	57,084	87,253	74,975	74,000	164,575	89,600	119.51%
Total Services & Supplies		\$ 1,029,305	\$ 930,121	\$ 1,082,718	\$ 1,418,975	\$ 1,265,000	\$ 1,641,575	\$ 222,600	15.69%
Total Operating Expenditures		\$ 8,273,390	\$ 9,940,144	\$ 11,620,091	\$ 11,239,615	\$ 12,125,631	\$ 10,194,969	\$ (1,044,646)	-9.29%
Fixed Assets	50600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Expenses		\$ 8,273,390	\$ 9,940,144	\$ 11,620,091	\$ 11,239,615	\$ 12,125,631	\$ 10,194,969	\$ (1,044,646)	-9.29%

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Non-Potable Water Production & Distribution - Program 53

Non-Potable Water Production & Distribution Program 53		Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Production									
Water Purchases-Calleguas	50010	\$ 523,058	\$ 624,738	\$ 598,488	\$ 652,793	\$ 575,323	\$ 769,439	\$ 116,646	17.87%
Conejo Creek Project	50011	645,223	658,919	958,007	618,672	702,980	640,906	22,234	3.59%
CamSan		-	-	-	-	68,000	92,963	92,963	-
Production Power	50020	749,041	778,500	893,380	891,912	905,340	864,183	(27,729)	-3.11%
Total Production		\$1,917,322	\$2,062,157	\$2,449,875	\$ 2,163,377	\$ 2,251,643	\$ 2,367,491	\$ 204,114	9.43%
Contracts & Professional Services									
Outside Contracts	50220	\$ 68,400	\$ 135,480	\$ 110,452	\$ 385,950	\$ 325,000	\$ 382,300	\$ (3,650)	-0.95%
Professional Services	50230	1,318	1,122	-	75,000	325,000	70,000	(5,000)	-6.67%
Total Contracts & Professional Services		\$ 69,718	\$ 136,602	\$ 110,452	\$ 460,950	\$ 650,000	\$ 452,300	\$ (8,650)	-1.88%
Services & Supplies									
Pipeline Repairs	50240	40,362	37,898	9,058	75,000	50,000	100,000	25,000	33.33%
Small Tools & Equipment	50250	-	-	-	4,500	4,500	4,500	-	0.00%
Materials & Supplies	50260	11,369	14,176	16,902	42,000	42,000	42,000	-	0.00%
Repair Parts & Equipment Maintenance	50270	259,716	358,628	173,252	350,000	260,000	350,000	0	0.00%
Fees & Charges	50350	264	4,860	2,035	3,200	3,200	3,500	300	9.38%
Total Services & Supplies		\$ 311,711	\$ 415,562	\$ 201,247	\$ 474,700	\$ 359,700	\$ 525,000	\$ 50,300	10.60%
Total Operating Expenses		\$2,298,751	\$2,614,321	\$2,761,574	\$ 3,099,027	\$ 3,261,343	\$ 3,344,791	\$ 245,764	7.93%
Fixed Assets	50600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Expenses		\$ 2,298,751	\$ 2,614,321	\$ 2,761,574	\$ 3,099,027	\$ 3,261,343	\$ 3,344,791	\$ 245,764	7.93%

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Wastewater Collection & Treatment - Program 57

Wastewater Collection & Treatment Program 57		Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Budget FY 2021-22	Projections FY 2021-22	Budget FY 2022-23	*Increase (Decrease) over PY	*% Change over PY
Production									
Salinity Management Pipeline-Calleguas	50011	\$ 28,383	\$ 14,108	\$ 9,772	\$ 21,492	\$ 9,041	\$ 22,984	\$ 1,492	6.94%
Total Production		\$ 28,383	\$ 14,108	\$ 9,772	\$ 21,492	\$ 9,041	\$ 22,984	\$ 1,492	6.94%
Contracts & Professional Services									
Outside Contracts	50220	\$ 285,809	\$ 530,296	\$ 469,475	\$ 646,000	\$ 704,000	\$ 822,000	\$ 176,000	27.24%
Professional Services	50230	15,191	33,989	52,316	34,000	40,000	30,000	(4,000)	-11.76%
Total Contracts & Professional Services		\$ 301,000	\$ 564,285	\$ 521,791	\$ 680,000	\$ 744,000	\$ 852,000	\$ 172,000	25.29%
Services & Supplies									
Utilities	50200	\$ 16,339	\$ 10,393	\$ 11,012	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0.00%
Pipeline Repairs	50240	-	13,091	5,369	10,000	14,351	10,000	-	0.00%
Small Tools & Equipment	50250	-	79	1,564	1,000	1,000	1,000	-	0.00%
Materials & Supplies	50260	36,226	44,173	79,893	67,500	75,000	87,500	20,000	29.63%
Repair Parts & Equipment Maintenance	50270	156,384	95,612	53,651	99,000	80,000	99,000	-	0.00%
Dues & Subscriptions	50290	-	-	-	3,000	0	3,000	-	0.00%
Fees & Charges	50350	15,515	35,514	40,753	46,500	46,500	61,500	15,000	32.26%
Total Contracts & Professional Services		\$ 224,464	\$ 198,862	\$ 192,242	\$ 242,000	\$ 231,851	\$ 277,000	\$ 35,000	14.46%
Total Operating Expense		\$ 553,847	\$ 777,255	\$ 723,805	\$ 943,492	\$ 984,892	\$ 1,151,984	\$ 208,492	22.10%
Fixed Assets	50600	\$ -	\$ 16,519	\$ 3,071	\$ 11,100	\$ 10,147	\$ -	\$ (11,100)	-100.00%
Total Expenses		\$ 553,847	\$ 793,774	\$ 726,876	\$ 954,592	\$ 995,039	\$ 1,151,984	\$ 197,392	20.68%

*Compares FY 2022-23 Proposed Budget to FY 2021-22 Adopted Budget

Reserves

Reserves	July 1, 2021	Sept 30, 2021	Dec 31, 2021	March 31, 2022	Projected June 30, 2022	Projected June 30, 2023
Unrestricted Reserves						
Potable Operating and Emergency Reserves (OER)	\$635,852	\$645,179	\$644,997	\$644,997	\$644,997	\$655,692
Non-Potable Potable Operating and Emergency Reserves (OER)	\$478,970	\$480,750	\$479,101	\$479,101	\$479,101	\$480,649
Wastewater Operating and Emergency Reserves (OER)	\$385,120	\$281,528	\$389,636	\$389,636	\$389,636	\$393,417
Rate Stabilization Fund-Water-Potable	\$270,625	\$270,625	\$270,625	\$270,625	\$270,625	\$270,625
Rate Stabilization Fund-Non-Potable	\$465,625	\$483,125	\$500,625	\$518,125	\$535,625	\$605,625
Rate Stabilization Fund-Wastewater	\$183,750	\$183,750	\$223,750	\$243,750	\$263,750	\$263,750
Unfunded Accrued Liability (UAL)	\$142,109	\$3,425	\$3,425	\$0	\$0	\$0
Potable Water Capital Replacement Fund (PWCRF)	\$9,548,413	\$8,291,949	\$1,720,828	\$1,324,419	\$860,448	\$478,448
Non-Potable Water Capital Replacement Fund (NPWCRF)	\$3,588,158	\$3,951,868	\$4,682,746	\$4,021,702	\$4,024,919	\$5,243,519
Wastewater Capital Replacement Fund (WWCRF)	\$1,234,409	\$657,537	\$1,179,437	\$2,156,440	\$2,267,016	\$1,892,016
Potable Water Capital Improvement Fund (PWCIF)	\$1,331,889	\$1,331,889	\$1,331,889	\$1,331,889	\$1,361,889	\$1,001,889
Potable Water In-Lieu Fees (Shea Homes)	\$1,194,653	\$1,194,653	\$1,194,653	\$1,194,653	\$1,194,653	\$1,194,653
Potable Water Mitigation Fees (Day Ranch)	\$130,025	\$130,025	\$130,025	\$130,025	\$130,025	\$130,025
Non-Potable Water In-lieu Fees (Wildwood Preserve)	\$318,538	\$318,538	\$318,538	\$318,538	\$318,538	\$318,538
Wastewater Capital Improvement Fund (WWCIF)	\$702,316	\$402,316	\$484,456	\$484,456	\$484,456	\$284,456
Bonds						
Water Project Fund	\$0	\$0	\$0	\$0	\$3,000	\$3,000
Total	\$20,610,452	\$18,627,157	\$13,554,731	\$13,508,356	\$13,228,678	\$13,216,302
Restricted Assets						
Grant Receivable PV Well	\$83,822	\$83,822	\$83,822	\$83,822	\$83,822	\$83,822
Total Receivables	\$83,822	\$83,822	\$83,822	\$83,822	\$83,822	\$83,822
Debt Reserves 2016	\$879,529	\$879,529	\$879,529	\$879,529	\$879,529	\$879,529
Total	\$879,529	\$879,529	\$879,529	\$879,529	\$879,529	\$879,529
CIP						
Potable Water Capital Replacements	\$1,427,328	\$3,114,214	\$9,785,763	\$9,596,987	\$3,416,718	\$3,878,718
Non-Potable Water Capital Replacements	\$144,332	\$520,747	\$304,534	\$357,195	\$148,514	\$298,514
Wastewater Capital Replacements	\$2,768,781	\$2,922,235	\$2,200,527	\$2,253,325	\$1,861,600	\$2,691,600
Potable Water Capital Improvements	\$2,262,238	\$2,262,238	\$2,257,492	\$2,257,492	\$2,162,172	\$2,522,172
Wastewater Capital Improvements	\$1,197,859	\$1,461,800	\$1,294,529	\$1,120,734	\$749,127	\$949,127
New Demand Mitigation Fee (Shea Homes)	\$1,358,931	\$1,311,646	\$702,874	\$673,550	\$0	\$0
Total CIP	\$9,159,469	\$11,592,880	\$16,545,719	\$16,259,283	\$8,338,131	\$10,340,131
Bonds						
Water Improvements	\$3,336,693	\$3,209,661	\$3,034,220	\$2,375,110	\$200,000	\$200,000
Wastewater Improvements	\$16,249	\$15,502	\$12,327	\$0	\$0	\$0
Total Bond CIP	\$3,352,942	\$3,225,163	\$3,046,547	\$2,375,110	\$200,000	\$200,000
Total	\$13,475,762	\$15,781,394	\$20,555,617	\$19,597,744	\$9,501,482	\$11,503,482
Grand Total minus Receivables	\$34,002,392	\$34,324,729	\$34,026,526	\$33,022,278	\$22,646,338	\$24,635,962

	Projected FY 2021-22	CIP FY 2022-23	Projected Rate Stabilization Contribution	Projected Capital Contributions	Projected Net Operating Results	Projected FY 2022-23
Unrestricted Reserves						
Potable Water Rate Stabilization Fund	\$ 270,625	\$ -	\$ -	\$ -	\$ -	\$ 270,625
Non-Potable Water Rate Stabilization Fund	535,625	-	70,000	-	-	\$ 605,625
Wastewater Rate Stabilization Fund	263,750	-	-	-	-	\$ 263,750
Total Rate Stabilization Fund	\$ 1,070,000	\$ -	\$ 70,000	\$ -	\$ -	\$ 1,140,000
Potable Water Capital Replacement Fund (PWCRCF)	\$ 860,448	\$ (462,000)	\$ -	\$ 80,000	\$ -	\$ 478,448
Potable Water Operating and Emergency Reserves (OER)	644,997	-	-	-	10,695	\$ 655,692
Potable Water Capital Improvement Fund (PWCIF)	1,361,889	(360,000)	-	-	-	\$ 1,001,889
Potable Water In-Lieu Fees (Shea Homes)	1,194,653	-	-	-	-	\$ 1,194,653
Potable Water Mitigation Fees (Day Ranch)	130,025	-	-	-	-	\$ 130,025
Total Potable Funds	\$ 4,192,012	\$ (822,000)	\$ -	\$ 80,000	\$ 10,695	\$ 3,460,707
Non-Potable Water Capital Replacement Fund (NPWCRF)	\$ 4,024,919	\$ (150,000)	\$ -	\$ 1,368,600	\$ -	\$ 5,243,519
Non-Potable Water Operating and Emergency Reserves (OER)	479,101	-	-	-	1,548	\$ 480,649
Non-Potable Water Capital Improvement Fund (NPWCIF)	-	-	-	-	-	\$ -
New Demand Mitigation Fees (Pegh Investments)	-	-	-	-	-	\$ -
Non-Potable Water In-lieu Fees (Wildwood Preserve)	318,538	-	-	-	-	\$ 318,538
Total Non-Potable Funds	\$ 4,822,558	\$ (150,000)	\$ -	\$ 1,368,600	\$ 1,548	\$ 6,042,706
Wastewater Capital Replacement Fund (WWCRF)	\$ 2,267,016	\$ (830,000)	\$ -	\$ 455,000	\$ -	\$ 1,892,016
Wastewater Operating and Emergency Reserves (OER)	389,636	-	-	-	3,781	\$ 393,417
Wastewater Capital Improvement Fund (WWCIF)	484,456	(200,000)	-	-	-	\$ 284,456
Total Wastewater Funds	\$ 3,141,108	\$ (1,030,000)	\$ -	\$ 455,000	\$ 3,781	\$ 2,569,889
New Demand Mitigation Fee (Comstock Housing, Inc)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Demand Mitigation Fee (Vtra. County Office of Education)	-	-	-	-	-	\$ -
Total Mitigation Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Project Fund	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Wastewater Project Fund	-	-	-	-	-	\$ -
Total Bond Funds	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Pension Liability Reserve Fund	\$0	\$ -	\$ -	\$ -	\$ -	\$ -
Total Unrestricted Reserves	\$ 13,228,678	\$ (2,002,000)	\$ 70,000	\$ 1,903,600	\$ 16,024	\$ 13,216,302
Restricted Assets						
CSUCI Recycleline Repayment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Receivable RMWTP	-	-	-	-	-	\$ -
Grant Receivable PV Well	83,822	-	-	-	-	\$ 83,822
Grant Receivable CamSan Recycle Line	-	-	-	-	-	\$ -
Total Receivables	\$ 83,822	\$ -	\$ -	\$ -	\$ -	\$ 83,822
Debt Reserves 2011A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Reserves 2012	-	-	-	-	-	\$ -
Debt Reserves 2016	879,529	-	-	-	-	\$ 879,529
Total Restricted Assets	\$ 879,529	\$ -	\$ -	\$ -	\$ -	\$ 879,529
CIP						
Potable Water Capital Replacements	\$ 3,416,718	\$ 462,000	\$ -	\$ -	\$ -	\$ 3,878,718
Non-Potable Water Capital Replacements	148,514	150,000	-	-	-	\$ 298,514
Wastewater Capital Replacements	1,861,600	830,000	-	-	-	\$ 2,691,600
Potable Water Capital Improvements	2,162,172	360,000	-	-	-	\$ 2,522,172
Wastewater Capital Improvements	749,127	200,000	-	-	-	\$ 949,127
New Demand Mitigation Fee (Wildwood Preserve Project)	-	-	-	-	-	\$ -
New Demand Mitigation Fee (SR Valley)	-	-	-	-	-	\$ -
New Demand Mitigation Fee (Shea Homes)	-	-	-	-	-	\$ -
Total CIP	\$ 8,338,131	\$ 2,002,000	\$ -	\$ -	\$ -	\$ 10,340,131
Bonds						
Water Improvements	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Wastewater Improvements	-	-	-	-	-	\$ -
Total Bond CIP	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Restricted Assets	\$ 9,501,482	\$ 2,002,000	\$ -	\$ -	\$ -	\$ 11,503,482
Total Reserves minus Receivables	\$ 22,646,338	\$ -	\$ 70,000	\$ 1,903,600	\$ 16,024	\$ 24,635,962

2022-23 Budget

[illegible]

	Code	Combined	Combined	5	10	11	12	22	24	25	26	52	53	57	
	Outside Contracts	50220	\$ 2,767,968 \$ 3,304,350	\$18,600	\$19,200	\$606,950	\$256,000	\$15,000	\$76,000	\$72,500	\$330,000	\$705,800	\$382,300	\$822,000	\$3,304,350
	Aerial Image Updates for GIS		\$ - \$ 7,500			7,500									7,500
	Air Conditioner Maintenance		\$ 4,500 \$ 5,500								5,500				5,500
	Air Compressor Maintenance		\$ 13,500 \$ 13,500								1,500	6,000	3,000	3,000	13,500
	Analyzer Maintenance (HACH)		\$ 12,000 \$ 30,000									18,000		12,000	30,000
	Analyzer Maintenance (HACH) RMWTP		\$ 5,000 \$ 5,000									5,000			5,000
	Backflow Testing		\$ 12,900 \$ 10,000									5,000			10,000
	Barscreen Maintenance		\$ 100,000 \$ 100,000											85,000	100,000
	Cyber Endpoint Detection & Response-AllConnected		\$ 58,000 \$ 18,500			18,500								15,000	18,500
	Consumer Confidence Rpt		\$ 500 \$ 500									500			500
	Converting AsBuilt's to GIS		\$ 3,000 \$ 3,000			3,000									3,000
	County Cross-Connection Program		\$ 30,000 \$ 17,100									8,550	8,550		17,100
	County ShapeFile Updates		\$ 3,400 \$ 3,400			3,400									3,400
	Courier Service		\$ 7,000 \$ 6,000							6,000					6,000
	Customer Receipt Proc. Svcs		\$ 11,000 \$ 10,000							10,000					10,000
	Dig Alert (USA-Underground Svc Alert)		\$ 6,000 \$ 6,000				6,000								6,000
	Distribution Maintenance		\$ 190,000 \$ 250,000									200,000	50,000		250,000
	DOT Random Survey		\$ 1,000 \$ 1,000	1,000											1,000
	Employment Background/Physical		\$ 2,200 \$ 2,200	2,200											2,200
	Facility Tour contracts (tent, bus, sound)		\$ - \$ 10,000		10,000										10,000
	General Labor		\$ 11,000 \$ 11,000												11,000
	GIS Support Contract		\$ - \$ 100,000								10,000		1,000		100,000
	Grounds Cleaning		\$ 40,000 \$ 40,000									20,000	20,000		40,000
	Hepatitis Shots		\$ 400 \$ 400	400											400
	Hydrant Repair/Maint.		\$ 40,000 \$ 40,000									40,000			40,000
	Incode Out of Scope		\$ 8,000 \$ 8,000			8,000									8,000
	Info Send		\$ 60,000 \$ 60,000							60,000					60,000
	Info Send-Insert Mailing		\$ 3,700 \$ 3,700		700			3,000							3,700
	Information Systems Support & Maintenance		\$ 15,000 \$ 15,000			15,000									15,000
	Inspection Services		\$ 150,000 \$ 250,000				250,000								250,000
	IT Managed Service Provider (All Connected)		\$ - \$ 192,000			192,000									192,000
	Janitor Service		\$ 21,000 \$ 25,000								25,000				25,000
	Lab waste disposal		\$ 8,000 \$ 10,000							10,000					10,000
	Landscape Surveys		\$ 5,000 \$ 5,000					5,000							5,000
	Landscaping		\$ 24,000 \$ 24,000								24,000				24,000
	Leak Detection		\$ 60,000 \$ -												0
	Maintenance Support - Acronics Enterprise Backup		\$ 6,500 \$ 6,500			6,500									6,500
	Maintenance Support - Adobe Stock & Create		\$ 600 \$ -			-		-							0
	Maintenance Support- AMR (Aclara)		\$ 14,700 \$ 25,500			25,500									25,500
	Maintenance Support- ArcGIS Desktop Basic (ESRI)		\$ 14,000 \$ 14,000			14,000									14,000
	Maintenance Support- CIS		\$ 45,000 \$ 80,000			80,000									80,000
	Maintenance Support- DigSmart Ticketing Annual Maint		\$ 4,000 \$ 4,000			4,000									4,000
	Maintenance Support - Eagle Aerial		\$ 8,500 \$ 8,500									4,250	4,250		8,500
	Maintenance Support-Fortnite 24/7 Router/Firewall Support		\$ 8,300 \$ 8,300			8,300									8,300
	Maintenance Support - Granicus		\$ - \$ 7,500			7,500									7,500
	Maintenance Support- Hosted DNS		\$ 1,500 \$ 1,550			1,550									1,550
	Maintenance Support - Infowater Hydraulic Modeling		\$ 3,050 \$ 3,050			3,050									3,050
	Maintenance Support - O365 G3 Subscription		\$ 7,200 \$ 7,500			7,500									7,500
	Maintenance Support- Tyler Software		\$ 17,000 \$ 28,000			28,000									28,000
	Maintenance Support-ACAD (DLT/GDMS)		\$ 1,300 \$ 1,300			1,300									1,300
	Maintenance Support-Canva (graphic design web site subscription)		\$ 240 \$ 240			240									240
	Maintenance Support-Hootsuite (social media management tool)		\$ 228 \$ 400			400									400
	Maintenance Support -SCADA Rockwell PLC Software		\$ 7,700 \$ 8,000			8,000									8,000
	Maintenance Support-SCADA Software		\$ 25,000 \$ 30,000			30,000									30,000
	Maintenance Support-SCADA TeamViewer		\$ 2,400 \$ 3,000			3,000									3,000
	Maintenance Support- SCADA Win 911 Software		\$ 1,600 \$ 2,400			2,400									2,400
	Maintenance Support - Thinking2 (website)		\$ 1,500 \$ 1,500			1,500									1,500
	Maintenance Support - Zoom		\$ - \$ 1,500			1,500									1,500
	Maintenance Support- Alchemy (Open Text)		\$ 3,000 \$ 3,110			3,110									3,110
	Maintenance Support-MaaS360 Mobile Device Mgmt		\$ - \$ 3,000			3,000									3,000
	Manhole Rehabilitation		\$ 120,000 \$ 150,000											150,000	150,000
	MCC IR Inspection and Cleaning		\$ 150,000 \$ 150,000									60,000	50,000	40,000	150,000
	Meter Reading Services	002	\$ 15,000 \$ 15,000									15,000			15,000
	Metroscan CoreLogic		\$ 150 \$ 1,800			1,800									1,800
	Offsite Water Quality Testing		\$ 60,000 \$ 62,500							62,500					62,500
	Painting/Industrial Cleaning		\$ 95,000 \$ 95,000								20,000	40,000	20,000	15,000	95,000
	Pest		\$ 13,000 \$ 13,000								13,000				13,000
	Production Copying		\$ 500 \$ 500		500										500
	Production Meter Calibration and Repair		\$ 15,000 \$ 15,000												15,000
	Public Hearing Notice Advertisement		\$ 1,000 \$ 1,000		1,000										1,000
	Public Outreach Events		\$ 2,500 \$ -					-							0
	Raise valve stackings		\$ 210,000 \$ 210,000									100,000	10,000	100,000	210,000
	Reservoir Cleaning		\$ 90,000 \$ 90,000									60,000	30,000		90,000
	Road Repair/Maint.		\$ 70,000 \$ 70,000								70,000				70,000
	Sand Removal		\$ 65,000 \$ 65,000										65,000		65,000
	SCADA Support Services		\$ 70,000 \$ 70,000									40,000	10,000	20,000	70,000
	Security Service		\$ - \$ 2,000		-						2,000				2,000
	Sewer Lift Maintenance		\$ 10,000 \$ 15,000											15,000	15,000
	Sludge Pressing		\$ 80,000 \$ 100,000											100,000	100,000
	Sludge Removal		\$ 75,000 \$ 80,000											80,000	80,000
	TO Sewer Disposal Services		\$ 14,000 \$ 14,000											14,000	14,000
	Tree and Site Maintenance		\$ 39,500 \$ 39,500								5,000	22,000	12,500		39,500
	Trash Removal		\$ 15,000 \$ 15,000								6,000		3,000	6,000	15,000
	Uniforms/Rug and Towel Service		\$ 22,000 \$ 22,000	15,000	7,000										22,000
	Vehicle Lease		\$ 101,000 \$ 108,000								108,000				108,000

[illegible]

	Code	Combined	Combined	5	10	11	12	22	24	25	26	52	53	57	
Professional Services	50230	\$ 754,405	\$ 1,016,090	\$10,000	\$661,090	\$0	\$75,000	\$0	\$0	\$30,000	\$0	\$140,000	\$70,000	\$30,000	\$1,016,090
Arbitrage		\$ 3,000	\$ 3,000		3,000										3,000
Audit		\$ 26,155	\$ 29,280		29,280										29,280
CAFR Review		\$ 600	\$ 600		600										600
CSMFO Budget Review		\$ 150	\$ 150		150										150
Eastern PV Basin Hydrogeologic Study		\$ -	\$ 25,000		-							25,000			25,000
Emergency Response Plan (AWIA)		\$ 45,000	\$ -		-										0
Employee Handbook and Performance Review update		\$ 10,000	\$ 10,000	10,000											10,000
On-Call Engineering Services		\$ 20,000	\$ 75,000				75,000								75,000
Financial Advisor		\$ 20,000	\$ 20,000		20,000										20,000
Grant Applications (monitoring, applications, admin)		\$ 20,000	\$ 105,000		105,000										105,000
Investment Policy Review		\$ 2,500	\$ 3,060		3,060										3,060
Master Plan		\$ 250,000	\$ 500,000		500,000										500,000
Public Relations		\$ -	\$ 45,000		-							45,000			45,000
Rate Consultant		\$ 50,000	\$ -		-										0
Salts and Nutrient Management Plan		\$ 93,000	\$ 80,000		-							40,000	40,000		80,000
Santa Rosa Basin GSA		\$ 150,000	\$ 60,000									30,000	30,000		60,000
Sampling Station Renovation PDR		\$ 30,000	\$ 30,000							30,000					30,000
TMDL		\$ 34,000	\$ 30,000											30,000	30,000
Pipeline Maintenance	50240	\$ 465,000	\$ 490,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$380,000	\$100,000	\$10,000	\$490,000
Unscheduled Leak Repairs		\$ 465,000	\$ 490,000									380,000	100,000	10,000	490,000
Small Tools & Equipment	50250	\$ 31,850	\$ 33,350	\$0	\$2,000	\$0	\$850	\$0	\$0	\$3,000	\$2,000	\$20,000	\$4,500	\$1,000	\$33,350
Ergonomic office equipment		\$ 2,750	\$ 2,000		2,000										2,000
Hand Tools		\$ 24,100	\$ 24,100				850			750	2,000	15,000	4,500	1,000	24,100
RMWTP-Hand Tools	001	\$ 5,000	\$ 5,000									5,000			5,000
Sampling Tools		\$ -	\$ 2,250							2,250					2,250

	Code	Combined	Combined	5	10	11	12	22	24	25	26	52	53	57	
Materials & Supplies	50260	\$ 671,750	\$ 810,415	\$0	\$23,550	\$0	\$3,750	\$3,000	\$1,000	\$38,115	\$89,000	\$522,500	\$42,000	\$87,500	\$810,415
Argon Gas/Welding Gas		\$ 6,000	\$ 6,300							3,300	3,000				6,300
Art Calendar Contest Supplies		\$ 500	\$ 500					500							500
Business Cards		\$ 800	\$ 800		800										800
Check Stock/Tax Forms		\$ 1,200	\$ 1,000		1,000										1,000
Chemicals (Ammonia, Alum, Reagents, Misc)		\$ 85,000	\$ 160,500									80,500		80,000	160,500
Distilled Water Svc		\$ 1,650	\$ 1,715							715				1,000	1,715
Door Hangers		\$ 1,000	\$ 1,000						1,000						1,000
Equip/Glassware		\$ 8,000	\$ 8,800							8,800					8,800
Flags		\$ 500	\$ 500		500										500
Fuel		\$ 105,000	\$ 120,000								80,000	20,000	15,000	5,000	120,000
General Materials		\$ 10,000	\$ 10,000									10,000			10,000
General Postage Charges		\$ 4,600	\$ 4,000		4,000										4,000
Kitchen/Restroom Supplies		\$ 3,000	\$ 3,000		3,000										3,000
Office Supplies		\$ 6,500	\$ 6,500		6,500										6,500
Parcel Service		\$ 500	\$ 500		500										500
Petroleum Lubricants		\$ 10,500	\$ 10,500								-	6,000	3,000	1,500	10,500
Pipe Supplies		\$ 40,000	\$ 40,000									20,000	20,000		40,000
Print Cartridges (5si,Laser,Epson color)		\$ 7,000	\$ 7,000		7,000										7,000
Pump Packing/Hoses		\$ 7,000	\$ 7,000									3,000	4,000		7,000
Reagents		\$ 15,500	\$ 17,050							17,050					17,050
Recertification Samples		\$ 6,500	\$ 7,150							7,150					7,150
Reference Materials		\$ 1,500	\$ 1,600		250		250			1,100					1,600
RMWTP- Cartridge Filters	001	\$ 9,000	\$ 9,000									9,000			9,000
RMWTP-Chemicals	001	\$ 262,000	\$ 295,000									295,000			295,000
RMWTP-Reagents	001	\$ 4,000	\$ 8,000									8,000			8,000
RMWTP-Supplies and Materials	001	\$ 40,000	\$ 40,000									40,000			40,000
Salt/Chlorine		\$ 20,000	\$ 26,000									26,000			26,000
Supplies/Parts		\$ 11,000	\$ 11,000								6,000	5,000			11,000
Tour Materials		\$ 1,500	\$ 1,500					1,500							1,500
Underground Service Alert Supplies		\$ 1,000	\$ 3,500				3,500								3,500
Water Efficient Devices		\$ 1,000	\$ 1,000					1,000							1,000

	Code	Combined	Combined	5	10	11	12	22	24	25	26	52	53	57		
	Repair Parts & Equipment Maintenance	50270	\$ 1,018,500	\$ 1,022,000	\$0	\$0	\$35,000	\$0	\$0	\$0	\$10,000	\$55,500	\$472,500	\$350,000	\$99,000	\$1,022,000
	BluePrint/Plotting Supplies/Svcs.		\$ 8,000	\$ 8,000			7,500				500					8,000
	Calibrate Balances		\$ -	\$ 1,000							1,000					1,000
	Certify Hoods		\$ 500	\$ 500							500					500
	Control Valves		\$ 80,000	\$ 80,000									40,000	40,000		80,000
	Electrical/Instrumentation		\$ 105,000	\$ 105,000								5,000	45,000	45,000	10,000	105,000
	General Repairs		\$ 80,000	\$ 82,500								15,000	27,500	20,000	20,000	82,500
	Generators Maintenance		\$ 60,000	\$ 60,000								15,000	35,000	-	10,000	60,000
	Hydrants		\$ 55,000	\$ 55,000									50,000	5,000		55,000
	Information System Support & Maintenance		\$ 25,000	\$ 25,000			25,000									25,000
	Instrument Repairs-Lab		\$ 2,000	\$ 2,000							2,000					2,000
	Metals analyzer maintenance		\$ 6,000	\$ 6,000							6,000					6,000
	Metering Repair & Equipment Maintenance	002	\$ 225,000	\$ 225,000									125,000	100,000		225,000
	Printer Maintenance		\$ 2,500	\$ 2,500			2,500									2,500
	Motor Repair		\$ 65,000	\$ 65,000									20,000	25,000	20,000	65,000
	Pump Repair		\$ 125,000	\$ 125,000									30,000	70,000	25,000	125,000
	RMWTP	001	\$ 50,000	\$ 50,000									50,000			50,000
	Site Rehab (well,etc)		\$ 35,000	\$ 35,000									20,000	15,000		35,000
	Telephone Maintenance		\$ 500	\$ 500								500				500
	Tractor/Forklift Maintenance		\$ 10,000	\$ 10,000								10,000				10,000
	Vehicle maintenance		\$ 10,000	\$ 10,000								10,000				10,000
	VFDs		\$ 74,000	\$ 74,000									30,000	30,000	14,000	74,000
	Legal Services	50280	\$ 45,000	\$ 95,000	\$0	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000	\$0	\$95,000
	Legal Counsel		\$ 35,000	\$ 35,000			35,000						-	-		35,000
	Legal Consel-Special Counsel		\$ 10,000	\$ 60,000			10,000						25,000	25,000		60,000
	Dues & Subscriptions	50290	\$ 53,250	\$ 54,250	\$7,000	\$43,750	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000	\$54,250
	ACWA		\$ 23,000	\$ 24,000			24,000									24,000
	AWA		\$ 4,600	\$ 4,600			4,600									4,600
	AWWA		\$ 2,400	\$ 2,400			2,400									2,400
	CASA		\$ 5,300	\$ 5,300			5,300									5,300
	CMUA		\$ 3,100	\$ 3,100			3,100									3,100
	CWEA		\$ 3,000	\$ 3,000											3,000	3,000
	IT Knowledge Base		\$ 500	\$ 500				500								500
	Memberships		\$ 3,000	\$ 3,000												3,000
	Recertifications		\$ 4,000	\$ 4,000			4,000									4,000
	VCSDA		\$ 150	\$ 150			150									150
	Water Reuse		\$ 1,200	\$ 1,200			1,200									1,200
	WVCV		\$ 3,000	\$ 3,000			3,000									3,000
	Conference & Travel	50300	\$ 16,500	\$ 15,300	\$6,500	\$8,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,300
	ACWA		\$ 8,000	\$ 8,000	4,000	4,000										8,000
	AWA		\$ 2,400	\$ 3,000	500	2,500										3,000
	CASA		\$ 1,500	\$ 1,500		1,500										1,500
	CSMFO/GFOA/Tyler		\$ 1,800	\$ -	-											0
	General Meetings		\$ 500	\$ 500		500										500
	SWRCB/Legislature		\$ 2,000	\$ 2,000	2,000											2,000
	VCSDA		\$ 300	\$ 300		300										300

[illegible]

Board Memorandum

April 21, 2022

To: Board of Directors

From: Ian Prichard, Assistant General Manager

Subject: Water Shortage Contingency Stages

Objective: Receive a briefing on the District's Water Shortage Contingency Stages.

Action Required: No action necessary; for information only.

Discussion: The state, Metropolitan Water District (MWD), and Calleguas Municipal Water District (CMWD) are finalizing their response to the drought. Whatever the final framework, staff anticipates their mandate will include that water retailers receiving imported water implement a certain stage of their Water Shortage Contingency Plan (WSCP) and limit outdoor watering to one day per week.

Camrosa has three stages in its WSCP that equate to a production reduction of up to 15 percent in stage one, up to 30 percent in stage two, and more than 30 percent in stage three, respectively. The WSCP as described in Ordinance 40, Rules and Regulations Governing the Provision of Water and Sanitary Service, is attached for reference. Staff will review the stages for Board discussion and provide the latest information on the drought and our suppliers' drought response.

5.14. Mandatory use of Non-Potable Water Where Available

Where Non-Potable Water is available to a property served by Camrosa, the property shall utilize such water in lieu of Potable Water, wherever practicable. Non-Potable Water must be used for construction purposes, when available.

5.15. Water Shortage Contingency Plan Stages

State law requires that urban water suppliers maintain Water Shortage Contingency Plans to prepare for and respond to water shortages. Camrosa's Water Shortage Contingency Plan is described in full in its Urban Water Management Plan; this section describes the stages of action to be undertaken in response to water supply shortages, and the process by which the Board of Directors may implement those stages.

Two (2) contingencies can trigger the Water Shortage Contingency Plan: a "Water Supply Shortage" and a "Water Emergency."

A Water Supply Shortage is a condition in which Camrosa Water District determines that drought, state or regional mandate, or other circumstance compromises, or threatens to compromise, the District's supplies in such a way that a reduction in Customer demand and/or supply production is necessary.

A Water Emergency is a condition resulting from a catastrophic event or events that causes, or threatens to cause, an impairment, reduction, or severance of the District's water supplies or access thereto, in a manner that results in, or may result in, the District's inability to meet ordinary water demands for Potable Water Service.

In the event of either contingency, the General Manager shall report to the Board of Directors on the cause, extent, severity, and estimated duration of the supply shortage or emergency. The Board may activate one (1) of the following stages by declaring, by resolution, a Water Supply Shortage or Water Emergency, modifying it as necessary to accommodate specific requirements or eventualities not anticipated by this policy. The District shall notify its Customers of this declaration via its Web site, newspaper, radio, television, direct mail, or any other means determined by the District to be prudent.

5.16. Stage One Water Supply Shortage or Water Emergency

The goal of a Stage One Water Supply Shortage or Water Emergency is to reduce potable water production by up to 15 percent to preserve water supplies for the District and/or the region, until the shortage or emergency has ended. In addition to the prohibited uses of water outlined in Section 5.14, the following water conservation requirements apply during a declared Stage One Water Supply Shortage or Water Emergency;

1. Limits on Watering Hours: Watering or irrigating of lawn, landscape or other vegetated area with potable water shall be prohibited between the hours of 9:00 A.M. and 5:00 P.M. on any day.
2. Other Prohibited Uses: The District may implement other water-use requirements as determined appropriate to meet water supply shortages or water emergency conditions.

5.17. Stage Two Water Supply Shortage or Water Emergency

The goal of a Stage Two Water Supply Shortage or Water Emergency is to reduce potable water demands by 15 to 30 percent, while preventing the loss of property and protecting the health and safety of the community and region. In addition to the prohibitions listed in the Stage One Water Supply Shortage or Water Emergency, the following water conservation requirements to prudently preserve water supplies shall be observed:

1. Leaks: No person may permit leaks of water that he/she has the authority to eliminate. Any detected leak, break, or malfunction shall be corrected within 24 hours after a person discovers or receives notice from the District.
2. Limits on Watering Days: Water or irrigating of landscape or other vegetated area with potable water shall be limited to three (3) days per week on a schedule established and posted by the District.
3. Limits on Filling Residential Swimming Pools & Spas: Use of water to fill or refill swimming pools and spas may be limited to maintain the level of water only when necessary. Draining of pools and spas or refilling shall be done only for health or safety reasons.
4. Other Prohibited Uses: The District may implement other water use requirements as determined appropriate to meet water supply shortages or water emergency conditions.

5.18. Stage Three Water Supply Shortage or Water Emergency

The goal of a Stage Three Water Supply Shortage or Water Emergency is to reduce potable water demands by 30 percent or more, while protecting the health and safety of the community and the region. In addition to the actions and requirements of a stage two emergency, the following water conservation requirements to prudently preserve water supplies must be observed:

1. Irrigation Restrictions: Watering or irrigation of lawn, landscape or other vegetated area with potable water may be prohibited by the Board of Directors.
2. New Potable Water Service: No new Potable Water Service, new temporary meters, or permanent meters will be provided, and no statements of immediate ability to serve or provide Potable Water Service will be issued without mitigation measures approved by the General Manager that will offset the new demand.
3. Other Prohibited Uses: The District may implement other water use requirements as determined appropriate to meet water supply shortages or water emergency conditions.

5.19. Declaration of Emergency State

The Board of Directors may move from stage to stage as necessary to best manage the water supply shortages or water emergencies. Once a water supply shortage or water emergency condition has subsided and water supplies have returned to normal, the Board of Directors shall by resolution declare an end to the emergency and restore service to pre-emergency conditions.

5.20. Violations of Prohibitions

Violation of any water-use prohibition during a Stage Three emergency may result in fines. Repeated violations may result in water capacity restrictions to the property or termination of service.

1. **First Violation**: The District will issue a written notice to the Customer indicating a violation of one or more of the water-use prohibitions or restrictions.
2. **Second Violation**: If the first violation is not corrected within the time frame specified by the District, or if a second violation occurs within the following twelve (12) months after the first violation notice, a second notice of violation will be issued and a fine of one hundred dollars (\$100.00) shall be levied for the second violation.

3. **Third Violation:** A third violation within the following twelve (12) months after the date of issuance of the second notice of violation will result in a third violation and a fine of two hundred fifty dollars (\$250.00).
4. **Fourth and Subsequent Violations:** A fourth violation within the following twelve (12) months after the date of issuance of the third notice of violation will result in a fourth violation and a fine of five hundred dollars (\$500.00). Each day that a violation occurs beyond the remedy allowance provided for in the fourth notice of violation results in a new violation and a fine of five hundred dollars (\$500.00) per day.

In addition to the fines outlined above, water service may be turned off or installation of a flow restrictor on the service line or lines may be required. Such an order shall be written and subject to appeal pursuant to Section 5.19, Appeals and Exceptions. Any appeal shall be heard as quickly as possible to allow a flow restrictor to be removed promptly should the Board of Directors grant the appeal.

- a. **Cost of Flow Restrictor and Disconnecting Service:** The Customer determined to be in violation of this Ordinance is responsible for payment of the District's costs for installing and/or removing any flow restrictors.
- b. **Payment of Fines:** The Customer determined to be in violation of this Ordinance is responsible for the full payment of any and all fines. Each fine shall be applied to the Customer's monthly water bill. Payment of the fine will be the responsibility of the individual named on the water account. Non-payment of fines will be subject to the same remedies as non-payment of basic water service, in accordance with this Ordinance.

5.21. Appeals and Exceptions

Any Customer may appeal a fine imposed under this Ordinance to the Board of Directors by filing a written appeal with the District within 30 days of the notice of violation.

5.22. Reasonable Attorney Fees Paid by Customer

In the event an action is commenced in a court of law by the District to collect any obligations incurred by the use of water or sewer service, the Customer shall be required to pay reasonable attorney's fees if said action by the District is successful.

FEES AND CHARGES

6. WATER SERVICES RATES, FEES, AND CHARGES

Camrosa shall establish, by Resolution of the Board, after holding a public hearing in accordance with Government Code 53756, a Schedule of Rates, Fees and Charges for Water and Sanitary Service. The schedule for services may cover a period not to exceed five (5) years. The Schedule of Rates, Fees and Charges for Water and Sanitary Services may provide for automatic adjustments that pass through to the Customer the adopted increases or decreases in the wholesale charge for water established by another public agency. Notice of any automatic adjustments pursuant to the schedule shall be given not less than 30 days before the effective date of the adjustment.

The Customer must pay all assigned rates, fees, and charges for the type and class of service provided in the manner and within the times set forth in this Ordinance and the Schedule of Rates, Fees and Charges for Water and Sanitary Services. Failure to make timely payment may result in the installation of a flow restriction device, discontinuation of water service, or termination of service, upon notice, as may be required by law.

Board Memorandum

April 21, 2022

To: Board of Directors

From: General Manager

Subject: Closed Session Conference with Legal Counsel – Personnel Matters

Objective: Confer with and receive advice from counsel regarding personnel matters.

Action Required: No action necessary; for information only.

Discussion: Personnel matters may be discussed in closed session pursuant to Government Code section 54957.

The following material is provided to members of the Board for information only and is not formally a part of the published agenda.

- A. Change Order Listing
- B. Cash Balances (March 2022)
- C. 2022 Board Calendar

CURRENT PROJECT CHANGE ORDERS											
Project #	PW/Agreement#	Project	Total Budget	Available Budget	Contractor	Award Date	Brd/Gmgr	Change Order	Original Bid	Negotiated Value	Scope of Services/Change Order Description
900-18-01		CWRF Chemical Storage & Feed System	\$ 1,057,500.00	\$ 37,667.82							
	2019-58				Cannon Corporation	12/13/2018 BD			\$ 100,705.00	\$ 71,765.00	engineering services to rehabilitate the CRWF's chemical storage and feed system- Originally a combined project to include equipment storage shed. The project scope was reduced to eliminate storage shed and price for the Chemical Feed System was negotiated.
						9/19/2019 GM	CO #1		\$ 1,700.00	\$ 1,700.00	Engineeering for 3 additional pumps
						12/12/2019 BD	CO #2		\$ 24,553.00	\$ 18,944.00	Construction support services
						6/23/2020 GM	CO #3		\$ 4,407.00	\$ 4,407.00	Construction support services
										\$ 96,816.00	
	S 19-05				Travis Ag	12/12/2019 BD			\$ 747,862.00	\$ 747,862.00	Construction
						5/26/2020 GM	CO #1		\$ 5,520.00	\$ 5,520.00	Modify single to dual chemical feed pump
						8/28/2020 GM	CO #2		\$ 2,840.00	\$ 2,840.00	Provide additional skid mounting supports (total of 16)
						2/16/2021 GM	CO #3		\$ 8,335.02	\$ 7,324.51	Provide Foundation Soil Stability for Canopy Footing
						11/23/2021 GM	CO #4		\$ 11,335.55	\$ 11,335.55	Install 2 additional 4inch flange on top of tanks fosr ultrasonic sensor installation
										\$ 774,882.06	
900-18-03		Effluent Pond Relining	\$ 1,501,500.00	\$ 226,555.09							
	2017-30				MNS Engineeers, Inc	7/27/2017 BD			\$ 71,988.00	\$ 69,208.00	Award and up to \$14,000 out-of-scope
						7/27/2017 GM	CO #1		\$ 7,165.00	\$ 7,165.00	Geotechnical Investigations (Included in 7/27/20 BM)
						7/27/2017 GM	CO #2		\$ 1,380.00	\$ 1,380.00	Groundwater management alternatives (Included in 7/27/20 BM)
						2/28/2019 BD	CO #3		\$ 19,795.00	\$ 19,795.00	Additional project elements, slope stabilization and surface water management
						5/28/2020 BD	CO #4		\$ 11,330.00	\$ 11,330.00	Services to amend and update plans and specs
						5/13/2021 BD	CO#5		\$ 15,355.00	\$ 15,355.00	Engineering support services during construction
										\$ 124,233.00	
					Oakridge Geoscience, Inc.	5/13/2021 BD				\$ 22,200.00	compaction and material testing services
						10/11/2021 GM	CO#1		\$ 3,360.00	\$ 3,360.00	supplemental materials testing services
										\$ 25,560.00	
	RW21-01				BOSCO Constructors, Inc.	5/13/2021 BD			\$ 1,055,401.00	\$ 1,055,401.00	Construction of CWRF Effluent Storage Basin Improvements
						1/6/2022 GM	CO #1			\$ 2,746.03	Grinding and patching existing catch basin
						1/6/2022 GM	CO #2			\$ 7,968.23	Install Concrete Curb in lieu of Berm
										\$ 1,066,115.26	
900-18-02		CWRF Dewatering Press	\$ 2,158,000.00	\$ 1,985,126.07							
	2017-33				MNS Engineers, Inc.	8/31/2017 BD			\$ 97,932.00	\$ 97,932.00	Award and up to \$10,000 contingency
						12/8/2017 GM	CO #1		\$ 5,370.00	\$ 5,370.00	Surveying services
						5/28/2020 BD	CO #2		\$ (44,900.00)	\$ (44,900.00)	Credit
						5/28/2020 BD	CO #3		\$ 87,911.00	\$ 87,911.00	professional engineering services to amend and update existing plans and specifications
						9/24/2020 BD	CO #4		\$ 24,670.00	\$ 24,670.00	Modify plans to rotate solids handling building 90 degrees
										\$ 170,983.00	
600-15-01		Pressure Zone 2 - 3 Pump Station	\$ 1,280,000.00	\$ 61,696.68							
	2015-55	Engineering Design PZ 2 to 3			Perlitter & Ingalsbe	4/23/2015 BD			\$ 33,200.00	\$ 33,200.00	Award and up to \$5,000 out-of scope
						11/19/2015 BD				\$ 30,000.00	Additional out-of-scope \$30,000 Flo Science
						11/19/2015 BD	CO #1		\$ 22,425.00	\$ 22,425.00	Surge Analysis
						9/13/2018 BD	CO #2		\$ 14,706.00	\$ 17,312.00	Additional design and construction services
						3/20/2019 GM	CO #3		\$ 2,900.00	\$ 2,900.00	Control diagram drawing
						8/8/2019 BD	CO #4		\$ 18,526.00	\$ 18,526.00	Engineering & construction support
						9/22/2019 GM	CO #5		\$ 3,000.00	\$ 3,000.00	T&M electrical engineering support & other technical services as needed
						8/23/2021 GM	CO#6		\$ 4,200.00	\$ 4,301.00	As-Built
										\$ 131,664.00	
	PW19-03				Pacific Hydrotech Corporation	8/8/2019 BD			\$ 1,059,401.00	\$ 1,059,401.00	Construct pump stations
						5/29/2020 GM	CO #1A		\$ 16,953.91	\$ 11,953.91	Mismarked waterline rock excavation- Negotiated down from \$16,953.91
						5/29/2020 GM	CO #1B		\$ 887.95	\$ 887.95	Adjustment to Discharge Tie-in Point
						5/11/2021 GM	CO #2		\$ 11,500.00	\$ 2,415.31	Extra work resulting in replacing of electrical for pump and motor
										\$ 1,074,658.17	
650-15-01		PV Well (Lynwood Well)	\$ 5,967,000.00	\$ 404,820.97							
	2014-56				Perlitter & Ingalsbe	10/22/2014 BD			\$ 156,600.00	\$ 156,600.00	Award and to amend up to \$15,000 for out-of-scope
						5/26/2015 GM	CO #1		\$ 2,950.00	\$ 2,950.00	Additional work field locating
						11/15/2016 GM	CO #2		\$ 3,821.00	\$ 3,821.00	PV well rendering
						11/7/2017 GM	CO #3		\$ 14,922.00	\$ 14,922.00	Prepare Pre-bid documents for pump and motor
						7/26/2018 BD	CO #4		\$ 8,826.00	\$ 8,826.00	Construction services to pump only installation
						12/12/2019 BD	CO #5		\$ 34,956.00	\$ 34,956.00	Review iron and manganese filter & finalize contract plans & specs
						9/2/2020 GM	CO #6		\$ 3,090.00	\$ 3,090.00	T&M Future FE/MN revisions
						3/11/2021 BD	CO #7		\$ 4,935.00	\$ 4,935.00	Finalize plans and specifications
						3/11/2021 BD	CO #8		\$ 795.00	\$ 795.00	engineering design of the removal of filters and reconfiguration of the diesel generator
						3/11/2021 BD	CO #9		\$ 7,182.00	\$ 7,182.00	engineering design of the removal of filters and reconfiguration of the diesel generator
						6/24/2021 BD	CO #10		\$ 76,062.00	\$ 76,062.00	engineering & construction support services
						1/13/2022 BD	CO #11		\$ 55,803.00	\$ 55,803.00	construction support services- additional work
									\$ 369,942.00	\$ 369,942.00	
					Unified Field Services	6/24/2021 BD			\$ 2,965,198.00	\$ 2,965,198.00	PV Well construction services
						2/15/2022 GM	CO #1		\$ -	\$ -	Add 23 working days no cost
										\$ 2,965,198.00	
600-20-02		Conejo Wellfield Treatment	\$ 11,275,000.00	\$ 1,021,914.93							
	2020-86				Provost & Pritchard	6/11/2020 BD			\$ 437,000.00	\$ 375,000.00	GAC Engineering Design
						9/4/2020 GM	CO#1		\$ 5,000.00	\$ 5,000.00	alternative design evaluation

					9/29/2020 GM	CO#2	\$	7,000.00	\$	7,000.00	second survey for modified footprint and land acquisition	
					2/25/2021 BD	CO#3	\$	58,200.00	\$	58,200.00	Environmental compliance	
					10/14/2021 BD	CO#4	\$	(10,200.25)	\$	(10,200.25)	Enviromental compliance credit	
					10/14/2021 BD	CO#5	\$	10,200.25	\$	10,200.25	Phase CDFW/MMRP	
									\$	445,200.00		
400-22-01	District Headquarters Security	\$	300,000.00	\$	68,853.77							
	2020-75				J. E. Armstrong	2/12/2020 GM		\$	18,900.00	\$	18,900.00	Architect interior remodel
						11/5/2020 GM	CO#1	\$	4,977.50	\$	4,977.50	ADA Compliance additional electrical engineering work
						12/9/2021 BD	CO#2	\$	1,538.76	\$	1,538.76	
										\$	25,416.26	
	FY22-0074				Apex	8/5/2021 BD			\$	208,500.00		
						9/20/2021 GM	CO#1		\$	3,620.00	remove concret & install	
						10/18/2021 GM	CO#2		\$	-	declined	
							CO #3		\$	-	declined	
						10/18/2021 GM	CO#4		\$	500.00	install tile & stone	
						11/9/2021 GM	CO#5		\$	1,955.00	Seal parking lot area	
						11/9/2021 GM	CO#6		\$	2,070.00	Install 2 8" pipe ballards	
						11/9/2021 GM	CO#7		\$	2,877.00	install concrete pedestrian ramp	
						11/19/2021 GM	CO#8		\$	(1,273.00)	reduce sow for carpet installation and relocation of toilet partition	
						12/10/2021 GM	CO#10		\$	653.00	paint exterior wall	
										\$	218,902.00	
900-20-01	CWRF Emergency Generator Fuel Tank	\$	288,000.00	\$	46,970.45							
800-20-02	Pump Station #2 Generator Fuel Tank	\$	363,000.00	\$	56,828.22							
	2020-80				Cannon	4/9/2020 BD			105,382.00	\$	95,772.00	Engineering design services
						2/11/2021 BD	CO#1		25,072.00	\$	12,734.00	Construction support services
										\$	108,506.00	
					Noho Constructors	2/11/2021 BD			297,701.00	\$	297,701.00	installation emergency standby generator and replacement fuel tank
						5/20/2021 GM	CO#1		2,667.00	\$	2,667.13	undergrounding conduits
						8/30/2021 GM	CO#2		2,360.00	\$	2,360.00	exchange 8 OCAL LB fittings for 8 OCAL explosion fittings
						12/7/2021 GM	CO#3		644.00	\$	644.00	drill and anchor an all-thread rod for pull test
						4/4/2022 GM	CO#4		3,784.06	\$	3,784.06	upsize fuel supply & return, fuel price differential, credit fuel dispensing equipment
										\$	307,156.19	
400-20-02	Reservoir 1B Comm Facility	\$	670,000.00	\$	37,536.12							
					Cannon	10/24/2019 BD			\$	70,752.00	Design services for various communication improvements at Res1B radio site	
						7/22/2021 BD	CO# 1		\$	14,268.00	construction support services	
										\$	85,020.00	
800-20-04	Reservoir 4C Replacement	\$	160,000.00	\$	86,703.00							
800-20-03	Reservoir 4C Hydro-pneumatic Pump Station	\$	160,000.00	\$	115,958.58							
					Cannon	1/14/2021 BD		\$	297,855.00	\$	265,881.00	provide professional engineering services for the Reservoir 4C welded steel tank and hydropneumatic pump station replacements
						4/22/2021 BD	CO# 1		35,840.00	\$	35,840.00	provide additional professional engineering analysis for the Reservoir 4C welded steel tank and hydro-pneumatic pump station
						7/12/2021	CO#2		0.00		0.00	slope stability evaluation
						8/30/2021 GM	CO#3		3,347.00	\$	3,347.00	additional analysis eliminating reservoir storage
										\$	305,068.00	
650-22-02	Tierra Rejada Well	\$	325,000.00	\$	24,004.52							
					Hopkins Groundwater Consultants	11/16/2020 GM			3,960.00	\$	3,960.00	Task 1 Well Information Review and Analysis
						2/1/2021 GM	CO#1		12,720.00	\$	12,720.00	Task 2,3,& 4
						6/25/2021 GM	CO#2		3,540.00	\$	3,540.00	Technical Support. Review update specifications Task 5
						7/14/2021 GM	CO#3		3,240.00	\$	3,240.00	Additional technical support Task 2 & Task 3
						12/9/2021 BD	CO #4		5,490.00	\$	5,490.00	Additional inspection servies/spinner overview
										\$	28,950.00	
					General Pump	8/15/2021 BD			\$	222,223.00	Rehabilitation of Tierra Rejada Well	
						10/21/2021 GM	CO#1		\$	950.00	Conduct dynamic video and provide report	
						12/9/2021 BD	CO#2		\$	32,925.50	Additional cleaning	
						12/9/2021 BD	CO#3		\$	29,765.73	additional pump installation/removal	
										\$	285,864.23	

FUNDS FY 21-22

UNRESTRICTED FUNDS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
LAIF	29,063,071.14	29,063,071.14	29,063,071.14	28,460,564.62	28,460,564.62	26,975,564.62	28,391,899.85	28,391,899.85	28,841,899.85	1,6
UNION BANK DEPOSIT ACCOUNT	540,806.84	652,148.31	637,269.75	640,504.35	858,977.39	2,061,808.15	80,139.33	233,718.34	278,183.06	
UNION BANK DISBURSEMENTS ACCOUNT	709,022.24	1,191,275.90	493,799.34	693,438.01	377,068.20	496,555.47	1,276,159.87	879,358.04	646,779.66	
BANK OF AMERICA-RTL ACCOUNT	402,940.55	521,841.75	164,260.51	363,986.18	851,744.00	173,784.83	218,977.26	361,442.16	318,555.52	
TOTAL	\$ 30,715,840.77	\$ 31,428,337.10	\$ 30,358,400.74	\$ 30,158,493.16	\$ 30,548,354.21	\$ 29,707,713.07	\$ 29,967,176.31	\$ 29,866,418.39	\$ 30,085,418.09	
RESTRICTED FUNDS										
PAYMENT FUND 2016	83.30	179.53	271.13	356.63	444.98	848,715.63	93.54	188.24	259.43	2,3
RESERVES 2016	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	879,528.69	2
WATER ACQUISITION FUND 2016	3,438,209.23	3,253,934.00	3,253,934.00	3,253,934.00	3,165,722.60	3,165,722.60	2,943,703.38	2,641,777.27	2,641,777.27	3
WASTEWATER ACQUISITION FUND 2016	-	-	-	-	-	-	-	-	6,050.87	4,5
INSURED CASH SHELTER ACCOUNT (Wastev	13,793.94	13,795.70	13,797.40	13,798.57	13,799.70	13,800.87	6,050.41	-	-	4
TOTAL	\$ 4,331,615.16	\$ 4,147,437.92	\$ 4,147,531.22	\$ 4,147,617.89	\$ 4,059,495.97	\$ 4,907,767.79	\$ 3,829,376.02	\$ 3,521,494.20	\$ 3,527,616.26	
GRAND TOTAL	\$ 35,047,455.93	\$ 35,575,775.02	\$ 34,505,931.96	\$ 34,306,111.05	\$ 34,607,850.18	\$ 34,615,480.86	\$ 33,796,552.33	\$ 33,387,912.59	\$ 33,613,034.35	

Series 2016-Reserve Fund

Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	0.06%	N/A	879,528.69	58.08

Series 2016-Water Acquisition Fund

Cusip Number	Financial Institution	Settlement Date	Yield to Worst	Maturity	Amount	Accrued Income
09248u445	Blackrock Liquidity Funds	10/19/2016	0.06%	N/A	2,641,777.27	174.3

ANTICIPATED OUTFLOWS	
Water Purchases March 2022	672,618.51
Payroll PR 4-1, 4-2 & ME	300,000.00
AP Check Run 4/13 & 4/27	1,200,000.00
Large CIP Project Payments	-
Bond Payments	-
\$	2,172,618.51

DATE

**FINANCE MEETING
4/12/2022**

Tony Stafford -General Manager

Tamara Sexton-Finance Manager

Sandra Llamas-Senior Accountant

MEETING NOTES:

1. There was a transfer to LAIF from operations in the amount of \$450,000.00
2. The Reserve fund received interest earnings in the amount \$17.08 in the month of March. The full amount was transferred to the Payment Fund
3. The Water Acquisition Fund received interest earnings in the amount of \$54.11 in the month of March. The full amount was transferred to the Payment Fund
4. The Insured Cash Shelter Account was closed in February and the remaining balance transferred to the Wastewater Acquisition Fund in the month of March
5. The Wastewater Acquisition Fund received interest earnings in the amount of \$0.46 in the month of March
6. LAIF's average monthly rate of return for the period was 0.365%

2022 Camrosa Board Calendar

JANUARY							FEBRUARY							MARCH							2022 Holidays						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	January 3 rd - New Year's Holiday (Observed)						
						1				1	2	3	4	5			1	2	3	4	5	February 21 st - President's Day					
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12	May 30 th - Memorial Day						
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19	July 4 th - Independence Day						
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26	September 5 th - Labor Day						
23	24	25	26	27	28	29	27	28						27	28	29	30	31			November 11 th - Veteran's Day						
30	31																				November 24 th & 25 th - Thanksgiving						
																					December 23 rd & 26 th - Christmas						
																					December 30 th - New Year's Eve						
APRIL							MAY							JUNE							2022 Conferences						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	CASA Winter Conf. (Palm Springs) - Jan. 19 th - 21 st						
					1	2	1	2	3	4	5	6	7				1	2	3	4	ACWA Spring Conf. (Sacramento) - May 3 rd - 6 th						
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	CASA 67th Annual Conf. (Squaw Creek) - Aug. 10 th - 12 th						
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	ACWA Fall Conf. (Indian Wells) - Nov. 29 th - Dec. 2 nd						
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25							
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30									
JULY							AUGUST							SEPTEMBER							2022 AWA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	"Water Issues" Third Tuesday (except Apr., Aug., Dec.)						
					1	2		1	2	3	4	5	6					1	2	3	Waterwise Breakfast (See yellow on calendar)						
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	AWA Board Meetings (See orange on calendar)						
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	August - DARK (No Meetings or Events)						
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	September 29 th - Reagan Library Reception						
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30		**DATE ?? - Annual Symposium**						
31																					December 8 th - Holiday Mixer						
OCTOBER							NOVEMBER							DECEMBER							2022 VCSDA Meetings						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	February 1 st - Annual Dinner						
						1			1	2	3	4	5					1	2	3	April 5 th						
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	June 7 th						
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	August 2 nd						
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	October 4 th						
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	December 6 th						
30	31																										
Camrosa Water District							Note: Board of Directors meetings are highlighted in RED . Board Meetings are held on the 2nd & 4th Thursday of each month at 5pm unless indicated.																				
7385 Santa Rosa Road																											
Camarillo, CA 93012																											